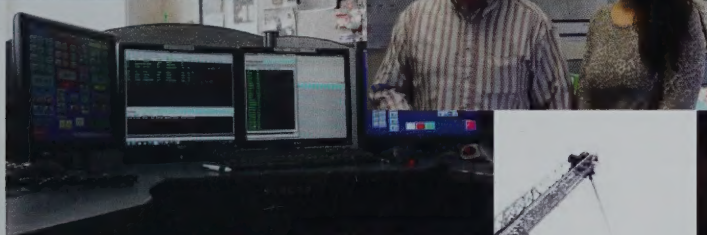


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TOWN REPORT MILFORD, NEW HAMPSHIRE 2012

**Accurate &
Reliable Dispatch**



**Thousands of
Training Hours**



**Water
Supply
Systems
Coverage
& Integrity**



**Timely
Call Response**

“PPC 3/8B”

**You may not know what it is, but Milford worked
hard to achieve it - and that saves you money**

(Details Inside)

~ Town of Milford 2012 Annual Report ~

~ About the Cover ~

Over several months in 2012 representatives from Milford Fire Department, Milford Water Department, and Milford Area Communications Center worked with the Insurance Services Office (ISO) to review and audit the Town's Public Protection Classification. To ensure that audit conditions are universal and cross comparative, the ISO developed their fire protection evaluation criteria through collaboration with agencies such as the National Fire Protection Agency, American Water Works Association, the Association of Public-Safety Communications Officials, and others. During ISO's audit, town departments were individually reviewed for their policies, record keeping, equipment, tools, maintenance, and work efforts to gauge our ability to prepare for, respond to, and mitigate building fires in our community.

In January of 2013, Milford received notification from ISO that we had improved the Public Protection Classification (PPC) to a "3" for areas of town within 1,000 feet of a fire hydrant and to an "8B" for those areas of town without fire hydrants. With a rating of "3" Milford is now one of the top ten communities in the state. PPC's are one important tool that insurance companies may use to set their rates, and through the town's improved "3/8B" rating, home and commercial property owners should see a reduction in fire protection insurance premiums.

While ISO's, PPC is a great comparative measurement of each organization's effectiveness, it is important to note that each department operates in the manner that best fits the needs of our town as well as our citizens as a whole. For example, Milford's Fire Department is comprised of primarily call or volunteer members with only four full-time employees in key positions. We might be able to achieve a higher PPC rating with a full-time career department, but the trade-off would be the much higher costs associated with staffing, insurance, benefits, and so on. A similar example would be if a capital investment was made to cover the entire town with fire hydrants and/or municipal water supply that most likely would also raise our PPC rating. Obviously, the costs for either of these options would be very high. So, to meet the same goals without incurring those expenses, we have developed mutual aid agreements with adjacent/bordering towns (i.e. bringing in neighboring fire department apparatus, "water on wheels", when the need arises), as well as making smart investments in our equipment such as the new Engine 4 placed into service this February. This new engine will help us attain a better rating outside the hydrant district in our next audit.

The Town Administrator and the Board of Selectmen pass on their heart-felt thanks to these departments for their extraordinary efforts to attain a valuable PPC rating for home and commercial property owners in town. We fully appreciate their continued efforts to provide the best services available to our citizens and to our town.

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~ VOLUNTEER APPLICATION ~

NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

EMAIL ADDRESS: _____



In order to make my contribution to the planning, development, and well-being of the Town of Milford, I am willing to volunteer to serve on/with the following Boards, Committees, Commission or Departments. My preference is indicated by 1, 2, 3, etc.

Boards, Commissions, & Committees

- _____ Any Position as needed
- _____ Budget Committee
- _____ Capital Improvements Plan (CIP) Committee
- _____ Conservation Commission
- _____ Facilities Planning Committee
- _____ Heritage Commission
- _____ Planning Board – Regular / Alternate (circle)
- _____ Recreation Commission
- _____ Recycling Committee
- _____ Traffic Safety Committee
- _____ Volunteer Committee
- _____ Zoning Board–Regular / Alternate (circle)

Other Opportunities

- _____ Any other opportunity (please specify) _____
- _____ Emergency Management
- _____ PEG Access Videographer
- _____ Web Site

Please attach a brief statement on why you would like to volunteer for the above

EMAIL TO: rbolduc@milford.nh.gov

or

MAIL TO: Human Resources
Town Hall
1 Union Square
Milford, NH 03055-4240

This application, further volunteer information, and other volunteer opportunities are available on the web at <http://www.milford.nh.gov/content/boards-committees-and-commissions>

~ TOWN OF MILFORD, NH ~

~ MUNICIPAL SERVICES ~

Town Offices Main Number	249-0600	Tax Collector	249-0655
Administration Office	249-0601	Town Administrator	249-0600
Ambulance (Non-Emergency)	249-0610	Town Clerk	249-0650
Assessing	249-0615	Transfer Station	673-8939
Conservation Commission	249-0628	Water Utilities	249-0660
Community Development – Building, Code Enforcement, Planning, Zoning	249-0620	Welfare	249-0672
Finance	249-0640		
Fire (Non-Emergency)	249-0680		
Human Resources	249-0605		
Information Technologies	249-0612		
Library	673-2408		
Police (Non-Emergency)	249-0630		
Public Works	673-1662		
Recreation	249-0625		
Selectmen's Office	249-0601		

~ SCHOOL DISTRICT ~

Superintendent's Office	673-2202
Jacques Elementary School	673-1811
Heron Pond Elem. School	673-5221
Sage School	673-6709
Middle School	673-5221
High School	673-4201

~ EMERGENCY NUMBERS ~

Ambulance/Fire/Police	911
Poison Control	1-800-562-8236

~ TOWN OFFICE HOURS ~

Town Clerk – Monday through Friday	8:00 AM to 3:00 PM
Tuesday Night Extended Hours	4:30 PM to 6:30 PM
Tax Collector – Monday through Friday	8:00 AM to 4:00 PM
All Other Offices – Monday through Friday	8:00 AM to 4:30 PM

~ MILFORD RECYCLING CENTER HOURS ~

Tuesday	8:00 AM to 8:00 PM
Wednesday	8:00 AM to 12:00 PM
Thursday	12:00 PM to 8:00 PM
Friday	8:00 AM to 1:00 PM
Saturday	8:00 AM to 4:30 PM

(Closed Sundays, Mondays & Holidays)

~ WADLEIGH MEMORIAL LIBRARY HOURS ~

Monday - Thursday	9:30 AM to 8:30 PM
Friday	9:30 AM to 5:00 PM
Saturday	9:00 AM to 1:00 PM
Sunday (September – May)	1:00 PM to 5:00 PM
Sunday (June – August)	CLOSED

www.milford.nh.gov

~ 2012 MILFORD, NH TOWN OFFICERS ~

~ BOARD OF SELECTMEN ~

Gary L. Daniels, Chairman	Term Expires 2016
Timothy M. Finan, Vice-Chairman	Term Expires 2013
Katherine H. Bauer	Term Expires 2014
Mark Fougere	Term Expires 2016
Michael E. Putnam	Term Expires 2014

~ CEMETERY TRUSTEES ~

Robert Courage	Term Expires 2013
Mary Dickson	Term Expires 2016
Leonard Harten	Term Expires 2014

~ CHECKLIST SUPERVISORS ~

Darlene Bouffard	Term Expires 2018
Polly Cote	Term Expires 2016
Roberta Schelberg	Term Expires 2014

~ MODERATOR ~

Peter Basiliere	Term Expires 2015
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~ TOWN CLERK ~

Margaret A. Langell	Term Expires 2013
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~ TOWN TREASURER ~

Brian Sanborn	Term Expires 2013
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~ TRUSTEES OF THE TRUST FUNDS ~

Brad Chappell	Term Expires 2016
Ed Killam	Term Expires 2014
Janet Spaulding	Term Expires 2013

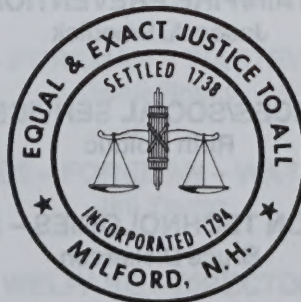
~ TRUSTEES OF THE WADLEIGH MEMORIAL LIBRARY ~

Mary Burdett, Chairman	Term Expires 2013
Sarah Philbrick Sandhage, Secretary	Term Expires 2014
Chris Costantino	Term Expires 2013
Deb Faucher	Term Expires 2015

Kim Paul	Term Expires 2016
Jennifer Martin Hansen	Term Expires 2016
Michael Tule	Term Expires 2014

~ WATER & WASTEWATER COMMISSIONERS ~

Robert Courage	Term Expires 2014
Mike Putnam	Term Expires 2015
Dale White	Term Expires 2013



~ 2012 MILFORD, NH TOWN DIRECTORS ~

~ TOWN ADMINISTRATOR ~

Guy Scaife

~ AMBULANCE SERVICE – DIRECTOR ~

Eric Schelberg

~ ASSESSOR ~

Marti Noel

~ COMMUNITY DEVELOPMENT – DIRECTOR/ZONING ADMINISTRATOR ~

Bill Parker

**~ COMMUNITY DEVELOPMENT – BUILDING OFFICIAL/CODE ENFORCEMENT
OFFICER/HEALTH OFFICER ~**

Dana MacAllister

~ COMMUNITY DEVELOPMENT – DEPUTY BUILDING/CODE ENFORCEMENT OFFICIAL ~

Tim Herlihy

~ COMMUNITY DEVELOPMENT – TOWN PLANNER/GIS COORDINATOR ~

Jodie L. Levandowski

~ COMMUNITY MEDIA – DIRECTOR ~

Mike McInerney

~ FINANCE – DIRECTOR ~

Jack Sheehy

~ FIRE – CHIEF/EMERGENCY MANAGEMENT DIRECTOR ~

Jack Kelly

~ FIRE – CAPTAIN/TRAINING OFFICER ~

Ken Flaherty

~ FIRE – CAPTAIN/FIRE PREVENTION OFFICER ~

Jason A. Smedick

~ HUMAN RESOURCES/SOCIAL SERVICES – DIRECTOR ~

Ruth Bolduc

~ INFORMATION TECHNOLOGIES – DIRECTOR ~

Bruce Dickerson

~ LIBRARY – DIRECTOR ~

Michelle Sampson

~ 2012 MILFORD, NH TOWN DIRECTORS (continued) ~

~ POLICE – CHIEF ~

Mike Viola

~ POLICE – CAPTAIN/SUPPORT COMMANDER ~

Chris Nervik

~ POLICE – CAPTAIN/OPERATIONS COMMANDER ~

Steve Toom

~ PUBLIC WORKS – DIRECTOR ~

Rick Riendeau

~ PUBLIC WORKS – GENERAL FOREMAN – PARKS & CEMETERIES ~

Liz Craighead

~ PUBLIC WORKS – GENERAL FOREMAN – HIGHWAY ~

Steve Rougeau

~ PUBLIC WORKS - GENERAL FOREMAN – FACILITIES ~

Russ Works

~ PUBLIC WORKS – SUPERVISOR – TRANSFER STATION ~

Tammy Scott

~ RECREATION – DIRECTOR ~

Nicole Banks

~ TAX COLLECTOR ~

Kathy Doherty

~ TOWN CLERK ~

Peggy Langell

~ WATER UTILITIES – SUPERINTENDENT ~

David Boucher

~ WATER UTILITIES – FOREMAN – WASTEWATER OPERATIONS ~

Jamie Soucy

~ WATER UTILITIES – FOREMAN – WATER OPERATIONS ~

Jim Young

~ WELFARE – DIRECTOR ~

Susan Drew

~ 2013 MILFORD, NH TOWN BOARDS & COMMISSIONS ~

~ CONSERVATION COMMISSION ~

Audrey Fraizer, Chairman	Term Expires 2013
Kim Rimalover, Vice-Chairman	Term Expires 2014
Chris Costantino, Alternate	Term Expires 2015
Rodney DellaFelice, Alternate	Term Expires 2014
Wayne Hardy, Alternate	Term Expires 2014
Andy Hughes	Term Expires 2015
Andrew Seale, Alternate	Term Expires 2014
Hub Seward	Term Expires 2013
Janet Urquhart	Term Expires 2014
Chris Costantino, Conservation Coordinator	
Kathy Bauer, Board of Selectmen's Representative	

~ ECONOMIC DEVELOPMENT ADVISORY COUNCIL ~

Matt Ciardelli, Chairman	Term Expires 2015
Brad Chappell	Term Expires 2014
Chris Costantino	Term Expires 2013
Rosie Deloge	Term Expires 2014
Tracy Hutchins	Term Expires 2015
George Infanti	Term Expires 2015
Janet Langdell	Term Expires 2013
Heather Leach	Term Expires 2014
John McCormack	Term Expires 2013
Penny Seaver	Term Expires 2014
John Siergiewicz	Term Expires 2014
Sean Trombly	Term Expires 2013
Dale White	Term Expires 2014
Bill Parker (Advisory)	
Mark Fougere, Board of Selectmen's Representative	

~ ETHICS COMMITTEE ~

Anne Edwards-Parker, Chairman	Term Expires 2014
Dennis Clemens, Vice-Chairman	Term Expires 2014
Ed Farrington, Alternate	Term Expires 2014
Bill Fuller, Jr.	Term Expires 2015
Sandra Hill	Term Expires 2013
Kevin Stephens	Term Expires 2013

~ HERITAGE COMMISSION ~

Charles Worcester, Chairman	Term Expires 2015
Herbert Adams, Vice-Chairman	Term Expires 2014
Ruth Heden, Secretary & Treasurer	Term Expires 2013
Polly Cote	Term Expires 2014
Erna Johnson	Term Expires 2015
Judy Parker, Alternate	Term Expires 2013

~ 2013 MILFORD, NH TOWN BOARDS & COMMISSIONS (cont.) ~

~ PLANNING BOARD ~

Janet Langdell, Chairman	Term Expires 2014
Thomas Sloan, Vice-Chairman	Term Expires 2013
Paul Amato	Term Expires 2014
Christopher Beer	Term Expires 2013
Steve Duncanson	Term Expires 2013
Malia Ohlson, Alternate	Term Expires 2015
Judy Plant	Term Expires 2014
Susan Robinson, Alternate	Term Expires 2015
Kathy Bauer & Mark Fougere (Alternate), Board of Selectmen's Representatives	

~ RECREATION COMMISSION ~

Walter Smith, Chairman	Term Expires 2015
Scott Hembrow, Vice Chairman	Term Expires 2013
Claudia Lemaire, Secretary	Term Expires 2014
Joan Dargle	Term Expires 2013
Rick Mossey	Term Expires 2014
Heather Romerl	Term Expires 2015
Liz Snell	Term Expires 2013
Bill Parker, Alternate	Term Expires 2015
Tim Finan, Board of Selectmen's Representative	

~ WEST MILFORD TAX INCREMENT FINANCE DISTRICT ADVISORY BOARD ~

John McCormack, Chairman	Term Expires 2013
Tom Wilson, Vice-Chairman	Term Expires 2014
Katie Chambers	Term Expires 2015
Al Hicks	Term Expires 2014
George Infanti	Term Expires 2014
Dave Roedel	Term Expires 2013
Bill Parker, TIF District Administrator (Community Development Department)	
Mark Fougere, Board of Selectmen's Representative	

~ ZONING BOARD OF ADJUSTMENT ~

Kevin Taylor, Chairman	Term Expires 2016
Fletcher Seagroves, Vice-Chairman	Term Expires 2014
Leonard Harten, Alternate	Term Expires 2015
Laura Horning	Term Expires 2016
Zach Tripp, Alternate	Term Expires 2015
Bob Pichette	Term Expires 2015
Kathy Bauer, Board of Selectmen's Representative	

~ 2013 MILFORD, NH TOWN STANDING COMMITTEES ~

~ AMBULANCE FACILITY BUILDING COMMITTEE ~

Mark Fougere, Chair
Steve Sareault, Vice Chair
Paul Hemmerich, Secretary
Kent Chappell, Citizen Representative
Kevin Drew, Citizen Representative

Bill Kokko, Citizen Representative
Bill McKinney, Ex-officio
Eric Schelberg, Director – Amb. Service
Greg White, Lieutenant – Amb. Service, Ex-officio

~GRANITE TOWN MEDIA ADVISORY COMMITTEE ~

Joe Kasper, Chairman
Andrew Jeffery, Vice-Chairman
Tom Schmidt, Secretary
Tim Finan, Board of Selectmen's Representative
Mike McInerney, Director of Community Media

Len Mannino, School Board Representative
Rosie Deloge, School Administration Representative
Jose Luna

~ RECYCLING/SOLID WASTE COMMITTEE ~

Gil Archambault
Celeste Barr
Bertram Becker
Dave Bowden
Gary Daniels, Board of Selectmen's Representative
Rick Riendeau (Advisory)
Tammy Scott (Advisory)

Cara Brewer
Bob Courage
Steve Trombly
Leighton White

~ TRAFFIC SAFETY COMMITTEE ~

Rick Riendeau
Gil Archambault, Vice-Chairman
Mike Viola
Dana MacAllister
Mindy Lavallee, Secretary
Gary Daniels, Board of Selectmen's Representative

Bill Parker
Dick Tortorelli
Dave Wheeler



Town Of Milford

OFFICE OF THE SELECTMEN

~ 2012 SELECTMEN'S REPORT ~

The 2012 Board of Selectmen opened its year by welcoming back Gary Daniels for his third term on the Board, and welcoming Mark Fougere for his first term. Gary Daniels and Tim Finan were both elected as Chairman and Vice Chairman respectively.

The Board of Selectmen chose to focus its goals for the year on six primary areas: Economic Development, Staffing, Technology, Services, Policies and Projects.

Economic Development

The Board looked at factors that could assist in economically enhancing the town. Within the economic development goal, there were two primary areas of focus: streamlining the Community Development application process for customer service efficiency, effectiveness and user friendliness, and looking for ways to market Milford as a business and/or tourist destination.

Community Development – The Board asked the Community Development Director and Building Inspector to educate the Board on the application processes used within the department and received periodic updates. Streamlining the processes to enhance customer service is an on-going goal of Community Development.

Online Access to Documents – A number of process documents have been posted online that an applicant may download and fill out without having to go to Town Hall to retrieve the document. The Board recognizes that some documents will require additional physical documentation to submit with an application, and thus require the applicant to go to Town Hall. If an applicant has the ability to scan in a document, it appears that a completed document not requiring a physical presence at Town Hall could be emailed to the respective department. At this time, the functionality does not exist for completing and submitting the respective document online. Because there is much to the Community Development application process, the Board felt it would be prudent to thoroughly understand the various processes before making an assessment of the current processes and subsequently submitting any recommendations for enhancing effectiveness and customer satisfaction.

Marketing Milford – During interviews with committee, subcommittee and commission applicants, the Board frequently inquired and/or made suggestions as to what the respective entity could do to promote Milford as a tourist destination and/or a business location for those companies looking to expand or relocate. Partially due to the economic downturn, and otherwise due to the lack of infrastructure, marketing of the former Brox property has been slow. The town is currently working with one interested

party regarding the potential purchase of the old Police Station and periodic purchases of commercial parcels on the former Brox property. The Board also gave its approval to a committee to work on a plan for developing playing fields on public parcels on the former Brox property.

Reducing Unemployment – Within its economic goals, the Board sought to reduce the town's unemployment rate. Battling a national and state economy that continued to struggle through 2012, Milford unemployment rate remained stagnant for the year. In January 2012, Milford's unemployment rate was 4.7%. During the year that rate fluctuated above and below the starting rate. The rate for December 2012 was 4.7%, with the average for the 2012 at 4.7%.

Staffing

Staffing needs to be assessed periodically to determine if it is at the correct level to provide effective customer service to taxpayers. In 2012, this included filling position vacancies, negotiating with one of our current bargaining units, and assessing the need for additional personnel going forward.

Police Chief – Michael Viola was hired as the new Police Chief on August 1, 2012, replacing Fred Douglas, who retired.

Staffing Review – The Town Administrator assessed staffing and requested in the 2013 budget that the Assistant Building Inspector vacancy be filled, that the Assistant Recreation Coordinator position be moved from part-time to full-time, and that an additional Police Officer be hired. Funding for these positions is included in the budget going before voters in March 2013

Collective Bargaining Agreement – The town and the Teamsters agreed on a collective bargaining agreement that will be brought to the voters in March 2013 for ratification.

Appointments – With the support of Executive Councilor David Wheeler (Milford), Town Administrator Guy Scaife was appointed to the NH State Retirement System Board, and Town Assessor Marti Noel was appointed to the Assessor Standards Board at state level.

Technology

The Board, working with the Town Administrator and the Information Technology Director, recognized that efficiencies and reduced information technology costs can be achieved by transitioning to virtual servers and expanding the VOIP (Voice Over Internet Protocol) technology. In addition, the Board wished to enhance the transparency of town boards, committees, subcommittees and commissions, as well as providing enhanced user friendliness by posting municipal codes (aka Milford's local laws) online.

Technology Upgrades – Technology upgrades are on-going. Some transition to virtual servers has taken place. VOIP expansion to the Library, DPW and Transfer Station has been slower. Connecting the Library will be more complex, requiring outside assistance.

Web Site – The Web site was overhauled and evaluation of the new site is in progress. Search functionality has been added and evaluation is currently being conducted to determine the ease and user friendliness of this function.

Municipal Codes – All Milford codes have been posted online.

Minutes – A letter was sent by the Chair of the Board of Selectmen to the chairs of all boards, committees, subcommittees, and commissions, informing them of the need to maintain meeting minutes and the requirement to submit those minutes for timely posting on the Web. Monitoring of the Web site is currently being conducted to ensure compliance with these posting requirements.

Services

There are numerous services offered by the town to its residents. The Board is very appreciative of the time that employees and volunteers contribute to the success of these programs. Periodically the Board reviews these services to assess their need and quality.

Parks, Trails and Recreational Programs – A report on the quality of parks, trails and recreational programs was submitted in December 2012, noting improvement and accessibility recommendations for these programs.

Capital Improvement Plan (CIP) – A CIP presentation was made by the CIP Committee to the Board of Selectmen. This CIP Plan was subsequently reviewed and utilized by Selectmen in their development of the Town Warrant for 2013.

Fiscal Year Realignment – The Board discussed changing the town's fiscal year from a calendar year to July 1- June 30 to better align the fiscal year with the passage of the budget each March at Town Vote. Under current statutes, if the town were to undertake this realignment it would require the collection of 18 months of taxes. Action at the state legislative level in 2013 seeks to improve this process in an effort to eliminate or alleviate a financial hardship on taxpayers. Currently, the town operates for most of the first quarter of the year without a budget (our fiscal year starts on January 1), until the annual budget is approved by voters in March. If the fiscal year was changed, the budget approved in March would be enacted July 1st.

Road, Bridge and Storm Water Maintenance Plans – The Board received periodic updates from Department of Public Works Director. While discussions of these maintenance plans took place, the Board intends to take a closer look at this infrastructure in 2013 to assess the condition and the needs of each area and incorporate that assessment into the short-term and long-term goals of the Board.

2013 Town Budget – The 2013 town budget approved by voters at the 2013 Deliberative Session represented a 4.8% increase over the 2012 approved budget. The Town Administrator and Department Heads did an outstanding job crafting a budget that recognized the fact that many taxpayers are struggling with this economy, while at the same time ensuring that the critical services we all expect will continue. The 2013 budget is significantly higher than the budgets of the past six years, which were kept to an average annual increase of 0.6%. While budget increases were kept very low for the past six years, through what the Board hopes was the worst part of the economic downturn, the Board was faced this year with not only some significant unexpected

increases, but also the reality that the time had come to replace some of the town's more expensive service vehicles.

Ambulance Facility – The Ambulance Building Committee made a decision to postpone construction until spring 2013.

Policies

The Board looked at modifying numerous policies in 2012, including:

Personnel Use Of Town Vehicles – A policy was adopted on October 22, 2012.

Fireworks Municipal Code – This code was repealed on June 25, 2012.

Terms and Conditions for Use of Town Hall Auditorium – This policy was reviewed to determine whether or not modifications were needed to address the continuous waiver requests. After further reviewing the policy, the Board felt that no modifications were necessary at this time.

Snow Removal Parking Ban Municipal Code – The Snow Removal Parking Ban code was revised and adopted on in November 2012. The revised system provides notification to residents via technology and a strobe light as to when the ban is in effect. When it is in effect, the ban prohibits street parking from 1 a.m. through 6 a.m.

Establish BOS Goals Earlier – In the past, the Board has waited until the next Board was seated in March before setting its goals. The 2012 Board saw benefit in establishing goals in December 2012 for 2013 to ensure that its goals for the ensuing year and the objectives established by the Town Administrator for 2013 were in alignment.

Update Purchasing Policy – The Joint Services Committee submitted a report in November 2012 that included purchasing recommendations. These recommendations were reviewed and it was determined that \$5,000 - \$10,000 may be saved by following the recommendation regarding the purchasing of printers and copiers.

Projects

Items in this category are customarily long-term projects involving state or federal agencies, thereby creating dependencies and timeframes over which the Board has no control.

Osgood Pond – In September 2012, the Board supported a request by Community Development to research the possibility of only dredging five acres of Osgood Pond, as opposed to the total acreage. The intent of the proposal was to determine how much dredging could be accomplished for the money that had been collected for this project in the late 1990s. It was determined that the permitting fees for dredging the full acreage of the pond would alone cost more than \$100,000. State Representative Gary Daniels and State Senator Peter Bragdon filed a legislative bill in 2012 that would limit the amount that the state could charge municipalities for permitting fees for dredging municipal ponds and lakes to \$10,000. This bill failed in 2012 legislative session. Representatives Gary Daniels and Shawn Sweeney, and State

Senator Peter Bragdon have reintroduced the bill in 2013. Executive Councilor David Wheeler met with the Board and recommended that the town apply for permits to dredge the whole pond, even if the intent was to dredge only five acres, as a potential cost-saving measure.

Dam Removal - There is currently a study in progress that seeks to determine if it is reasonable, feasible, and financially prudent to remove the Goldman and McLane Dams (both located on the Souhegan River adjacent to downtown). It is hoped that the Dam Removal Feasibility Study will be completed and presented to the public later in 2013.

Fletcher EPA Site – We have not yet received confirmation from the EPA on approval of the 100% plan. Cleanup was expected to start in summer 2013. It is currently unknown if this will be further delayed.

South Street – Executive Councilor David Wheeler indicated that the state had approved the funding and the South Street project work could start early in 2013.

Milford Circuit Court/DMV – Through the ongoing efforts of Executive Councilor David Wheeler, and with the support of Milford's State Senator and State Representatives, efforts to keep the Milford District Court and Department of Motor Vehicle Station in Milford advanced, with funding for a feasibility and preliminary design approved. Those designs have been completed. The proposal included upgrading the Milford District Court to a Circuit Court. Milford's 2013 legislative delegation will be working to ensure that the project funding remains in the state's capital budget.

Overall, 2012 still suffered the effects of an economy that has not yet rebounded. The Board wishes to extend its thanks to the Town Administrator, Department Heads, and all town employees for their extraordinary efforts to control expenses, maximize efficiencies, and to do whatever it took to help the town navigate through these tough economic times.

As we begin 2013, the Board faces even greater challenges, primarily in assessing the replacement of high cost capital items. While the economy continues to create financial challenges, be assured that the Board will do its best in weighing its options and making its decisions. It is our honor to serve as your Selectmen and we are grateful for the opportunity to serve the citizens of Milford.

Respectfully, the Milford Board of Selectmen,

Gary Daniels, Chairman

Tim Finan, Vice Chairman

Kathy Bauer

Mark Fougere

Mike Putnam



MILFORD AMBULANCE SERVICE

1 UNION SQUARE • TOWN HALL • MILFORD, NH 03055

PHONE (603) 249-0610 • FAX (603) 249-0610

~ 2012 REPORT ~

Milford Ambulance Service continued its on-going charge of providing emergency ambulance coverage to the Town of Milford in a proud and professional manner during 2012.

Activity: Milford Ambulance Service responded to a total of 1,837 calls, an increase of 403 calls compared to 2011. Of the 1,880 patients evaluated and/or treated, 1,422 patients were transported to the hospital of their choice with 453 patients refusing transport. The surrounding communities of Amherst, Brookline and Wilton provided mutual aid ambulance coverage to Milford on 23 occasions when both of the Service's ambulances were unavailable due to either rendering assistance or being out of service for maintenance.

Requests for aid were handled in a timely, professional and compassionate manner, as the Service is known for.

During 2012 the department conducted nine child seat inspections in accordance with national certification through the Safe Kids Coalition. Car seat checks are available by appointment which can be made by contacting the department directly.

In November 2011 the department became the primary provider of patient transfers out of the Milford Medical Center. I am pleased to report the anticipated volume of an additional call per day came to pass with the department handling 434 transfers in 2012 without any impact on emergency response to the community. As a result of this activity, additional paramedic coverage increased by 50 hours that directly benefitted the entire community. The corresponding increase in revenue was returned to the general fund helping to further reduce the department's overall cost to the community.

The department implemented End Tidal Carbon Dioxide (EtCO₂) Monitoring in patients presenting with various respiratory emergencies. EtCO₂ is used to evaluate a patient's respiratory effort to aid in treatment modalities to correct respiratory problem.

Town vote in March brought about the long sought after passage of a new ambulance facility. The 62.7% voter approval of the Ambulance Facility bond realized the culmination of the Board of Selectmen appointed Community Facilities Committee (CFC) efforts to bring forth a facility proposal that would meet the department's facility current and future needs. The new stand-alone ambulance facility will be constructed in early spring at 66 Elm Street, the former site of Harvey's Music, with an anticipated occupancy in October 2013. The location will maintain the department in the immediate downtown area, thereby maintaining current department response times and proximity to the population concentration and most frequent area of response. I would like to thank the Board of Selectmen, the CFC, department staff and the others individuals who made this proposal come to fruition.

Staffing: Volunteers, encompassing National Registered Emergency Medical Technicians at the Basic, Intermediate and Paramedic levels, continue to be the backbone of the Service. During 2012, the volunteer staff provided over 22,000 hours of shift coverage with an additional, 1,400 hours in mandatory continuing education.

In 2012, the Service recruited fourteen new providers. The new attendants completed, or are in the process of completing, the department Field Training Program (FTP). The FTP is a department initiated program designed to orient new members to Milford Ambulance Service operations and assisting the trainee in applying their EMT skills in the field. Efforts continue toward recruitment and retention.

Several members of the department upgraded their certifications during the year. Lt. Andrew Jeffery and Jamison Mayhew achieved National Registry EMT-Paramedic status. The 1,400 hour program provides instruction and practical skills sets in advanced airway management, Advanced Cardiac Life Support, Pediatric Advanced Life Support and the administration of numerous medications. Greg Nickerson upgraded to EMT-Intermediate status and Mike Fiore, Adam Gerow and Chenaïs McConnell upgraded to Advanced Emergency Medical Technician, an enhancement to the EMT-Intermediate certification.

Two full-time Paramedic providers, Karen Edmunds and Andrew Mason respectively attended a 100-hour Critical Care Transport course for the treatment and transport of critically ill patients.

Recognition - MAS recognized several members for their individual contributions to the Service throughout the year.

At the annual EMS Recognition Ceremony in May, several members were recognized for their length of service with the department: 5 Years – Lt. Andrew Jeffery, 10-Years Lt. Greg White and Allen Peck, 15 Years – Luella Bancroft, Lt. Scott Galeucia and Michael Jolin.

During 2012 the following volunteer members provided over 1,000 hours of shift coverage: Luella Bancroft – 1,209; Justin Doty – 1,089 and Andrew Jeffery – 1,912.

Provider of the Year was awarded to Heather Crocker, Rookie of the Year went to Justin Doty and a Distinguished Service award was presented to Lenwood Brown III. All three providers exemplify the very best traditions of the department.

These individuals, who contribute to the Service on a daily basis, make the Service second to none in the State. The citizens of Milford can be proud to have these individuals protecting them and available at a moment's notice.

Education: 2012 saw the continuation of Service involvement in community education programs, staff training development and participation in the development of future State of New Hampshire EMS initiatives, provider protocols and administrative rules.

Community Education and Outreach MAS continued to expand its community education program geared toward injury prevention. During the annual Pumpkin Festival hundreds of individuals participated in several interactive activities geared toward understanding the body and pre-hospital care.

Service personnel assisted both Cub Scouts and Girl Scouts in obtaining their First-Aid Merit badges. The Scouts received hands on training on how to splint a fracture, control bleeding, how to call for assistance and other first-aid information.

The Service held 29 CPR classes and certified 80 individuals throughout the year for the general public and town employees including certifying Police Department staff, two businesses and a daycare establishment.

Training – Staff participated in monthly and quarterly education training which covered such topics as patient assessment, cardiac care, airway management, cervical spine immobilization, drug recognition, personal safety and other topics. The department held a 24-hour EMT Basic Life Support (BLS) refresher training in addition to a separate 12-hour Advanced Life Support (ALS) refresher training for department providers to satisfy biennial certification and licensing requirements.

Billing and Revenue: Anticipated collectable revenue from ambulance transportation in 2012 is \$609,415 on \$1,015,839 in invoiced transports. Anticipated net budget impact for ambulance operations in 2012 is \$176,483.

The department continuously seeks opportunities to reduce overall costs. Specific examples include the use of per-diem employees to fill two vacant authorized full-time positions. This action realizes over time and benefit cost savings without compromising the quality of care provided by the department to you, the citizen of Milford.

Closing Remarks: To the personnel of the Milford Ambulance Service – Thank you for the dedication, professionalism and quality pre-hospital emergency healthcare that you consistently practice and provide. These attributes make Milford Ambulance Service a quality Ambulance Service of which the citizens of Milford can be proud.

On behalf of Milford Ambulance Service, I would like to thank the Town and my many colleagues for their continued support during 2012. The Service will continue to provide quality emergency pre-hospital care while continuing to earn your respect, trust and support in 2013.

Respectfully submitted,
Eric Schelberg, Director



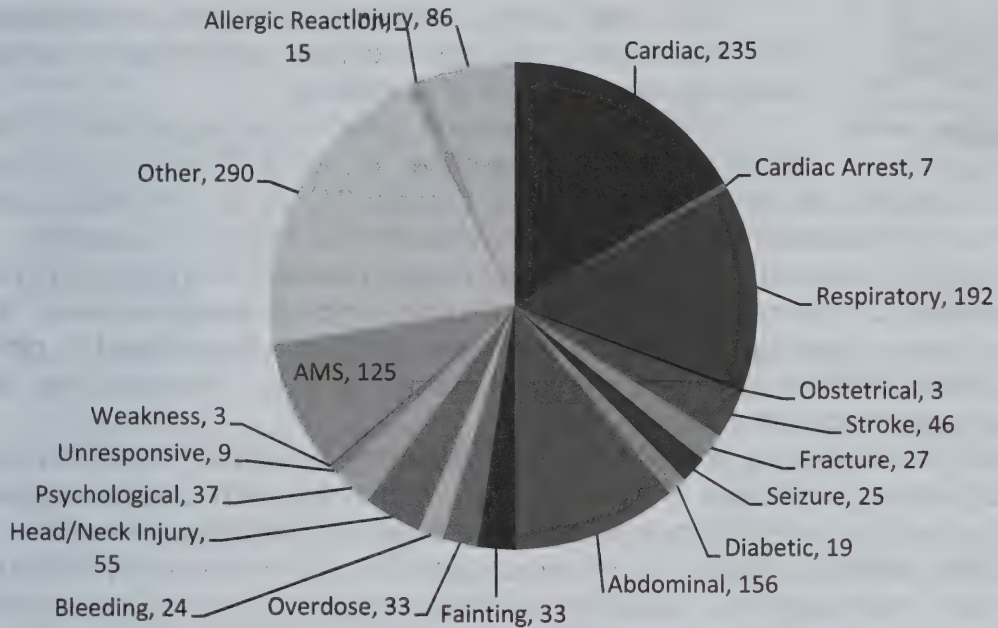
Request for Medical Aid Analysis - 2012

Total requests for medical aid in Milford: 1,837

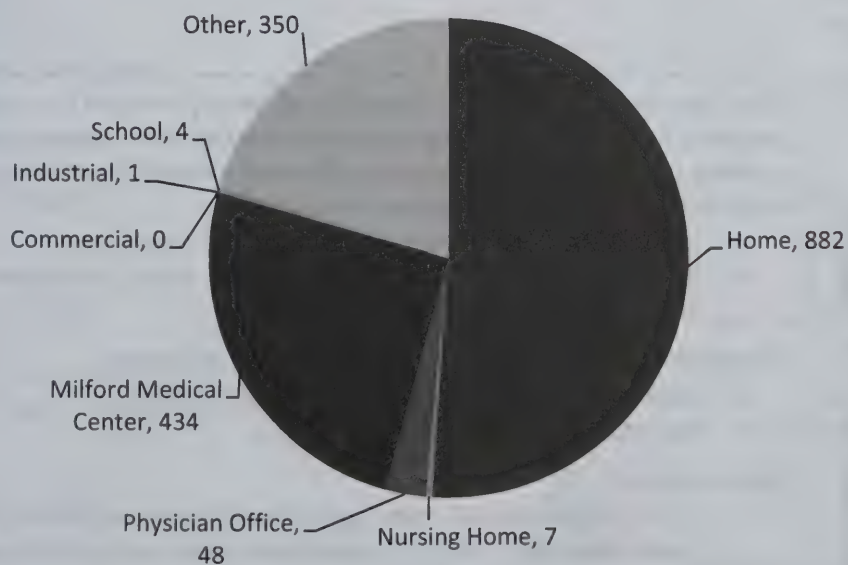
Total requests for Mutual Aid to other communities: 23

Total Patient Contacts: 1,880 Transports: 1,422 No Transports: 415

Dispatch Reason - 2012



Response Location - 2012





Town Of Milford

ASSESSING DEPARTMENT

~ 2012 REPORT ~

2012 has been a relatively quiet year in Assessing. The 2011 Revaluation was well received, and property values have shown some early signs of stabilizing.

The final values were given to the Department of Revenue Administration on September 12, 2012. The tax rate was set on October 23, and the tax bills were sent out on October 31, 2012. The equalization ratio will not be set by the Department of Revenue until after this report is published.

Local and national trends indicate that property values are beginning to stabilize in the residential, commercial and industrial markets, which is welcome news. While the overall recovery is gaining momentum, there are still challenges ahead in global and national arenas which could impact our local outlook as well. We hope that 2013 will see stabilization and positive news.

Within the Assessing office, it has been business as usual. We are on track with the task of visiting properties within the town, continuing with cyclical review of all properties as well as reviewing properties where there are building permits.

I wish to extend a Thank You for the cooperation of those property owners visited this past year. As always the Assessing staff encourages all property owners to take a proactive role by viewing their property record cards and notifying the department of any changes to their properties.

For 2012, Milford has a total of 5,671 parcels with a total land area of 15,000 acres+/-.

Marti Noel, CNHA
Milford Assessor

PUBLIC NOTICE
Restoration Opportunity if your property has undergone an involuntary lot merger

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

Read the full statute at:

<http://www.gencourt.state.nh.us/rsa/html/LXIV/674/674-39-aa.htm>.

The following is the Summary of the 2012 Inventory of Valuation.

Land		
Current Use	\$	648,563
Discretionary Preservation Easement		6,500
Farm Structures & Land under RSA 79-D		7,800
Residential		257,226,815
Commercial/Industrial		65,774,485
Total Land	\$	323,664,163
Buildings		
Residential	\$	747,607,745
Manufactured Housing		14,360,600
Discretionary Preservation Easement		28,200
Farm Structures & Land under RSA 79-D		194,300
Commercial/Industrial		179,283,655
Total Building	\$	941,474,500
Total Utilities	\$	19,132,800
Valuation Before Exemptions	\$	1,284,271,463
Certain Disabled Veterans		658,966
Improvements to Assist Persons with Disabilities		81,990
Modified Assessed Value of all Properties	\$	1,283,530,507
Exemptions		
Blind	\$	150,000
Elderly		6,787,300
Solar/Wind		26,400
Total Exemptions	\$	6,963,700
Net Valuation on which the tax rate for Municipal, county and Local Education is computed	\$	1,276,566,807
Less Utilities		19,132,800
Net Valuation without Utilities on which the tax rate for State Education Tax is computed	\$	1,257,434,007

(unaudited)

OFFICE OF COMMUNITY DEVELOPMENT

Planning Zoning Building Safety Health
Economic Development Geographic Information Systems Active Projects

~ 2012 REPORT ~

The Office of Community Development is composed of several departments responsible for Town services involving planning and land use/development; administration and enforcement of the Milford Zoning Ordinance; building safety, inspections and code compliance; health regulations and code enforcement; economic development initiatives and programs; project management of special capital improvement and environmental projects involving Town properties and infrastructure; and the management of geographic information systems (GIS). The Office mission is:

To fairly and effectively plan for and manage community change in accordance with the Milford Master Plan and the goals of the Board of Selectmen as set forth in the Town's land use, building, and health regulations, by providing professional advice, technical assistance, and enforcement in a fair and consistent manner to citizens, boards and commissions, departments, and regional agencies.

The Department provides support to the public in permitting for land use change applications, Zoning Board of Adjustment applications, and all building projects subject to applicable codes, regulations, and ordinances. The Community Development Department also provides technical and advisory support to the Planning Board, the Board of Selectmen, the Zoning Board of Adjustment, the West Milford Tax Increment Financing Advisory Board, the Capital Improvements Plan Citizens' Advisory Committee, the Community Facilities Committee, and the Economic Development Advisory Council. Staff people are also members of several working groups hosted by the Nashua Regional Planning Commission and state and national professional organizations, as well as interdepartmental committees charged with stormwater management, traffic safety, joint loss management, energy and conservation, and emergency preparedness and operations.

Much of the local economy and health of the community depends on development and construction. Development provides jobs, housing, new and redeveloped services, and property tax base. Early signs for 2013 indicate that development and construction in Town may see a gradual increase in activity since the start of the recession in 2007. With that in mind, this Office is committed to assist in guiding upcoming development so that it occurs in accordance with desired community goals relative to maintaining character, promoting economic development, minimizing impacts of all kinds, and builds an even stronger and healthier community. For construction and permitting statistics please take the time to review the following two tables: *Community Development Statistics 2012* and *2012 Milford Building Department Building Permit Comparison by Year* included with this report.

During 2012 there were several staff changes within the Office with two departures, replacements, and the addition of a part-time GIS technician. In February Sarah Marchant, Town Planner and GIS Coordinator resigned after seven years with the Town to become the Community Development Director in Amherst. In November Commercial Building Inspector/Code Enforcement Officer/Health Officer, Bill McKinney resigned

after many years of service to the Town to take a management position in the Building Department in Nashua. Both individuals were high caliber professionals with a depth of knowledge that is difficult to replace. However, Residential Building Inspector Dana MacAllister has stepped up and has taken the role of Building Official/Code Enforcement Officer/Health Officer and will capably manage the Building Department. Assisting him will be a Deputy Building Official/Code Enforcement Officer to fill the staff vacancy starting early 2013. The Town Planner/GIS Coordinator position was assumed by Jodie Levandowski in June 2012. Ms. Levandowski brings both public and private professional planning experience and motivation to the position and has quickly developed good working relationships with the Planning Board, the public, and co-workers. This past April, Rita Johnson joined the team as part-time GIS technician. Highly experienced in GIS work, Ms. Johnson has acquainted herself with the Town's system and works to manage data necessary for program efficiency and service to Town staff and the public. The Office is further staffed by a very competent team consisting of full-time Administrative Assistant II Shirley Wilson; and the following part-time employees Administrative Assistant Mindy Lavalley; Environmental Programs /Stormwater Coordinator, Fred Elkind; Land Researcher Lorraine Carson; and Conservation Coordinator Chris Costantino.

Significant progress continued in 2012 to enhance database management, recordkeeping, permit tracking, and on-line internal capabilities, with an eye on further development and enhancement in 2013 to create greater public and internal access to permitting processes, information, and resources. Particular effort will be paid to expand the offerings of the Office website as the comprehensive and functional 'go-to' resource for the public.

The following report highlights the work and accomplishments of the individual departments within the Office of Community Development.

Planning/Geographic Information Systems – Jodie Levandowski, Town Planner

The Planning Department provides professional guidance and technical assistance to the Board of Selectmen, Planning Board and the public; implements and monitors town growth and development policies; analyzes development applications and recommends action on such applications to the Planning Board.

In 2012 the Department provided a wide variety of professional community planning services to the citizens of Milford and prospective applicants. Between on-going development, administration duties, staff changes and a variety of special studies and projects, the Department remained busy throughout 2012. Some highlights and notable accomplishments from 2012 include the following:

2012 Activities and Accomplishments

- Completion of revised Traffic and Transportation Chapter of the Master Plan. This Chapter was deemed a priority item for late spring/early summer 2012. Inclusion of background data and analysis was completed by staff in the spring of 2012, and subsequently reviewed and approved by the Planning Board.

- Staff researched and reviewed the Town's current Telecommunications Ordinance in conjunction with similar communities and after considerable work by Staff and the Planning Board, a revised ordinance was approved in December 2012 and sent for inclusion in the 2013 Town Warrant.
- Coordination of Zoning Code revisions in cooperation with the Zoning Board of Adjustment.
- Completion of Geographic Information Systems (GIS) Stormwater System Mapping for the town to maintain compliance with federal stormwater management practices.
- Supported the redevelopment of the Pine Valley Mill building located at the west end of town into a mixed-use development to include 50 affordable residential units and retail space below.
- Staff aided the Planning Board in awarding the 3rd annual Distinguished Site Award to The French House located at 80 South Street.
- Assisted in hosting the Nashua Regional Planning Commission's Executive Committee Meeting.

The Planning Department is on track for a productive year in 2013. Despite the uncertain economy, permits continue to flow into the office and a number of special planning projects are on tap. The Department strives to increase communication and work cooperatively with all Town departments and the public to effectively move ideas, applications, and projects through the Town permitting process.

Special Projects / Economic Development - Bill Parker, Community Development Director/Zoning Administrator

The Office provides project management for many special projects that focus on infrastructure planning, community-wide development, and economic development. Major projects in 2012 included:

- Management of federal transportation grants and coordination with the NH Department of Transportation, including:
 - the South Street Transportation Enhancement (TE) grant that provides funding for improvements to South Street from Union Square southerly to the railroad right-of-way, inclusive of pavement widening, new sidewalk construction, undergrounding and relocation of overhead utilities, and associated aesthetic improvements. This long-awaited project is subject to numerous levels of federal and state requirements and review and is complex due to utility design and coordination. It is anticipated at this time to be advertised by the NH Department of Transportation late summer 2013 with construction in the fall.
 - the Oval Area/Downtown Area traffic improvements, funded by federal programs intended to address traffic and pedestrian safety and congestion downtown on Nashua Street, Elm Street, the Oval, the Amherst Street/Mont

Vernon Street/Grove Street intersections, and the Westside neighborhood of Lincoln/Union/Garden/Cottage Streets. Project planning is tentatively set to begin in late 2013, once the South Street project is underway, and is funded by a 20% local (\$700,000)/80% federal (\$2.7 million) grant.

- the Route 13/Emerson Road/Armory Road Intersection Improvements, funded by federal Congestion Mitigation Air Quality grant money (80%) with 20% local match is currently in the preliminary design phase and is tentatively scheduled for NH Department of Transportation advertising late summer/early fall 2013. The intent of this project, with a total cost estimated at \$450,000 is to incorporate designated left-turn lanes and right-turn lanes with signalization to make for a safer intersection.
- Ongoing planning for the Fletcher Paint EPA site clean-up.
- Implementation of the annual capital improvements plan program.
- Ongoing coordination on the methodology and strategy associated with implementation of the Osgood Pond reclamation and wetland mitigation project, currently focusing on permitting a 4-5 acre dredging and aquatic habitat improvements.
- Community Development Block Grant (CDBG) management for the Pine Valley Mill affordable housing project.
- Coordination with the Recreation Department and Recreation Commission on a Recreation Chapter for adoption in the Master Plan for 2013.
- Support for the Economic Development Advisory Council (EDAC) and ongoing economic development initiatives relative to streamlined permitting and development processes; business resource website development; customer service; and developing recommendations for the Board of Selectmen on a Town-wide economic development policy and plan.
- Administration for the West Milford Tax Increment Financing District and the Advisory Board.
- Support for the Community Facilities Committee to meet its charge from the Board of Selectmen to develop recommendations for expansion of the Wadleigh Memorial Library.
- Town staff representation on various Nashua Regional Planning Commission transportation, land use, natural resource, and sustainability committees and regional planning initiatives.

***Zoning Enforcement and Compliance – Bill Parker, Community Development Director
/Zoning Administrator***

This Office provides the staff support necessary to fairly and effectively interpret and enforce the Town of Milford Zoning Ordinance. Involved in this work is assistance to the public on zoning issues and applications, administrative support to the Zoning Board of Adjustment, and investigation of zoning code violations. There were 27 variance, special exception, and equitable waiver applications submitted to the Zoning Board this

past year dealing with a myriad of requests that required 'relief' from the Zoning Ordinance for property owners. Zoning compliance and enforcement is overseen by the Code Enforcement officers, and as is noted in the next section, there were 61 zoning-related complaints received by the Office in 2012.

Building Safety/Code Enforcement – Dana MacAllister, Building Official

During 2012 the Building Safety Department issued 530 permits and conducted 1,222 inspections, with the majority of permits being issued for electrical work (199) and renovations/additions (105). The large number of electrical permits issued is directly related to the surge in backup generator installations in Milford. In addition to plan review and project inspection, the Building Safety Department investigates complaints of unpermitted/substandard work and unsafe building conditions. We are also available to discuss home improvement projects with Milford residents and assist them to determine which codes apply to their project. If you have any questions about the building codes or are planning a home improvement project, please feel free to call our Office at 249-0620. For any residents wishing to review the various codes applicable in the State of New Hampshire, copies are available for reference at the Wadleigh Memorial Library as well as via web-link through the Town website.

In addition to building safety, our Department also investigates potential violations of the Town of Milford Zoning Ordinance. In 2012, 162 complaints were logged with unpermitted signs (38) being the most often reported. Out of the complaints investigated, 79% were resolved with the remaining open complaints under investigation or in the process of being resolved by the property owners.

Please visit the Community Development Office website at:

<http://www.milford.nh.gov/departments/community-development> for information regarding Planning, GIS, Active Projects, Building Safety and Code Enforcement, Health, and other information and resources.

Respectfully submitted,
Bill Parker, Community Development Director

2012 Building Department Statistics

	2012 YTD	2012 % of LY	2011	2010	2009	2008	2007	5 Yr Avg 2007-2011	2006	2005	2004	2003	2002	2001	10 Yr Avg 2001-2011	2000
NEW CONSTRUCTION																
Single family permits	8	53%	15	17	7	13	23	14	42	73	71	98	88	64	53	96
GMO issued permits (Revised 3/29/10)	0		0	0	0	0	0	3	0	-	12	9	-	-	6	-
Single family (55+)	8	53%	15	17	12	21	27	17	42	73	83	97	88	64	62	96
Two-family residential (GMO)	0	0%	0	1	0	2	-	1	-	-	-	-	-	-	-	-
Multi family	0	0%	0	0	0	0	0	0	0	16	54	15	7	90	27	-
Multi family (55+)	0	0%	0	0	0	0	0	0	0	16	54	15	-	90	14	-
Multi family (62+)	0	0%	0	0	0	0	0	0	0	49	-	-	-	-	-	-
Multi family (Subdivided)	0	0%	0	0	0	0	0	0	0	-	25	-	-	-	-	-
Multi-family sub-total	0	0%	0	1	0	0	0	0	0	65	79	82	7	90	40	0
Commercial/Industrial sub-total	4	60%	8	1	2	3	3	3	6	14	9	7	6	6	7	11
Total new construction permits issued	12	52%	23	19	14	24	30	20	48	152	171	186	101	159	116	107
MISCELLANEOUS CONSTRUCTION																
Misc residential (includes SFR, Mig, Multi)	105	81%	132	131	114	139	156	129	185	163	226	231	215	200	192	168
GMO issued permits (Deleted in 2010)	-	-	-	-	3	2	3	3	1	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
Additional Res dwelling units (RLU)	0	0%	1	-	5	0	0	2	ADU's not permitted	ADU's not permitted	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
Accessory dwelling units (ADU)	3	100%	0	0	3	2	Not tracked	3	Not tracked	48	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
Agricultural permits	1	100%	1	3	5	2	Not tracked	3	60	60	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
Renewals for misc	22	116%	19	62	73	62	79	60	16	2	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
Renewals for new construction	2	100%	2	4	8	6	7	5	16	2	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
Demolition residential	6	86%	7	6	8	6	14	8	10	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
Mig home replacements	2	200%	1	2	1	1	4	2	5	5	7	0	8	7	5	10
Misc residential sub-total	141	87%	163	208	215	217	263	209	276	248	233	231	223	207	237	178
Misc commercial (includes SFR)	42	81%	52	59	45	75	69	58	98	41	41	43	45	0	45	25
Renewals for misc & new construction	3	150%	2	9	7	10	2	6	4	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
Misc commercial sub-total	45	83%	54	69	73	85	71	73	47	41	41	49	46	0	47	35
Tenant changes	16	70%	23	21	21	19	Not tracked	19	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
Work/construction w/o a permit (eff 6.01.10)	8	200%	4	2	Not tracked	Not tracked	Not tracked	-	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
Total Miscellaneous building permits issued	202	84%	240	299	298	303	338	286	323	294	281	280	276	214	289	223
OTHER PERMITS																
Driveway	9	90%	10	19	14	20	27	18	34	58	70	81	67	65	53	78
Electrical	139	101%	198	186	167	211	230	199	202	256	266	278	227	222	237	198
Gas piping (eff 10/1/11 - only issued at MFD)	0	0%	36	48	52	34	0	34	0	0	0	0	0	0	4	0
Jurisdiction permit	0	0%	1	1	1	1	1	1	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
Mechanical (eff 10/1/11 - only issued at MFD)	53	79%	83	132	93	104	0	82	161	250	286	158	193	-	165	-
Plumbing	45	58%	80	84	59	88	90	74	91	124	145	132	101	117	112	114
Signs	10	100%	13	8	9	21	1	10	0	6	0	0	0	0	43	25
Stormwater (effective 4/1/07)	10	100%	13	8	9	21	1	10	0	6	0	0	0	0	43	25
Additional permit totals	318	65%	487	650	480	619	405	454	514	685	741	608	665	422	500	415
Total permits	520	71%	750	869	782	848	773	760	905	1132	1160	1074	902	795	954	745

2001 and 2003 figures taken from town report, not spreadsheets

Previous year (15-mile Family Residential)

1999	62	1994	55	1989	95
1998	72	1993	37	1988	61
1997	56	1992	52	1987	130
1996	37	1991	46	1986	167
1995	60	1990	37	1985	77

2012 Community Development Statistics

	Q1-2012	Q2-2012	Q3-2012	Q4-2012	2012 YTD	% 2012 to 2011	2011 ACTUALS	2010 ACTUALS	2009 ACTUALS	2008 ACTUALS	2007 ACTUALS	6 Yr avg
PLANNING												
Site plans approved (existing sites)	0	0	2	3	5	100%	5	7	21	13	40	15
Site plans approved (new sites)	0	1	0	0	1	100%	3	0	2	6	3	3
Misc apps waivers, disc, etc (not included in totals)	1	3	1	4								
Extensions granted (not included in totals)	1	0	1	0								
TOTAL SITE PLANS APPROVED	0	1	2	3	6	75%	8	7	23	19	43	18
Site plans signed												
Subdivisions approved	0	0	1	2	3	50%	6	10	16	15	46	16
Lot line adjustments approved	1	0	1	2	4	100%	4	3	3	3	13	5
Condominium conversions approved	0	0	1	0	1	33%	3	1	2	1	15	4
Extensions granted (not included in totals)	0	0	0	1	1	0%	0	0	0	0	17	3
TOTAL SUBDIVISIONS APPROVED	1	0	2	3	6	86%	7	4	5	4	45	12
Subdivision plans signed												
	3	0	1	2	6	120%	5	3	5	5	32	9
NEW LOTS CREATED (from date of plan signing)	5	0	0	28	33	660%	5	11	3	4	19	13
BUILDING												
C/Os for new residential construction	2	1	3	4	10	77%	13	20	26	26	32	21
C/Os to add a residential living unit	1	0	0	1	2	200%	1	0	1	0	0	2
C/Os to remove/demolish a dwelling unit (see below)	0	0	0	0	0	0%	3	0	1	0	0	1
C/Os for misc residential construction	19	17	23	18	77	75%	103	120	80	128	158	111
C/Os for new commercial construction	0	0	2	1	3	0%	6	1	4	4	3	4
C/Os for misc commercial construction	12	6	4	5	27	108%	25	31	33	41	19	29
C/Os for tenant changes	7	4	3	0	14	40%	35	24	23	22	16	22
TOTAL C/O'S ISSUED	41	28	35	29	133	72%	186	196	167	221	228	189
TOTAL RES LIVING UNITS ADDED	3	1	3	5	12	150%	8	20	25	26	59	25
ZONING												
Special Exceptions granted	1	5	6	4	16	133%	12	11	19	15	33	18
Special Exceptions denied	0	0	0	0	0	0%	3	1	3	0	0	1
TOTAL SPECIAL EXCEPTION CASES	1	5	6	4	16	107%	15	12	22	15	33	19
Equitable waivers granted	1	1	0	1	3	300%	1	3	2	1	0	2
Variances granted	0	3	0	4	7	233%	3	11	8	13	13	9
Variances denied	0	1	0	0	1	100%	1	1	3	2	1	2
TOTAL VARIANCE CASES	0	4	0	4	8	200%	4	12	11	15	14	11
Extensions granted (not included in totals)							1					
ZBA TOTALS	2	10	6	0	27	135%	20	27	35	31	47	31

Health Department

2012 Town Report

In 2012, the Health Department received 61 health-related complaints and conducted 87 inspections, with trash (10) and mold (7) complaints being the most often reported. Information regarding State health regulations and other health-related information is available at the Community Development Office in Town Hall or on the Milford Health Department website, <http://www.milford.nh.gov>.

Seasonal and H1N1 influenza, West Nile Virus (WNV), Eastern Equine Encephalitis (EEE) and Lyme Disease continue to be major concerns with public health and the Department reaffirms that the precautions such as covering coughs and sneezes, hand washing, and vaccination is the best way to limit the spread of influenza while proper clothing with long sleeves and pants and insect repellents are your best protection for West Nile Virus (WNV), Eastern Equine Encephalitis (EEE) and Lyme Disease.

The Health Department has been actively involved in providing insight and management associated with several environmental areas of interest as well as the implementation of the Town's MS4 (Municipal Separate Storm Sewer Systems) stormwater program required by the EPA. Efforts in this area include planning, education, and regulatory efforts incorporated in the Milford MS4 permit. Our department has provided input into matters involving several releases of



environmental contaminants and has coordinated activities with the Department of Environmental Services. We have also worked with other departments in the in-house preparation of a town-wide stormwater management plan and with the Department of Public Works to develop a stormwater pollution prevention plan specifically for the DPW facility.

Thank you,

Dana MacAllister,
Interim Health Officer

Eric Schelberg,
Deputy Health Officer

Fred Elkind,
Deputy Health Officer

TOWN OF MILFORD

Community Media

~ 2012 REPORT ~

This department includes management of the Public, Education, and Government (PEG) Access cable television channels and the management of the Town of Milford web site. For the year of 2012, Granite Town Media has seen continued growth and improvement.

A Brief History: Cable television is currently provided to the Town of Milford by Comcast. There are over 4,500 cable subscribers in Milford, each capable of tuning into the PEG Access channels. Milford's PEG Access Television was established in 2003 as part of the franchise agreement between the town and Adelphia Cable (our cable provider at that time). On January 26, 2004, the Board of Selectmen created a study committee to determine how to utilize this resource. On March 29, 2004, the Selectmen gave the committee its charge and dubbed it the "PEG Board." In 2007 the PEG Board voted to rename itself Granite Town Media as an aspect of its rebranding efforts.

Under the leadership of the PEG Board, the Milford High School Applied Technology Center (ATC) equipped the television studio to support the Television Production program they offered and began taping the Board of Selectmen and School Board meetings for broadcast. Early in 2007, the PEG Board authorized the purchase and installation of a robotic camera system and broadcast rack in the Town Hall meeting room for Board of Selectmen meetings. Currently all Selectmen, Planning, and Zoning Board meetings are broadcast live and via tape delay.

In the spring of 2007, the Board of Selectmen approved the creation of a full time position for the manager of PEG Access. Since that time, the operations of the access station have grown to include coverage of Milford High School Varsity and Junior Varsity sports, coverage of special events in town, and live and recorded meetings including the Budget and Bond Public Hearing, Deliberative Session, and other Town Meetings.

At the 2010 Town Vote, Warrant Article 28 was passed, which created the Cable Access Revolving Fund. All collected Milford Comcast cable subscribers' franchise fees are directed into this fund, which in turns supports the Community Media Department.

2012 in Review - We continue to add new programs to the Education channel 20. We have added student-produced programs, such as the High School's "We the People" competition. Participating student groups compete in advancing tiers at state, regional and then at national level - in April Milford students will be traveling to Washington, DC to contend in the national competition.

In the spring of 2012, Granite Town Media recorded and replayed high school spring sports, boys' lacrosse and girls' softball games. In the fall, Granite Town Media covered the boys' and girls' soccer teams, field hockey, varsity and junior varsity volleyball games including the playoffs. Granite Town Media followed the girls' varsity

soccer team throughout their playoff run, ending with a 2-1 victory over their rival, Souhegan High School. We are now full swing in the winter sports and Granite Town Media is now providing coverage for the boys' and girls' varsity basketball teams. This would not have been possible without the dedication of volunteers Paul Joyce, Dave Alcox, Dave Mansor, Abby Blanchet, Amanda Alcox, Jason Porter and Morgan Andrews.

Granite Town Media produced and recorded over 175 meetings, sporting events and public service announcements in 2012. For the first time the School Budget Advisory Committee meetings were also recorded and rebroadcast. Granite Town Media continues its work with the Milford Police, Fire and Ambulance Service to provide public service announcements (PSA's) designed to educate and assist the residents of Milford. The office of Community Development also utilized Granite Town Media to produce programs focusing on the future development of Milford.

Granite Town Media is also responsible for the development and administration of the Town of Milford website. In 2012, the website had some enhancements made to it, making it more visually appealing, technologically stable and easier to navigate. The website averages 8,500 visitors per month. As we see advances in technology and the way in which we communicate, Granite Town Media will continue to develop the website ensuring the best possible user experience.

Looking forward in 2013 - As we transition into a new year, Granite Town Media will be activating a third channel, which will be used to play the bulletin board slideshow. We will also be broadcasting live as well as rebroadcasting Recreation Commission meetings. There will also be an emphasis on continuing to improve on the quality of the programs produced by Granite Town Media.

Respectfully submitted,

Michael McInerney, Director of Community Media



TOWN OF MILFORD

OFFICE OF EMERGENCY MANAGEMENT

~ 2012 REPORT ~

2012 was a relatively quiet year for the Office of Emergency Management (OEM). Hurricane Sandy in October was our most potentially serious event. Sandy was named as “Frankenstorm” due to the challenges of forecasting her path and her geographic size but we now know that she squarely hit New Jersey and still impacted our area with power outages and trees down. A 50 to 100 mile change in direction could have dramatically changed the scale of Sandy for us.

Within OEM, we respond to events and incidents as they occur but preparation is important to our success and it is just as important for each citizen to prepare on their own. In recent memory we have had events of ice, snow and heavy rain with impacts to citizens in Milford and being prepared is key. Please use resources such as www.ready.gov or www.nh.gov/readynh to help in planning for you and your loved ones. If you have any questions or need additional information we are always here to assist at 249-0680.

We have two other quick notes of importance:

- 2012 saw an increase of generator safety concerns both regarding how close they were being used to structures as well as Carbon Monoxide poisoning issues. If you have any questions about Generator safety, please call – our goal is your safety.
- The Citizen Emergency Response Team (CERT) is a 26 citizen member team that train, prepare and respond to assist the Towns of Amherst, Lyndeborough, Milford and Mont Vernon in support of the OEM for these towns. We are very appreciative of their efforts and if you have any interest in volunteering in CERT, please give us a call.

Thank you for your continued support for the OEM and we hope you have a very safe and healthy 2013.

John J. Kelly, Jr.
Director of Emergency Management



Milford Fire Department

"Serving Our Community with Pride"



~ 2012 REPORT ~



In memory of Retired Assistant Chief Charles J. Smith
40 Years dedicated service to the Town of Milford Fire Department

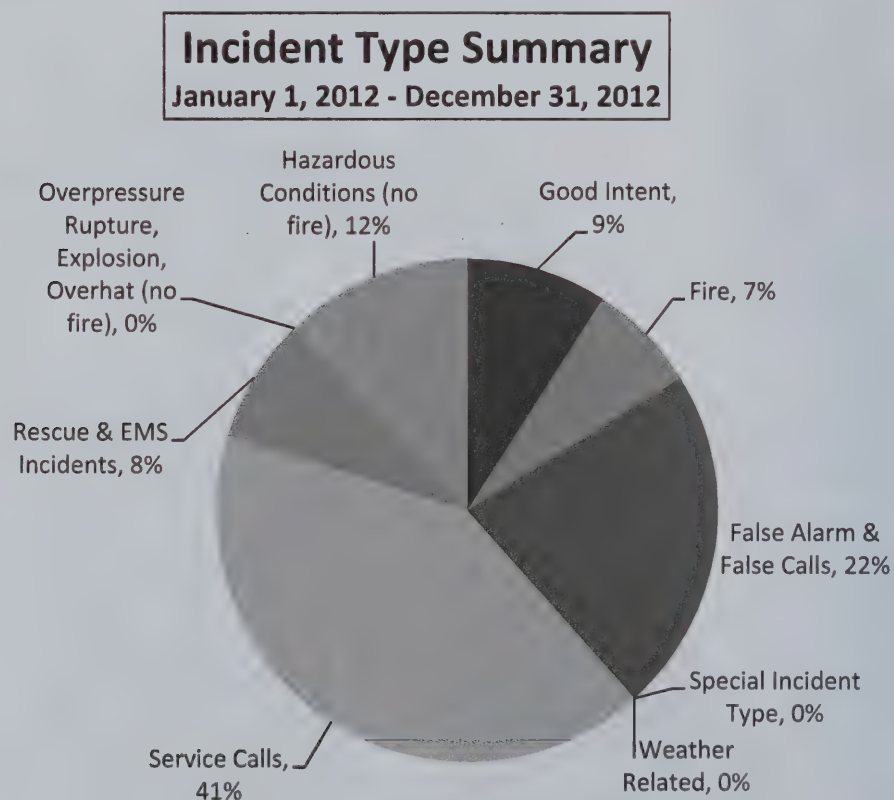
It is an honor and privilege to serve as your Fire Chief and lead the fifty- two dedicated members of your Fire Department, where we truly embrace our motto, "Serving our community with Pride". This report highlights the department's activity for 2012.

Department Overview

The Milford Fire Department is a combination department consisting of a full time Chief, Training Officer, Fire Prevention Officer, Administrative Assistant, and forty- eight call firefighters. The Department is housed out of one station utilizing four engines, one ladder truck, one heavy rescue, one forestry, a boat, 3 support vehicles, and a special operations trailer.

Activity Level

The Milford Fire Department responded to 934 calls for assistance in 2012, which represents a decrease of 85 calls over 2011. The members of the Department provided more than 9297 hours of service to the community and its neighbors through emergency response, training, and assistance.



Training

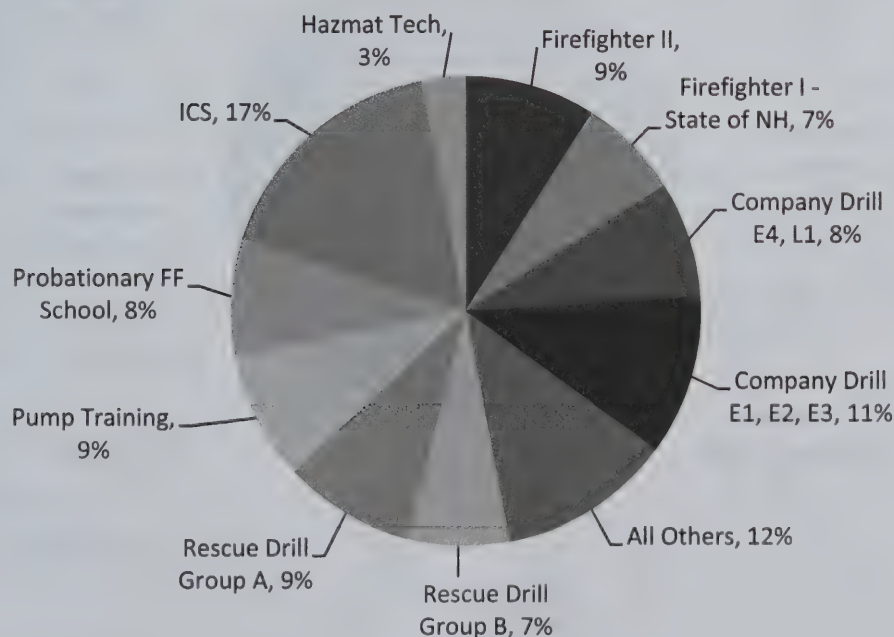
The Milford Fire Department Bureau of Training is responsible for developing and implementing training programs for its members, tracking continuing education, and ensuring our firefighters are on the leading edge of new training and education. In 2012, Department members participated in over 5,637 hours of training; both in- house and at the NH Fire Academy.

Most notably in 2012, members completed the following training:

- 3 members enrolled in Firefighter I (43 members certified)
- 4 members Firefighter II (38 members certified)
- 2 members EMT training (16 members certified)
- 4 members pump trained (24 members certified)
- 2 members with Advanced Driver Training for emergency vehicles
- 2 members certified as Child Passenger Safety Technicians (Car Seat Installation)
- 2 members CPR/First Aid Instructor Certification
- 4 members came off of probationary status
- 7 new members were hired
- 2 members Rescue Systems II Certified
- 2 members Haz-Mat Technician (4 members certified)
- 4 members Firefighter III (6 members certified)
- 35 members ICS-300 (37 members certified)

Total Staff Hours by Training Category

January 1, 2012 - December 31, 2012

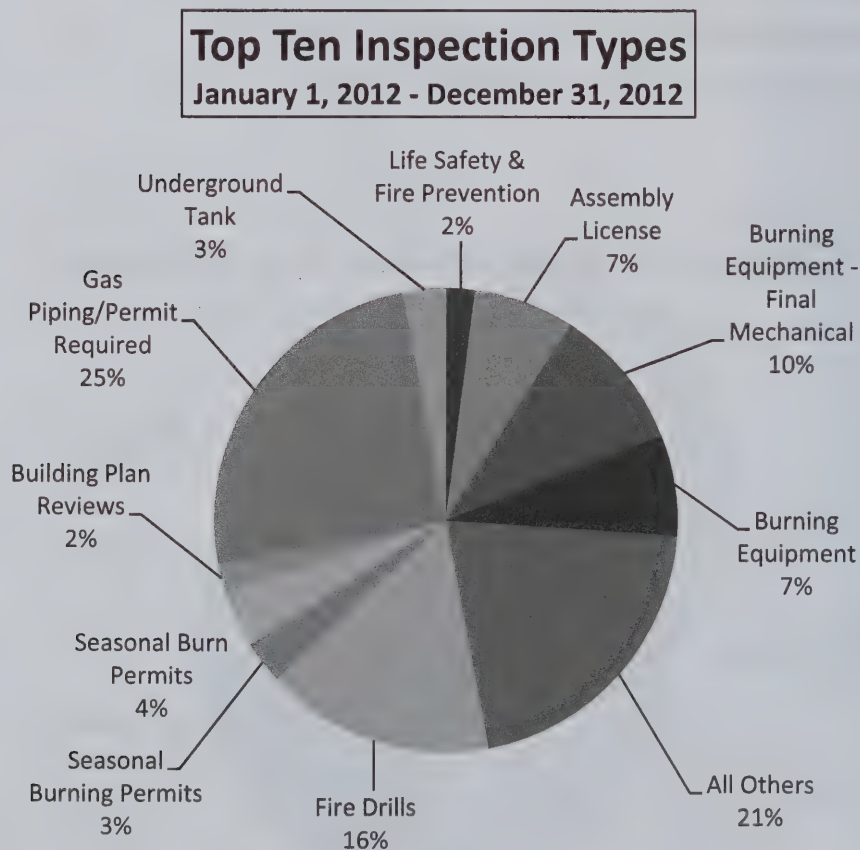


Fire Prevention

The Bureau of Fire Prevention & Investigation is responsible for administration and enforcement of the State Fire Code, fire investigation, and public education as part of our overall community risk reduction efforts. In 2012, the bureau conducted 597 inspections, plan review, educational and inspectional activities in addition to issuing over 439 alarm permits and 574 outdoor burning permits.

In addition the Bureau conducted the following activities:

- 27 car seat inspections
- 12 station tours
- 105 fire and lockdown drills
- 3 CPR certification classes
- 267 hours of crowd manager details for special events



Administration

2012 was both a very challenging and productive year with many new accomplishments within the Department. We set an aggressive goal to try and lower the towns Insurance Services Office (ISO) rating. This rating is then used by most U.S. insurance companies to determine what home and business owners pay for insurance on their respective property. Through many hours of research, data gathering and multi-agency drills, our rating has gone from a 9/4 to an 8B/3. This new rating should allow for an improved savings on insurance rates within our community.

We completed the second phase of our site improvement by removing overgrowth, re-grading the property, removing older out buildings, relining the station floors, and repainting the doors and trim.

Firefighters Kris Jensen and Jim Young were both promoted to the rank of Lieutenant and Lt. Jeff Marshal was promoted to Captain.

We conducted an in-house Firefighter Health and Wellness Program. The goal of the six-week program was to improve firefighter health and wellness, reduce injuries, and promote team work. Twenty members participated in this program and it exceeded all of our goals.

We implemented new messaging and response software this year. The program called "I am responding" allows our members to use their cell phone to send via a computer program to allow the Chief and other members at the station know who is responding and when they will arrive at the station. It also shows us who is on duty for the day and who is out of town. In addition, this software allows us to send vital information via text messaging in regards to call location and type. All of the information is displayed on two monitors within the bay.

This year the Federal Government removed the funding for the AmeriCorps Emergency Response Corps Program in order to become more in-line with National priorities. Over the past 6 years, the department had received a grant from this program, which funded two 900-hour positions within the Department. These positions greatly enhanced our response capabilities and our public education initiatives.

In closing, I would like to thank both our citizens and business community for their continued support of our Department. Without it, we would not be able to provide the quality of service you have come to expect from your Fire Department. In addition, I would also like to thank the men and women that make up your Fire Department. Your commitment to the community, its citizens, and those of the surrounding communities help bring a source of pride and spirit to everyone.

Respectfully submitted,

John J Kelly, Jr.

Chief of Department

Wadleigh Memorial Library



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www.wadleighlibrary.org wadleigh@wadleighlibrary.org

www.facebook.com/wadleighlibrary www.twitter.com/wadleighlibrary

~ 2012 DIRECTOR'S REPORT ~

While the economy shows signs of improvement, Milford residents continued to weather the economic storm by taking advantage of all their library has to offer. Over the course of the year, approximately 3,000 people a week or nearly 12,000 visitors each and every month came through our doors. For the cost of a nice dinner for two, the average taxpayer has access to nearly 70,000 books and magazines for all ages; over 5,000 Academy Award winning, classic and blockbuster films, documentaries and cable TV series; over 20,000 downloadable e-books and audiobooks; and nearly 3,000 music CDs. And that's just in the Wadleigh Library. As a member of the only library consortium in the entire state (GMILCS), the Wadleigh offers Milford residents access to over a million items pooled among the 12 consortium libraries.

Community Survey

For the first time in eight years, we administered a community survey during March through April. We received over 600 responses and some of the common threads included requests for more parking and seating; a bigger teen space; longer weekend hours; a café; more space for a display and a larger and better selection/variety of adult books, DVDs, music and audiobooks. During the rest of the year, we began addressing those survey comments and concerns which we could.

These requests included:

- More children's programs at night and during school vacations
 - We added movie nights and matinees, night owl storytimes, family Lego nights and Saturday morning story hours.
- More children's programs for ages 7-12
 - We added Art Afternoons and Mad Science programs as well as a book group
- Improving our website
 - Young Adult Librarian Katie Spofford worked hard learning a new platform and completely revamped the entire website.
- Healthy living programs
 - We hosted one on aging gracefully and another on living longer, stronger & happier.
- Add kid sized seating and improve the arrangement of books in the children's room
 - The entire room has been re-arranged and we have brand new kid-sized furnishings.

Collection Highlights

It was in 2011 that library checkouts began to stabilize for the first time in 8 years. This trend continued into 2012 as we did not see large movement in either direction in our overall usage statistics. That said, statistics for checkouts and number of visits are nearly twice the national average and three times the state average; they remain the second highest per capita in the state of New Hampshire. It Library use can plateau and/or decrease for a number of reasons:

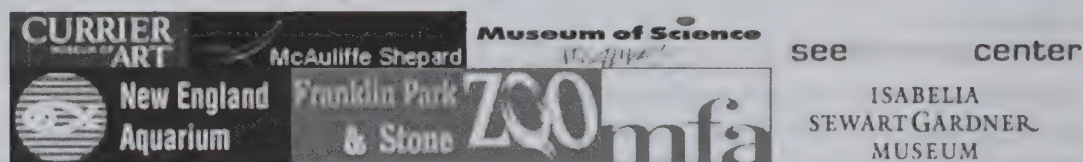
- **E-book use has continued to spike as more people obtain e-readers.** As a member of the NH State Library e-book consortium, we offer over 20,000 downloadable titles and while their checkouts are included in our circulation statistics, they obviously don't require a visit in person. E-book checkouts now account for 2% of our overall circulation—up from .5% in 2011.
- **Library use has been known to align itself with the ups and downs of the economy.** Patrons tend to utilize libraries heavily during financial times in order to save money and cut costs; use decreases during healthy economic times. Signs point to the beginnings of an economic recovery so it is not surprising or unusual to see our numbers level out.
- **Historically speaking, the library has seen plateaus in the past.** Statistics show that for eight years, from 1995-2003; checkouts were virtually flat before a series of surges each year that would ultimately leave us at our current level: residents are now using their library at a rate 20% higher than they were 5 years ago.

While overall use has leveled off, there are certain areas where we saw increases:

- DVD checkouts continued their upward climb and increased by a modest amount over last year. In the past five years, DVD circulation has increased by 35%.
- This was our second full year offering downloadable e-books and audiobooks and their popularity continues to rise as e-readers become more affordable. Checkouts were up 38% last year.
- The number of reference questions spiked nearly 67%. Residents had all sorts of queries about e-reader devices and how to take advantage of the library's e-book collection. A wide range of questions included requests for assistance finding materials on health issues and outer space to help on how to write a thank you note and how to research one's ancestors.

The library provides access to subscription databases on a broad variety of topics; database usage remained high this year with nearly 20,000 searches. Parlez-vous francais? Non? Learn how with Transparent Language. Planning on taking the GRE, a civil service exam or looking to improve your math or reading skills or become a US citizen? Practice with Learning Express. Researching your family history? Start with Ancestry.com, Heritage Quest or Genealogy Bank. Hoping to buy mom an e-reader for her birthday? Research the ratings in Consumer Reports. All this and more is quite literally at your fingertips.

Residents continued to take advantage of our popular museum pass program. Each pass offers free or reduced admission to local and Boston area museums and can save a family of four a substantial sum of money on a family outing. We are only able to offer these passes thanks to the generosity of the Friends & Trustees of the Library and Jaiden's Angel Foundation:



Program Highlights

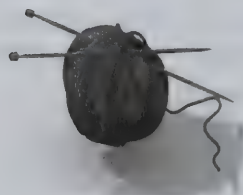
This year the Library organized more than 600 programs drawing over 15,000 participants. Almost 300 of those were children's programs attended by more than 12,000 children.



Our brand new Children's staff consisting of Miss Letty, Miss Mary & Miss Trina planned an impressive array of programs for children of all ages. In addition to traditional storytimes, baby lapsits and book clubs for older kids, they hosted the popular Stuffed Animal Sleepovers (kids were amazed at the things their beloved friends did in the library when they should have been sleeping); family bingo nights and movie matinees; Art Afternoons and Mad Science programs. Throughout the year children practiced their reading skills with certified therapy dogs as part of our "PAWS to Read" program; enjoyed a magic performance by Norman Ng; attended a Masquerade Ball; learned about owls with a visit from Wingmasters; listened raptly to storyteller Simon Brooks, and explored the stars with a Skywatch event held at Keyes Field. In addition to regular outreach visits to area schools and preschools, for the first time the Children's staff also held storytimes throughout the summer at Keyes Field. Once again, our Summer Reading program was nearly entirely funded by a grant from the Wadleigh Library Development Fund. We thank them for their continued generosity.

Katie Spofford, our Young Adult Services Librarian, planned over 70 programs drawing in nearly 600 teens over the course of the year. Popular mainstays were the Anime and Dr. Who Fan Clubs; Wii Wednesdays; and the "Pizza & Pages" and "Chicks with Sticks" book clubs. In her craft programs, teens learned how to make sock puppets, dream catchers and piñatas. Summer Reading was kicked off with a black light party and celebrations were had at Hobbit and Masque of the Red Death Halloween Parties.

Librarians Sue Amann and Kim Gabert arranged adult programs which drew several hundred attendees over the course of the year. Residents enjoyed a visit from local weatherman Josh Judge and attended programs on Facebook, traveling in Peru, civil liberties vs security in post 9-11 America and cemetery mapping. They learned about the Peace Treaty of Portsmouth, invasive plant species in NH, dark matter and energy and how to organize and maintain special family papers and photographs.



The Acoustic Café series continued to bring in nearly 400 people over the course of 6 concerts. ESOL tutoring and the AARP tax assistance programs also remained popular last year. We took part in the state-wide Big Read program and celebrated the life and works of Edgar Allan Poe and also added regularly scheduled knitting and Spanish conversation groups.

Facilities Update

This year we completely revamped the Children's Room with some new lighting, shelving, and brand new furniture. Some of the old furniture we replaced was original to the 1950 building; other furniture—largely seating—was from the 1986 addition. Utilizing over \$35,000 in fine monies, the Children's Room now looks up to date and more spacious given some re-arranging of shelving units. Our own Facilities Manager, Joel Trafford, custom built a window bench to create more seating in the Juvenile Fiction area; it quickly became a favorite place to cozy up with a good book. Furthermore, we upgraded the lighting fixtures to more energy efficient bulbs, added fixtures to better illuminate the shelving along the walls and supplemented the 'can' lights with long-lasting, more efficient LED fixtures. The response to the changes in the Children's Room has been overwhelmingly positive.



In other areas of the facility, we began using energy efficient LEDs to replace exterior fixtures as they began to fail, we repainted the atrium and reading room areas and finished replacing the carpeting in the remaining areas of the building.

Community meeting rooms continued to be very heavily utilized. They are booked so frequently, it's not uncommon that we turn people away on a regular basis. This year we had over 500 reservations for our community rooms.



There are no group study rooms for teens to work on homework projects or when someone needs a room for quiet study; when there happens to be a free meeting room, we allow them to work there. For the first time, last year we started keeping track of the times our rooms were used for quiet study and tutoring: they were booked nearly 200 times over the course of the year.

Our largest meeting room is inadequate for our bigger programs. As an example, a program on dark matter and energy drew 71 attendees. For the last 13 years, we've had to clear the children's room of all furniture and bring in a portable stage for our Acoustic Café series. With special children's programs, we either hold them off-site (when the point is to bring people into the library) or clear the children's room and hold two separate sessions of the same program (costing us twice as much).

While we were able to re-do the Children's Room, the department itself remains too big for its space. Craft programs and some storytimes must be held on the third floor; the collection long ago outgrew the room and spilled out into the adult section of the library; and program supplies are stored away throughout the building on both the basement and third floor.

Given the continued usage increases in our Young Adult department, our needs in that area have never been greater. The Young Adult area is so very small, their book collection has begun spilling out towards the circulation desk. Beyond a few pc workstations there is no other seating and only a half dozen teens can comfortably use the area at one time.

Since the 1986 building addition, the town's population has grown 25%, but library use has increased four times that — by 230%. Based on the previous years of work completed by the Library Steering Committee (a subcommittee of the Library Trustees), the Board of Selectmen made an important step towards our upcoming building addition and renovation project by charging the Community Facilities Committee with evaluating the Steering Committee's plan. As of this writing, our project is due to go before town voters in 2014.

Staffing Update

Jen Hansen and Deb Faucher joined the Library Board of Trustees and Kim Paul was elected to her first three year term after serving as Alternate for the past two years. Trustee Tim Barr resigned at the end of his term after serving for 15 years. Trustees Edith March and Kristie Popp also left the board after 6 and 3 years respectively. We thank them for their service at what can be a thankless position at times!

Library Page Michelle Duchesne was trained as a circulation desk Library Assistant and now ably fills both positions as needed. And after 5 years at the Wadleigh, Library Assistant Alexi Galica-Cohen completed her master's degree in information and library science and left to take a professional position out of state. We wish her well. Joel Trafford was promoted to Facilities Manager after 8 years as the building custodian. Given Joel's background as an independent contractor, he has saved the library untold sums of money with his extensive knowledge and expertise.

We were saddened to learn of the untimely death of former Library Page Jared Davison. Jared was a voracious reader and loved the library. In lieu of flowers, his family asked that donations be made in his name to the library. These funds will be applied towards a badly needed new flagpole with a plate memorializing Jared and his service to our country. We also learned of the death of former Library Trustee Denise Johnson. Ms. Johnson chaired the board for several years and in 1992 was named Library Trustee of the Year by the NH Library Trustees' Association. She was instrumental in guiding our 1986 building addition as well as establishing the Wadleigh Library Development Fund with a sizeable donation before she retired.

On behalf of the Wadleigh Library staff, thank you for continuing to support your library.

Respectfully Submitted,
Michelle R. Sampson
Library Director

2012 Wadleigh Memorial Library Statistics

Registered Patrons	11,956
Patron visits to library*	143,643
Volunteer hours	367

2012 Circulation Statistics

Adult Books	59,663
YA Books	13,014
Children's Books	64,791
Periodicals	4,923
Audiobooks	10,151
Downloadable audio/e-books	5,148
Videos	54,465
Music CDs	8,101
Museum Passes	568
Other	261
Items from GMILCS library network (all formats)	24,871
ILL-Borrowed from outside network (all formats)	1,116
TOTAL CIRCULATION	247,072

Library Program Events

Adult	243
Young Adult	71
Children	237
Offsite Outreach (Children's)	42
All Ages	15
Total Events	608

Library Program Attendance

Adult/Unclassified	1970
Young Adult	578
Children	5410
Offsite Outreach (Children's)	6626
All Ages	691
Total Participation	15,275

PC logons (includes wireless access)	22,052
Reference Questions Asked	14,664
Database searches	19,798
(doesn't include NEGHS genealogical)	

Library Holdings as of 12/31/12

Adult Books	39,933
Young Adult Books	4,315
Juvenile Books	18,749
Reference Books	4,932
Magazine & Newspaper Subscriptions	159
Back Issues	5,620
Total Books & Periodicals	73,708
Music CDs	2,710
Audiobooks	2,643
DVDs	5,299
Misc/Other	17
Microfilm (18 Titles)	202
Total AV Materials	10,871
Items added	8,520
Items withdrawn	7,536
TOTAL HOLDINGS	84,579

Community Room Reservations

Adult	364
Young Adult	92
Children	61
Total Reservations	517

Community Room Attendance

Adult	1925
Young Adult	321
Children	638
Total Attendance	2,884

~ 2012 WADLEIGH MEMORIAL LIBRARY TRUSTEES REPORT ~

The Wadleigh Memorial Library is an integral part of the Milford community. Our dedicated library staff has continually worked hard to provide a library environment that improves the learning experiences of its patrons. In an ever changing world, the Wadleigh Memorial Library continues to grow and meet the needs of the community as it strives to "provide informational, educational, recreational resources and services to the Milford community." Milford's library is a very warm, welcoming place that endeavors to accommodate the needs of diverse groups of people.

People

In January 2012, we welcomed two new children's librarian assistants: Mary Girard and Trina McLenon. In May, Alexi Galica-Cohen graduated with her MLS and took an out of state position as a cataloger. We wish her the best.

Library Systems and Building

Director Michelle Sampson and the staff have continued to work hard to improve the aesthetics and functionality of the library.

Michelle and the Staff developed and implemented a community survey in order to have a better understanding of the community's perception of library needs. Technology continually advances and information technology continues to be very important to the library and the community. Michelle and the Wadleigh Memorial Library staff have been working hard to enhance this area. Much time and effort have been put into the technological needs of our patrons while balancing the cost of providing this technology. Maintenance and upgrades of computers have been ongoing. We are very grateful to the town IT director Bruce Dickerson for all his hard work. With the goal of improving patron satisfaction and efficiency, the library has added new barcode scanners and receipt printers and will soon be adding faxing and scanning capabilities to the newest public photocopier. The library staff tries to meet the many needs of our various patrons through books and technology.

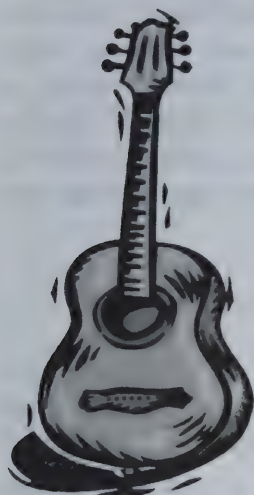
Joel Trafford, WML Facilities Manager, takes on many of the repairs needed and continues to anticipate and correct many building problems that may arise due to age and environment. Joel built a beautiful reading bench in the juvenile fiction area. A long term goal of the library has been to become more energy efficient and environmentally conscious. The lighting in the Children's room, paid for from fines monies, has been upgraded to include LED and more energy efficient fixtures. The decision was made to start in one area and monitor its effectiveness before expanding. The lights in the parking lot are beings replaced with LEDs as they age and wear out. The Lull Fountain that graces the side of the library has aged! The Trustees, along with Joel and Michelle, have been discussing renovation of the fountain and researching grants to assist in the cost. Presently, Rika Smith McNally, a professional conservator, has been out to assess the fountain. We are awaiting her assessment. Fine monies also paid for much needed



furniture for the children's room. The room has been redesigned with the creativity of Letty, Trina, Mary and Joel!

As communities flourish, libraries too must grow so they can meet the changing needs of town residents. The Library Trustees and Director have continued to work extremely hard as they balance needs and economics in the library renovation/expansion. After many hours of discussion and revisions, the steering committee presented a supportive CIP (Capital Improvement Plan) committee with the library's expansion/renovation plan. Based on their approval, the Board of Selectmen then charged the Community Facilities Committee (CFC) with reviewing our plan and work we had done over the past few years. Presently the CFC has put together two subcommittees to review the library's work and give their suggestions. The Library Trustees and Michelle have been involved with these meetings. The Trustees have also enlisted a Professional fundraiser. In the coming year, we will be actively seeking community involvement through committees, charettes, etc.

Programs and Services



Our town is so very fortunate to have such a dedicated staff.

2012 was another very busy year at the Wadleigh Library. A broad range of programs/activities were instituted to reach a wide variety of patrons. During the fall, winter and early spring months, many people come out to the library to listen to a diverse selection of music during the Acoustic Café, now in its thirteenth season.

Our adult population has access to a large variety of classes/groups. Through our Senior Grant money (from an anonymous donor, 2011) we have supplied three local senior facilities with a rotating library of large print books and Bifolkal kits which enhance discussion and are valuable for adults with Alzheimer's. There are many services available at the library on subjects including income tax assistance, computer classes, knit/crochet and book clubs and introductions to e-books/digital media. An evening class entitled "Dark Matter and Energy" left standing room only. Our Wadleigh Memorial website has been enhanced and improved thanks to the hard work of Katie Spofford.

Our children's programs continue to be very popular. We are very fortunate to have creative, energetic children's librarians: Letty Goerner, Mary Girard and Trina McLenon. Letty wrote for and received a grant, "Kids, Books and the Arts" through NHSL. The money from this grant went towards funding some of the wonderful programs planned for the summer reading program. A sampling of programs throughout the year includes: lapsits, family Friday story times, Paws to Read, wildlife programs, arts and crafts, Lego parties, bedtime storytimes, book clubs and shadow puppets. The stuffed animal sleepover remained so special. Museum passes are available courtesy of the Friends of the Library. The summer reading program was a great success. Our young adults are so lucky to have Katie Spofford as their leader!! She continues



to bring her enthusiasm and energy to our teens. A sampling of programs includes the Pizza and Pages and Chicks with Sticks book clubs; Anime and teen writing clubs and various craft programs. Thanks so much to all the library staff for their assistance in including and promoting these programs for all age groups!

Communication and collaboration is so important in today's global world. Over the past year, our library trustees have participated in regional trustee meetings. It gives us an excellent opportunity to discuss important issues to our local libraries. A number of our trustees attended the NH Library Trustees Association (NHLTA) conference in May. This was an excellent educational opportunity for our trustees to become better informed regarding many issues affecting libraries such as grants, fundraising, information technology, etc.



Due to economic times, the state budget was examined to attempt to find areas to reduce the operating budget. As mentioned last year, one area focused on was the van service. The van service provides exchange of books between various town libraries. The decrease in van service does extend the length of time it takes to provide desired books to patrons. In an attempt to improve service, the GMILCS library consortium (of which WML is a part) has hired a private courier service to supplement the van provided by the state. This has improved efficiency and will be re-evaluated regularly.

The library again participated in and exhibited at the Southern NH Expo this year.

Our library is so very fortunate to have many citizens who donate to various programs and initiatives of the library—such as providing museum passes or subscriptions to the Wall Street Journal. This year we held a big Red Sox tickets fundraiser thanks to a donation of tickets from an anonymous donor. We are also very often the recipient of many kind and generous memorial gifts in memory of lost loved ones in the community. This year, memorial gifts included donations made to honor the life of Jared Davison, a former library page and lifelong WML patron. We are so very grateful and appreciative to all these donors who treasure the library as we do. Thank you so very much for your support.

Non-Library Property

The Library owned building at 39 Nashua Street continues to house town departments as needed.

Conclusion

The mission of the Wadleigh Memorial Library is "to provide informational, educational and recreational resources and services to the Milford community". How do we meet this goal? The Wadleigh library will "provide access to a broad range of material and services meeting the present and future needs of the community it serves". It will provide "programs for citizens of all ages that promote literacy, self-education and cultural awareness".

We are fortunate to have such a wonderful library that has benefited our community throughout 2012. The Wadleigh Memorial Library has worked hard to fulfill its mission for

the citizens of Milford, NH. As we enter 2013, we will continue to move forward to meet the ever-changing present and future needs of our community and look forward to input from the community.

Respectfully submitted,
Mary Burdett, Chair
Wadleigh Memorial Library Trustees

2012 Wadleigh Memorial Library Library Trustee's Funds (Unaudited)

	43002 Town Appropriation	43505 Trustees Fund & Gift \$	43590 PDIP Investment	TOTAL
Fund Balance as of 01/01/12:		\$84,646.08	\$44,431.84	\$ 129,077.92
Town Appropriation & Cap Outlay	684,852			684,852.00
Fines Received		17,808.78		17,808.78
Interest Income		30.08		30.08
Interest on Investments		-	48.53	48.53
Miscellaneous		8.75		8.75
Copy Fund Revenue		3,920.53		3,920.53
Book Sales		2,071.35		2,071.35
Non Resident Cards		4,507.00		4,507.00
Building Fund		945.00		945.00
Grants & Donations		8,540.56		8,540.56
Balance Transfer Incoming		-		-
TOTAL INCOME:	\$ 684,852.00	\$ 37,832.05	\$ 48.53	\$ 722,732.58
EXPENSES:				
Salaries & Wages	502,666.10			502,666.10
Professional Services	33,585.61	1,233.20		34,818.81
Property Services	33,541.97	1,446.95		34,988.92
Other Services	2,030.06	8,618.24		10,648.30
Supplies & Materials	118,362.32	17,936.05		136,298.37
Capital Outlay	14,634.95	51,963.96		66,598.91
Balance Transfer Outgoing				-
Transfer Outgoing to NHPDIP				-
TOTAL EXPENSES	\$704,821.01	\$81,198.40	\$0.00	\$786,019.41
Change in Fund Balance	(\$19,969.01)	(\$43,366.35)	\$48.53	(\$63,286.83)
BALANCE HELD BY TRUSTEES on 12/31/12	(\$19,969.01)	\$41,279.73	\$44,480.37	\$65,791.09



Town of Milford POLICE DEPARTMENT

19 Garden Street
Milford, NH 03055
603 249-0630

Michael J. Viola
Chief of Police



I am pleased to present the 2012 Milford Police Department Annual Report.

The Milford Police Department is comprised of 25 sworn officers and 9 civilian full and part time employees. All of our employees are dedicated to providing professional, effective and efficient police services to the citizens of the Town of Milford.

In 2012, the Milford Police Department experienced some change within personnel. Police Chief, Frederick Douglas, who began his Milford police career in May of 1979, retired. Chief Douglas was promoted to the Chief of Police position in 2000 and he held that position until he retired.

Officer Dean Hardwick, an 18 year veteran with the department also retired in 2012. During his career with the department, he worked in the Operations division as a Road Patrol Officer, K-9 Officer and Field Training Officer.

On August 1, 2012, I was honored to be sworn in as the new Chief of Police for our department. In September of 2012, Officer Richard Addonizio was hired and then he attended the New Hampshire Police Academy. Officer Addonizio has since graduated from the academy and is now currently in the department's Field Training Officer program.

Throughout the changes, our employees have remained very positive and professional. Our sworn officers have conducted themselves in a professional manner and they have worked tirelessly to ensure that the town is safe and secure. Our civilian staff continues to provide support to our divisions and we could not function efficiently without them.

The men and women of the Milford Police Department are committed to excellence, which is expected by our community. Our overall goal is to ensure that the town remains a safe place for the citizens to live, work and visit.

For 2013, members of the Milford Police Department look forward to building a partnership between the town and the department and increasing the quality of life for our citizens. We will continue in our commitment to community policing philosophy and proactively explore and utilize techniques to decrease and deter criminal activity within the Town of Milford.

Patrol Division

2012 proved to be a challenging year for the Patrol Division. In 2012 we saw increases in crimes against people which include assaults, robberies and sexual

assaults. There were also other noticeable increases in drug violations, thefts, vandalism and disorderly conduct.

The Patrol Division has recognized these increases and has increased visibility, and enforcement in problem areas in town. We have also started working with the community through Neighborhood Watch programs to educate and inform citizens of crimes within their neighborhoods and how to deter and report crime. We hope to increase the amount of neighborhoods in the watch program which will increase the community's awareness to these crimes. We realize the importance of working together with the community to help deter, and solve crime within the community.

As a result of these increases the Patrol Division is setting goal strategies for 2013 to implement effective crime control measures aimed at reducing crime and the perception of crime, and maintaining a partnership with the citizens so they can be informed and educated. It is the hope of the Patrol Division by partnering with the community we will be able to increase the community's confidence in its Police Department, and to share concerns, perspectives, ideas and solutions to crime and disorder issues.

In 2012, the Patrol Division continued to have dedicated and hard working individuals who efficiently and effectively got the job done regardless of the situation. All the officers in the Patrol Division understand the importance of commitment and service to the people of the Town of Milford, and worked to their best ability to make sure that was accomplished. On behalf of the Patrol Division, we look forward to serving you in 2013 and years to come.

2012 Police K-9 Unit

The K-9 Unit continues to be an asset to this agency. The K-9 Unit is a valuable tool utilized to investigate and detect criminal activity and interact with the community through contacts and demonstrations.

This year, K-9 handler Officer Jason Palmer continued to assist the patrol division and outside agencies in locating evidence, locating missing / suicidal subjects, searching buildings, assisting with high-risk search warrants and drug detection. In 2012, Officer Palmer and K-9 Oryx conducted several demonstrations at local daycares, schools, community events and impromptu meetings with members of the public.

In 2012, Officer Palmer and K-9 Oryx completed their narcotics detection certification. This rigorous training curriculum encompassed several hours of handler / dog training teaching the dog how to detect different kinds of drugs via smell. K-9 Oryx can detect cocaine, marijuana, crack cocaine, heroin, ecstasy and methamphetamines. Officer Palmer and K-9 Oryx currently train with the United States Police Canine Association.

2012 Police Motorcycle

This year Officer McKenna, Officer Joki, and Sergeant Plumer completed an intensive training course in order to become certified motor officers bringing the total number of certified Milford officers to six. This training consists of motorcycle control, braking, evasive maneuvers, and police tactical operations. The course is specifically

designed for law enforcement purposes and police officers. With the addition of these three officers the police motorcycles were able to be used more effectively this year as compared to 2011.

The motorcycles continue to be used to enforce motor vehicle and speeding violations in high traffic areas such as work and school zones. In addition they were effective in helping police patrol crowded events such as the Milford Pumpkin Festival, highly publicized political events, and the annual parades.

Total Calls for Service/Officer Activity 45,749

<u>Criminal</u>	<u>2011</u>	<u>2012</u>	<u>% Difference</u>
Arson	3	2	-33%
Arrest	530	470	-11%
Assaults	140	180	28%
Burglary	48	46	-4%
Disorderly Conduct	42	53	26%
Drug Violations	125	145	16%
Domestic Violence	225	202	-10%
Forgery	57	28	-51%
Fraud	61	63	3%
Homicide	0	0	0%
Kidnapping	0	0	0%
Robbery	7	8	14%
Theft (all)	325	354	9%
Stalking	8	6	-25%
Sexual Assaults	26	36	38%
Stolen Vehicles	11	11	0%
Vandalism	217	255	17%
Weapons Violations	14	7	-50%

<u>Non-Criminal</u>	<u>2011</u>	<u>2012</u>	<u>% Difference</u>
Animal Complaints	215	371	72%
Accidents (Reportable)	322	263	-18%
Alarms	447	503	12%
Citizens Assist	423	500	18%
Escorts/Civil Standbys	1,095	1,074	-2%
Fire Assist	200	226	13%
Medical Assist	489	676	38%
Missing Person	21	27	28%
Mutual Aid	33	28	-15%
Runaway Juveniles	24	12	-50%
Suicide / Attempted Suicide	15	16	7%

<u>Motor Vehicle Statistics</u>	<u>2011</u>	<u>2012</u>	<u>% Difference</u>
Summons	391	268	-31%
Warnings	6,104	5,580	-8%
Fatal Accidents	4	1	-75%
Parking Tickets	374	114	-69%
Total Patrol Activity	48,714	45,749	-6%

Note: Not all calls and activities listed

Examples: Business checks, area checks, service of DVP's, disturbance etc.

2012 Total K-9 Deployment

	<u>2011</u>	<u>2012</u>	<u>% Difference</u>
Building Searches (Alarms/Open Doors)	56	40	-28%
Security /Search Warrant Assist	5	19	280%
Field Searches (Criminal Suspects/Fugitives/Missing Persons)	27	15	-44%
Public Demonstrations	7	4	-42%
Mutual Aid to Neighboring Police Agencies	12	1	-91%
Totals	107	79	-26%

2012 Police Motorcycle Unit

	<u>2011</u>	<u>2012</u>	<u>% Difference</u>
Motor Vehicle Stops	801	1,141	42%
Shifts Patrolled	47	98	108%
Average Stops per Shift	17	12	-29%
Total Miles Patrolled	2,170	5,749	165%

Support Division

The Support Division experienced a very busy year in 2012. Detectives investigate the department's serious cases including felonies, misdemeanor cases that involve extensive follow-up, and all serious non-criminal investigations. Detectives focused on major drug investigations this year. Drug use and distribution is a far reaching problem, not only in our own community, but throughout the state and country. There were two drug investigations that highlighted our efforts to combat this problem. One investigation culminated in the execution of a search warrant at 6 Orange Street, Milford, NH, where numerous arrests were made for felony level drug offences. These arrests also cleared several thefts and burglaries. A second drug investigation resulted in the arrest of a local drug dealer, and the confiscation of heroin, firearms, and cash. Our detectives worked closely with the Patrol Division on these investigations and will continue these efforts into the New Year.

Detectives investigated numerous sexual assaults, burglaries, and robberies. These investigations are time intensive and require specialized training. Our investigators are provided with training in evidence collection, interview techniques, homicide and death investigations, computer crimes, etc. In August, detectives investigated the missing person report and subsequent death investigation of Lorinda White, which was deemed to be an accidental death. This tragedy impacted the entire community and our detectives expended great resources in completing this investigation. In June, detectives investigated the Armed Robbery of the Subway Restaurant on Elm Street, Milford, NH. This investigation was concluded with the arrest of Matthew DiBona who is currently awaiting trial.

While the detective's focus is on the investigation of various crimes, our prosecutor is focused on presenting these cases, as well as all Milford cases, before the courts. Attorney McCall advocates for the victims in the court setting. He has worked to ensure that these investigations, and subsequent arrests, are completed with a just finding in the court system. Attorney McCall works closely with our officers, the District

Court staff, and the County Attorney's Office presenting major felony cases before the Grand Jury for indictment.

Our Juvenile Officer continues to focus on Milford's younger population, working closely with the Juvenile Probation Officer at the Milford District Court. 2012 was the second year for the Milford Area Diversion Program. This has been an important program which affords first time, non-violent offenders the opportunity to avoid the court process by participating in other required programs. The diversion program focuses on providing the juvenile with the tools necessary to ensure they learn from their mistakes and do not become repeat offenders. This has been incredibly successful, and will not only benefit the juvenile, but the entire community. Our Juvenile Officer works closely with the Milford Schools and regularly spends time in the school interacting with the students and faculty. We will continue this effort to ensure a safe and healthy environment for our children's education.

Our Crossing Guards continue to provide safe passage for our children to and from the schools. They serve faithfully each school day and are a positive influence on the children.

The Support Division is responsible for providing adequate training to all our officers. The training provided includes state mandatory training such as Use of Force and Firearms qualifications, but this is just a small part of our training program. We endeavor to provide training that will ensure the officers are professional, and well prepared to serve the community at the highest level possible. This year we provided training such as Autism Awareness, CPR/AED/Basic First Aid, Superior Court Boot Camp, Accident Investigations, and Felony DWI.

The Support Division continues to work with all other divisions and personnel in our department, working to support the overall goals and objectives of the Milford Police Department. We look forward to the New Year (2013) with the new challenges it will provide. Our staff is well prepared to handle what lies ahead, and the Support Division will do their part in providing the best services possible to the Town of Milford.

2012 Prosecution

Category	2011	2012
Arrests	528	470
O/T Hours	625	557
O/T Paid Out	22,507	20,922
Scheduled Arraignments	559	514
Schedule Trials		
Trials, PC Hearings, Misc. Hearings	947	1,025
Juvenile Petitions Filed	81	74
Total for Milford District Court	128	136
Milford's % of Petitions Filed in MDC	63%	54%
Diversion Cases Brought by Milford Police	14	11
Total Diversion Cases in Milford District Court	28	32
Milford's % of Diversion Cases Brought Forward	50%	34%

2012 Detective's - Felonies & Serious Investigations

Category	2012
Cases Assigned	129
Cases Closed (overall)	94
Cases Closed by Arrest(s)	49
Cases Suspended	16
Cases Still Open	19
Closure Rate	72%

NOTE: The 'Cases' information listed above does not include all calls, reports, and activities

Juvenile Officer

Category	2011	2012
Total Cases Involving Juveniles	675	427
Assault Relates	61	77
Thefts/Burglaries	51	56
Vandalism	34	28
Alcohol Violations	17	14
Drug Violations	15	12
Gang Related	3	0
Graffiti Cases	30	32
Juvenile/Parent Contacts	2481	2232

Juvenile/Parent Contacts represent one on one contacts where the Juvenile Officer interacts directly with the juvenile or his/her parent(s)

In closing, I would like to thank the men and women of the Milford Police Department for their hard work and dedication that they display on a daily basis to the people that live, work and visit the Town of Milford. I would also like to thank the citizens and business community for their continued support as we work together to improve the quality of life and to provide a safe and secure community.

Respectfully submitted,

Michael J. Viola
Chief of Police



TOWN OF MILFORD

DEPARTMENT OF PUBLIC WORKS

~ 2012 REPORT ~

Public Works Administration - The Public Works Administration provides for all the processing and record keeping of all activities within Public Works. The records maintained consist of building, cemeteries, developments, highways, memorials, parks, recycling center and storm water. The office processes everything from payroll and accounts payable to citizen concerns and requests. The office also provides for inspection services for construction activities in existing right-of-way as well as construction of new right-of-way in new developments. During the calendar year 2012 we issued 26 street opening permits, 9 driveway permits, and 4 pole licenses.

Cemeteries - DPW crews annually maintain and upgrade the 5 cemeteries within the town with activities including mowing, brush cutting, tree pruning, raking, and grounds maintenance.

There were 23 full burials and 31 cremation burials in 2012. DPW crews installed foundations for 4 monuments as well as placing 6 military markers. There were 15 full or cremation lots sold in 2012.

Upgrades in lawn care began this year in West Street Cemetery and Riverside Cemetery. A professional tree service spent two days in Riverside Cemetery removing dead trees and trimming damaged trees.

We would like to thank the Cemetery Trustees for their continued service and support. (Mary Dickson – Chairman, Leonard Harten, Robert Courage)

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**Highway Right-Of-Way Maintenance** - The town maintains approximately 88.91 miles of roadway and 11 miles of sidewalk. We continue to implement annual programs such as roadway sweeping, grading gravel roads, roadside ditch and culvert cleaning, tree and brush trimming, line painting, roadside mowing and sidewalk maintenance.

**Crack Sealing** – The annual crack sealing program is all done in house by DPW staff. This year there was 21,656 linear lane feet done. The amount done every year is determined by the condition, amount and size of the cracks in the roadway surface. DPW staff will continue this preventative maintenance program in the future, which will add life to the road surface.

The following roads were part of the surface rehabilitation program:

**Milled 1 1/4"**

Elm Street

**1 1/4" Shim and Overlay**

Elm Street  
Federal Hill Road

**1" Overlay**

**Crack Sealing**

McGettigan Road  
Clark Road  
Mason to Osgood Road  
Boulder Drive



**Highway Winter Maintenance** – The total snowfall for year 2012, as recorded by Jamie Soucy of Wastewater and a National Weather Service Co-operative Observer, was 21.0". The following is a monthly breakdown:

**Snowfall in Milford, New Hampshire – 2012**  
**Measured in inches and tenths, for 24 hour periods ending at 7:00 pm**

| <u>JANUARY</u> | <u>FEBRUARY</u> | <u>MARCH</u> | <u>APRIL</u> | <u>OCTOBER</u> | <u>NOVEMBER</u> | <u>DECEMBER</u> |
|----------------|-----------------|--------------|--------------|----------------|-----------------|-----------------|
| 7.7            | 0               | 0            | 0            | 0              | 1.0             | 12.3            |

**Storm Drainage Maintenance** – A contractor is hired annually to clean upwards of 1,100 storm drains and DPW assists by cleaning the remaining 22 that are not machine accessible. This year we were able to video 1,025 feet of our drainage system for root cutting maintenance as well as 247 feet of video that enabled us to perform extra cleaning.

**Sign Maintenance** – Federal mandate has required all communities to begin a retro reflectivity standard program for all signage. Towns must inventory, determine condition of signs, replace or upgrade as needed, and place them in a maintenance program to meet the mandates. DPW is utilizing newly purchased software will help Milford inventory our existing signs as well as newly added signs, in addition to tracking stolen and/or repaired signs. We have inventoried 95% of our existing signs thus far.

**Highway Street Lighting** – Currently there are 424 street lights rented on a monthly basis from Public Service of New Hampshire.

**Roadway Striping** – The town annually hires a contractor to refresh the highway pavement marking lines. This year 30 miles of double yellow and 16 miles of white fog line were done. DPW crews refresh crosswalks, stop bars, handicapped and standard parking space lines and other roadway markings throughout the town.

**Dam Maintenance** – The Town of Milford has oversight of 6 dams. The DPW crew performed 10 weeks of maintenance on three of these dams in 2012.

**Bridge Maintenance** – There are 19 bridges within the Town of Milford. Three (3) of these bridges are permanently closed. Three (3) of them are "red listed"; 4 are rated as "fair"; 4 are rated as "satisfactory"; 2 are rated as "good"; and 3 are rated as "very good" by the state.

**Park and Memorials** - DPW crews annually maintain and upgrade the town's 15 parks and 4 memorials with activities such as mowing, raking, pruning, weeding, vandalism repairs, painting, new plantings and maintenance of irrigation systems.

**Kaley Park** – Town crews and equipment assisted in fence work to the field. We also applied lime/fertilizer to field #2.

**Keyes Field** – DPW crews helped install a sun shade at the Kiddie Pool this year. A hired contractor painted the adult pool and a security camera was installed as well.

**Other related programs and projects** – The town lost the service of the Hillsborough Department of Corrections work program due to budget cuts at the county level. The program was able to provide the town with 3 weeks of 6 to 8 men performing duties such as painting, brush cutting, fall cleanup and some construction duties. The

town only had to provide the lunches for the personnel and receives a tremendous benefit from their work. The town will miss this program.

**Rail Trail (in Conjunction with the Conservation Commission)** – Each year DPW works 1 to 2 weeks on a section of rail trail, improving the condition of the trail.

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Recycling Center - This year a total of 2,307.00 tons of MSW trash was disposed of at this facility. The trash was delivered to Wheelabrator's Concord facility which is located in Penacook, NH, a waste to energy plant under contract with Waste Management and the Town of Milford. There was also 832.00 tons of demolition material including painted, varnished and stained wood, sheet rock, insulation, shingles, mattresses, and overstuffed furniture that was transported to staging sites in Londonderry, Auburn, and Salem/Peterborough under a contract with Waste Management and the Town of Milford.

The department's recycling effort from January through December removed from the waste stream a total of 1,311 tons. (This does not include propane tanks which are shipped out by the piece.)

The Town started a new pilot program in September 2004 where we have the residents voluntarily separate glass and place them directly into the hoppers. The glass is then hauled to Goffstown, NH and ground up for use as road bedding through a program with the NRRRA. In the updated ordinance of 2007 glass separation is mandatory for all who use the Transfer Station. For the year 2012 we have shipped 274.00 tons of glass to Goffstown. The glass program continues to save money as we move forward and fully implement the program. The final product after crushing is used for road bedding. This number does not include residents who are in the craft business making lamps out of bottles, all types of "glass" for resale that comes in is picked up weekly. We also have a couple of business owners making counter tops out of glass. This saves on disposal costs and the glass is being recycled. In 2012, toilets with metal fixtures detached were added to glass.

Approximately 775 cubic yards of yard and leaf materials were added to our composting effort. The material is piled in windrows and periodically turned over. After about 2 years, it has decomposed into an excellent product that can be used as a soil amendment and is free to residents. Thank you to all the Milford residents for their continued efforts to empty out all bags of leaves out into the leaf pile and for continuing to keep contaminated debris out of leaves for our wonderful product of composting used by residents for gardens, landscaping, flower beds, grass, etc. We would like to send a special thank you to Soiland for all the time, equipment and dedication at the Transfer Station for the work with the compost piles (old and new), leaves and the use of pushing up our brush piles from time to time when needed. As a reminder to all residents, we also offer wood chips for free to anyone needing this material.

Total electronics shipped out for 2012 totaled 68,915 pounds. We have two vendors (1 vendor picks up CPUs only). We also have school children who pick up CPUs to repair for school projects. We shipped out 351 Freon items which includes refrigerators, air conditioners and dehumidifiers. In 2011 we added plastic grocery bags, clean to reuse at the "Still Good Shed". Residents can drop them off for reuse.

Several projects were completed at the Transfer Station in 2012 which included:

- Refurbishing 3 roll off containers
- Paving in front of the recycling center and other locations where it was needed
- New roofing was installed over the recycling drop off area as well as the opposite side of the recycling building (storage area)
- Scale work – beams, cross members replaced
- Fence at the trash drop off area was reworked and welded

Milford Recycling Center
Historical Data

Solid Waste Data					Miscellaneous Solid Waste Data					Recyclable Solid Waste Data					Other	Total	Transfer Station Expenses and Revenue Data					
Year	MSW* Trash Tonnage	Demolition Trash Tonnage	Glass Tonnage	Total Category Tonnage	Batteries Tons	Electronics Tons	Freon # of units evacuated	Number of Propane Tanks	Tires Tonnage	Total Category Tonnage	Aluminum Cans Tonnage	Corrugated Cardboard Tonnage	Metals and Tin Tonnage	Mixed Paper Tonnage	Plastics #1/#2 Tonnage	Total Category Tonnage	Clothing Tonnage	Grand Total Tonnage	Year	Non-Cap. Op Budg Cost	Revenue Income	Net Cost
2003	3,508	990	221	4,719	18	-	-	-	18	36	27	178	444	380	80	1,109	90	5,954	2003	\$739,976	\$168,053	\$571,923
2004	3,299	1,277	137	4,713	12	-	-	-	30	42	25	140	497	468	70	1,200	110	6,065	2004	\$671,570	\$140,031	\$531,539
2005	3,275	1,341	235	4,851	14	-	-	341	33	47	33	126	219	452	69	899	55	5,852	2005	\$656,822	\$131,984	\$524,838
2006	3,196	1,402	235	4,833	21	-	294	226	22	43	42	117	238	480	80	957	53	5,886	2006	\$681,045	\$172,722	\$508,323
2007	3,014	1,072	256	4,342	20	8	495	343	16	36	21	257	224	493	65	1,060	60	5,498	2007	\$656,630	\$179,190	\$477,440
2008	3,043	1,030	259	4,332	41	22	371	400	22	85	22	107	165	501	73	868	72	5,357	2008	\$685,718	\$184,285	\$501,433
2009	2,930	1,008	272	4,210	50	35	425	550	41	126	32	125	190	664	78	1,089	93	5,518	2009	\$712,874	\$123,803	\$589,071
2010	3,006	957	264	4,227	75	30	300	600	63	168	36	130	200	725	85	1,176	97	5,668	2010	\$715,254	\$142,103	\$573,151
2011	2,528	867	257	3,652	102	30	400	594	43	175	20	90	150	383	65	708	95	4,630	2011	\$654,647	\$189,140	\$465,507
2012	2,307	832	274	3,413	155	33	351	495	48	236	22	92	140	389	60	703	98	4,450	2012	\$654,115	\$151,177	\$502,938
Total	30,105	10776	2,410	43,292	508	158	2,636	3549	336	994	280	1362	2467	4935	725	9769	823	54878				
Ave.	3,011	1,078	241	4,329	51	26	377	444	34	99	28	136	247	494	73	977	82	5,488				

Note 1

Note 2

Note 3 Note 4

Footnotes:

*MSW = Municipal Solid Waste

Note 1: Electronics since July 1, 2007 are shipped separately with new program. They were previously put into demo.

Note 2: Total category tonnage miscellaneous solid waste does not include propane tank column. Prior to 2005 these tanks were included in scrap metal.

Note 3: The corrugated cardboard tonnage fluctuates based on local businesses and market pricing.

Note 4: The metal and tin tonnage fluctuated as a result of individuals taking advantage of the income potential from scrap metal driven by market pricing.

Note 5: In 2012 glass increased adding toilets with no fixtures attached, Pyrex dishware/taken out of demo – used for road bedding.

Comments:

MSW continued to decrease in 2012. Recycling - more taken out of trash and due to the economy.

Metal in 2003 and 2004 is overstated because of the inclusion of Propane Tanks and therefore distorts the yearly comparison of the category and grand total.

Demo decreased in 2012 due to the economy/building.

In September of 2002, the Town of Milford implemented a new recycling recovery program, which includes the removal of paper recyclables (residential mixed paper). Integrated Paper provided a two cubic yard compactor and a 40 cubic yard roll off container at no charge. The roll-off container was picked up on site every week and is replaced with another. This year 389 tons of mixed paper was taken out of the waste stream. As of May 2011, the town went with Empire Recycling out of Billerica, MA who provides the same set up and picks up once a week or as needed.

MILFORD'S MIXED PAPER RECYCLING	
Please put only the items listed in the left-hand column (see below) in the mixed paper container. ALSO, <u>PLEASE NO PLASTIC BAGS!</u>	
ACCEPTABLE PAPER	NOT ACCEPTABLE PAPER
Computer Paper	Carbon Paper
Paper Bags	Self-Sealing Envelopes
Magazines	Mylar
Catalogs	Tyvek
White/Colored Office Paper	Foil Paper
Fax Paper	Juice Boxes (Foil Inside)
Envelopes (With Or Without Windows)	Paper With Any Metals (Besides Paper Clips & Staples)
Tab Cards	Blue Prints
Newspapers (And Glossy Inserts)	Plastic Coated Paper
Manila Folders	Tissue Paper
Telephone Books	Paper Towels
Stapled & Paper Clipped Paper	Napkins
Paper Brochures	Paper Cups & Plates
Chipboard (Cereal Boxes, Tissues Boxes, Etc.)	Any Paper Soiled (With Food, Oils, Etc.)
Paperback Books	Wax Cardboard
Junk Mail (Plastic Windows Ok)	Plastic Laminated Paper
Mixed Office Paper	
Notebook Paper	Please Ask if You Have Questions
Drawing Pad Paper	

The Milford Transfer Station continues to utilize as many community workers as possible throughout the year. We work with the prosecutors and courts including the surrounding towns to help kids and adults who may be in trouble with the law and who are requested to do community service with the Town. This year we had 410 community workers at various times. We also worked very closely with the Welfare Department utilizing the work program implemented for residents that receive assistance from the town. This program has enormously grown in the last 2 years. Each individual who gets assistance is responsible for contacting the Transfer Station manager for a set schedule on a weekly basis.

We would like to thank the Selectmen for their continued interest and support in our very busy recycling operation. Special thanks go to the residents for their continued support and cooperation in our recycling efforts, and willingness to do more with recycling. Also thanks to all of you who donated time at our very successful Hazardous Waste collection at the DPW garage. We look forward to having it again in May 2013.

Special thanks to volunteers Fred and Moe who donated their time and energy at the Still Good Shed and up on the hill at the Demo Area. They spend their days helping the community and assisting residents during our peak hours. Thanks also to all the volunteers on the Recycling/Solid Waste Committee for your attendance at monthly meetings and all the homework involved, as well as your encouragement, dedication and continued support. We look forward to working with you all in 2013.

Respectfully submitted, Rick Riendeau, Public Works Director

~ RECREATION DEPARTMENT & COMMISSION ~

~ 2012 REPORT ~

RECREATION COMMISSION MISSION STATEMENT -

The mission of the Milford Recreation Commission is to serve as advocates on behalf of the Milford community in promoting recreation and leisure activities for all ages and interests by:

- Assisting the Board of Selectmen and Recreation Department with recommendations for implementing appropriate recreation programs.
- Assisting the Board of Selectmen and Recreation Department with recommendations for best utilization of existing park and recreation facilities.
- Providing a forum for communication and coordination of recreation programs and issues.
- Providing recommendations and project management for long-range community recreation capital improvements.

RECREATION DEPARTMENT VISION STATEMENT - To provide a full spectrum of community-driven recreation activities for all ages through the provision of recreation and parks services. Together with the Recreation Commission and often in collaboration with related organizations, the Recreation Department strives to enhance the quality of life in Milford by making a valued investment in the daily lives and well being of our community.

RECREATION DEPARTMENT MISSION STATEMENT - The Milford Recreation Department is committed to enriching and enhancing the quality of life for all community residents by:

- Offering affordable, high quality, diversified programming of recreational activities and events.
- Providing well maintained playgrounds, park spaces, and recreational facilities.
- Supporting other community groups that share an interest in recreational goals.

New for 2012

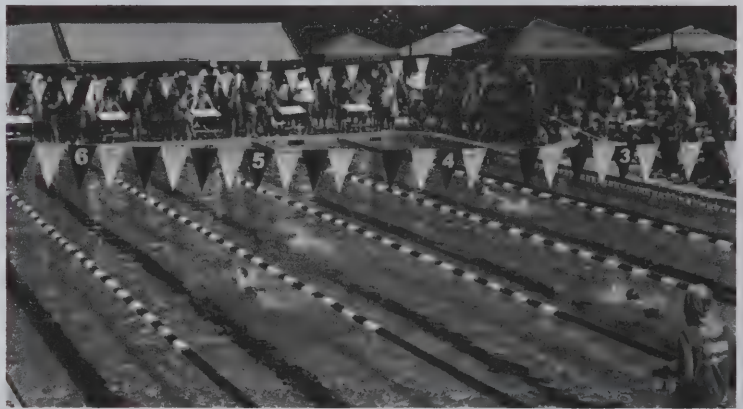
New for 2012, the Recreation Department implemented an online registration software system. This system, with access to our in-house database, allows customers to see real-time program availability down to the number of open spaces remaining. Participants and families can register online with a credit card any hour of the day from the convenience of their home or office. This project was successful in large part due to the support of the Recreation Commission and to the IT Department (Bruce Dickerson) in implementing the rollout of the service. Beyond customer convenience, the online registration system also frees up Recreation Department staff time to run more

programs and focus on long term projects. Since its implementation in February 2012, the online registration system has accounted for an average of 50% of program registrations each month.

As always the Recreation Department strives to meet the wide range of recreation opportunities that members of our community seek. The Recreation Master Plan committee is dutifully working on the Recreation chapter in the Town's Master Plan. The chapter's focus is on anticipating and preparing for the long term recreation needs of the Milford community. To assist in our efforts we conducted a survey to gauge community support, interests, and comments about current and future recreation offerings. We continually welcome input from program participants, park users, and all other community members about their interests and their ideas about how we can achieve a balanced recreation plan for tomorrow and beyond.

FACILITIES UPDATE –

In 2012 the Milford Recreation Department oversaw an extensive refurbishment of Keyes Park amenities. The Keyes Memorial Pool was resurfaced including sanding, patching/repairing, and painting. New lane line anchors were installed for the outer lanes to enable the use of standard lane lines. Thanks to generous support from the Keyes Memorial Trust (KMT) for funding, DPW



was able to install the new sunshade system over the kiddie pool. KMT and Milford Rotary Club also donated a new swim lane line system with a storage reel and new backstroke flags. Taken together, these projects demonstrate the commitment the Town has in maintaining the Keyes pool facility and also showcases the ongoing support from multiple community groups.

In addition to the work done within the pool facility, the Recreation Department oversaw the resurfacing of the Keyes basketball court and tennis courts. These projects were funded in part (50%) by the Recreation Commission Revolving Fund. A grant from USTA also funded new 10-under tennis lines for our youth tennis lessons.



2012 also brought the completion of phase II work at Kaley Park. The park now has two irrigated grass playing fields that will be available for booking spring 2013. To replace the soon to be sold diamond at the old police station property, we are looking into installing a softball diamond at Kaley Park. We will also be looking to install new amenities at Kaley Park to enhance the end-user experience and widen the scope of park offerings.

Shepard Park is now home to the Shepard Park Ice Skating Rink which is currently in its 3rd season. Many cubic yards of fill were brought in to level the Shepard Park outfield to provide a better base surface for the ice rink system. Thanks to the generous and continued support of the Shepard Park Improvement Trust, we have preliminary approval to construct a permanent storage facility and warming hut. This single structure facility will sit outside of the ball field playing area so that the park can continue to be used through all 4 seasons. The Recreation Department would be remiss if it did not again give a shout-out to the many volunteers who set-up and maintain the ice rink throughout the winter season. Milford is very fortunate to have this volunteer group affectionately referred to as the MICE (Milford Ice) team. The clearing of snow and resurfacing of the ice with hot water keeps the rink in prime shape after the heavy use it encounters throughout the days. The second annual Milford Winter Festival was held in January and cooperation from Mother Nature helped make the event a resounding success. With lots of snow already on the ground, large snowflakes fell throughout much of the event. Attendance was better than expected and double the showing from the previous year. We are looking forward to next year's event (mid-January) and hope to attract an even larger community showing.

PROGRAM HIGHLIGHTS –

Milford Recreation Department (MRD) strives to offer many diverse program choices to meet a broad swath of interests. Our water programs at Keyes Pool include swim lessons, aqua animals swim lessons, parent and child swim lessons, swim team, WSI certification, lifeguard certification, aqua cardio, synchronized swim, senior water fitness, and stroke clinics. Other programs we continued to offer throughout 2012 include American Red Cross (ARC) babysitter training, tennis lessons, drama, archery lessons, tot drop-in, soccer camp, adult softball league, adult basketball league, adult volleyball, Biggest Loser weight loss challenge, contra dance, senior bingo brunch, senior coffee hour, senior trips, recreation trips, daddy daughter dance, ice skating lessons, hockey lessons, Park 2 Park 5K road race and kids fun run and school vacation week fun programs.



Milford Recreation Department continues to host many free community events to provide activities that encourage active participation both indoors and outdoors. Free community events included the Winter Festival at Shepard Park, Easter Egg Hunt, Sounds on the Souhegan Summer Concert Series, 4th of July Fireworks

and Family Fun Day, the 44th Annual Rotary Swim Meet, the GSSA NH State Championship Swim Meet, Keyes Pool Swim Lesson Fun Day, Tennis Carnival, Kids Carnival, The Great Park Pursuit, and ice skating at the Shepard Park rink (made possible with generous support of the Shepard Park Improvement Trust).

If you would like to find out more about your town recreation department please visit us at www.milfordrec.com, friend us on Facebook or for current updates on fun activities going on right here in town, email recreation@milford.nh.gov to get on our email list.

LOOKING FORWARD –

In September we welcomed our new Recreation Program Coordinator, Steph Zubricki to the department. Steph joins our team with an education background in Recreation Management and employment/volunteer experience in coaching/mentoring, summer camp programming, event management, volunteer coordination, and student affairs program management. We look forward to introducing Steph to our current events and programs and assisting her in organizing and expanding our community offerings.

After years of planning it looks like 2013 will be the year the EPA will begin the clean-up of the Fletcher superfund site, which will impact Keyes Park for at least two years. While we appreciate and support the effort to decontaminate the underground soil in this area, it will no doubt impact park usage. We are still developing plans and working with neighbors to mitigate this burden for park guests.

SPECIAL THANKS –

Milford Recreation has been described as a great value to the community (Budget Advisory Committee 2012). Our office is able to provide so much at such a low cost due in large part to the commitment from our Recreation Commission, our numerous dedicated volunteers and community organizations and trusts who support us financially and with volunteers. On behalf of the Recreation Commission and the Town of Milford we sincerely thank all of you for your commitment to recreation in our community. Milford is a better place because of it!

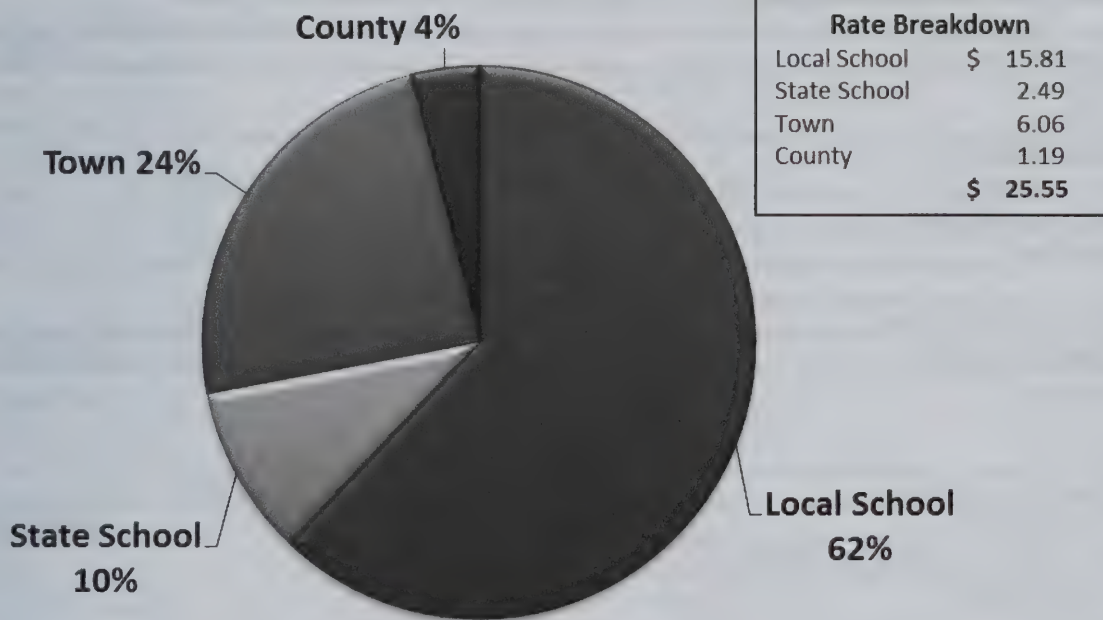
Respectfully submitted,

Nicole Banks, Recreation Director

Walter Smith, Chairman Recreation Commission

**TOWN OF MILFORD
TAX COLLECTOR
~ 2012 REPORT ~**

2012 Property Tax Rate \$ 25.55



The Department of Revenue set the 2012 tax rate October 22, 2012 at \$25.55. The property tax rate consists of four individual tax rates as shown above; local school, state school, town, and county.

The Tax Collector billed \$32.4 million in property taxes in 2012 consisting of two billings with over 5,400 bills each and collected \$31 million by year end, or 95.8%.

Tax Liens for unpaid 2012 property tax were executed on April 27, 2012, in the amount of \$571,000. During the calendar year, \$624,000 was collected for all outstanding tax liens.

I look forward to assisting the residents of Milford during 2013. Please feel free to call on me should you have questions or concerns.

Respectfully Submitted,

Kathy Doherty
Tax Collector

DEPARTMENT OF REVENUE ADMINISTRATION

Municipal Services Division 2012 Tax Rate Calculation

Don R. Hahn
10/22/12

TOWN/CITY: MILFORD

No Audit Received - RSA 41:31-d

Gross Appropriations	17,430,635
Less: Revenues	9,988,186
	0
Add: Overlay (RSA 76:6)	114,476
War Service Credits	170,900

Net Town Appropriation	7,727,825
Special Adjustment	0

Approved Town/City Tax Effort	7,727,825
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**TOWN RATE
6.06**

SCHOOL PORTION

Net Local School Budget:			
Gross Approp. - Revenue	36,330,837	4,769,593	31,561,244
Regional School Apportionment			0
Less: Education Grant			(8,245,513)

Education Tax (from below)	(3,129,442)
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Approved School(s) Tax Effort	20,186,289
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**LOCAL
SCHOOL RATE
15.81**

EDUCATION TAX

Equalized Valuation(no utilities) x	\$2.390	
1,309,389,885		3,129,442
Divide by Local Assessed Valuation (no utilities)		
1,257,434,007		

**STATE
SCHOOL RATE
2.49**

COUNTY PORTION

Due to County	1,525,086
	0

Approved County Tax Effort	1,525,086
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**COUNTY RATE
1.19**

**TOTAL RATE
25.55**

Total Property Taxes Assessed	32,568,642
Less: War Service Credits	(170,900)
Add: Village District Commitment(s)	0
Total Property Tax Commitment	32,397,742

PROOF OF RATE

Local Assessed Valuation	Tax Rate	Assessment
Education Tax (no utilities)	2.49	3,129,442
All Other Taxes	23.06	29,439,200
		32,568,642

**TRC#
11**

**TRC#
11**

**TOWN OF MILFORD
MS-61 TAX COLLECTOR'S REPORT
FOR THE YEAR ENDED DECEMBER 31, 2012**

LEVY FOR THIS YEAR	PRIOR LEVIES		
2012	2011	2010 & PRIOR	TOTALS

DEBITS:

Uncollected Taxes, Beginning of Year

Property Taxes		1,559,805.54		1,559,805.54
Land Use Change Tax		4,569.35		4,569.35
Timber Yield Tax		285.80		285.80
Excavation Tax		-		-
Utility Charges		254,454.83	425.45	254,880.28
Prepayments - Property Taxes	(8,610.94)			(8,610.94)

Taxes Committed This Year

Property Taxes	32,390,409.26			32,390,409.26
Land Use Change Tax	38,050.00	8,630.00		46,680.00
Timber Yield Tax	4,408.90	8,928.45		13,337.35
Excavation Tax	-	1,178.36		1,178.36
Utility Charges	2,467,360.50			2,467,360.50

Overpayments

Refunds due to Overpayment	56,497.99	1,008.36		57,506.35
Refunds due to Abatement		81,986.50	57,408.57	139,395.07
Prior Year Tax Prepayments Applied	8,610.94			8,610.94
Interest on Delinquent Property Taxes	19,979.75	89,150.22		109,129.97
Interest - Land Use Change Tax	184.98	452.59		637.57
Interest - Yield Tax	7.62	39.18		46.80
Interest - Utility Charges	4,030.34	1,842.12	44.35	5,916.81
Returned Check Fees - Property Tax	200.00	125.00		325.00
Returned Check Fees - Utilities	400.00	200.00	25.00	625.00

TOTAL DEBITS:

\$34,981,529.34	\$ 2,012,656.30	\$ 57,903.37	\$37,052,089.01
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**TOWN OF MILFORD
MS-61 TAX COLLECTOR'S REPORT
FOR THE YEAR ENDED DECEMBER 31, 2012**

LEVY FOR THIS YEAR	PRIOR LEVIES		
2012	2011	2010 & PRIOR	TOTALS

CREDITS:

Remitted to Treasurer during Fiscal Year

Property Taxes	31,075,652.86	1,031,187.31		32,106,840.17
Land Use Change Tax	32,550.00	13,199.35		45,749.35
Timber Yield Tax	2,723.90	9,089.51		11,813.41
Excavation Tax	-	1,178.36		1,178.36
Interest on Delinquent Property Taxes	19,979.75	89,150.22	-	109,129.97
Interest - Land Use Change Tax	184.98	452.59	-	637.57
Interest - Yield Tax	7.62	39.18	-	46.80
Returned Check Fees - Property Tax	200.00	125.00	-	325.00
Conversion to Lien		529,305.76		529,305.76
Utility Charges	2,235,788.57	252,139.24	383.40	2,488,311.21
Interest - Utility Charges	4,030.34	1,842.12	44.35	5,916.81
Returned Check Fees - Utilities	400.00	200.00	25.00	625.00
Property Tax Prepayments	6,151.19			6,151.19

Abatements Made

Property Tax Abatements		83,700.28	57,408.57	141,108.85
Land Use Change Tax				-
Yield Taxes				-
Excavation Tax				-
Utility Charges	8,242.30	333.00		8,575.30
Current Levy Deeded				-

Uncollected Taxes, End of Year

Property Taxes	1,371,254.39	-		1,371,254.39
Land Use Change Tax	5,500.00	-		5,500.00
Yield Taxes	1,685.00	-		1,685.00
Excavation Tax	-	-		-
Utility Charges	223,329.63	714.38	42.05	224,086.06
Prepayments- Property Tax	(6,151.19)			(6,151.19)

TOTAL CREDITS:

\$34,981,529.34	\$ 2,012,656.30	\$ 57,903.37	\$37,052,089.01
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- - - -

**TOWN OF MILFORD
MS-61 TAX COLLECTOR'S REPORT
FOR THE YEAR ENDED DECEMBER 31, 2012**

LAST YEARS LEVY	PRIOR LEVIES			
	2010	2009	2008 & PRIOR	TOTALS

DEBITS:

Unredeemed Lien Balances, Beginning of Year	-	398,361.17	153,434.74	376,830.77	928,626.68
Liens Executed During Year	570,898.84				570,898.84
Interest and Costs Collected (AFTER LIEN EXECUTION)	18,161.13	53,718.98	54,081.47	2,516.94	128,478.52
Refunds due to Overpayment					-
TOTAL DEBITS:	\$ 589,059.97	\$ 452,080.15	\$ 207,516.21	\$ 379,347.71	\$ 1,628,004.04

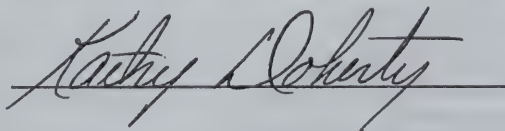
CREDITS:

Remitted to Treasurer during Fiscal Year

Lien Redemptions	261,614.01	216,475.34	138,504.87	7,420.97	624,015.19
Interest and Costs Collected (AFTER LIEN EXECUTION)	18,161.13	53,718.98	54,081.47	2,516.94	128,478.52
Abatements of Unredeemed Taxes	724.59				724.59
Liens Deeded to Municipality					-
Unredeemed Liens Balance, End of Year	308,560.24	181,885.83	14,929.87	369,409.80	874,785.74
TOTAL CREDITS:	\$ 589,059.97	\$ 452,080.15	\$ 207,516.21	\$ 379,347.71	\$ 1,628,004.04

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE:



DATE:

1/25/13



TOWN OF MILFORD

TOWN CLERK ~ 2012 REPORT ~

As anticipated, 2012 was a very busy year for elections with changes to voting laws and such. We started with the Presidential Primary on January 10th, with 3,468 ballots cast, 86 of them were absentee ballots, and with a turnout of approximately 40%. We had 271 new voters register that day.

We then come to our Annual Town and School Election March 13th, with 1,818 ballots cast, 69 of them were absentee ballots, and with a turnout of approximately 20%. This year we welcomed some new officers, Mark Fougere to our Board of Selectmen, Darlene Bouffard, Supervisor of the Checklist and Brian Sanborn as Treasurer. We wish them the best of luck in their new ventures.

We have and will always remain very active with motor vehicle registrations. We registered 17,385 motor vehicles, which is very much in line with last year's numbers. Residents have been taking advantage of the E-Reg (online registration), which is a very convenient way to do renewals from the feedback we get. We issued 88 marriage licenses, 1,564 vital records, and had 50 births at the Birth Cottage here in Milford.

The September 11th Primary, was quiet as usual with 1,884 ballots cast, and a turnout of approximately 20%, 1,179 Republicans and 705 Democrats, 55 of them were absentee ballots, and 50 new voters registered. This Election was a trial run for the new Voter ID law that went into effect in 2012. Voters were asked for an ID and if they did not have any they were given a ballot and information on what they would be required to do for the November Election where a photo ID or a Challenged Voter Affidavit would be mandatory in order to receive a ballot. There were 157 voters with no ID.

We then came to the November 6th Presidential Election, which kept us busy with absentee ballots starting weeks before the Primary. We had a great turnout with 7,968 ballots cast, 616 of them being absentee ballots, and with a turnout of approximately 77%. We had 962 new voters register and only 77 voters with no ID that filled out the Challenged Voter Affidavit. The affidavits were turned over to the Secretary of State and they in turn did a follow up with a letter to the voter to confirm that the correct person did vote. All in all it went very well due to all the hard work of all involved, Election officials, poll workers and our Moderator, Peter Basiliere.

We look forward to the upcoming year, and as always I would like to thank Clare Callahan, Deputy Town Clerk, and Darlene Bouffard for all their hard work and support this past year in the Town Clerk's office.

Respectfully submitted, Margaret A. Langell Town Clerk

REPORT OF THE TOWN CLERK YEAR ENDING DECEMBER 31, 2012

Auto Registrations	\$	1,966,719
Municipal Agent Fees		\$48,813
Title Fees		\$5,834
Dog License		\$5,556
Vital Statistics		\$5,293
Marriage License		\$616
Uniform Commercial Code Filings		\$3,495
Miscellaneous Income		\$1,054
Total Fees Collected	\$	<u>2,037,380</u>
Unaudited		

~ WATER UTILITIES ~

2012 REPORT

~ Water & Sewer Commissioners ~

NH RSA-38 (referencing water systems) and NH RSA-149-I (referencing wastewater systems) empower the Board of Commissioners with the authority and responsibility to manage and oversee the operations of these two departments. The current members of the Board include Mr. Robert Courage, Chairman, Mr. Dale White, Vice-Chairman, and Mr. Mike Putnam, who simultaneously serves as a member of the Milford Board of Selectmen. Mr. David Boucher is the Water Utilities Superintendent. The Commission's goal is always to have our Water Utilities Department provide quality service at a reasonable cost to our customers.



The Commission continues to move forward with efforts to add additional ground water supply to augment our three Curtis Wells. As mentioned in previous reports, Milford purchases water from Nashua's Pennichuck Water Company on an as-needed basis when demand exceeds our pumping capabilities.

We now tentatively have a site to construct an additional well that is available for purchase at reasonable cost and has the potential to supply 500,000 gallons per day, meeting the current federal and state safe drinking water quality standards. This next year the Commission intends to continue the process, working closely with NH DES toward our goal of obtaining a groundwater withdrawal permit from that agency that would allow Milford to install an additional municipal well. This would lessen the need to purchase water when our demand exceeds the pumping capacity of the Curtis Wells. Ample water supply is essential to accommodate future growth in our community.

The Insurance Service Office, Inc., (ISO) inspects and rates the capabilities of a community's fire suppression delivery system. This information is used for establishing fire insurance rates. Water systems are an intricate part of this process. The ISO report offered favorable comments on our water distribution system relative to supply, hydrant flows, storage capacity, and the operation of the system.

The NH Department of Environmental Services (NH DES) performed their annual sanitary survey of the Milford water system. A summary of their report stated the system meets, and in some areas exceeds, their requirements. They further stated the system is operated in a very professional manner.

A project currently underway includes electrical (energy efficient) and instrumentation upgrades at our Curtis Well facility. Consideration is also being given to retire the Prospect Hill 250,000 gallon water storage tank constructed in 1889. This tank needs extensive rehab that will cost an estimated \$500,000.00. With the new Holland Tank that has a capacity of 1.35 million gallons, the Prospect Tank offers very minimal value to the water distribution system. An engineering report recommends that the tank be taken off-line. Sections of the Beech Street and Smith Street existing 6" water mains should be replaced with 8" mains. This will improve hydrant fire flows in the South Street area. The Commission's tentative goal is to proceed with this project, with funding from the department's Capital Reserve account.

At the Wastewater Facility, the new septage receiving facility was completed within the \$1,199,690.00 budget. Milford received a federal ARRA grant in the amount of 50% of the project cost. Wilton and Milford will pay the Town's share of the bond and interest payments over the next 20 years. Benefits include reducing odors and being able to better manage and operate the wastewater treatment process.

In July, the Commission increased sewer user rates. The previous rate increase occurred in 2007. The 18% increase reflects a 3.6% increase per year over the five year period. Increasing operational costs together with equipment replacement and several major upgrades in our 32 year old treatment facility are the reasons there is a need for additional revenues.

As in the past, the commission appreciates the responsible water conservation efforts of the residents of Milford. Keep periodically checking your faucets and plumbing to correct water leaks. A special "thank you" is extended to the Water Utilities staff members for their dedicated service throughout 2012.

During 2013, the Commissioners plan to continue meeting regularly on Tuesdays at 6:00 p.m., at the Water Utilities Department, 564 Nashua Street, on a two-week basis. Meetings are always open to the public. Agendas and meeting minutes may be viewed at www.milford.nh.gov, click on Departments, then Water Utilities, then Water and Sewer Commissioners, then Agenda or Meeting Minutes.

Respectfully submitted,

Robert E. Courage, Chairman

Dale A. White, Vice-Chairman

Michael E. Putnam, Member

Reminder to Milford Water Customers

Consider the benefits of hiring a plumber to install a second, outside meter for irrigation purposes. Such a "bypass" meter will save you money because you will not be charged for the sewer portion for using water to improve your lawn or fill your pool. Planning ahead and making this investment in your home's plumbing system will prevent you from receiving a bill with an unusually high "spike" from appearing on your quarterly water/sewer bill AND avoid the need for you to request an abatement of the Board of Commissioners. Such abatement requests are granted to property owners on a one-time approval basis.

~ Water Utilities Department ~

The **Water Department personnel** repaired five water breaks during 2012, replaced 181 water meters and interface units, repaired 17 curb boxes, and a 2" blow was installed at Scarborough Lane to flush this "dead end" water main. The Dram Cup water storage tank was inspected to assess and prioritize needed repairs. Accomplishments at the Curtis Wells included boring 6 conduit lines under the Souhegan River for electrical upgrades, installing a new chlorinator, pump and motor, and redeveloping Well #1. In pursuit of developing a new well, an eight day pump test was conducted and three monitoring wells were installed along Elm Street to monitor underground water quality. The Mayflower and Holland water storage tanks were inspected and cleaned. The Holland water storage tank roof was painted. Final paving was completed on the 2011 Union Street water main upgrade project.

The **Wastewater Operations staff** installed a new raw sewage pump in the main pump station, rebuilt a return activated sludge pump, including the mechanical seal and all main shaft bearings, plumbed and installed two new pumps for the boiler water feed system, purchased and installed two new Flygt mixers for the aeration tank system, installed a new effluent dissolved oxygen probe, installed a new pump and plumbed in the drain line for the secondary waste pit system. At significant cost savings, the in-house staff performed major repairs to the ultra-violet disinfection system, consisting of 3 main modules, 12 main circuit boards, 5 main power cords for modules, and one complete bank of lights. To protect the lobby of the Water Utilities' Administration Building built in 1981, the lobby skylights were resealed. Dump truck body specifications were investigated and bidding documents prepared.

During 2012, the **Collection System crew** efficiently maintained the siphon chambers, sewer easements and pump stations. Pump station exteriors were seal coated. Manhole castings and water gate boxes were lowered and reset prior to the Public Works Department's road resurfacing project on Union, Johnson and Elm Streets. Collapsed sewers were repaired on Oakwood Circle, Granite and Souhegan Streets. West Milford sewer mains were flushed in the vicinity of Meadowbrook, Ridgefield, and Westchester Drive. The three-man crew contributed greatly April through September, during construction of the septage receiving facility including the installation of all utilities: septage piping, air line, electrical conduit, domestic and plant water lines, as well as preparing for the gas service. They stripped the existing asphalt to prepare for paving. For the bio-filter/odor control the crew installed retaining walls, air piping, bedding and cover materials and installed the blower. Site restoration activities included pouring new concrete sidewalks and lawn replacement.

Regarding Milford's EPA-mandated Industrial Pretreatment Program, the Water Utilities staff continues to team with TeTon Environmental and issued one Industrial Discharge Permit (IDP), re-issued seven IDPs, inspected ten industrial users, and sampled wastewater discharges at five industrial users. Milford's Industrial Pretreatment Program was audited by the NH DES and the US EPA with no deficiencies found.

Call the Water Utilities Department 7:00 am to 3:30 pm, Monday through Friday, 249-0660 extension 0 when:

- ✓ Scheduling in-ground excavation on your Milford property because the responsibility lies with each property owner. DIGSAFE does not automatically notify the Water Utilities Department. Water and sewer lines near the area to be dug will be marked **at no cost to you.**
- ✓ Interested in a free operational tour during regular business hours.
- ✓ Interested in picking up free compost during the spring, summer and fall.

Respectfully submitted,

David L. Boucher
Superintendent

WATER DEPARTMENT

2012 ANNUAL SUMMARY OF OPERATIONS

Curtis Well	324,500,000 Gallons
Pennichuck Water	35,140,000 Gallons
Total Water Pumped	359,640,000 Gallons
Average Demand	985,315 Gallons/Day
Over 1 Million Gallons*	112 Days
Annual Rainfall	39.32 Inches

*Number of days that the Town pumped 1 million gallons or more of water.

WASTEWATER FACILITY

2012 ANNUAL SUMMARY OF OPERATIONS

Milford Flow Treated	367,181,073 Gallons
Wilton Flow Treated**	55,601,000 Gallons
Septage Treated	907,927 Gallons
Total Flow Treated	423,690,000 Gallons
Average Flow Treated	1,160,794 Gallons/Day
Design Flow	2,150,000 Gallons/Day
Daily Average Hydraulic Load	54.0 % of Design
Annual Rainfall	39.32 Inches

** Wilton contributed 13.12% of the avg. daily flow

TOWN OF MILFORD**WATER FUND**

12/31/12

(as of 02/05/2013 - unaudited)

OPERATING BUDGET:

	BUDGET	ACTUAL	REMAINING
REVENUES:			
CHARGES FOR SERVICES	\$ 1,391,464	\$ 1,388,209	\$ 3,255
MISC. REVENUES	3,000	2,761	239
WATER IMPACT FEES	-	-	-
OTHER FINANCING SOURCES	-	-	-
TOTAL REVENUES:	<u>\$ 1,394,464</u>	<u>\$ 1,390,970</u>	<u>\$ 3,494</u>

	BUDGET	ACTUAL	REMAINING
EXPENSES:			
ADMINISTRATION	\$ 207,491	\$ 201,203	\$ 6,288
EMPLOYEE BENEFITS	109,476	92,708	16,768
SUPPLY SYSTEM	275,000	180,165	94,835
PUMPING STATION	221,250	284,081	(62,831)
TRANSMISSION/DISTRIBUTION	90,596	71,365	19,231
METERS	58,994	53,194	5,800
TRANSPORTATION/GARAGE	16,200	21,386	(5,186)
DEBT SERVICE	288,777	239,775	49,002
DEPRECIATION RESERVE	96,000	196,000	(100,000)
TOTAL EXPENSES:	<u>\$ 1,363,784</u>	<u>\$ 1,339,877</u>	<u>\$ 23,907</u>

CAPITAL PROJECTS:**EXPENSES:**

	BUDGET	ACTUAL	REMAINING
	-	-	-
UNION ST WATER MAIN 2011	246,000	113,191	132,809
TOTAL EXPENSES:	<u>\$ 246,000</u>	<u>\$ 113,191</u>	<u>\$ 132,809</u>

CAPITAL RESERVES (TRUSTEES OF TRUST FUNDS):

RESERVE BALANCE AS OF JANUARY 1, 2012 \$ 195,498

REVENUE:

ADDITIONS TO RESERVE 187,000
INTEREST INCOME 95

LESS: EXPENSES

92,606
-
-
RESERVE BALANCE AS OF DECEMBER 31, 2012 \$ 289,987 -

TOWN OF MILFORD

SEWER FUND

12/31/12

(as of 02/05/2013 - unaudited)

OPERATING BUDGET:

	BUDGET	ACTUAL	REMAINING
REVENUES:			
CHARGES FOR SERVICES	\$ 1,517,000	\$ 1,482,923	\$ 34,077
REVENUE FROM THE STATE	-	-	-
MISC. REVENUES	4,000	3,125	875
IMPACT FEES	-	-	-
OTHER FINANCING SOURCES	172,966	-	172,966
TOTAL REVENUES:	<u>\$ 1,693,966</u>	<u>\$ 1,486,048</u>	<u>\$ 207,918</u>

	BUDGET	ACTUAL	REMAINING
EXPENSES:			
ADMINISTRATION	\$ 488,002	\$ 468,199	\$ 19,803
EMPLOYEE BENEFITS	163,451	158,189	5,262
LABORATORY	33,850	38,822	(4,972)
OPERATIONS & MAINTENANCE	333,650	406,953	(73,303)
PROCESSING	137,000	164,578	(27,578)
COLLECTION	220,257	169,119	51,138
PRETREATMENT	21,800	12,216	9,584
DEBT SERVICE	57,456	51,455	6,001
DEPRECIATION RESERVE	242,000	-	242,000
TOTAL EXPENSES:	<u>\$ 1,697,466</u>	<u>\$ 1,469,531</u>	<u>\$ 227,935</u>

CAPITAL PROJECTS:

EXPENSES:

	BUDGET	ACTUAL	REMAINING
SEPTAGE FACILITY 2009	1,296,411	1,294,769	1,642
TOTAL EXPENSES:	<u>\$ 1,296,411</u>	<u>\$ 1,294,769</u>	<u>\$ 1,642</u>

CAPITAL RESERVES (TRUSTEES OF TRUST FUNDS):

RESERVE BALANCE AS OF JANUARY 1, 2012 \$ 360,210

ADD: REVENUES

ADDITIONS TO RESERVE -
INTEREST INCOME 249

LESS: EXPENSES

RESERVE BALANCE AS OF DECEMBER 31, 2012 \$ 360,459



Welfare Department

~ 2012 REPORT ~

In New Hampshire, every town is required to have a welfare office that is governed by state statute RSA 165:1 which reads, "Whenever a person in any town is poor and unable to support himself/herself, he/she shall be relieved and maintained by the overseers of public welfare of such town, whether or not he/she has a residence there".

As such, Milford is legally obligated to assist those individuals who qualify and meet the criteria as set forth in the Guidelines, regardless of funds budgeted for this purpose. This does not mean that the Welfare Department will pay for any bill that an applicant thinks is necessary. Instead, the Welfare Department primarily assists with basic living needs which include housing costs – rent or mortgage; utility costs – electric, heat, water; food; or a medical cost – normally a prescription. The Welfare Department does help occasionally with other needs such as a car repair or gasoline. In these instances it has to be clear that this expense is for an applicant whose vehicle is necessary to get to work and that if not paid, the applicant can lose employment which may necessitate further need of welfare.

While financial assistance is the most easily quantified measure of the Welfare Office, it is not the only job undertaken. The Welfare Office takes it as our responsibility and goal to set people up for success and self sufficiency. This is accomplished by determining both the financial and non-financial needs of those who apply for assistance. The Welfare Office works with each client to find the resources available for their situation regardless of whether or not we are also providing financial assistance. We routinely refer our clients to local service organizations such as Southern New Hampshire Services, New Hampshire Department of Health and Human Services, New Hampshire Housing and Finance Authority, Pharmacy Assistance programs, and Greater Nashua Dental Connection.

Welfare at the Town level is intended to be a temporary, emergency situation. The State and Federal Governments take care of needs such as unemployment, food stamps, Section 8 Housing, Social Security, and other programs. We do have clients who qualify for assistance for more than one month at a time, but clients must reapply each month that they are in need of assistance. This is unlike the state and federal programs where a person can qualify for 6 months of assistance or longer. This guarantees that the Welfare Office is able to better track how a client is progressing towards self sufficiency and adjustments can be made in order to better help the individual and lessen the impact to the Welfare budget.

In 2012, the Welfare Office provided financial assistance to 162 cases; a case is made up of the people in a household, whether that is 1 or more. Currently the Welfare Office's software only tracks cases that result in financial assistance, but there is new software coming that will better track all the functions of the Office, including non-financial assistance so that we can have true a picture of all cases assisted by the Welfare Office. While we worked with 162 cases resulting in financial assistance, that generated 610 vouchers. A voucher is how the Welfare Office pays a bill. We never

hand out money to a client, but always pay the bill directly to a vendor whether that is rent to a landlord, or PSNH for an electric bill. This translates to 3.7 instances of assistance per client over the course of the year. For example, that could be a rent and electric bill, or a gasoline voucher and a trip to the supermarket.

Below is a breakdown of the assistance given in 2012:

Type of Assistance Given:	Number of Vouchers:	Amount of Assistance:
Burial	1	\$185
Car repair	8	\$2984
Electric	40	\$4235
Food	150	\$9176
Gas	141	\$3512
Heat – includes oil, propane, kerosene	13	\$3755
Medical – includes prescription and dental	41	\$6835
Rent or mortgage	197	\$126831
Other – includes child care, water and lot rental for a mobile home	19	\$4835
Total	610	\$162348

Another notable difference between local welfare, and the state and federal programs is that we ask our clients to repay their assistance. This can happen in 3 different ways: we can place a lien if a client owns a home or property; a client can arrange a reimbursement schedule with the town when they are financially able to do so; or the client can participate in the workfare program. During the past year, the Welfare Department received reimbursements of \$14,898 to be applied towards the debts of 20 different clients. The workfare program saw greater success this year and we are pleased to report that 23 clients worked a total of 1684 hours, which represents \$16,840. By far, the most hours are worked at the Transfer Station. We thank Tammy Scott, Transfer Station Supervisor for her continued support of our clients. This year the Welfare office was also able to put people to work in and around Town Hall at the Recreation Department, Assessor's Office, Ambulance, Water Utilities Facility, and two local charities.

Special thanks are also given to the SHARE program. Without SHARE's additional assistance programs, (cash), food pantry, and the clothing barn, our clients and the residents of Milford would be much worse off. The Welfare Department would also like to extend a sincere thank you to the Wadleigh Memorial Library for allowing the Social Services Departments to occupy office space in the Library Annex. To both agencies, your kindness and generosity are very much appreciated.

As always, we would like to take this opportunity to thank the Milford Board of Selectmen, the Town Administrator and the citizens of Milford for their continued support of the Welfare Department.

Milford is a wonderful community in which to live and work as is evidenced by the support of local churches and civic groups who assist our residents in a multitude of ways.

Submitted by, Susan Drew, Welfare Director

MILFORD CONSERVATION COMMISSION

~ 2012 REPORT ~

Personnel – In January of 2012 Fred Elkind, Coordinator for the Conservation Commission moved to the position of Environmental Programs Coordinator. Chris Costantino was hired to replace Fred. Chris is a long time member of the Conservation Commission and has experience and knowledge making her the ideal candidate. Chris continues to serve as an alternate member.

Land Acquisition 2012 - The Conservation Commission is grateful to the citizens of Milford for supporting the warrant article to rebuild the land fund. It had been depleted from the acquisition of the Map 45, Lot 2 property in September 2011. The replenishment of \$20,000 helps fund potential easements or purchase of property.

The Church of Our Saviour donated Map/ Lot 52-18 to the Conservation Commission. The property was originally left to the church by William Rotch with the stipulation that if it was not built upon and the church deemed they were not going to use it, that it would be given to the Conservation Commission. The property is adjacent to the Rotch Wildlife Preserve. The gift increased the conserved property to 56 acres.

Trails – The Trails Committee continues to manage the trails. In 2012 a bridge was built and donated by David Wheeler. It spans Purgatory Brook on the west end of the Souhegan River Trail. We thank the Trails Committee, trail stewards, and the many volunteers that help maintain our trail system. There were over 1,500 volunteer hours donated to the maintenance of the town trails by at least 30 volunteers.

Granite Town Rail Trail - The Rail Trail is one of the most heavily used trails in Milford. It attracts walkers, runners, and bikers. The Milford Rail Trail extends from the vicinity of the Department of Public Works facility on South Street to the Brookline town line where the trail joins the Brookline Rail Trail. The Rail Trail is home to foot races, training programs for Milford's middle and high school track teams and even training for our National Guard. It is imperative that this trail be maintained and improved. During 2012, the DPW provided necessary help to the Conservation Commission. Thanks to their assistance the section from Union Street to the Rt 101 tunnel was cleared, regraded and resurfaced. With approval from the State the section along 101 on the north side of the tunnel was improved. In addition, the badly eroded section south of Melendy Rd was also improved. To assist with this effort, the Conservation Commission has actively been seeking financial assistance from the public, foundations, and any group that appreciates this important asset. The Commission has received financial support from generous individuals, the Kaley Foundation, the Granite State Wheelmen, and Centrix bank.

Ghost Train Rail Trail Race - Steve Latour, a rail-trail enthusiast and race organizer from Nashua, was once again instrumental in organizing an Ultra Race and a 15 mile race on the Rail Trail, using the contiguous Milford and Brookline Rail Trails. One runner ran 100 miles in 18 hours equalling 6 roundtrips on the rail trail. More than

270 runners enjoyed the competition and comradery. The Granite Town Rail Trail benefitted through the receipt of more than \$3,000 in fees that will be used to further enhance the Rail Trail for runners, hikers, and bikers. The interest in this race is expected to continue to grow and the race will be held annually.

Milford Hikes - With miles of well developed trails and more than 1,000 acres of conservation lands, town forests, and easements available, it is only natural for Milford residents and others to enjoy our natural resources and what better way to experience the outdoors than hiking on our many trails. The Conservation Commission established 4th Saturday Hikes in 2010. The hikes, which are mostly held in Milford but also take advantage of trail systems in our neighboring communities, are led by members of the Conservation Commission. As a result of the strong 2012 response, the Conservation Commission is continuing this program in 2013.



Tucker Brook Forest - During 2012, the Conservation Commission began planning for a harvest at Tucker Brook Town Forest. Access is available to the property and a harvest at this time is in line with the management plan for this property. The Commission members are sensitive to the impact to hikers and abutters. They have done extensive research and training to ensure the harvest will be done in a method that will result in a healthy forest that regenerates for continued enjoyment of hikers, mountain bikers and wildlife. The harvest will take place in 2013.

The Commission has openings for both full and alternate members. For more information about what your Commission is doing or how you can help, see our website or call the office 603-249-0628. A trail map booklet is available for a requested \$1.00 donation at the Conservation Commission Office in Town Hall. Individual trail maps can be picked up free of charge in the lobby of the Planning Department or can be printed from our website.



Submitted by:

Audrey Fraizer, Chair

Milford Conservation Commission

CONSERVATION COMMISSION BUDGET - 2012 unaudited

OPERATING BUDGET

2012 Town Appropriation	\$ 22,217.00	
Salary	(18,382.50)	
Training	(355.00)	staff & members
Printing, Publishing	(0.00)	
NHACC Dues	(475.00)	
Recording fees	0.00	
Travel/mileage reimbursements	0.00	
Contracted Services	(135.00)	
Office Supplies	(62.99)	
Postage	(77.40)	
Supplies, equipment	0.00	
Supplies, land maintenance	(986.68)	
Books	(28.38)	
Carry Forward	2,099.07	from previous year
Interest Income	0.00	
Year End Balance OPERATING BUDGET	\$ 3,813.12	

LAND FUND

Balance 2012/01	\$ 21,721.10	
Private Contribution	0.00	
Expenses	0.00	Land Purchase, fees
YE Balance LAND FUND	\$ 21,721.10	

RAIL TRAIL FUND

Balance 2012/01	\$ 20,098.39	
Private Contribution / Fundraising	2,809.00	
Expenses	(6,503.50)	
YE Balance RAIL TRAIL FUND	\$ 16,403.89	

FOREST FUND

Balance 2011/01	\$ 15,282.60	
Timber Income	0.00	
Expenses	0.00	maintenance, supplies
YE Balance FOREST FUND	\$ 15,282.60	

NEES BEQUEST

Balance 2010/01	\$ 3,087.56	
Expenses	0.00	
YE Balance NEES BEQUEST	\$ 3,087.56	

(unaudited)

ECONOMIC DEVELOPMENT ADVISORY COUNCIL

~ 2012 REPORT ~

The 15-member Economic Development Advisory Council (EDAC), established in 2009, represents a broad-based group of Milford citizens and business owners working to strengthen and retain the existing business and commercial base in Town and encourage opportunities for new economic growth. The Council was given the charge by the Selectmen to:

“...develop and recommend economic development policy in accordance with the goals of the Milford Board of Selectmen and Milford Master Plan, and utilizing the report Recommendations to Foster Economic Development in Milford dated June 8, 2009, facilitate the economic development goals, recommendations, and actions at the direction of the Board of Selectmen.”

The Council met regularly in 2012. Early in the year EDAC focused on promoting the land use and regulatory changes proposed by the Planning Board, namely the Commerce and Community District and the West Elm Street Gateway District. These zoning changes incorporated such elements as fast-track permitting and architectural guidelines with the intent of expediting the review and approval process required of property owners and developers. This in turn is intended to address issues of uncertainty faced by developers when proposing changes ahead of time and thus addressing the EDAC goal of simplifying processes when ‘time is money’, as identified in the 2009 Recommendations to Foster Economic Development in Milford, Report to the Milford Board of Selectmen and Planning Board

Additionally through the course of 2012, EDAC members focused considerable time analyzing how best to encourage balanced economic growth in Town. With that in mind, EDAC members began two initiatives. The first initiative, spearheaded by the Policies and Procedures Committee, was the development of a customer service survey centered on the Community Development Office. The results of this survey, being distributed in early 2013, will be used as a foundation for customer service improvements, if needed, for the Community Development Office, as well as regulatory boards, such as the Planning Board and Zoning Board of Adjustment.

The second initiative builds upon the issue of ‘what should the local economy be in ten years and how does the Town get there?’ This overarching need for a coherent Town-wide economic development policy that is utilized by decision-makers and supported by the general public is essential for encouraging appropriate and realistic economic growth in Town. Issues such as zoning and land use, permitting and regulations, marketing the Town as a desirable location for business, and improvements to and expansion of roads, sidewalks, water and sanitary sewer lines, and communications all should be based on achievable economic development strategies. The result of the policy initiative will be presented to the Board of Selectmen in 2013.

In 2012 EDAC continued to proactively support development projects that will provide positive economic development benefits to the Town, such as the Pine Valley Mill Affordable Housing project, the proposed Eecotech Development acquisition of the former police station and the tax increment financing district properties, and initiatives of the Milford Improvement Team (MIT). Building communication, resources, and cooperation between existing businesses and the Town as well as building a strong diversified local economy for the future is the mission of the Economic Development Advisory Council. If at any time additional information is needed, please contact Bill Parker, Community Development Director at 249-0620 or at:

<http://www.milford.nh.gov/town/boards-committees-and-commissions/community-development/economic-development-advisory-council> or any EDAC member.

Respectfully submitted,

Matt Ciardelli, Chairman,

Economic Development Advisory Council





MILFORD HERITAGE COMMISSION

**Meets 2nd Wednesday 7:00 PM
Wadleigh Memorial Library**

~ 2012 REPORT ~

The primary purpose of the Milford Heritage Commission is to promote the proper recognition, use, and protection of the unique cultural and historical resources of Milford. To integrate preservation planning into a partnership with individuals, businesses, town boards and other appropriate groups. As stated in New Hampshire RSA674:44 and referencing the Town of Milford Master Plan, the Milford Heritage Commission shall have advisory and review authority. It is empowered to accept and expend funds for a non-lapsing Heritage Fund and to acquire and manage property and property rights.

The Heritage Commission represents the Historic Conscience for this community.

Activity 2012

Monthly meetings were primarily concerned with Interdepartmental Reviews of Planning Board submissions. Two Projects of interest and general discussion were the conversion of Hillsborough Mills in the Pine Valley area to a residential and commercial combination project. The second project involves the removal of several significant Historic Structures on Elm Street to make way for a proposed additional Drug Store at the corner of West and Elm Streets. This site contains an historic Victorian Home with a significant Steeple edifice and a large post and beam barn of the 1800's.

We continue to be involved with Freedoms Way National Heritage Area of which Milford forms a significant part.

We need volunteers to serve on the commission as alternates, project workers, and research assistants. Please make your willingness to serve known to one of the Commission members or to the Selectmen's Office.

Charles F. Worcester, Chairperson

Herbert Adams, Vice Chair

Polly Cote, Member

Erna Johnson, Member



PLANNING BOARD

~ 2012 REPORT ~

The Planning Board is the local land use planning and regulatory agency charged with facilitating our community's long-term planning. The foundation of that planning lies in the Town's Master Plan and the Board is responsible for crafting and updating that document as community needs and conditions change. A community's Master Plan is a document intended to define the community's vision for itself, to guide policy decisions and drive implementation strategies to fulfill that vision. Additionally, the Board is charged with overseeing completion of the annual Capital Improvements Plan; identifying strategies to implement those plans; recommending revisions to ordinances and local regulations, and applying those rules as they relate to commercial and residential development.

Throughout the year, the Board worked with various committees and departments including the Conservation Commission, the Economic Development Advisory Council, the Zoning Board, the Board of Selectmen, and the Department of Public Works on various initiatives and proposed revisions to our ordinances and regulations. Some of our 2012 accomplishments on behalf of Milford include: adoption of revisions to the Milford Master Plan's Transportation Chapter and to the Driveway Permit Regulations; completion of the annual Capital Improvements Plan; continued review of the efficacy of Impact Fees as a funding mechanism for public facility construction; and continued progress on addressing Milford's future housing needs. With assistance from the Nashua Regional Planning Commission and a NHHFA Community Planning Grant, the Board has been working on a review of the Town's Zoning Ordinance and related regulations relative to opportunities for housing development. An adequate housing supply, of various price-points and designs, is one factor in promoting economic development.

Although some plans for new construction came to the Board, many of the applications this year involved the adaptive reuse of existing buildings. These included the conversion of the Pine Valley Mill into a mixed-use commercial-residential development that will bring 50 new, affordable housing units to our community. Additionally, Milford will benefit from the conversion of a stately but long uninhabited home on Nashua Street into space for a professional services office. On Elm Street, plans are underway by a local company to convert a residential structure into office space allowing this company to remain in Milford. At least four applications involved minor subdivisions or lot-line adjustments that allowed local tax payers to gain more value from their properties either for immediate personal use or future development. Lastly, and another sign of some improvement in our economy, this year included the much anticipated construction of Airmar Technology's new facility in Meadowbrook Park.

Milford has a vibrant business community which significantly contributes to the quality of life and character of our town. As a way to recognize outstanding members of

our local business community, the Planning Board implemented a Distinguished Site Award program. In 2012, a third business was awarded this annual recognition - **The French House** located at 80 South Street.



The French House is an excellent example of adaptive reuse of an existing property. An historic residence in Milford, the French House was transformed into professional office space of 12 suites with a price point in the more affordable range for growing businesses. The rejuvenated French House is a wonderful addition to our Oval district and reflects our community's commitment to foster economic development opportunities while maintaining Milford's community character. This site exemplifies the kind of thoughtful design, site layout and pride the Distinguished Site Award is intended to recognize.

The Milford Planning Board is made up of 6 full members, 1 ex-officio member and 3 alternate members. All members are appointed by the Milford Board of Selectmen. Potential members are asked to attend a few meetings and meet with current members to become better acquainted with the work of the Board. Prospective members are recommended by the Planning Board as candidates for membership to the Board of Selectmen. This year the Planning Board welcomed Malia Ohlson as our newest alternate member. Ms. Ohlson brings a background in civil and environmental engineering that will enhance the diversity and knowledge base of the Board.

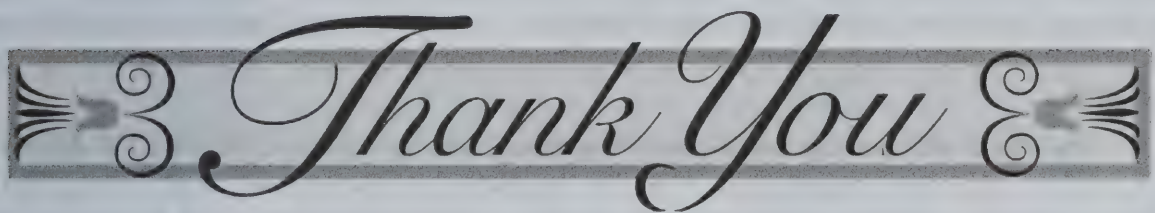
In addition to serving on the Board, a number of our volunteers serve on other town and regional committees as representatives of the Planning Board.

Tom Sloan	Souhegan River Local Advisory Committee
Malia Ohlson	Community Facilities Committee
Steve Duncanson	Citizens' Advisory Committee for Capital Improvements Plan
Judy Plant	Citizens' Advisory Committee for Capital Improvements Plan
Susan Robinson	Recreation Master Plan Committee
Janet Langdell	Economic Development Advisory Council

In Milford, we are fortunate to have a dynamic, skillful and dedicated group of employees working in the Community Development Office. Led by Director Bill Parker, the office supports and facilitates the work of the Planning Board and keeps us abreast of new land use trends and best practices. This year we welcomed a new town planner, Jodie Levandowski and we look forward to working closely with her in the coming year. The Board extends many thanks to the entire Community Development team for their assistance and guidance!

The Planning Board extends its hearty thanks to the citizen volunteers who contribute their expertise and energy to the many committees, commissions and councils that work with the Planning Board for Milford's betterment. The Planning Board extends its thanks to the residents and business owners who have shared their thoughts, questions and suggestions. We welcome your input and look forward to hearing more from you in the coming year. By working together and sharing ideas we can improve our community today and for future Granite Town residents. The work is ongoing and there is always room at the table! If you are interested in learning more about volunteer opportunities to help guide Milford's future, please contact the Planning Board at 249-0620.

Respectfully Submitted,
Janet Langdell, Chairperson



Thank You

WEST MILFORD TAX INCREMENT FINANCING DISTRICT ADVISORY BOARD ~ 2012 REPORT ~

In March 2006 Town voters authorized the creation of a Tax Increment Financing District (TIF District) that consists of eight town-owned BROX property parcels and two parcels owned by Hendrix Wire & Cable. The parcels are zoned Integrated Commercial-Industrial 2 and together total almost 163 acres of undeveloped property that are identified in the Town's Master Plan for future mixed-use development and employment. To assist in this development, tax increment financing can be utilized by providing a financing structure that allows a percentage of new property tax revenue generated by new industrial and commercial development within a defined area, or 'district', to be utilized to pay for infrastructure (roads, water lines, and sewer lines for example) needed to serve the users. Once the infrastructure costs are recouped, all property taxes are then placed in the general fund. The intent of this financing mechanism is to encourage industrial and commercial expansion – and the associated increase in non-residential property tax revenue, employment opportunities, and a growing local economy.

The West Milford Tax Increment Financing District Advisory Board (TIF Board) is a 7-member volunteer board appointed by the Board of Selectmen that is required by State statute to guide the planning, construction, and implementation of the TIF District development program, review district boundaries, and recommend modifications that encourage appropriate district development. Members of the TIF Board represent the Board of Selectmen, the Milford School District, the Economic Development Advisory Council, district property owners, and Milford citizens at large.

Since its establishment in 2006, the TIF Board has actively worked towards the development of district properties in a very challenging economic and land development climate. Actions taken by the TIF Board over the past seven years include: development of preliminary engineering plans and construction costs for infrastructure; collaboration with the Planning Board and other groups in zoning change amendments to encourage appropriate land uses; partnered with the professional and experienced commercial real estate firm of Grubb & Ellis Northern New England to market and promote the District for sale and development; provided recommendations to expand district boundaries to 'capture' new property tax revenue for infrastructure construction; determined new development potential conceptual site planning (approximately 1,000,000 square feet of new construction is possible at ultimate build-out); and worked closely with interested developers.

The primary focus of the TIF Board during 2012 was working diligently with the Board of Selectmen, Town Administrator, and the Community Development Office to implement stipulations contained in purchase option agreements between the Town and a prominent southern New Hampshire development firm on the BROX TIF District properties and the former Police Station site. The development firm invested a substantial amount of effort to perform its due diligence obligations required by the purchase option agreements and in November met with the TIF Board to bring the

Board up to date on its efforts. Because the development of the TIF district requires substantial infrastructure investment and current economic conditions provide financing challenges, the developer has requested an extension of time to fully investigate options. At the end of 2012 the TIF Board was considering the extension request, as well as beginning the process of developing and implementing additional development incentives to present to the Town.

Additionally, TIF Board representatives are active participants in the Economic Development Advisory Council and continue to work with the Community Development Office, Planning Board, and Selectmen on economic development goals, and policy and land use planning to further strengthen Milford's economic base by creating non-residential property tax generating development and employment opportunities necessary for a healthy community.

Please visit the West Milford Tax Increment District website on the Town's website, or call or e-mail Bill Parker, Community Development Director and TIF District Administrator (603-249-0620; bparker@milford.nh.gov) if you have any questions or desire additional information on the West Milford Tax Increment Financing District.

Respectfully submitted,

John McCormack, TIF District Advisory Board Chairman

In 2012 the TIF District did not receive any income or have any expenditures, it does not have any principal and has accumulated no interest, it has no outstanding bonded indebtedness, the original assessed value of the district has not changed, no captured assessed value that was retained by the district, and no tax increments were received. The TIF District is in compliance with its tax increment financing plan.

TOWN OF MILFORD

ZONING BOARD OF ADJUSTMENT

~ 2012 REPORT ~

The Zoning Board of Adjustment's primary responsibility is to interpret the Zoning Ordinance to the best of its ability and grant relief to applicants where appropriate, while taking into consideration the protection of the Town and the interests and safety of its residents.

2012 proved to be a steady year for the Board, with a total of 27 submitted applications, an increase from 21 applications in 2011. All requests were approved, including one case that went for rehearing.



	Applications	Relief Granted	Relief Denied
Special Exceptions	16	16	-
Variances	8	8	-
Equitable Waiver	3	3	-

The Board would like to thank Kevin Johnson for his years of service and commitment, as well as welcome Fletcher Seagroves as the new Chairman of the ZBA. We would also like to extend our gratitude to our recording secretary Peg Ouellette and to the Community Development staff for their continued efforts in preparing applicants for our hearings.

The Zoning Board of Adjustment meets on the first and third Thursdays of each month, if there are cases to be heard, and is continually looking for volunteers who would be interested in becoming alternate members. It is an excellent way to serve the community and learn about land use. Interested individuals should contact the Office of Community Development at 249-0620 or go to the website at www.milford.nh.gov to fill out a volunteer application.

Respectfully submitted,

The Milford Zoning Board of Adjustment

Milford Area Communications Center

1 Union Square, Town Hall, 4th Floor, Milford, NH 03055

~ 2012 REPORT ~

The Milford Area Communication Center (MACC Base) had a very productive 2012. The center provides centralized emergency dispatch services for the towns of Milford, Mont Vernon, and Wilton. These services include emergency radio and telephone communications for ambulance, fire, police, public works and emergency management agencies within those towns. MACC also provides emergency ambulance dispatching services for the Wilton Ambulance Service to their additional service towns of Lyndeborough & Temple. Further, MACC serves as a backup communications center for the towns of Amherst, Brookline, and Hollis.

This year, MACC Base dispatchers handled over fifty-six thousand calls for service for the various emergency agencies that it serves. Calls ranged from structure fires and multi-vehicle accidents, affecting many people, to police or medical calls involving a single victim. It is the emergency dispatcher's responsibility to properly assess a crisis, to ensure the proper personnel and equipment are sent to handle the problem, and to monitor the situation until the emergency has passed. Contrary to a common misconception, 911 operators in Concord & Laconia are not responsible for providing emergency dispatch; the 911 operator's role is to route calls to emergency dispatchers at MACC Base. It is MACC Base personnel who ultimately dispatch the calls for service and who interact directly with both the public and the responding emergency personnel.

This year, our dispatchers participated in a variety of training offered throughout the state. Captain Matt Bradley was certified as our newest APCO Communications Training Officer. Some of the training attended this year by our Dispatchers includes: Crisis Negotiations for Telecommunicators, Disaster Operations, Active Shooter scenarios, and Advanced NCIC Training for Dispatchers. Most of our staff also have skills on the other end of the radio. We presently have 5 current & 2 former firefighters, 1 retired & 2 former police officers, 2 current paramedics & 1 current EMT-I. Our experiences in public safety, on both ends of the radio, provide our communities with a staff with over 100 years of emergency services experience.

Emergency dispatchers routinely deal with callers when situations are at their worst, and at times when those citizens need competent professionals to solve their personal crisis. It takes a very special person to provide and maintain these professional standards, and MACC Base is privileged to have a dedicated group of professionals standing vigil over the communities it serves. We look forward to another year of dedicated service to the emergency services and the people of the Souhegan Valley.

Respectfully submitted,

Jason R. Johnson, Director



MILFORD IMPROVEMENT TEAM

Milford Improvement Team

~ 2012 TOWN REPORT ~

The Milford Improvement Team, formerly known as Milford's Downtown Ongoing-Improvement Team (DO-IT), saw its first year with a new name and new focus of promoting economic development throughout Milford. Our goals:

- Promote Milford as a vibrant cultural, retail and entertainment destination in the region;
- Encourage a variety of local and independent businesses and activities that will both serve and employ residents;
- Preserve where feasible Milford's historic buildings and encourage sympathetic new development;
- Make Milford's gateway streetscapes attractive and engaging;
- Continue to maintain downtown Milford as the attractive, pedestrian-oriented center of our community;
- Foster cooperation among residents, business owners and property owners;

The Milford Improvement Team held several events throughout the year. The purpose of special events is to provide marketing value for the Town of Milford and to help foster a positive image of the community as a place to live or locate a business, as well as create civic pride. The "ripple-effect" or multiplier benefits of community events including several positive elements to local businesses, government and supporters. These include:

- Increased awareness of the greater Milford region as a travel/tourism destination
- Increased knowledge concerning the potential for commercial investment in Milford
- Increased local pride and community spirit
- Increased awareness of non-local perceptions (i.e. visitors from regions outside of the immediate area)

This year, MIT worked with the Milford Farmer's Market Association to merge MIT's Milford Winter Farmer's Market with the long-running Milford Farmer's Market, which now operates on a year-round schedule. The market regularly attracts approximately 200 shoppers per market and provides a means of local producers to reach a growing customer base year-round.

The 3rd A Taste of Milford takes place on the first Friday of June and showcases Milford's restaurants to the region. This year's



event featured 25 Milford eateries hosted by downtown businesses. The event brought 550 people to the Milford Oval to sample the food and browse the shops.

Throughout July, MIT held its 15th Annual Lunchtime Concert Series, bringing music and sometimes impromptu dancing to the Oval every Thursday. Approximately 500 people attended the concerts, listening to a variety of great music.

The Milford Great Pumpkin Festival celebrated its 23rd anniversary on October 5-7 and was hugely successful. Approximately 30,000 to 32,000 people attended the festival over the three day period. Forty nonprofit and community based groups participated with fundraising or awareness activities that will benefit Milford and surrounding communities in innumerable ways – including scouting troops, 4-H clubs, Milford High School clubs, the Souhegan Valley Boys & Girls Club, Milford Middle School Enrichment, the Milford Community Athletic Association, the Rotary Club, and local churches. Altogether, these groups raised approximately \$65,000 for their programs and services that will be reinvested back into the community.



The Milford Improvement Team added a new event this year, the first SNOW BALL Drop to take place in New Hampshire. With ping pong balls standing in for snow balls, Santa and Mrs. Claus were hoisted above a crowd of 250 at Shepard Park. Each ‘snow ball’ was numbered and corresponded to a deal or prize given by a Milford business. Twenty-three businesses from all over Milford participated. The Souhegan Valley Chorus performed carols and a small tree was lighted and donated post-event to a local family in need. The official town Christmas tree was also lighted on the Oval and was donated again by the Bonczar Family of Jennison Road.

MIT again coordinated seasonal plantings and decorations on the Oval, partnering with the Milford Garden Club to plant the Stone Bridge planters and the Bandstand. Local nurseries Butternut Farm, Souhegan Gardens and Trombly Farm donated plants for the planters and Northland Design donated their expertise to plantings on the Oval.

MIT strives to promote the Town of Milford to the region and State as a destination for starting or relocating a business, tourism, as well as encouraging residents to support their local businesses and organizations. MIT added an events calendar to our website that is open to other community organizations and regularly assists other community groups with promoting their events through our website, social media, press releases, and networking. Our goal is to be a clearing house of information for organizations within

Volunteer hours* given to Milford Improvement Team events/activities:

1962 hours, \$42,752

Volunteer hours given to the Pumpkin Festival:

890 hours, \$18,957

Sponsorship Investment to the Community

Due to MIT Activities:

\$47,810

Funds Raised for Other Community Groups at MIT Events:

\$65,311

Total Economic Impact of Milford Pumpkin Festival on Town Economy:

\$2.6 million

Sources of Milford Improvement Team's Income:

Pumpkin Festival 54% Town Government 17%
Events/Fundraisers 11% Grants 6% Private
Contributions 8% Other 4%

*Current Value of A Volunteer Hour \$21.79/hour

Milford, as well as a point of contact for media, or organizations within the greater Milford region.

Milford Improvement Team is actively seeking projects for our Revolving Loan Fund. The loan is funded by a HUD Economic Development Initiative grant received in 2008 and will be loaned out to Milford businesses meeting the loan criteria.

The Executive Director served on the town's Economic Development Advisory Council and on the board of the Souhegan Valley Chamber of Commerce.

Mike Brisebois, VP Procurement with Hitchiner Manufacturing, Trent Blalock with Edward Jones and Kate Chamberlin, a Milford resident, joined the MIT Board of Directors.

Respectfully submitted,

Alan Woolfson, President, Board of Directors
Tracy Hutchins, Executive Director

2012 Board Members: Kathy Bauer, Trent Blalock, Michael Brisbois, Kate Chamberlin, Kent Chappell, Mark Constable, Melissa Deschenes, Rick Ganis, Karen Keating, Ed Killam, Robert Krey, Heather Leach, Janet Spalding, David Sturm, Alan Woolfson, and Chuck Worcester.





Milford Great Pumpkin Festival

The 2012 Milford Great Pumpkin Festival - October 5- 7

The 2012 Milford Pumpkin Festival celebrated its 23rd anniversary this year and was very successful. Approximately 30-32,000 visitors attended the festival over the three day period. Some interesting statistics from the festival:

- Festival attendance estimated at 32,000.
- Friday Night attendance was one of the largest at approximately 8,000.
- 1,500 people attended the Haunted Trail event
- The 6th Annual Talent Show on Saturday night sold out – 440 seats.
- 43 auditioned for the Talent Show, from as far away as Kingston and Concord NH to Townshend, MA, and 18 final contestants performed in the show.
- 900 faces were painted at the Face Painting event
- 350 scarecrows were made by families at the Scarecrow making event
- 533 pumpkins were painted at the Pumpkin Painting event
- The first ever Festival Custom/Vintage Motorcycle Show had 22 entries.
- 670 hours of volunteer time, valued at \$14,311 invested to the Festival and community.

Forty nonprofit and community based groups participated with fundraising or awareness activities that will benefit Milford and surrounding communities in innumerable ways – including scouting troops, 4-H clubs, Milford High School clubs, the Souhegan Valley Boys & Girls Club, Milford Middle School Enrichment, the Milford Community Athletic Association, the Rotary Club, and local churches. Altogether, these groups raised approximately \$65,000 for their programs and services that will be reinvested back into the community.

The festival featured its traditional venues with family activities on the Community House Lawn, a stage on the Oval, events in Emerson Park, at the Library, on Middle Street and in the Town Hall. The festival opened with the traditional ceremony: the Pumpkin Runner, who made his way around the Oval and over to the Town Hall where Milford's fire department waited to light the Town Hall. Milford's Citizens of the Year, Paul and Joan Dargie, were recognized for their contributions to the Town. New



Milford resident, Police Chief Mike Viola, presented the award to the Dargies on behalf of the Milford Historical Society and the Milford Improvement Team.

Hundreds of volunteer hours go into putting on this event, with people working months in advance. We thank each and every one of them for their effort in making sure the event runs smoothly. Special thanks should go to longtime volunteers Jeanie & Bob Philbrick for decorating the Oval, the Milford DeMolay and Rainbow Girls for running the Haunted Trail, Jennifer Spaziani for organizing the weekend's music, the



Milford Masons for providing security, Rick Blasé for installing all our electrical needs, First Student Transportation for providing the shuttle buses, Trombly Farm Stand for providing scarecrow hay, Currier Lumber for providing scarecrow supplies, Centrix Bank staff for volunteering at several events, Chappell Tractor for providing us with festival vehicles, the Souhegan Valley Chamber of Commerce for helping with the pie booth, and Bob Kokko of Kokko Realty for providing pumpkins, pumpkins and more

pumpkins! MIT also extends its gratitude to the departments and staff of the Milford Parks, Public Works, Police, Fire, Ambulance, Buildings, Community Development, Community Media and the Town Administrator's office, all of whom provide services and support to the festival.

The 5th Annual Talent Show was a rousing success, selling out at the Amato Center, as friends, families, and festival attendees crowded into the theater to see a wide array of talent. And what a lot of talent there is in the Souhegan Valley area—acts ranged from acrobatics, to dancing to singing to juggling and the audience was delighted and amazed by the performances. Many thanks go to the judges: Irene Rasis Alton, Executive Director of Mrs. NH International NH/MA Pageants; Samantha Russo, Miss Souhegan Valley 2013; Scott Meyers, First Colebrook Bank, Brad Craven, Principal, Milford High School; Cecil Rowlette, Musician and Karl Zahn as our Master of Ceremonies. Robin LaCroix handled the stage managing and we thank the Souhegan Valley Boys and Girls Club for allowing the use of the Amato Center.

We also wish to extend our gratitude to our sponsors that support bringing this event to the Milford Community: Kokko Realty, the Milford Odd Fellows Custos Morum 42, Centrix Bank, Atlas Pyrotechnics, Amigos Restaurant, Bellavance Beverage, Ciardelli Fuels, College Bound Movers, Contemporary Chrysler-Dodge, First Colebrook Bank, Fixmedia, Granite State Credit Union, JP Pest Services, Labelle Winery, Lake Sunapee Bank, Ledgewood Bay, Peters of Nashua, Maplebrook Dentistry, Martha's Exchange, Milford Lumber, Sap House Meadery, Spinal Corrective Center, St. Mary's Bank, Souhegan Valley Motorsports, Sweet Baby Vineyard, Triangle Credit Union, the Trombly Farmstand, Toyota of Nashua, and Tuckerman Brewing. We appreciate their support for this tradition that showcases Milford at its finest.

We are looking forward to Pumpkin Festival 2013 scheduled for Oct. 11, 12 & 13, for even more fun!

Respectfully submitted,

Alan Woolfson, President Board of Directors · Tracy Hutchins, Executive Director



**Annual Report of
NASHUA REGIONAL PLANNING COMMISSION
Activities for the
THE TOWN OF MILFORD
~ 2012 ~**

The Nashua Regional Planning Commission is formed by the thirteen communities of Milford, Hudson, Pelham, Litchfield, Merrimack, Nashua, Amherst, Hollis, Brookline, Mont Vernon, Lyndeborough, Wilton, and Mason. NRPC serves as a resource to support and enhance local planning, provides a forum for communities to coordinate land use, environmental and transportation planning at the regional level, and provides a clear voice for the region at the state and federal levels. Our core planning programs are transportation, land use, environment, and mapping. NRPC is also the designated Metropolitan Planning Organization (MPO) for the region and is responsible for developing and maintaining the region's official transportation planning program for transportation projects that are funded through Federal or State sources.

In 2012, NRPC provided the assistance summarized below directly to Town Departments, land use boards and commissions, and the Board of Selectmen. Town officials, staff and board members also have access to the many training and educational programs NRPC offers and may request customized services through NRPC programs.

TRANSPORTATION

NRPC is responsible for developing the region's portion of the State's Transportation Improvement Program (STIP), maintaining the regional traffic model, and performing required air quality analyses. In addition, NRPC MPO funds are used to provide municipal technical assistance on transportation issues.

Traffic Data Collection – NRPC completed traffic counts throughout the region including within the Town of Milford to support the Highway Performance Monitoring System (HPMS). All traffic counts are available for use by the Town and NRPC can conduct special counts upon request. The count data is available to anyone through the NRPC website using the Google Maps feature and more detailed data from each count is available upon request. In 2012, NRPC collected traffic counts at 11 locations within Milford to support the federal Highway Performance Monitoring System (HPMS) program. The count data is used to support a data driven decision process that defines the scope and size of the Federal-aid Highway Program.

Transportation Improvement Program – As the designated MPO for the region, NRPC maintains the Transportation Improvement Program (TIP). The TIP is a document required under federal transportation regulations that shows that there are

sufficient resources to fund the proposed projects. All federally funded highway improvements must be included in the region's TIP in order to receive federal funding.

NRPC is responsible for the development and maintenance of the TIP so that federal highway transportation dollars are available to Milford and the rest of the region. Throughout 2012, NRPC carefully monitored the status of Milford projects in the TIP to ensure that project information and changes initiated by NHDOT were communicated to the Town planning and community development staff. Specific projects which NRPC monitored include: safety improvements on NH 101, intersection improvements on 101A, the Milford Oval and South Street improvement projects, and signal modifications and improvements at the intersection of NH 13 with Emerson Road and Armory Road.

Souhegan Valley Transportation Collaborative (SVTC) - NRPC continues to support the SVTC in its 5th year of service. NRPC was awarded federal transit administration funds to expand the operation of the service. This grant allowed SVTC to expand existing service to 5 days per week (Monday through Friday) and increase the available hours of operation per day to up to 10 hours per day (8:00AM to 6:00PM) and/or additional buses depending on passenger demand and community needs. It also provided the flexibility to increase the number of destinations served by the service. This service is available to eligible residents of Milford. Learn more at <http://souheganrides.org/>.

Congestion Management Process – The NRPC has developed a Congestion Management Plan (CMP) designed to identify areas of congestion and develop solutions for more effective management of the transportation system. This plan provides information to municipal decision makers to assess the effectiveness of strategies and identify investment priorities. In 2012, NRPC collected travel time data on NH 101A which will be used to support prioritization of transportation improvements in the region.

Congestion Mitigation Air Quality (CMAQ) Program – The CMAQ program provides funding opportunities for communities to address transportation needs that have a direct and beneficial impact on air quality in the region. NRPC assisted town staff with a successful CMAQ application grant to acquire funding for the previously mentioned signal modifications and improvements at the intersection of NH 13 with Emerson Road and Armory Road. Throughout 2012 NRPC continued to support town of Milford staff by monitoring the project to ensure expeditious and efficient implementation.

Road Inventory – During 2012, NRPC staff prepared the updated data in the Town Road Inventory. This data set allows officials from the Town and NH DOT to have the most up to date information on Milford's roads and will be used for planning road improvements in the community. This data also forms the basis for the Town's allocation of Transportation Block Aid from the State.

Metropolitan Transportation Plan (MTP) – During 2012, NRPC began a major update to the region's Metropolitan Transportation Plan. The purpose of this document is to identify the long term transportation needs of the region. It provides a mechanism for the communities of the region to have a voice in the transportation planning process and decisions. NRPC staff worked closely with Town of Milford staff to identify local

transportation improvements that benefit the Town. Including these projects in the MTP will provide the opportunity for future funding through the states Ten Year Plan Process.

NH Capitol Corridor Passenger Rail Project – During the course of 2012 NRPC continued to work toward the development of the NH Capitol Corridor project. Activities this year included participation on the New Hampshire Rail Transit Authority, the operating entity for the rail project, and pursuing options to study the feasibility of passenger rail in the corridor.

Regional Traffic Model – Regional Traffic Model – NRPC is nearing completion of a large-scale update to the regional traffic model in conjunction with the release of new U.S. Census data, new regional employment data, and NRPC's updated community-by-community population projections through 2040 (see below). This update will also allow NRPC to provide morning and afternoon peak hour traffic forecasts, as well as more accurately model traffic signalization and intersection issues. NRPC can then provide more specific information to the town when assessing the impact of traffic from new development. This capability is available for town use whenever there is interest, without cost, and the town staff has utilized NRPC traffic expertise on several occasions to help study critical intersections and development issues.

This year, NRPC also provided modeling data support to consultants working on the NH13-Emerson Rd-Armory Rd project.

Population Projections – In the absence of updated projections from the NH Office of Energy and Planning State Data Center, NRPC staff have developed population projections for the Town of Milford that will aid in community planning through 2040. Additionally, NRPC developed similar projections for all towns in the region as has Southern NH Planning Commission, allowing Milford to track its future in comparison with neighboring communities.

Human Service Transit Coordination –The NRPC has been the leader in the state in this process and was recognized as the first Regional Coordinating Council. In the coming years it is anticipated that this project will lead to increased transit service throughout the NRPC region and help meet the transportation needs of many seniors and disabled adults without transportation options.

Safe Routes to Schools Program - The Safe Routes program encourages children to bike or walk to school through education and incentives that remind children how much fun biking and walking can be. The program also addresses the safety concerns of parents by encouraging greater enforcement of traffic laws, exploring ways to create safer streets, and educating the public about safe biking, walking, and driving practices. NRPC continues to pursue Safe Routes to School funding for communities and school districts in the region.

LAND USE AND ENVIRONMENT

NRPC Energy Program – In 2012, NRPC utilized funding from the Energy Technical Assistance and Planning (ETAP) program to work with the Town of Milford along with 10 additional towns and 6 school districts to form an aggregation to procure a competitive electricity supply. As a result of a successful bidding process, the Town saw an estimated annual savings of \$71,466 on its municipal electricity bills. Although

the ETAP program ended in April 2012, NRPC was able to continue working with the aggregation to help members renew their electricity supply contracts for 2013. Consequently, Milford's anticipated electricity savings in 2013 are \$57,576.

Resources and Training – Through the innovative iTRaC (Integrating Transportation and Community Planning) program the NRPC provided a wide array of resources to town volunteers and staff. Fact sheets are available on our website and cover numerous topics relevant to local boards and staff. In addition, presentations were offered on Form Based Codes and Green Streets.

Household Hazardous Waste Program – Household Hazardous Waste (HHW) comes from everyday products used in the home, yard, or garden. By definition, they are corrosive, flammable, toxic, or reactive. Non-latex paint, solvents, oven cleaner, pool chemicals, pesticides, drain opener, and auto chemicals are just a few examples. The Nashua Regional Planning Commission organizes HHW Collections each year to allow residents to properly dispose of these products. During these events, participants can also recycle unwanted electronics.

The Nashua Regional Solid Waste Management District held six collections during the 2012 Household Hazardous Waste season, including 1 in Milford. In 2012, a total of 1,280 households participated in the HHW collections District-wide; of those, 105 households came from Milford. A total of 79,819 pounds of material was collected in 2012. Milford residents comprised 8.2% of the total participation, which equates to roughly 6,545 pounds of waste removed from the Town's waste stream.

Milford Community Planning Grant - NRPC worked with the Milford Office of Community Development and the Milford Planning Board on a Draft Regulatory Audit Report which will help determine the consistency of the Town's Zoning Ordinance and Development Regulations with the adopted vision and goals of the 2012 Housing Chapter of the Milford Master Plan. On November 13, 2012, the team worked through a variety of housing topics including Conservation Subdivisions, housing affordability, the benefits and drawbacks to density bonuses, mixed-use development, accessory dwelling units, town water and sewer capacity, etc. NRPC will meet with the Planning Board in 2013 to finish the final draft of the Report. Community outreach is anticipated to occur during the beginning of 2013.

Granite State Future – In 2012 Nashua Regional Planning Commission was awarded a grant from the US Department of Housing and Urban Development to fund NH's regional plan updates. NRPC, acting as the program's lead and collaborating with the eight other RPCs in NH, is developing a common set of data to be made available statewide to aid municipalities in their own planning efforts. Additionally under development are a set of online public participation tools, which can be found at www.granitestatefuture.org.

Regional Plan – The NRPC began the three-year process of updating the comprehensive regional plan for the Nashua Region, as required by state law. Much of 2012 was spent getting the word out about the plan and gathering input. In addition to meeting with municipal officials from each NRPC town, staff attended numerous public events and collected approximately 1,000 survey responses from people around the region. In Milford, we gathered public input at the Milford Pumpkin Festival and the Southern New Hampshire Business Expo. The top three things that people stated were

best about Milford were: (1) small-town feel, (2) conveniences and amenities, and (3) community and people. The top three things that people stated could make Milford better were: (1) public transportation, (2) recreational fields and activities, and (3) less traffic.

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

General Mapping and Spatial Data Maintenance - The GIS staff at NRPC continues to maintain a diverse collection of mapping information and databases including local roads, real property parcels, zoning, land use, and environmental conditions. This data is applied extensively to provide mapping and analysis for local and/or regional projects. NRPC continued its quarterly updates to the town parcels layer, using the Registry of Deeds database to update the town digital parcel map to include all changes to property data. This item is a critical component of many projects conducted in the town and is always available to the town from NRPC free of charge. NRPC also worked with the assessing department to acquire the latest set of land use and housing data to join geographically for improved mapping and data analysis.

New Standard Maps – At the end of 2012, NRPC released an update to its poster-sized standard map series. These maps are available as PDFs on the NRPC website, and hard copies are being printed and delivered to every community in our region, including Milford. The standard maps are: 1) Street Index and Town Features, 2) Land Use, 3) Zoning, and 4) Environmental Features.

GIS Discovery Sessions - The GIS group met with the Town of Milford to discuss how the Town can best take advantage of NRPC's GIS services. Meeting topics covered included a review of the overall technical investment in GIS at the local level, community need for GIS services, a discussion of NRPC's GIS capabilities, and recommendations to the Town for future options.

Census Data – NRPC collected and processed datasets from the ongoing US Census Bureau American Community Survey estimate program at various geographic levels, including: state, county, town, tracts, block groups and blocks. Census data is very important in planning efforts and decision making for communities. Updated estimates in categories such as population, race, language, employment, poverty and housing are used in regional and local plans, and will be the inputs to the updated travel demand model.

Broadband Mapping – NRPC provided data collection support to the New Hampshire Broadband Mapping and Planning Program. This year, tasks included updating the Community Anchor Institution database with new emails, and filling in contact information for new facilities. Thanks to this effort, the proper contacts at all anchor institutions, such as schools, town halls, and libraries, are now being emailed to update their broadband survey information over the web.

NRPC also continues to coordinate the rural addressing project, which is mapping every household in a rural census block throughout the state. Milford has 1 such block with 223 reported households, and it was completed in the fall by volunteers using the latest GPS technology on an iPad.

Broadband Planning – In 2012, NRPC worked closely with the Greater Nashua Region Broadband Stakeholder Group (BSG) on a variety of Broadband Planning tasks

for the region. The BSG is comprised of diverse regional stakeholders representing a variety of sectors such as health, education, economic development, public safety, local government, communications/media, etc. NRPC, with support from the BSG, identified barriers to broadband in the region, began a draft for a regional broadband plan, conducted community outreach and education to municipalities, businesses, etc., and conducted a sector based analysis, through surveys and interviews, to help better understand the current and future broadband needs/barriers of sectors in the Region. Specifically, NRPC held a public forum at the Milford Rotary Club to provide an overview on broadband technology and the New Hampshire Broadband Mapping and Planning Project and assessed broadband needs and barriers.

Additionally, NRPC created a summary brochure on broadband technology and the New Hampshire Broadband Mapping and Planning Project. The brochure is available on the NRPC website at

http://www.nashuarpc.org/home_page/pdf/BBOverviewBrochure.

For more information contact Kerrie Diers, Executive Director at 603-424-2240, ext. 12 or via email at kerried@nashuarpc.org or visit the NRPC website at www.nashuarpc.org.

2013 Household Hazardous Wastes Collection Schedule

Household Hazardous Wastes (HHW) come from everyday products used in the home, yard, or garden. By definition, they are corrosive, flammable, toxic, or reactive. Oil-based paints and solvents, oven cleaners, pool chemicals, pesticides, drain openers, and auto chemicals are just a few examples. NRPC holds HHW Collections to allow residents to properly dispose of these products.

We are always looking for volunteers to help at our collection events. If you are interested, please contact Jill Longval, jillL@nashuarpc.org.

2013 Collection Schedule:

- Saturday, April 20, 2013 ~ in Nashua, 8:00am-12:00pm
- ***Saturday, May 4, 2013 ~ in Milford, 8:00am-12:00pm***
- Thursday, June 6, 2013 ~ in Nashua, 3:00pm-7:00pm
- Saturday, August 3, 2013 ~ in Nashua, 8:00am-12:00pm (tentative)
- Saturday, October 5, 2013 ~ in Nashua, 8:00am-12:00pm (tentative)
- Saturday, November 2, 2013 ~ in Nashua, 8:00am-12:00pm (tentative)

Nashua Location: Nashua Public Works Garage, 9 Stadium Drive

Milford Location: (**MAY 4 ONLY**) Milford Public Works Garage, 289 South Street

User Fees (cash or check): \$10 per vehicle, for up to 10 gallons or 20 pounds of waste



Notable Mentions

Years of Service

~ 2012 REPORT ~

The hard work, dedication, devotion, and skill required to achieve longevity in a career is an extraordinary accomplishment. To give that kind of service to a community is a step beyond. The Town of Milford thanks its employees who have strived for excellence throughout their employment and commends those individuals who have attained these goals to the betterment of Milford.

25 Years

Tammy Scott: Although she was part-time prior to July 1, 1987, for our records, Tammy was hired on July 1, 1987. Tammy is the Supervisor at the Transfer Station/Recycling Center.

20 Years

Margaret (Peggy) Langell: Hired on April 27, 1992 as a Clerk in the Town Clerk's Office, Peggy was eventually promoted to Deputy Town Clerk and now serves as Town Clerk for the Town of Milford.

15 Years

Richard Gagnon: Hired on January 20, 1997, Rich is an Equipment Operator at the Transfer Station.

10 Years

Dawn Griska: Hired on August 20, 2002, Dawn is the Executive Assistant to the Board of Selectmen and Town Administrator.

Susan Dahlen: Hired on October 21, 2002, Sue works at the Wadleigh Library as a Library Assistant.

Kathleen Townsend: Hired on September 16, 2002, Kathy is the Accountant (and, more importantly to some of us the person responsible for payroll) in the Finance Department.

Shawn Pelletier: Hired as a Patrol Officer on December 30, 2002, Shawn was promoted to the rank of Sergeant on April 1, 2009.

5 Years

Thomas (Eddie) Hardwick: Hired on April 9, 2007, Eddie is a laborer in the Parks & Cemetery Division of the Public Works Department.

Stephanie Tetley: Hired on May 21, 2007, Stephanie works as the Assessing Coordinator in the Assessing Department.

Jessalyn Camelio: Hired on July 30, 2007, Jess is a Police Officer in the Milford Police Department.

Katie Spofford: Hired on June 11, 2007, Katie is the Young Adult/Reference Librarian at the Wadleigh Memorial Library.

Darlene Bouffard: Although she had served as recording secretary to the Board of Selectmen for several years prior to 2007, Darlene was officially hired in her capacity as Administrative Assistant on September 4, 2007. Darlene's position is unique in that, in addition to her duties as recording secretary, she serves as a "floater," covering absences in several departments as needed.

John (Jack) Sheehy: Hired on September 17, 2007, Jack is the Town's Finance Director.

Bruce Dickerson: Hired on December 31, 2007, Bruce is the IT (Information Technology) Director for the Town and the person who (thankfully) keeps our computers humming.



Notable Mentions

Departures

~ 2012 REPORT ~

It is always with a wistful heart when we say “best wishes in your new endeavors” to people who have given so much to the Town of Milford. On the one hand, for so many it is an opportunity to explore new challenges, but yet we have to say so long to a friendly face, a hard working comrade, or sometimes just a good friend. We wish everyone the best of good fortune in the years to come!



Farewell and Good Luck Sarah Marchant

On March 3, 2012, after seven years in the Community Development Office, Sarah Marchant left the Town of Milford and went next door to the Town of Amherst to accept a position as that Town's Planning Director starting March 5th.

Sarah joined the Community Development Department as a Planning Technician in 2005 and was promoted to Town Planner/GIS Coordinator in 2008.

Sarah was instrumental in streamlining the development review process, rewriting and reorganizing regulations to make them much more user-friendly, and building the Town's GIS capabilities into a highly functional and useful tool for both employees and the public. Her good nature and sense of humor fit in well with the Community Development office environment, and her skills, professionalism and initiative were continuously acknowledged and appreciated by her fellow workers, boards and committees, and members of the public.

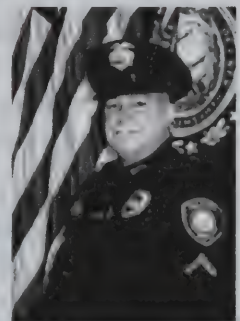
We wish Sarah the best of luck in her new role and continued good fortune.

Happy Retirement Officer Dean Hardwick

On April 30, 2012, we bid farewell to Officer Dean Hardwick who retired after 18 years of service to the Town of Milford in his capacity as a member of the Milford Police Department.

Officer Hardwick was hired by the department as a Patrolman in November of 1994. He graduated from the New Hampshire Police Academy on March 31, 1995.

In April of 1999, Officer Hardwick and K-9 Enzo completed the K-9 Academy and became the Department's new K-9 unit. In November of 2001 they received the Canine Service Award. Enzo retired from service after several faithful years dedicated to the Department. K-9 Zed was his eager and willing replacement.



Together, Officer Hardwick and Zed completed the K-9 Drug Training academy in 2004 and in April of 2004 Officer Hardwick was promoted to Patrolman 1st Class.

In 2010, Officer Hardwick and Zed received the Life Saving Medal for their efforts in finding a suicidal female who had wandered into the woods in Brookline. Zed located the victim enabling her to receive life saving treatment. Zed retired from service in 2010. Both Enzo and Zed remained faithful friends and pets at the home of Officer Hardwick.

During his 18 years of service, Officer Hardwick received numerous commendations and letters of appreciation. One letter of special note was for his assistance at the scene of the 2009 Cates murder in Mont Vernon where he was one of the three officers who responded to the scene. He also aided in the prosecution of the case through his testimony in court.

As with the other officers to whom we bid farewell, it will be difficult to replace the knowledge, experience and dedication that Officer Hardwick brought to the Police Department and this community. Dean was always there when someone needed something and he never hesitated to lend a hand. He will be missed but we wish him well in his much deserved retirement.



The end of an era . . .

Friday, June 29, 2012, witnessed the close of another chapter in Milford's history. Police Chief, Frederick Douglas, retired after more than 33 ½ years on the Milford Police Department. Unless you were raised in Milford or came to the town prior to 1978, you do not remember a time when Frederick Douglas was not a member of the Police force. There is not a single Town employee who can remember the Police Department without Fred being on it in some capacity – from Part-time Officer to Chief.

Appointed on October 18, 1978 as a Special Part-time Police Officer, Fred was sworn in as a Full-time Patrolman on May 3, 1979. Working his way up the ranks, he was promoted to Sergeant on February 5, 1985; to Lieutenant (a rank the Police Department no longer has) on March 17, 1987; and subsequently promoted to Captain on December 4, 1989. Upon the retirement of his predecessor, Fred was appointed as Acting Chief on April 28, 1999 and, following a very rigorous testing process, promoted to Chief of the Milford Police Department on January 28, 2000. At the time of his appointment, Fred had the requisite time in service to meet NH Retirement System eligibility and there was concern on the part of the Board of Selectmen that he would not be Chief for very long – Fred committed to five years and he more than fulfilled that commitment – service 12 ½ years as Police Chief.

Fred was so committed to the Town of Milford and its citizens that his motto was "he lives in Milford but he sleeps in Lyndeborough" where he resides with his wife, Lynda, and son, Freddie.

Throughout his career with the Milford Police Department, Fred received many citations, commendations, awards, etc. and achieved many accomplishments. However, we think it would be safe to say that the crown jewel in Fred's accomplishments was

the completion of the new Police Station. It was a long and arduous road from obtaining voter approval for the project (after several failed attempts at the polls), to demolition of the Garden Street School, to the construction of the facility. Throughout the entire project, Fred worked in conjunction with the Building Committee to make sure that the Town of Milford had the best facility possible for the money allocated – and the Town has a Police Station of which it can be very proud and that should serve its citizens and the police staff well for several years to come.

An avid fisherman and hunter (he traveled as far as the wilds of Alaska and Saskatchewan, Canada to hunt), Fred is looking forward to having more time to pursue these activities as well as other hobbies and pursuits.

And, so, on June 29th, we bid so long to Fred – a co-worker, comrade and friend. We wish him a very long and happy retirement and our best wishes in all of his future endeavors.

Farewell Bill McKinney

On Wednesday, November 21st, we bid “farewell” to another long-time Milford employee – William (Bill) McKinney. Bill began his long career with the Town of Milford when he became a volunteer Firefighter in March of 1987. He served as Fire Alarm Superintendent for 13 years and, during his tenure with the Fire Department, was promoted to Lieutenant and subsequently to the rank of Captain. He served one term on the Board of Fire Wards.



He began his full-time employment with the Town when he was hired as a truck driver/laborer in Public Works Department in March of 1997. In July of 2001, he transferred to the Building Department as Assistant Building Inspector/Deputy Health Officer and was subsequently promoted to Commercial Building Inspector / Health Officer / Code Enforcement Officer on December 11, 2006. In addition, Bill served as Chairman of the Town's Joint Loss Management Committee and as the Emergency 911 Liaison.

Bill accepted a position with the City of Nashua as Manager of the Department of Building Safety. Although we congratulate him on this new position and endeavor, we also selfishly bid him a sad farewell. As with all other departing employees, we send him our best wishes in all of his future endeavors.

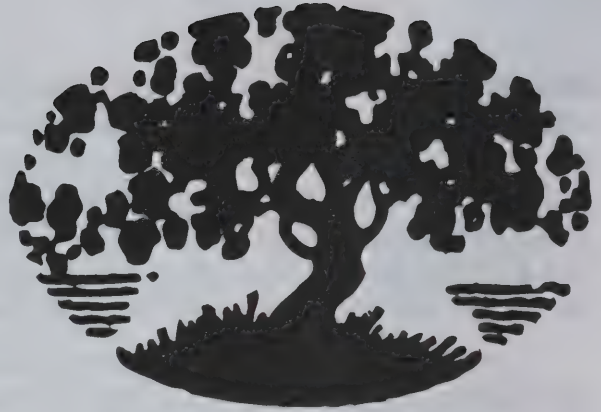
Thank you!

Notable Mentions

In Memoriam

~ 2012 REPORT ~

The Town of Milford Board of Selectmen would like to give it sympathies to all of its residents who lost a loved-one in 2011.



Bartolo V. 'Bart' Prestipino • August 25, 2012 – In 2012 Milford lost lifelong resident and Milford “Pillar”, Bart Prestipino.

Following his birth in Milford in 1922, he later graduated from Milford High School and then settled into the Prospect Street neighborhood. The only extended time he spent away from town was while serving in the U.S. Army during World War II.

For 37 years, Bart worked for the U.S. Postal Service in Milford in a variety of positions including Postmaster for a short time.

As a municipal servant, Bart was a member of the Board of Selectmen from 1979 to 1983, but was proudest of his contributions toward the development and building of the St. Joseph Home and Hospice Care on North River Road. He also served as an incorporator for the Catholic Medical Center in Manchester, was a member of the New Hampshire State Legislature and was active in the Republican Party locally and at the state level. Bart was a communicant of St. Patrick’s Church, Milford, where he ushered for more than 40 years.

A man of few words, Bart is best remembered for his selflessness and quiet steadiness. He lived his values each and every day, modeling honesty, integrity, and commitment. He was a man whose word was his bond. Bart contributed to a strong sense of community in the town he loved so much, and in his own neighborhood in particular, a kindness that was returned to him and his wife many times over. An avid walker, Bart was known around Milford as “the mayor” due to his daily walks through town. He was happiest surrounded by his wife family.

Milford has lost one of its own. Thank you for your dedication and service – you will be missed and your family should be proud.

FINANCIAL REPORT OF THE TOWN OR CITY BUDGET

Enter TOWN/CITY Name Here >

Milford

Enter Calendar Reporting Year Here >

2011

(January 1 to December 31)

Enter Optional Reporting Year Here >

N/A

(July 1 to June 30)

DOES THE TOWN/CITY ACCOUNT FOR SOME
EXPENDITURES AS PROPRIETARY FUNDS OR
CAPITAL PROJECT FUNDS?

Yes

Enter Yes or No in box above & see instructions.

State of New Hampshire Department of Revenue Administration

Municipal Services Division

P.O. Box 487

Concord, NH 03302-0487

Telephone: (603) 230-5090

Return Completed Form By April 1 For Calendar Fiscal Year and By September 1 for Optional Fiscal Year

GOVERNING BODY (SELECTMEN)

Date Signed: 08/13/2012

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

[Signature]
Ruthanne Bann
Ray Daniels

PREPARER

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the city/town officials, this declaration is based on all information of which the preparer has knowledge.)

Preparer (Please print or type)

Vachon Clukay & Company PC

Signature

Vachon Clukay & Company PC

Regular Office Hours

8:00 am - 5:00 pm Monday - Friday

Email address

vachonclukay@vachonclukay.com

FOR DRA USE ONLY

MUNICIPAL SERVICES DIVISION

P.O. BOX 487, CONCORD, NH 03302-0487

(603)230-5090

MS-5

Rev. 01/12

See accompanying independent accountant's compilation report

1	2	3	4	5
Acct. #	EXPENDITURE	Voted Appropriations Final MS-2	Other Authorizations* Explain Below	Actual Expenditures
	WATER DISTRIBUTION & TREATMENT = show detail below			
4331	Administration			
4332	Water Services			
4335-4339	Water Treatment, Conserv. & Other			
	ELECTRIC = show detail below			
4351-4352	Admin. and Generation			
4353	Purchase Costs			
4354	Electric Equipment Maintenance			
4359	Other Electric Costs			
	HEALTH = show detail below			
4411	Administration			
4414	Pest Control			
4415-4419	Health Agencies & Hosp. & Other	10,500		
	WELFARE = show detail below			
4441-4442	Administration & Direct Assist.	170,659		209,107
4444	Intergovernmental Welfare Pymts			
4445-4449	Vendor Payments & Other	70,000		70,000
	CULTURE & RECREATION = show detail below			
4520-4529	Parks & Recreation	258,884		284,312
4550-4559	Library	688,304		680,554
4583	Patriotic Purposes	6,000		4,378
4589	Other Culture & Recreation	52,000		50,050
	CONSERVATION = show detail below			
4611-4612	Admin. & Purch. of Nat. Resources	31,935		31,935
4619	Other Conservation			
4631-4632	Redevelopment and Housing			
4651-4659	Economic Development			
	DEBT SERVICE = show detail below			
4711	Princ.- Long Term Bonds & Notes	627,546	(204,368)	423,178
4721	Interest-Long Term Bonds & Notes		189,368	189,367
4723	Int. on Tax Anticipation Notes		15,000	
4790-4799	Other Debt Service			
	Page Sub-Totals	1,915,828	0	1,942,881

Explanation for "Other Authorizations" (Column 4)

(Examples: Emergency expenditure; non-lapsing appropriations; grants; agents on capital reserve or trust, transfers)

Acct. #	
4711	Transfer of (\$189,368) to 4721 and (\$15,000) to 4723
4721	Transfer of \$189,368 from 4711
4723	Transfer of \$15,000 from 4711

1	2	3	4	5
Acct. #	EXPENDITURE	Voted Appropriations Final MS-2	Other Authorizations* Explain Below	Actual Expenditures
	CAPITAL OUTLAY show detail below			
4901	Land			
4902	Machinery, Vehicles & Equipment			
4903	Buildings			
4909	Improvements Other Than Bldgs.	1,225,000	(244,490)	510
	OPERATING TRANSFERS OUT show detail below			
4912	To Special Revenue Fund			
4913	To Capital Projects Fund			
4914	To Enterprise Fund			
	- Sewer	2,005,642		1,888,267
	- Water	1,627,757		1,307,732
	- Electric			
	- Airport			
4915	To Capital Reserve Fund			
4916	To Expend.Trust Fund - not #4917			
4917	To Health Mainl. Trust Funds			
4918	To Nonexpendable Trust Funds			
4919	To Fiduciary Funds			
	Page Sub-Totals	4,858,399	(244,490)	3,196,509
	Total Local Expenditure Sub-Totals	16,553,673	(244,490)	14,477,702
	PAYMENTS TO OTHER GOVERNMENTS			
4931	Taxes Assessed for County	1,488,483		1,488,483
4932	Taxes Assessed for Village Dist.			
4933	Taxes Assessed for Local Educ.	19,222,462		19,222,462
4934	Taxes Assessed for State Educ.	3,171,213		3,171,213
4939	Payments to Other Governments			
	Less Proprietary Funds or Capital Project Funds	4,613,399		3,195,999
	TOTAL GENERAL FUND EXPENDITURES	35,822,432	(244,490)	35,163,861

Acct. #	Explanation for "Other Authorizations" (Column 4) (Examples: Emergency expenditure; non-lapsing appropriations; grants; agents on capital reserve or trust, transfers)
4909	Add: Prior year carryforward appropriations of \$622,735
4909	Less: Current year carryforward appropriations of (\$867,225)

Financial Report of the Budget - Town/City of

Milford

2011

Reporting Year

N/A

Op FY Reporting Year

1	2	3	4
Acct. #	SOURCE OF REVENUE	Estimated Revenues Used to Set Tax Rate	Actual Revenues
	TAXES		
3110	Property Taxes (commitment less overlay)	31,204,101	31,190,484
3120	Land Use Change Taxes - General Fund	60,000	19,968
3121	Land Use Change Taxes - Conservation Fund		
3180	Resident Taxes		
3185	Timber Taxes	9,000	8,923
3186	Payment in Lieu of Taxes	20,989	25,459
3187	Excavation Tax (\$.02 cents per cu yd)	1,000	950
3189	Other Taxes		
3190	Interest & Penalties on Delinquent Taxes	280,000	256,580
	Inventory Penalties		
	LICENSES, PERMITS & FEES		
3210	Business Licenses & Permits	111	111
3220	Motor Vehicle Permit Fees	2,051,000	1,961,168
3230	Building Permits	40,000	40,450
3290	Other Licenses, Permits & Fees	70,000	63,087
3311-3319	From Federal Government	982,275	
	FROM STATE		
3351	Shared Revenues		
3352	Meals & Rooms Tax Distribution	675,192	675,192
3353	Highway Block Grant	320,642	320,642
3354	Water Pollution Grant		
3355	Housing & Community Development		
3356	State & Federal Forest Land Reimbursement	3,593	3,593
3357	Flood Control Reimbursement		
3359	Other (Including Railroad Tax)	7,704	7,704
3379	From Other Governments		
	CHARGES FOR SERVICES		
3401-3406	Income from Departments	772,700	773,652
3409	Other Charges		
	MISCELLANEOUS REVENUES		
3501	Sale of Municipal Property	13,225	10,000
3502	Interest on Investments	20,000	14,593
3503-3509	Other	250,000	215,657
	INTERFUND OPERATING TRANSFERS IN		
3912	From Special Revenue Funds	9,000	5,619
3913	From Capital Projects Funds		
3914	From Enterprise Funds		
	Sewer - (Offset)	1,735,642	1,393,754
	Water - (Offset)	1,381,757	1,597,379
	Electric - (Offset)		
	Airport - (Offset)		
3915	From Capital Reserve Funds		
3916	From Trust & Fiduciary Funds	11,900	11,967
3917	Transfers from Conservation Fund		
	OTHER FINANCING SOURCES		
3934	Proceeds from Long Term Bonds & Notes	516,000	
	Less Proprietary Funds or Capital Project Funds	4,613,399	2,991,133
	TOTAL GENERAL FUND REVENUE	35,822,432	35,605,797

See accompanying independent accountant's compilation report

General Fund Balance Sheet for Town/City of Milford 2011 or Optional Reporting Year = N/A			
A. ASSETS	Acct. #	Beginning of Year	End of year
Current assets	(a)	(b)	(c)
a. Cash and equivalents	1010	1,941,811	11,751,659
b. Investments	1030	9,089,789	105,855
c. Restricted Assets			
d. Taxes receivable	1080	2,049,694	1,564,661
e. Tax liens receivable	1110	485,116	547,198
f. Accounts receivable	1150	176,102	231,233
g. Due from other governments	1260		
h. Due from other funds	1310	299,665	623,162
i. Other current assets	1400	21,269	20,878
j. Tax deeded property (subject to resale)	1670		
TOTAL ASSETS		14,063,446	14,844,646
B. LIABILITIES AND FUND EQUITY	Acct. #	Beginning of Year	End of year
Current liabilities	(a)	(b)	(c)
a. Warrants and accounts payable	2020	400,388	453,049
b. Compensated absences payable	2030	20,714	28,030
c. Contracts payable	2050		4,500
d. Due to other governments	2070	40,724	1,393
e. Due to school districts	2075	10,663,932	11,075,675
f. Due to other funds	2080	445,546	345,109
g. Deferred revenue	2220	55,918	56,032
h. Notes payable - Current	2230		
i. Bonds payable - Current	2250		
j. Other payables	2270	10,777	13,475
TOTAL CURRENT LIABILITIES		11,637,999	11,977,263
Fund equity			
a. Nonspendable Fund Balance	2440	74,539	20,878
b. Restricted Fund Balance	2450		
c. Committed Fund Balance	2460	622,735	777,225
d. Assigned Fund Balance	2490	74,539	257,874
e. Unassigned Fund Balance	2530	1,653,634	1,811,406
TOTAL FUND EQUITY		2,425,447	2,867,383
3. TOTAL LIABILITIES AND FUND EQUITY		14,063,446	14,844,646

See accompanying independent accountant's compilation report

MS-5

RECONCILIATION (to assist in balance sheet preparation)**A. GENERAL FUND BALANCE SHEET RECONCILIATION**

Total Revenues From Page 5	35,605,797
Less Expenditures From Page 4	35,163,861
Increase (decrease)	441,936
Ending Fund Equity From Balance Sheet	2,867,383
Less Beginning Fund Equity From Balance Sheet	2,425,447
Increase (decrease)	441,936

0

B. RECONCILIATION OF SCHOOL DISTRICT LIABILITY ACCT. #2075

Amount

1. School district liability at beg. of year (From balance sheet Acct # 2075, column b)	10,663,932
2. ADD: School district assessment for current year	22,393,675
3. TOTAL LIABILITY WITHIN CURRENT YEAR (Sum of lines 1 and 2)	33,057,607
4. SUBTRACT: Payments made to school district	< 21,981,932 >
(To balance sheet Acct # 2075, column c)	11,075,675

C. RECONCILIATION OF TAX ANTICIPATION NOTES

Amount

1. Short-term (TANS) debt at beginning of year	\$ - 0 -
2. ADD: New issues during current year	None
3. SUBTRACT: Issues retired during current year	< None >
4. Short-term (TANS) debt outstanding at end of year (Lines 1 + 2 - 3) (To balance sheet in Acct # 2230, column c)	- 0 -

See accompanying independent accountant's compilation report

Reporting Year = 2011

AMORTIZATION OF LONG-TERM DEBT (including proprietary and capital project funds)

Description	Original obligation	Purpose	Annual installment	Interest rate	Date of final payment	Bonds o/s at beginning of year	Bonds issued this year	Bonds retired this year	Bonds o/s at end of year
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
2004 Police Station	\$ 2,950,260	General	Varies	3.7%-4.5%	9/2024	\$ 2,100,000	\$ -	\$ 150,000	\$ 1,950,000
2005 Milesip Rd Land	2,300,000	General	Varies	4.50%	8/2015	1,700,000		120,000	1,580,000
2000 Brox Property Purchase	1,400,000	General	Varies	5.0%-5.25%	8/2017	450,000		90,000	360,000
1997 Water Bond	764,000	General	Varies	4.7%-5.3%	8/2017	245,000		35,000	210,000
Outfall Diffuser Bond	337,395	Sewer	Varies	4.0%-5.0%	8/2026	260,000		20,000	240,000
Capital Improvements Bond	250,000	Water	\$ 10,000	6.5%-7.0%	8/2011	10,000		10,000	-
Water Main Bond	600,000	Water	\$ 40,000	4.125%-4.75%	8/2016	240,000		40,000	200,000
Storage Tank Bond	1,600,000	Water	\$ 80,000	4.50%	8/2015	1,200,000		80,000	1,120,000
Elm Street - Phase I Bond	758,486	Water	Varies	4.0%-4.5%	8/2025	595,000		40,000	555,000
TOTAL	\$ 10,960,141					\$ 6,800,000	\$ -	\$ 585,000	\$ 6,215,000

Remarks

Due to the increased report length and rising printing costs the full Independent Auditor's Report will not be published in this document.

Hard copies of the Auditor's Report are available in their entirety through the Finance Department, Town Hall, One Union Square, Milford, NH 03055, or 249-0640, as well as in electronic form on the Town's web site at www.milford.nh.gov


We apologize for any inconvenience this may cause anyone.



TREASURER'S REPORT
TOWN OF MILFORD, NEW HAMPSHIRE
FOR THE YEAR ENDED 12/31/2012
(unaudited)

	CHECKING ACCOUNT	ESCROW ACCOUNTS	NHPDP ACCOUNT	INVESTMENT ACCOUNT	DISBURSEMENT ACCOUNT	LAKE SUNAPEE ACCOUNTS	TOTAL
Beginning Balance as of 1/1/2012	11,606,244.30	78,841.84	\$ 90.01	\$ 1,887.06	\$ 38,278.96	\$ 209,574.23	\$ 11,934,916.40
RECEIPTS:							
Taxes and Interest	32,903,137.80						32,903,137.80
Water & Sewer User Fees	2,495,470.94						2,495,470.94
Licenses, Permits & Fees	2,273,229.44						2,273,229.44
Intergovernmental (State/Federal)	1,939,383.98						1,939,383.98
Income from Departments	1,737,643.53						1,737,643.53
Ambulance					101,610.78		101,610.78
Recreation					60,615.95		60,615.95
Sale of Town Owned Property	2,700.00						2,700.00
Rental of Town Owned Property	42,408.47						42,408.47
Fines & Forfeits	12,080.57						12,080.57
Reimbursements	129,035.81						129,035.81
Contributions & Donations	75,064.71						75,064.71
Impact Fees	17,548.60						17,548.60
Legal Settlement	5,065.67						5,065.67
Other Grant Revenue	1,350.00						1,350.00
Escrow Deposit		40,000.00					40,000.00
Escrow Transfers	54,112.78	437,000.00					491,112.78
Interest Income		652.32		470.30		748.14	1,870.76
Investment Transfers	7,345,000.00			7,300,000.00	41,000.00		14,686,000.00
TAN Deposit	500,000.00						500,000.00
Total Receipts:	\$ 49,533,232.30	\$ 477,652.32	\$ -	\$ 7,300,470.30	\$ 203,226.73	\$ 748.14	\$ 57,515,329.79
DISBURSEMENTS:							
Accounts Payable Warrants	(12,801,076.52)				(104,502.32)		(12,905,578.84)
Payroll Warrants	(4,648,745.89)						(4,648,745.89)
Milford School District Appropriation	(21,938,849.00)						(21,938,849.00)
Hillsborough County Appropriation	(1,525,086.00)						(1,525,086.00)
Escrow Transfers		(54,112.78)					(54,112.78)
Investment Transfers	(7,306,000.00)			(7,300,000.00)	(80,000.00)		(14,686,000.00)
TAN Disbursement	(500,000.00)						(500,000.00)
Bank Charges	(11,062.25)	(250.00)			(1,069.46)		(12,381.71)
Voided Checks	37,241.47						37,241.47
Total Disbursements:	\$ (48,693,578.19)	\$ (54,362.78)	\$ -	\$ (7,300,000.00)	\$ (185,571.78)	\$ -	\$ (56,233,512.75)
Ending Balance as of 12/31/2012	\$ 12,445,898.41	\$ 502,131.38	\$ 90.01	\$ 2,357.36	\$ 55,933.91	\$ 210,322.37	\$ 13,216,733.44

* General Fund, Capital Project Funds, Special Revenue Funds, Recreation Revolving Fund, Public Safety Revolving Fund, Community Media Revolving Fund, Water and Wastewater Funds are pooled into one checking account.


BRIAN SANBORN
TOWN TREASURER

REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, NH ON DECEMBER 31, 2012

MS-9

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	FEES	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	INCOME DURING YEAR AMOUNT	EXPENDED DURING YEAR	FEES	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME
COMMON TRUST FUND																	
Non-Expendable Funds																	
1957	Tarbell, Julian M	Library Grounds	Sike & Bds	0.43%	7,178.46	0.00	133.92	0.00	(27.82)	7,284.56	461.07	0.435%	236.39	(600.00)	(27.82)	69.64	7,354.20
1938	Kaley, Frank E	HS Prizes	Sike & Bds	0.71%	11,988.44	0.00	218.05	0.00	(45.30)	11,861.19	160.16	0.705%	384.91	(230.00)	(45.30)	289.77	12,130.96
1942	Avrell, Nancy	Library	Sike & Bds	0.02%	276.05	0.00	5.15	0.00	(1.07)	280.13	58.56	0.017%	9.09	0.00	(1.07)	66.58	346.71
1945	Davill, Nancy	Library	Sike & Bds	0.83%	13,708.10	0.00	255.75	0.00	(53.13)	13,911.71	485.17	0.830%	451.45	(750.00)	(53.13)	133.49	14,045.20
1921	Dayford, Josephine	Library Childrens Books	Sike & Bds	0.31%	5,166.97	0.00	96.39	0.00	(20.02)	5,243.33	187.17	0.313%	170.15	0.00	(20.02)	337.30	5,580.63
1922	Dutton, Andrew J. and Elle J.	Library	Sike & Bds	0.02%	335.46	0.00	6.26	0.00	(1.30)	340.42	71.51	0.020%	11.05	0.00	(1.30)	81.25	421.67
1969	Falconer, George and Minnie	Library	Sike & Bds	0.08%	1,285.74	0.00	23.99	0.00	(4.98)	1,304.74	488.49	0.078%	44.18	(750.00)	(4.98)	308.76	1,613.50
1890	Gay, Ezra	Library Childrens Books	Sike & Bds	0.82%	13,868.33	0.00	251.63	0.00	(52.27)	13,667.68	121.40	0.817%	42.34	0.00	(52.27)	130.40	13,818.08
1959	Gisum, Mary E. and Helen E.	Library Childrens Books	Sike & Bds	0.08%	1,285.74	0.00	23.99	0.00	(4.98)	1,304.74	488.49	0.078%	44.18	(750.00)	(4.98)	308.76	1,613.50
1913	Gray, Alice	Library	Sike & Bds	0.07%	1,124.70	0.00	20.98	0.00	(4.36)	1,141.32	62.52	0.066%	37.04	0.00	(4.36)	158.76	1,463.50
2004	Gross, Danny Educational Endowment	Library Childrens Books	Sike & Bds	0.33%	5,519.14	0.00	102.96	0.00	(21.39)	5,600.71	111.06	0.334%	181.75	0.00	(21.39)	371.42	5,972.13
1957	Howson, James J	Library	Sike & Bds	1.95%	32,133.76	0.00	599.47	0.00	(124.54)	32,608.69	1,110.90	1.945%	1,058.19	(1,700.00)	(124.54)	344.55	32,953.25
1955	Hull, O.W.	Library Books	Sike & Bds	7.87%	129,994.97	0.00	2,425.10	0.00	(503.80)	131,916.27	4,501.59	7.870%	4,280.83	(7,000.00)	(503.80)	1,278.62	133,194.89
1956	Prescott, Benjamin F.	Library Books	Sike & Bds	0.91%	14,969.04	0.00	279.25	0.00	(58.01)	15,190.28	549.62	0.905%	492.94	(850.00)	(58.01)	134.55	15,324.83
1953	Scornbe, Annabel C.	Library Books	Sike & Bds	0.39%	6,425.54	0.00	119.87	0.00	(24.90)	6,520.51	226.98	0.389%	211.60	0.00	(24.90)	413.66	6,934.17
1913	Smith, Miranda	Library	Sike & Bds	0.16%	2,588.61	0.00	43.21	0.00	(8.98)	2,626.87	229.27	0.144%	76.28	0.00	(8.98)	286.57	2,947.22
1913	Thompson, Esther	Library Childrens Books	Sike & Bds	0.07%	1,123.87	0.00	22.94	0.00	(10.03)	1,246.05	84.77	0.157%	85.24	0.00	(10.03)	169.96	1,796.65
1934	Weberster, Hannah E.	Library	Sike & Bds	0.07%	1,124.70	0.00	20.98	0.00	(4.36)	1,141.32	62.52	0.066%	37.04	0.00	(4.36)	119.69	1,367.94
1942	Epps, Minnie G	Library Books	Sike & Bds	1.75%	28,836.21	0.00	537.95	0.00	(111.76)	29,262.40	1,017.87	1.746%	949.60	(1,500.00)	(111.76)	355.71	29,618.12
1987	Neas, Ruth M	Library	Sike & Bds	0.39%	6,440.61	0.00	120.15	0.00	(24.96)	6,535.80	230.31	0.390%	212.09	0.00	(24.96)	417.45	6,953.25
1908	Peabody, Dorcas and Mary	Library Childrens Books	Sike & Bds	0.47%	7,704.48	0.00	143.73	0.00	(29.86)	7,818.35	274.68	0.466%	253.71	0.00	(29.86)	488.54	8,316.89
various	Cemetery Funds	Perpetual Care	Sike & Bds	27.32%	451,328.32	0.00	8,419.68	0.00	(1,749.14)	457,623.86	11,967.29	27.323%	14,862.58	(11,967.28)	(1,749.14)	13,117.31	470,737.31
various	Flower Funds	Flower Funds	Sike & Bds	2.20%	35,375.05	0.00	678.59	0.00	(140.97)	36,912.67	2,169.70	2.202%	1,197.86	(1,079.26)	(140.97)	2,147.32	39,059.99
1993	East Milford Improvement Society	Shepherd Park	Sike & Bds	4.07%	67,218.99	0.00	1,253.99	0.00	(260.51)	68,212.48	740.37	4.069%	2,213.57	(2,000.00)	(260.51)	693.43	65,905.91
1995	John McGrogy Memorial	Scholarship	Sike & Bds	6.35%	104,935.60	0.00	1,957.61	0.00	(406.68)	106,486.53	8,075.48	6.353%	3,455.61	(4,500.00)	(406.68)	6,624.40	113,110.93
1995	Vocational Education Fund	Scholarship	Sike & Bds	1.69%	27,937.28	0.00	521.18	0.00	(108.27)	28,358.18	195.40	1.691%	920.00	(750.00)	(108.27)	257.12	28,607.30
1995	Kortez Music Memorial	Scholarship	Sike & Bds	1.09%	18,053.83	0.00	336.80	0.00	(80.92)	18,320.66	5,979.01	1.093%	594.53	(4,558.00)	(80.92)	1,945.57	20,266.23
1996	Jemima Wallace Fund	Milford High Sch.	Sike & Bds	1.26%	20,880.60	0.00	389.53	0.00	(80.92)	21,189.22	4,374.78	1.264%	687.61	(300.00)	(80.92)	4,681.47	25,870.69
2004	Jenniss Phillips Bequest	Elem AV & music	Sike & Bds	15.02%	248,036.97	0.00	4,627.21	0.00	(961.28)	251,702.91	23,863.21	15.016%	8,168.04	0.00	(961.28)	31,069.97	282,772.88
2008	Carol MacAlease Scholarship Fund	Scholarship	Sike & Bds	14.38%	237,605.22	0.00	4,432.61	0.00	(920.85)	241,116.97	30,121.38	14.384%	7,824.52	0.00	(920.85)	37,025.05	278,142.02
2012	Joseph & Susie Grasso Scholarship Fd	Scholarship	Sike & Bds	0.00%	0.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	0.000%	0.00	0.00	0.00	0.00	20,000.00
Expendable Funds																	
2007	Right to Inter Expendable Trust	Perpetual Care	Sike & Bds	1.91%	31,560.05	10,010.00	588.76	(5,367.99)	(122.31)	36,668.52	1,348.74	1.911%	1,039.30	0.00	(122.31)	2,265.73	38,934.24
2003	Corey Stoller Mem. Scholarship	Scholarship	Sike & Bds	2.95%	48,756.68	2,040.00	909.57	0.00	(188.96)	51,517.30	748.39	2.952%	1,605.59	(1,500.00)	(188.96)	665.03	52,182.33
2000	Vivian Barry Memorial Scholarship Fund	Scholarship	Sike & Bds	0.06%	1,027.98	0.00	19.18	0.00	(3.98)	1,043.17	180.59	0.059%	33.85	0.00	(3.98)	210.46	1,253.64
2000	Athletic Expendable Trust Fund	Athletics	Sike & Bds	3.56%	58,809.27	9,757.00	1,087.11	0.00	(227.92)	69,435.46	1,118.70	3.560%	1,936.63	0.00	(227.92)	2,827.41	72,262.87
2003	Pickett Memorial Scholarship Fund	Scholarship	Sike & Bds	0.08%	1,328.28	0.00	24.78	0.00	(5.15)	1,347.91	233.35	0.080%	43.74	0.00	(5.15)	271.94	1,619.85
2009	Donafayre Maatta MMS Scholarship	Scholarship	Sike & Bds	0.07%	1,225.23	0.00	22.86	0.00	(4.75)	1,243.34	(441.10)	0.075%	40.35	0.00	(4.75)	(405.50)	237.84
2009	David T. Way Memorial Trust	Elementary Libraries	Sike & Bds	0.12%	1,916.51	0.00	35.75	0.00	(7.43)	1,944.83	50.82	0.116%	63.11	(1,001.93)	(7.43)	1,049.40	1,049.40
2012	Merion G. Young Personal Improvement A Scholarship	Scholarship	Sike & Bds	0.00%	0.00	5,000.00	0.00	(500.00)	0.00	4,500.00	0.00	0.000%	0.00	0.00	0.00	0.00	4,500.00
TOTALS					100%	1,651,818.18	30,815.23	(9,842.99)	(6,401.69)	1,713,195.73	101,687.29	100%	54,395.60	(41,036.47)	(6,401.69)	108,644.73	1,821,840.45

Respectfully Submitted,
Milford Trustees of the Trust Funds,
Brad Chappell, Ed Killam, & Janet Spalding

REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, NH ON DECEMBER 31, 2012

MS-9

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	PRINCIPAL				INCOME				BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME
				BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	DURING YEAR AMOUNT	EXPENDED DURING YEAR		
	<u>Marchesi Funds</u>												
	M&L Marchesi f/b/o School			308,436.10	0.00	5,847.96	(1,008.23)	313,275.83	17,954.90	9,240.42	(6,508.21)	20,687.11	333,962.94
	F&E Marchesi f/b/o Town			300,176.87	0.00	5,885.63	(985.69)	305,076.81	27,157.25	9,105.01	(4,985.69)	31,276.57	336,353.38
	Total			608,612.97	0.00	11,733.59	(1,993.92)	618,352.64	45,112.15	18,345.43	(11,493.90)	51,963.68	670,316.32
	<u>MAA O'Connor Funds</u>												
	MAA O'Connor funds			1,371,958.55	0.00	23,994.78	(5,774.45)	1,390,178.88	62,490.43	44,156.88	(41,331.85)	65,315.46	1,455,494.34
	Total			1,371,958.55	0.00	23,994.78	(5,774.45)	1,390,178.88	62,490.43	44,156.88	(41,331.85)	65,315.46	1,455,494.34
	<u>Wadleigh Memorial Library</u>												
	Wadleigh Memorial Library			521,344.22	0.00	10,047.06	(2,383.59)	529,007.69	132,568.64	21,266.48	(2,383.59)	151,451.53	680,459.22
	Total			521,344.22	0.00	10,047.06	(2,383.59)	529,007.69	132,568.64	21,266.48	(2,383.59)	151,451.53	680,459.22
	<u>Capital Reserve Funds</u>												
	Osgood Pond			75,801.20				75,801.20	17,276.65	36.16		17,312.81	93,114.01
	Sewer Capital Reserve			339,481.73				339,481.73	20,976.96	140.16		21,117.12	360,598.85
	Water Capital Reserve			187,446.00	187,000.00		(92,605.73)	281,840.27	8,052.12	94.76		8,146.88	289,987.15
	Total Capital Reserves			602,728.93	187,000.00	0.00	(92,605.73)	697,123.20	46,305.73	271.08	0.00	46,576.81	743,700.01

Respectfully Submitted,
Milford Trustees of the Trust Funds,
Brad Chappell, Ed Killam, & Janet Spalding

REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2012

MS-10

HOW INVESTED			***PRINCIPAL ***			INCOME			GRAND TOTAL			UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS	DESCRIPTION OF INVESTMENT	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR		
50,000.00	Common Trust Fund (3011000122)	Cash & Cash Equivalents	40,134.65				48,947.62	16,394.18	5,038.21	3,709.23	25,141.62	(0.00)	74,089.24
	US Treasuries	US Treasury Note 5.125% 5/15/16					50,570.31	0.00	2,562.50	(2,562.50)	0.00	(1,883.50)	57,812.50
	Government/Agency												
698.54	FNMA Pass Thru 569279	6.50% 04/01/16			(249.92)	(2.07)	704.30	0.00	54.58	(54.58)	0.00	(41.72)	747.33
649.61	FNMA Pass Thru 577334	6.00% 04/01/16			(414.86)	(10.77)	665.46	0.00	62.53	(62.53)	0.00	(46.00)	689.33
1,847.01	FNMA Pass Thru 609546	6.50% 10/01/16			(734.15)	(3.80)	1,856.55	0.00	120.56	(120.56)	0.00	(66.16)	1,963.71
1,195.75	FNMA Pass Thru 575201	6.00% 05/01/16			(304.86)	1.81	1,188.66	0.00	81.76	(81.76)	0.00	(59.30)	1,255.97
50,000.00	Ohio ST Wtr BAB	4.15% 6/1/17					50,000.00	0.00	2,075.00	(2,075.00)	0.00	635.50	54,676.50
	Corporate Bonds												
25,000.00	BellSouth Corp	5.25% 9/15/14					25,169.50	0.00	1,300.00	(1,300.00)	0.00	(784.25)	26,853.00
0.00	Berkshire Hwy	1.4% 2/10/12				(318.00)	0.00	0.00	350.00	(350.00)	0.00	(46.00)	0.00
25,000.00	Boeing Co.	3.75% 11/20/16					25,551.75	0.00	937.50	(937.50)	0.00	210.50	27,814.25
25,000.00	Bristol Myers Squibb	5.450% 5/01/2018					25,078.00	0.00	1,362.50	(1,362.50)	0.00	220.50	30,200.25
50,000.00	Disney Walt Co.	1.350% 8/16/16					49,585.50	0.00	663.75	(663.75)	0.00	542.50	50,681.00
25,000.00	General Elec Cap Co	5.4% 10/6/16					25,125.00	0.00	1,250.00	(1,250.00)	0.00	422.25	27,775.50
25,000.00	Hewlett Packard	Co. 5.4% 3/01/2017					25,077.00	0.00	1,350.00	(1,350.00)	0.00	(805.25)	26,767.25
25,000.00	Hewlett Packard	Co. 6.125% 3/01/14					25,090.00	0.00	1,531.26	(1,531.26)	0.00	(675.75)	26,260.50
50,000.00	Intel Corp	1.950% 10/01/16					50,085.50	0.00	1,007.50	(1,007.50)	0.00	254.00	51,695.00
50,000.00	National Rural Utils	3.050% 3/01/16					50,838.50	0.00	1,525.00	(1,525.00)	0.00	566.00	53,075.00
25,000.00	Pitney Bowes Inc	4.875% 8/15/14					24,906.25	0.00	1,218.76	(1,218.76)	0.00	(154.25)	26,428.50
50,000.00	Toronto Dominion	2.375% 10/19/16					50,438.50	0.00	1,187.50	(1,187.50)	0.00	1,962.00	52,541.50
24,429.00	TSY Intl IX INB	1.625% 1/15/15		511.60			24,154.24	0.00	388.41	(388.41)	0.00	161.68	25,741.37
25,000.00	Wal Mart Stores	4.55% 5/01/2013					25,500.00	0.00	1,137.50	(1,137.50)	0.00	(1,042.00)	25,344.25
50,000.00	Wells Fargo Co	3.625% 4/15/15					50,501.00	0.00	1,812.50	(1,812.50)	0.00	799.00	53,141.00
	Mutual Funds												
1,050.00	iPath DJ-LANG	Commodity Index TR ETN					38,818.50	0.00	467.11	(467.11)	0.00	(934.50)	43,417.50
174.00	Shares Barclays	Tips Bond Fund	20,631.16				20,631.16	0.00	81.26	(81.26)	0.00	494.18	21,125.34
1,125.00	Shares DJ US Oil	Equip & Svcs	19,393.10			(1,117.35)	11,994.66	0.00	1,454.33	(1,454.33)	0.00	(1,889.81)	11,222.20
4,760.00	Shares Core S&P	Small Cap Index Fund					35,601.02	0.00	28.79	(28.79)	0.00	5,015.18	77,814.58
65.00	Shares TR NASDAQ	Bio Indx	8,347.70			104.99	20,747.67	0.00	1,197.97	(1,197.97)	0.00	571.60	8,919.30
2,060.00	Metropolitan	West High Yd Bdl #514					14,858.72	0.00	251.93	(251.93)	0.00	822.56	21,465.24
531.00	SPDR S&P	SPDR Mails	54,194.07				54,194.07	0.00	1,063.47	(1,063.47)	0.00	1,923.07	19,933.74
6,555.75	Templeton	Global Bond Advisor #616	77,935.56				51,409.52	0.00	5,222.59	(5,222.59)	0.00	15,207.60	107,711.80
3,193.33	Templeton	Institutional Emerging Mkt. #456	47,733.37			1,110.53	79,046.09	0.00	917.34	(917.34)	0.00	7,399.78	87,453.68
2,546.62	Templeton	International Foreign Equity Series	45,095.92			3,676.15	51,409.52	0.00	1,360.78	(1,360.78)	0.00	3,738.06	33,498.07
2,518.69	Thornburg	International Value I	67,375.00			35.17	45,131.09	0.00	886.23	(886.23)	0.00	6,039.20	45,993.69
9,418.59	Vanguard	Admiral Inter. Term Fd #571	118,515.06			3,297.47	95,701.01	0.00	3,112.11	(3,112.11)	0.00	8,940.61	70,750.06
3,104.15	Vanguard	Admiral Intermediate Term Fd #71	31,119.31			455.95	31,575.26	0.00	341.56	(341.56)	0.00	102,756.81	102,756.81
4,045.28	Vanguard	Admiral Fixed ST Corp #539	(155.28)			155.28	(0.00)	0.00	556.08	(556.08)	0.00	915.47	32,034.78
	Equities						42,685.89	0.00	1,037.54	(1,037.54)	0.00	155.28	0.00
0.00	3M Company						0.00	0.00	223.02	(223.02)	0.00	772.29	0.00
106.00	Abbott Laboratories						5,441.36	0.00	370.56	(370.56)	0.00	11,864.53	6,943.00
235.00	Actuant Corp		6,899.52				6,899.52	0.00	9.40	(9.40)	0.00	(340.67)	6,558.85
0.00	Aetna Inc. New						0.00	0.00	63.00	(63.00)	0.00	166.54	0.00
105.00	Affiliated Managers	Group Inc.					8,870.67	0.00	54.39	(54.39)	0.00	3,591.00	13,665.75
247.00	Amstat Inc.						7,112.00	0.00	124.20	(124.20)	0.00	2,348.83	9,279.79
115.00	Angen Inc.		8,222.98			1.14	8,222.98	0.00	27.00	(27.00)	0.00	1,680.02	9,913.00
75.00	Anadarko	Pete Corp.					6,155.45	0.00	152.00	(152.00)	0.00	5,724.75	5,724.75
200.00	Apartment Invt & Mgmt	Co.					5,332.66	0.00	152.00	(152.00)	0.00	830.00	5,412.00
41.00	Apple Computer Inc.						9,711.22	0.00	217.30	(217.30)	0.00	7,835.36	21,819.09
268.00	AT & T		2,959.15				7,962.60	0.00	491.48	(491.48)	0.00	579.26	9,034.28
635.00	Bank of America	Corporation	6,778.31				6,778.31	0.00	20.10	(20.10)	0.00	594.04	7,372.35
0.00	Baker Hughes Inc.						0.00	0.00	243.20	(243.20)	0.00	(493.63)	0.00
320.00	BB&T Corp						7,439.04	0.00	0.00	(0.00)	0.00	1,260.80	9,315.20
0.00	Beacon Dickinson	& Co.					0.00	0.00	308.00	(308.00)	0.00	(112.63)	0.00
175.00	Boeing Co.						10,511.93	0.00	33.00	(33.00)	0.00	351.75	13,188.00
165.00	Capital One Financial	Corp					7,137.28	0.00	0.00	(0.00)	0.00	2,580.60	9,558.45
0.00	Celgene Corp		4,502.32			(416.36)	9,169.59	0.00	751.14	(751.14)	0.00	(416.36)	0.00
214.00	Chertron Corp							0.00				372.36	23,141.96

REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2012

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NUMBER OF SHARES	***HOW INVESTED***		***PRINCIPAL***					INCOME		GRAND TOTAL		BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
	DESCRIPTION OF INVESTMENT		PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR			
160.00	Chubb Corp	9,867.96					9,867.96	0.00	259.20	(259.20)	0.00	9,867.96	976.00	12,051.20
170.00	Cigna	6,752.06					6,752.06	0.00	6.80	(6.80)	0.00	6,752.06	1,948.20	9,088.20
170.00	Cintas Corporation	7,075.49	7,075.49		(1,847.61)		7,075.49	0.00	108.80	(108.80)	0.00	7,075.49	(122.49)	6,953.00
0.00	Cisco Systems	8,824.30		(4,976.69)			0.00	0.00	41.44	(41.44)	0.00	0.00	(374.99)	0.00
390.00	Clitgroup Inc.	13,911.77		(5,800.55)	(149.79)		13,911.77	0.00	15.60	(15.60)	0.00	13,911.77	5,167.50	15,428.40
0.00	Citrix Co	5,950.34					0.00	0.00	0.00	(51.00)	0.00	0.00	142.95	0.00
340.00	Coca-Cola Company	9,801.67	2,258.70				12,060.37	0.00	428.40	(428.40)	0.00	12,060.37	5,857.60	16,312.50
75.00	Coca-Cola-Palmolive Co.	6,282.21					6,282.21	0.00	183.00	(183.00)	0.00	6,282.21	911.25	7,840.50
192.00	ConocoPhillips	10,670.52	(114.81)				10,555.71	0.00	477.18	(477.18)	0.00	10,555.71	537.00	11,134.08
185.00	CVS/Caremark Corporation	6,887.95					6,887.95	0.00	120.24	(120.24)	0.00	6,887.95	1,400.45	8,944.75
205.00	Elbay Inc.	7,180.45	8,484.19				8,484.19	0.00	0.00	0.00	0.00	8,484.19	1,970.34	10,454.53
551.00	EMC Corp Mass	6,557.16					6,557.16	0.00	227.52	(227.52)	0.00	6,557.16	2,071.76	13,940.30
175.00	Edison International	9,776.79		(8,223.47)	(1,553.32)		12,593.78	0.00	592.96	(592.96)	0.00	12,593.78	663.25	7,908.25
0.00	Exelon Corp	12,593.78					12,593.78	0.00	558.28	(558.28)	0.00	12,593.78	8,977.59	23,541.60
272.00	Exxon Mobil Corp	19,627.44					19,627.44	0.00	0.00	0.00	0.00	19,627.44	2,528.68	17,232.79
821.00	General Electric Co.	12,273.37	8,418.35				12,273.37	0.00	0.00	0.00	0.00	12,273.37	14,704.11	27,232.79
21.00	Google Inc.	0.00					0.00	0.00	170.04	(170.04)	0.00	0.00	1,291.08	14,854.00
250.00	Hanesbrands Inc.	3,965.90		(3,602.42)	(2,564.38)		3,965.90	0.00	475.90	(475.90)	0.00	3,965.90	536.65	8,955.00
109.00	Hershey Company	14,741.30					14,741.30	0.00	290.40	(290.40)	0.00	14,741.30	1,137.96	7,871.96
367.00	Intel Corp	6,399.96					6,399.96	0.00	97.20	(97.20)	0.00	6,399.96	674.96	16,856.40
88.00	International Business Machines	8,005.86					8,005.86	0.00	429.65	(429.65)	0.00	8,005.86	2,315.33	3,497.33
111.00	Johnson & Johnson	8,719.20		(7,658.49)	(948.37)		8,719.20	0.00	183.80	(183.80)	0.00	8,719.20	7,781.10	7,781.10
216.00	JPMorgan Chase & Co.	6,269.90		(3,778.91)	1,227.25		6,269.90	0.00	0.00	0.00	0.00	6,269.90	3,751.16	0.00
0.00	Kohl's Corp (Wisc)	7,897.06					7,897.06	0.00	222.00	(222.00)	0.00	7,897.06	3,751.16	0.00
370.00	Lowe's Companies	9,255.45		(6,891.34)	(1,005.72)		9,255.45	0.00	88.20	(88.20)	0.00	9,255.45	221.17	6,708.60
180.00	Mammoth Int'l Inc. New Class A	0.00	6,487.43				6,487.43	0.00	528.00	(528.00)	0.00	6,487.43	1,168.14	8,200.50
150.00	McGraw-Hill Inc.	7,032.36	7,032.36				7,032.36	0.00	520.80	(520.80)	0.00	7,032.36	1,004.40	12,691.40
340.00	Merck & Co. Inc. New	10,976.92		(5,000.68)	3,978.56		10,976.92	0.00	525.91	(525.91)	0.00	10,976.92	32.40	13,007.62
207.00	Microsoft	11,675.10	2,717.38				13,392.36	0.00	144.75	(144.75)	0.00	13,392.36	2,963.31	10,300.80
180.00	Monistat Co. New	6,612.74	9,379.06				9,379.06	0.00	312.00	(312.00)	0.00	9,379.06	1,223.95	8,994.70
180.00	Motorola Solutions	0.00	7,770.75				7,770.75	0.00	194.40	(194.40)	0.00	7,770.75	882.20	9,630.00
130.00	Nextera Energy Inc. Com	6,922.61		(5,724.84)	684.67		6,922.61	0.00	129.60	(129.60)	0.00	6,922.61	632.50	0.00
0.00	Nordstrom Inc.	5,040.17					5,040.17	0.00	128.52	(128.52)	0.00	5,040.17	2,188.57	11,028.92
0.00	Norfolk Southern Corp	8,166.06	3,041.20				8,166.06	0.00	0.00	0.00	0.00	8,166.06	1,332.47	7,941.50
331.00	Oracle Systems Corp	5,084.50		(5,512.50)	1,779.45		5,084.50	0.00	286.28	(286.28)	0.00	5,084.50	282.88	9,306.48
50.00	Panera Bread Co. Cl A	3,691.24		(4,706.97)	2,800.26		3,691.24	0.00	496.96	(496.96)	0.00	3,691.24	1,949.69	11,436.16
136.00	PepsiCo	10,649.26		(3,519.17)	965.05		10,649.26	0.00	0.00	0.00	0.00	10,649.26	3,263.29	0.00
456.00	Pfizer Inc.	0.00	2,558.01				0.00	0.00	284.50	(284.50)	0.00	0.00	121.60	11,078.90
0.00	Phillips 66	10,669.68		(2,294.72)	(263.29)		10,669.68	0.00	363.24	(363.24)	0.00	10,669.68	281.76	8,622.03
190.00	PNC Financial Services Group	10,237.19	8,794.28		795.09		10,237.19	0.00	96.50	(96.50)	0.00	10,237.19	209.02	6,958.95
127.00	Procter & Gamble Co.	0.00	6,749.93				6,749.93	0.00	0.00	0.00	0.00	6,749.93	88.97	6,236.87
150.00	Qualcomm Corp	8,480.34		(3,467.40)			8,480.34	0.00	96.75	(96.75)	0.00	8,480.34	1,874.73	0.00
255.00	Quanta Svcs Inc.	9,567.04					9,567.04	0.00	136.00	(136.00)	0.00	9,567.04	384.02	7,030.80
0.00	Stryker Corp	0.00	7,195.35		(1,229.42)		7,195.35	0.00	12.40	(12.40)	0.00	7,195.35	341.00	8,291.40
0.00	SunTrust Banks Inc.	0.00	7,950.40				7,950.40	0.00	92.40	(92.40)	0.00	7,950.40	341.00	8,291.40
130.00	Thermo Fisher Scientific Inc.	6,063.04		(5,389.30)	3,342.16		6,063.04	0.00	250.44	(250.44)	0.00	6,063.04	1,601.81	8,857.08
210.00	TX Companies New	8,320.16		(4,684.24)	(2,001.36)		8,320.16	0.00	0.00	0.00	0.00	8,320.16	5,267.50	0.00
108.00	United Technologies	6,685.60		(5,233.57)	(1,792.64)		6,685.60	0.00	312.33	(312.33)	0.00	6,685.60	488.25	6,706.85
0.00	Unumprovident Corp	0.00	7,026.21				0.00	0.00	89.10	(89.10)	0.00	0.00	1,533.07	13,642.20
0.00	Versign Inc	5,497.90					5,497.90	0.00	353.87	(353.87)	0.00	5,497.90	1,654.75	0.00
155.00	Verizon Communications	7,920.15					7,920.15	0.00	108.00	(108.00)	0.00	7,920.15	5,953.22	6,140.68
90.00	Visa Inc.	4,821.73					4,821.73	0.00	258.44	(258.44)	0.00	4,821.73	1,897.61	14,218.88
181.00	Walmart Stores	6,563.81	4,439.11		3,583.02		6,563.81	0.00	350.48	(350.48)	0.00	6,563.81	812.90	7,304.00
0.00	Waste Mgmt Co.	4,185.97					4,185.97	0.00	130.90	(130.90)	0.00	4,185.97	5,756.30	0.00
416.00	Wells Fargo & Co New	5,756.30					5,756.30	0.00	0.00	0.00	0.00	5,756.30	1,897.61	7,304.00
110.00	Yum Brands Inc.	0.00					0.00	0.00	0.00	0.00	0.00	0.00	812.90	2,166.437.32
Totals			282,325.70	511.60	(253,551.27)	30,301.52	1,796,698.80	16,394.18	59,395.60	(50,648.16)	25,141.62	1,821,940.42	137,800.37	2,166,437.32

REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2012
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HOW INVESTED		***PRINCIPAL ***										INCOME		GRAND TOTAL		UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE				
	M&L Marchese Trust 100% Milford School District (3011000138) Cash & Cash Equivalents	9,111.72	1,423.32				10,535.04	17,886.30	23.59	(14,892.86)	3,017.03	13,552.07	26,998.02	0.00	13,552.07		
	Equity Mutual Funds																
376.41	Calamos International Growth I	0.00	6,412.16		(10,225.07)	985.78	6,412.16	0.00	27.90	(27.90)	0.00	6,412.16	0.00	265.32	6,677.48		
0.00	Columbia Acorn Fund Cl Z #492	9,239.29			(3,711.56)	(62.08)	0.00	0.00	0.00	0.00	0.00	0.00	9,189.72	1,035.35	4,483.64		
311.15	Delaware Emerging Markets Inst'l	7,554.87	221.00		(3,721.73)	606.68	4,002.23	0.00	44.18	(44.18)	0.00	4,002.23	7,319.87	654.33	4,483.64		
235.11	Dreyfus Midcap Index Fund #113	9,267.21			(6,332.54)	187.07	6,146.16	0.00	76.34	(76.34)	0.00	6,146.16	9,223.09	1,300.43	6,801.79		
0.00	DWS All Asset Alloc Plus Inst'l	6,145.47			(1,233.02)	177.21	0.00	0.00	0.00	0.00	0.00	0.00	6,020.76	311.78	7,183.91		
334.29	ING Mid Cap Opportunities	0.00	8,267.02		(2,289.25)	459.08	7,231.21	0.00	0.00	0.00	0.00	7,231.21	0.00	129.91	7,183.91		
207.84	Legg Mason Clearbridge Small Cap Gr-Y	5,067.10	275.62		(2,289.25)	90.18	3,512.55	0.00	0.00	0.00	0.00	3,512.55	5,465.12	890.25	4,341.74		
125.80	Oppenheimer Developing Mkts Cl Y	0.00	5,831.92		(1,894.51)	90.18	4,037.59	0.00	31.37	(31.37)	0.00	4,037.59	0.00	440.56	4,387.97		
0.00	Pimco Inst'l Commodity RealReturn 45	7,867.80	861.06		(7,872.06)	155.71	0.00	0.00	93.59	(93.59)	0.00	0.00	6,768.10	22.90	0.00		
2,030.01	Principal Equity Income Inst'l	33,363.33	2,817.78		(1,316.64)	97.94	35,019.96	0.00	405.79	(405.79)	0.00	35,019.96	34,784.96	3,360.25	39,646.15		
653.98	Steelpath Mkt Select 40 Cl I	6,145.47	4,344.61		(3,644.88)	428.46	6,943.04	0.00	1,171.32	(1,171.32)	0.00	6,943.04	6,365.99	(133.40)	6,932.22		
128.00	T Rowe Price Small Cap Stock Fd #65	5,626.12	221.21		(2,153.94)	406.14	4,121.85	0.00	14.22	(14.22)	0.00	4,121.85	5,507.31	781.23	4,355.81		
348.87	Templeton Institutional Foreign Equity Series	8,765.65	404.66		(1,676.71)	(406.14)	7,107.46	0.00	201.99	(201.99)	0.00	7,107.46	7,324.78	785.18	6,837.91		
0.00	Thornburg International Value I	8,126.39			(7,791.88)	(334.51)	0.00	0.00	63.80	(63.80)	0.00	0.00	7,479.13	312.75	0.00		
69.83	Troqueville Gold	0.00	4,579.26			110.27	4,689.53	0.00	0.00	0.00	0.00	4,689.53	0.00	(139.02)	4,440.24		
429.54	Vanguard 500 Index Signal Shs #1340	32,594.13	15,862.13		(7,678.01)	871.78	41,650.03	0.00	850.16	(850.16)	0.00	41,650.03	33,663.63	4,785.71	46,613.46		
631.41	Vanguard Morgan Growth Admiral #526	0.00	36,991.85				36,991.85	0.00	464.09	(464.09)	0.00	36,991.85	0.00	1,953.46	38,945.31		
0.00	Vanguard Morgan Growth Fund #26	34,461.64	(32,516.92)		(2,046.25)	101.53	(0.00)	0.00	0.00	0.00	0.00	(0.00)	32,074.85	2,488.32	0.00		
	Fixed Income Mutual Funds																
1,486.67	DWS Floating Rate Plus Inv	6,400.95	419.48		(2,480.17)	70.33	4,410.59	0.00	299.85	(299.85)	0.00	4,410.59	6,435.79	204.45	4,579.55		
1,489.26	Fidelity Real Estate Income	0.00	8,883.63			152.89	9,036.52	0.00	405.92	(405.92)	0.00	9,036.52	0.00	569.98	9,453.61		
1,486.14	JPMorgan Mortgage Backed Sec Fd	19,512.16	11,528.70		(614.76)	5.58	30,431.68	0.00	751.15	(751.15)	0.00	30,431.68	19,495.09	339.13	30,748.16		
1,486.22	Metropolitan West High Yd Bd I #514	13,382.99	1,575.96		(5,765.97)	266.00	9,458.98	0.00	953.81	(953.81)	0.00	9,458.98	13,382.35	792.26	9,984.60		
1,521.00	Templeton Global Bond Advisor #616	6,115.84	454.59		(102.24)	103.16	6,571.35	0.00	431.70	(431.70)	0.00	6,571.35	6,404.33	608.33	7,385.01		
11,289.36	Vanguard Admiral GNMA Fund #536	18,734.69	3,700.53		(6,771.91)	479.63	16,142.94	0.00	436.99	(436.99)	0.00	16,142.94	19,661.48	(81.64)	16,508.46		
0.00	Vanguard Admiral Inter Term #571	0.00	13,081.23		(13,524.45)	443.22	(0.00)	0.00	34.64	(34.64)	0.00	(0.00)	0.00	443.22	0.00		
242.47	Vanguard Infra-Profit Sec Admin #5119	0.00	12,050.07		(5,389.65)	257.49	6,917.91	0.00	168.90	(168.90)	0.00	6,917.91	0.00	259.76	6,920.18		
0.00	Vanguard Inflation-Protected Sec 119	0.00				0.00	0.00	0.00	38.80	(38.80)	0.00	0.00	0.00	0.00	0.00		
6,226.05	Vanguard Intermediate-Term Bond Index SS #1350	48,058.86	21,227.02		(1,267.95)	1,557.33	69,575.26	0.00	1,920.98	(1,920.98)	0.00	69,575.26	52,489.82	2,014.62	74,463.51		
0.00	Vanguard Intermediate-Term Corp #71	8,682.38				65.98	(0.00)	0.00	301.40	(301.40)	0.00	(0.00)	8,686.80	61.56	0.00		
0.00	Vanguard Short-Term Invest-Grade Inv	4,280.64	(8,728.36)		(4,320.83)	40.19	(0.00)	0.00	27.94	(27.94)	0.00	(0.00)	4,276.62	44.21	0.00		
	Totals	308,504.70	120,209.53		(103,616.28)	5,847.96	330,945.91	17,886.30	9,240.42	(24,109.69)	3,017.03	333,962.94	329,017.61	24,481.19	355,222.78		

REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2012

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HOW INVESTED		***PRINCIPAL***										***PRINCIPAL***			
DESCRIPTION OF INVESTMENT		ADDITIONS										INCOME			
NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS	BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
	F&E Marchese Trust 100% Town of Milford (3011000134) Cash and Cash Equivalents	8,910.06	1,701.88				10,611.94	26,507.86	33.53	(23,529.55)	3,011.84	13,623.78	35,417.92	0.00	13,623.78
	Equity Mutual Funds														
379.10	Calamos International Growth I	0.00	6,466.62		(9,996.37)	963.71	6,466.62	0.00	28.10	(28.10)	0.00	6,466.62	0.00	258.60	6,725.22
0.00	Columbia Acorn Fund Cl Z #492	9,032.66			(3,503.65)	(67.46)	0.00	0.00	0.00	(44.50)	0.00	0.00	8,984.20	1,012.17	0.00
313.38	Delaware Emerging Markets Inst1	7,385.96	216.08		(3,440.65)	569.94	4,030.93	0.00	44.50	(44.50)	0.00	4,030.93	7,156.20	647.15	4,515.78
236.76	Dreyfus Midcap Index Fund #113	9,059.97			(6,189.26)	182.85	6,189.26	0.00	76.88	(76.88)	0.00	6,189.26	9,016.84	1,273.31	6,849.50
0.00	DWS Alt Asset Alloc Plus Inst1	0.00			(997.24)	178.61	0.00	0.00	0.00	0.00	0.00	7,283.13	5,885.15	304.76	0.00
336.69	ING Mid Cap Opportunities	0.00	8,101.76		(2,238.02)	451.25	7,283.13	0.00	0.00	0.00	0.00	7,283.13	7,235.49	130.97	7,235.49
209.29	Legg Mason Clearbridge Small Cap Gr Y	4,953.77	394.39		(1,717.43)	81.52	3,561.39	0.00	0.00	0.00	0.00	3,561.39	5,342.90	872.84	4,372.11
126.68	Oppenheimer Developing Mkts. Cl Y	0.00	5,701.56		(7,500.55)	(1,033.16)	4,065.65	0.00	31.58	(31.58)	0.00	4,065.65	0.00	434.33	4,418.46
0.00	Pimco Inst1 Commodity RealReturn 45	7,691.86	841.85		(1,287.39)	152.21	35,403.29	0.00	91.50	(91.50)	0.00	35,403.29	6,636.31	22.39	0.00
2,044.58	Principal Equity Income Inst1	3,921.02	3,921.02		(3,563.52)	95.77	6,995.03	0.00	1,156.44	(1,156.44)	0.00	6,995.03	34,007.12	3,289.94	39,930.69
688.70	Shearpath MLP Select 40 Cl I	6,007.08	4,456.72		(2,103.73)	428.13	6,963.85	0.00	396.70	(396.70)	0.00	6,963.85	6,222.61	766.83	6,982.18
128.90	T Rowe Price Small Cap Stock Fd #65	5,500.26	341.17		(1,639.06)	(324.92)	6,914.93	0.00	14.32	(14.32)	0.00	6,914.93	5,384.16	770.04	6,885.30
351.29	Templeton Institutional Foreign Equity Series	8,285.50	593.43		(1,639.08)	(326.94)	6,914.93	0.00	203.25	(203.25)	0.00	6,914.93	7,160.91	770.04	6,885.30
0.00	Thornburg International Value I	7,944.55			(7,617.61)	111.09	0.00	0.00	62.38	(62.38)	0.00	0.00	7,311.86	305.75	0.00
70.35	Toqueville Gold	0.00	4,612.25				4,723.34	0.00	0.00	0.00	0.00	4,723.34	0.00	(138.75)	4,473.49
635.90	Vanguard Morgan Growth Admiral #526	0.00	37,320.55		(7,506.13)	852.29	37,320.55	0.00	467.38	(467.38)	0.00	37,320.55	0.00	1,901.52	39,222.07
432.62	Vanguard 500 Index Signal Sfs #1340	31,865.41	16,881.69		(2,000.67)	99.27	42,093.26	0.00	841.06	(841.06)	0.00	42,093.26	32,910.87	4,661.93	46,946.36
0.00	Vanguard Morgan Growth Fund #26	33,691.42	(31,790.02)				0.00	0.00	0.00	0.00	0.00	0.00	31,357.97	2,432.72	0.00
	Fixed Income Mutual Funds														
490.20	DWS Floating Rate Plus In	6,257.87	545.44		(2,424.72)	68.75	4,447.34	0.00	293.68	(293.68)	0.00	4,447.34	6,291.93	200.15	4,612.80
435.24	Fidelity Real Estate Income	0.00	8,965.13		(601.03)	150.93	9,117.06	0.00	402.10	(402.10)	0.00	9,117.06	0.00	555.55	9,621.68
2,695.63	JPMorgan Mortgage Backed Sec Fd	19,075.98	12,187.11		(5,637.08)	5.45	30,667.51	0.00	734.38	(734.38)	0.00	30,667.51	19,059.29	329.20	30,974.57
1,933.79	Metropolitan West High Yd Bd I #514	13,063.81	1,832.24		(6,620.53)	261.50	9,540.47	0.00	932.53	(932.53)	0.00	9,540.47	13,063.20	777.95	10,056.31
1,836.10	Templeton Global Bond Advisor #616	5,659.96	558.73		(13,222.12)	94.20	6,312.89	0.00	427.20	(427.20)	0.00	6,312.89	6,262.03	597.63	7,418.39
1,824.14	Vanguard Admiral GNMA Fund #536	18,099.23	4,107.10		(6,620.53)	547.80	16,133.60	0.00	427.22	(427.22)	0.00	16,133.60	19,221.96	(80.12)	16,628.41
0.00	Vanguard Admiral Inter Term Fd #571	0.00	12,788.81		(13,222.12)	433.31	(0.00)	0.00	33.89	(33.89)	0.00	(0.00)	0.00	433.31	0.00
244.19	Vanguard Intl-Protd Sec Admin #5119	0.00	11,780.71		(5,060.97)	247.14	6,966.88	0.00	168.45	(168.45)	0.00	6,966.88	0.00	249.41	6,969.15
0.00	Vanguard Inflation-Protected Sec 119	0.00	0.00				0.00	0.00	37.93	(37.93)	0.00	0.00	0.00	0.00	0.00
6,271.15	Vanguard Intermediate-Term Bond Index SS #1350	47,042.72	22,969.90		(1,239.59)	1,558.59	70,331.62	0.00	1,878.04	(1,878.04)	0.00	70,331.62	51,316.49	1,956.20	75,003.00
0.00	Vanguard Intermediate-Term Corp #71	8,468.74	(8,533.25)			64.51	(0.00)	0.00	294.65	(294.65)	0.00	(0.00)	8,473.07	60.18	0.00
0.00	Vanguard Short-Term Invest-Grade Inv	4,184.94			(4,224.23)	39.29	0.00	0.00	27.32	(27.32)	0.00	0.00	4,181.01	43.22	0.00
	Totals	300,826.26	126,953.87		(100,334.22)	5,885.63	333,341.54	26,507.86	9,105.01	(32,601.03)	3,011.84	336,353.38	330,684.00	23,935.54	357,753.17

REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2012

MS-10

HOW INVESTED			***PRINCIPAL***					INCOME			GRAND TOTAL		BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
NUMBER OF SHARES	DESCRIPTION OF INVESTMENT		PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR			
25,000.00	MAA O'Connor Funds (301.0000130) Cash & Cash Equivalents		39,212.42				68,279.80	14,128.58	13,408.96		(17,555.43)	9,982.09	78,261.89	0.00	78,261.89
25,000.00	US Treasuries US Treasury Note 4.625% 02/15/17		24,875.00				24,875.00	0.00	1,156.26		(1,156.26)	0.00	24,875.00	(525.25)	29,140.75
25,000.00	Government/Agency Federal Home Loan Bank 4.125% 12/12/19 7.735% 16 Fed Natl Mfg Assoc Pass thru Pool #0569179 35,000.00 Manchester NH BAB 4.75% 7/1/23		25,255.50 962.59 35,400.75		(249.92)	(3.72)	25,255.50 708.95 35,400.75	0.00	1,031.26 54.58 1,662.50		(1,031.26) (54.58) (1,662.50)	0.00 0.00 0.00	25,255.50 708.95 35,400.75	719.50 (41.72) 1,171.45	29,626.25 747.32 39,271.75
0.00	Corporate Bonds														
0.00	AT & T Inc. 4.85% 2/15/14		35,248.85		(37,058.94)	1,810.09	(0.00)	0.00	1,834.25		(1,834.25)	0.00	0.00	(686.51)	0.00
25,000.00	Belshire Hathaway 5.1% 7/15/14		25,015.50				25,015.50	0.00	1,275.00		(1,275.00)	0.00	25,015.50	(522.75)	26,722.00
25,000.00	Boeing Co. 3.75% 11/20/16		25,551.75				25,551.75	0.00	937.50		(937.50)	0.00	25,551.75	210.50	27,614.25
25,000.00	Goldman Sachs Group 5.250% 4/1/13		24,979.50				24,979.50	0.00	1,312.50		(1,312.50)	0.00	24,979.50	(202.50)	25,292.25
50,000.00	Intel Corp 1.950% 10/01/16		50,085.50				50,085.50	0.00	1,007.50		(1,007.50)	0.00	50,085.50	254.00	51,655.00
25,000.00	Novartis Cap Corp 2.9% 4/24/15		24,958.00				24,958.00	0.00	725.00		(725.00)	0.00	24,958.00	(176.75)	26,281.50
25,000.00	Shell International 3.25% 9/22/115		25,214.25				25,214.25	0.00	812.50		(812.50)	0.00	25,214.25	(194.00)	26,703.00
35,000.00	Verizon Communication 5.55% 2/15/16		35,093.80				35,093.80	0.00	1,942.50		(1,942.50)	0.00	35,093.80	(193.55)	39,855.90
25,000.00	Wal Mart Stores Inc 4.55% 5/1/13		25,327.50				25,327.50	0.00	1,137.50		(1,137.50)	0.00	25,327.50	(1,042.00)	25,344.25
35,000.00	Wells Fargo & Co New 4.375% 1/31/13		35,122.50				35,122.50	0.00	1,531.26		(1,531.26)	0.00	35,122.50	(1,068.55)	35,103.95
0.00	Equities														
0.00	3M Company		5,892.64		(8,785.93)	2,893.29	0.00	0.00	177.00		(177.00)	0.00	0.00	612.93	0.00
193.00	Abbott Laboratories		9,865.96		(6,568.12)	1,456.41	4,753.88	0.00	336.93		(336.93)	0.00	4,753.88	1,807.23	6,091.50
245.00	Acuant Corp		0.00				6,312.17	0.00	8.00		(8.00)	0.00	6,312.17	(311.52)	6,000.65
245.00	Aetna Inc. New		6,312.17		(7,329.58)	1,716.78	0.00	0.00	59.50		(59.50)	0.00	0.00	157.28	0.00
245.00	Affiliated Managers Group Inc.		7,929.93				7,929.93	0.00	49.50		(49.50)	0.00	7,929.93	3,214.80	12,234.10
225.00	Ametek Inc.		6,478.55				6,478.55	0.00	113.40		(113.40)	0.00	6,478.55	2,138.25	8,453.25
105.00	Angen Inc.		0.00				7,507.94	0.00	25.20		(25.20)	0.00	7,507.94	0.00	9,051.00
70.00	Anadarko Petle Corp		5,745.09				5,745.09	0.00	140.60		(140.60)	0.00	5,745.09	(141.40)	5,201.70
185.00	Apartment Invrt & Mgmt Co		4,932.71				4,932.71	0.00	196.10		(196.10)	0.00	4,932.71	767.75	5,006.10
37.00	Apple Computer Inc.		12,882.69		(7,699.04)	4,349.54	9,533.19	0.00	953.31		(953.31)	0.00	9,533.19	7,139.44	19,690.40
186.00	AT & T		11,321.15		(5,947.42)	(239.00)	7,765.09	0.00	450.56		(450.56)	0.00	7,765.09	541.88	8,292.66
590.00	Bank of America Corporation		0.00				6,297.95	0.00	18.75		(18.75)	0.00	6,297.95	551.95	6,849.90
0.00	Baker Hughes Inc.		5,585.00		(5,619.53)	34.53	0.00	0.00	224.20		(224.20)	0.00	0.00	(460.47)	0.00
295.00	BB&T Corp		6,857.87				6,857.87	0.00	0.00		(0.00)	0.00	6,857.87	1,162.30	8,587.45
0.00	Bedcon Dickinson & Co.		5,335.96		(5,715.54)	379.56	0.00	0.00	290.40		(290.40)	0.00	0.00	(112.62)	0.00
165.00	Boeing Co.		9,603.53				9,603.53	0.00	30.00		(30.00)	0.00	9,603.53	331.65	12,434.40
150.00	Capital One Financial Corp		6,474.00				6,474.00	0.00	0.00		(0.00)	0.00	6,474.00	2,346.00	8,889.50
0.00	Celgene Corp		0.00		(3,771.65)	(384.34)	0.00	0.00	684.45		(684.45)	0.00	0.00	(384.34)	0.00
16,685.45	Chevron Corp		16,685.45				16,685.45	0.00	234.90		(234.90)	0.00	16,685.45	339.30	21,087.30
145.00	Chubb Corp		8,942.82				8,942.82	0.00	6.20		(6.20)	0.00	8,942.82	884.50	10,921.40
155.00	Cigna		5,855.01				5,855.01	0.00	99.20		(99.20)	0.00	5,855.01	1,776.30	8,286.30
155.00	Cintas Corporation		6,451.18				6,451.18	0.00	38.22		(38.22)	0.00	6,451.18	(111.88)	6,339.50
0.00	Cisco systems		4,887.20		(4,589.98)	(297.22)	0.00	0.00	14.40		(14.40)	0.00	0.00	(345.86)	0.00
360.00	Citigroup Inc.		12,858.24				12,858.24	0.00	48.00		(48.00)	0.00	12,858.24	4,770.00	14,241.60
0.00	Clorox Co.		5,600.32		(5,459.35)	(140.97)	(0.00)	0.00	391.68		(391.68)	0.00	0.00	134.55	0.00
414.00	Coca-Cola Company		2,258.70				2,258.70	0.00	170.80		(170.80)	0.00	2,258.70	364.11	15,007.50
70.00	Colgate-Palmolive Co.		5,827.87				5,827.87	0.00	422.40		(422.40)	0.00	5,827.87	850.50	7,317.80
175.00	ConocoPhillips		9,393.20				9,393.20	0.00	110.52		(110.52)	0.00	9,393.20	1,286.90	8,219.50
170.00	CVS/Caremark Corporation		6,145.69				6,145.69	0.00	0.00		(0.00)	0.00	6,145.69	1,778.10	9,434.57
185.00	Ebay Inc.		0.00				7,656.47	0.00	208.00		(208.00)	0.00	7,656.47	606.40	7,230.40
510.00	EMC Corp Mess		6,430.24				6,430.24	0.00	249.00		(249.00)	0.00	6,430.24	4,781.25	7,230.40
160.00	Edison International		5,995.12				5,995.12	0.00	547.18		(547.18)	0.00	5,995.12	(697.50)	4,781.25
75.00	Entergy Corp Com New		3,162.75				3,162.75	0.00	0.00		(0.00)	0.00	3,162.75	(673.97)	0.00
0.00	Exelon Corp		7,929.71		(7,349.48)	(580.23)	0.00	0.00	0.00		(0.00)	0.00	0.00	8,023.45	0.00
251.00	Exxon Mobil Corp		14,416.81				14,416.81	0.00	515.44		(515.44)	0.00	14,416.81	449.29	21,724.05
758.00	General Electric Co.		19,625.92				19,625.92	0.00	0.00		(0.00)	0.00	19,625.92	2,334.64	15,910.42
230.00	Google Inc.		11,871.30				11,871.30	0.00	0.00		(0.00)	0.00	11,871.30	1,229.60	14,147.60
230.00	Hanesbrands Inc.		0.00				7,744.88	0.00	156.00		(156.00)	0.00	7,744.88	493.72	8,238.60
100.00	Hershey Company		3,544.35				3,544.35	0.00	280.50		(280.50)	0.00	3,544.35	1,044.00	7,222.00
85.00	IBM		9,168.95				9,168.95	0.00	251.44		(251.44)	0.00	9,168.95	651.95	16,281.75
289.00	Intel Corp		7,583.38				7,583.38	0.00	68.80		(68.80)	0.00	7,583.38	(1,049.07)	5,959.18
0.00	Jabil Circuit Inc.		7,863.06		(6,996.65)	(866.41)	0.00	0.00	0.00		(0.00)	0.00	0.00	(277.55)	0.00
50.00	Johnson & Johnson		9,379.47		(3,778.91)	450.71	6,051.27	0.00	338.45		(338.45)	0.00	6,051.27	10,164.90	7,010.00
200.00	JPMorgan Chase & Co.		7,214.23				7,214.23	0.00	230.00		(230.00)	0.00	7,214.23	2,143.82	8,793.82

REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2012

MS-10

NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	***PRINCIPAL***					INCOME			GRAND TOTAL	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
		PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR				
0.00	Kohl's Corp (Wisc)	7,370.59		(6,431.92)	(938.67)	0.00	0.00	204.00	0.00	0.00	6,909.00	(477.08)	0.00
340.00	Lowes Companies Inc	8,474.49				8,474.49	0.00	0.00	(204.00)	8,474.49	8,629.20	3,447.60	12,076.80
165.00	Marmott Int'l Inc. New Class A	0.00				5,946.81	0.00	80.85	(80.85)	5,946.81	0.00	0.00	6,149.55
140.00	McGraw-Hill, Inc.	0.00				6,563.54	0.00	492.80	(492.80)	6,563.54	0.00	1,090.26	7,653.80
285.00	Merck & Co. Inc. New	10,093.72				10,093.72	0.00	478.80	(478.80)	10,093.72	10,744.50	923.40	11,667.90
450.00	Microsoft	15,595.47		(4,474.30)	(505.57)	13,182.01	0.00	480.60	(480.60)	13,182.01	13,888.60	38.66	12,019.37
120.00	Monsanto Co. New	5,916.66				8,601.20	0.00	132.00	(132.00)	8,601.20	5,955.95	2,717.51	11,358.00
175.00	Motorola Solutions Inc.	0.00				8,872.08	0.00	0.00	0.00	8,872.08	0.00	871.92	9,744.00
120.00	Nextera Energy Inc. Com	0.00				7,173.00	0.00	288.00	(288.00)	7,173.00	0.00	1,129.80	8,302.80
165.00	Norfolk Inc.	6,345.73				6,345.73	0.00	178.20	(178.20)	6,345.73	8,202.15	825.35	8,927.50
0.00	Norfolk Southern Corp	4,760.16		(5,406.80)	646.64	0.00	0.00	122.40	(122.40)	0.00	6,193.10	(786.30)	0.00
308.00	Oracle Systems Corp	7,429.68		(5,109.15)	1,649.25	6,860.91	0.00	119.16	(119.16)	6,860.91	10,465.20	2,025.36	10,262.56
50.00	Panera Bread Co. C/A	4,766.72		(3,922.46)	2,333.57	3,177.81	0.00	263.14	(263.14)	3,177.81	10,608.75	1,255.23	7,941.50
125.00	Pepsi	5,756.25				5,756.25	0.00	458.70	(458.70)	5,756.25	12,010.20	280.00	8,553.75
420.00	Pfizer Inc.	10,045.94		(1,795.15)	(456.65)	7,602.33	0.00	0.00	0.00	7,602.33	0.00	1,799.57	10,533.31
0.00	Philips 66	0.00				0.00	0.00	271.25	(271.25)	0.00	10,092.25	(456.65)	0.00
175.00	PNC Financial Services Group	9,834.90		(3,120.66)	562.24	9,834.90	0.00	330.68	(330.68)	9,834.90	10,740.31	255.59	10,204.25
116.00	Procter & Gamble Co.	9,153.46				6,595.04	0.00	86.85	(86.85)	6,595.04	0.00	425.92	7,875.24
140.00	Qualcomm Corp	0.00				8,234.42	0.00	0.00	0.00	8,234.42	0.00	192.63	8,660.34
235.00	Quanta Svcs. Inc.	8,234.42				6,220.52	0.00	86.00	(86.00)	6,220.52	0.00	79.09	5,543.89
80.00	Schlumberger Ltd.	6,220.52				7,538.08	0.00	28.05	(28.05)	7,538.08	5,464.80	1,819.55	7,095.19
0.00	Starbucks Corp	0.00		(9,411.24)	5,815.62	0.00	0.00	123.24	(123.24)	0.00	7,207.95	348.02	0.00
0.00	Starbucks Corp	6,657.86		(7,555.97)	(1,101.89)	0.00	0.00	11.40	(11.40)	0.00	6,615.06	(151.28)	6,463.80
228.00	SunTrust Banks Inc.	0.00				7,338.83	0.00	88.00	(88.00)	7,338.83	0.00	314.77	7,653.60
120.00	Thermo Fisher Scientific Inc.	0.00				5,774.32	0.00	239.00	(239.00)	5,774.32	6,455.00	2,035.00	8,490.00
200.00	TJX Companies New	9,838.82		(6,216.42)	2,001.78	5,622.18	0.00	51.46	(51.46)	5,622.18	12,790.75	1,628.67	8,201.00
100.00	United Technologies	6,762.17		(4,590.55)	(2,171.62)	0.00	0.00	0.00	0.00	0.00	5,162.15	(571.60)	0.00
1.00	Unumprovident Corp	0.00		(4,872.63)	(1,669.01)	0.00	0.00	292.18	(292.18)	0.00	0.00	(1,669.01)	0.00
124.00	Verizon Communications	5,143.19				5,143.19	0.00	79.20	(79.20)	5,143.19	5,817.40	456.75	6,274.15
165.00	Visa Inc.	7,040.14				8,403.04	0.00	322.59	(322.59)	8,403.04	12,126.40	4,004.00	12,126.40
165.00	Walt Disney Co.	8,403.04		(7,704.35)	3,057.42	8,403.04	0.00	99.00	(99.00)	8,403.04	9,860.40	1,387.55	11,257.95
202.00	Waste Mgmt. Inc. Del	4,646.93				7,411.38	0.00	286.84	(286.84)	7,411.38	6,187.50	1,516.85	0.00
385.00	Wells Fargo	7,411.38				11,079.30	0.00	325.00	(325.00)	11,079.30	6,607.42	208.06	6,815.48
100.00	Yum Brands Inc.	3,925.91				5,233.00	0.00	119.00	(119.00)	5,233.00	7,441.20	1,791.19	13,159.30
		5,233.00				0.00	0.00	0.00	0.00	5,233.00	5,901.00	739.00	6,640.00
	Mutual Funds: Equity												
4,370.00	Shares Comex Gold TR	32,439.73				32,439.73	0.00	75.10	0.00	32,439.73	66,555.10	4,585.00	71,140.10
200.00	Shares DJ US Oil Equip & Svcs	0.00		(6,039.51)	(895.61)	11,096.19	0.00	853.44	(853.44)	11,096.19	0.00	(1,789.80)	10,202.00
1,168.00	Shares MSCI Emerging Mkts.	44,652.64				44,652.64	0.00	1,971.43	(1,971.43)	44,652.64	44,313.92	7,486.88	51,800.80
1,525.00	Shares Core S&P Small Cap Index Fund	59,032.75				59,032.75	0.00	26.58	(26.58)	59,032.75	104,157.50	14,945.00	119,102.50
60.00	Shares TR NASDAQ Bio Indx	7,705.57				7,705.57	0.00	1,813.07	(1,813.07)	7,705.57	0.00	527.63	8,233.20
3,373.92	Metropolitan West High Yd Bcl #514	0.00			171.97	33,980.97	0.00	231.11	(231.11)	33,980.97	35,156.23	1,347.23	35,156.23
485.00	Select Sector SPDR Metals	11,679.95				14,219.35	0.00	1,338.49	(1,338.49)	14,219.35	13,902.50	1,765.00	18,206.90
730.00	SPDR S&P Midcap 400 EFT TR	86,873.17				86,873.17	0.00	3,394.91	(3,394.91)	86,873.17	116,427.70	19,140.60	135,568.30
4,191.53	Templeton Global Bond Advisor #616	51,037.26			721.89	51,759.15	0.00	1,665.01	(1,665.01)	51,759.15	52,038.64	4,810.18	56,848.82
2,871.26	Templeton Institutional Foreign Equity Series	53,174.84			43.03	53,217.87	0.00	1,018.29	(1,018.29)	53,217.87	48,887.30	7,389.42	56,276.72
2,894.02	Thornburg International Value I	77,415.00				77,415.00	0.00	1,731.15	(1,731.15)	77,415.00	71,134.99	7,389.42	81,292.99
4,628.98	Vanguard Admiral GNMA Fd. #538	77,038.80		(33,086.88)	3,210.64	47,162.56	0.00	194.43	(194.43)	47,162.56	83,965.38	(269.01)	50,629.49
325.61	Vanguard Intl-Paid Sec Admin #5119	0.00			105.59	7,521.95	0.00	41.09	(41.09)	7,521.95	0.00	1,876.49	9,292.85
0.00	Vanguard Inflation-Protected Sec 119	7,416.36				0.00	0.00	0.00	0.00	0.00	8,918.85	(1,502.49)	0.00
	Totals	1,420,320.42	0.00	(229,936.51)	23,992.49	1,445,512.25	14,128.56	57,527.88	(61,674.35)	1,455,494.34	1,636,993.47	139,982.41	1,774,028.75

REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2012

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NUMBER OF SHARES	DESCRIPTION OF INVESTMENT	***HOW INVESTED***					***PRINCIPAL***					INCOME					GRAND TOTAL	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
		BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR									
25,000.00 30,000.00	Wadsworth Library (3011000126) Cash and Cash Equivalents	0.00	825.43				825.43	57,379.94	21.89	(43,733.10)	13,668.73	14,494.16	57,379.94	0.00	14,494.16	0.00	0.00	0.00		
	US Treasuries	9,624.70			(10,000.00)	375.30	(0.00)	0.00	323.00	(323.00)	0.00	(0.00)	10,304.80	(304.80)	0.00	0.00	0.00	0.00		
25,000.00 30,000.00	Corporate Bonds Boeing Co 3.75% 11/20/16 Comcast Corp	25,551.75 30,398.40					25,551.75 30,398.40	0.00	937.50 1,590.00	(937.50) (1,590.00)	0.00	25,551.75 30,398.40	27,403.75 32,326.50	210.50 (851.10)	27,614.25 31,475.40	210.50 (851.10)	0.00	0.00		
	Government/Agency Manchester NH BAB 4.75% 7/1/23	25,286.25					25,286.25	0.00	1,187.50	(1,187.50)	0.00	25,286.25	27,214.50	836.75	28,051.25	836.75	0.00	0.00		
0.00 85.00	Equities 3M Company Abbott Laboratories	2,357.06 3,702.50			(3,514.37) (1,970.43)	1,157.31 383.65	0.00 2,115.72	0.00	70.80 125.40	(70.80) (125.40)	0.00	0.00 2,115.72	3,269.20 3,936.10	245.17 654.33	3,514.37 3,702.50	245.17 654.33	0.00	0.00		
	Actuant Corp	0.00	2,495.62				2,495.62	0.00	3.40	(3.40)	0.00	2,495.62	2,495.62	0.00	2,495.62	0.00	0.00	0.00		
34.00 82.00	Aetna Inc. New Affiliated Managers Group Inc.	1,980.99 2,891.72			(3,664.80)	518.81	0.00	0.00	25.38	(25.38)	0.00	0.00	2,531.40	(31.60)	2,500.00	(31.60)	0.00	0.00		
	Air Products & Chemicals Co.	901.41			(1,705.21)	803.80	0.00	0.00	11.02	(11.02)	0.00	0.00	3,262.30	1,162.80	4,425.10	1,162.80	0.00	0.00		
45.00 25.00	Ametek Inc. Amgen Inc.	2,375.47 0.00			(15.54)	1.14	2,361.07	0.00	18.09	(18.09)	0.00	2,361.07	2,315.50	86.60	3,080.74	86.60	0.00	0.00		
	Andarko Pette Corp.	2,051.82					3,217.69	0.00	48.60	(48.60)	0.00	3,217.69	0.00	661.31	3,879.00	661.31	0.00	0.00		
90.00 15.00	Apartment Inv't & Mgmt Co. Apple Computer Inc	1,733.11 3,473.03					2,051.82	0.00	9.00	(9.00)	0.00	2,051.82	1,908.25	(50.50)	1,857.75	(50.50)	0.00	0.00		
	AT & T Inc.	3,853.87					2,344.36	0.00	63.90	(63.90)	0.00	2,344.36	1,489.15	335.00	2,435.40	335.00	0.00	0.00		
140.00 20.00	Bank of America Corporation Baker Hughes Inc.	0.00 0.00			(2,081.60)	(25.99)	3,473.03	0.00	79.50	(79.50)	0.00	3,473.03	6,075.00	1,907.80	7,982.80	1,907.80	0.00	0.00		
	BB&T Corp	2,440.94			(2,247.81)	(171.69)	3,061.46	0.00	168.08	(168.08)	0.00	3,061.46	3,870.72	199.28	3,303.58	199.28	0.00	0.00		
155.00 70.00	Boeing Co. Capital One Financial Corp	3,527.17 2,373.41					2,561.88	0.00	0.00	0.00	0.00	2,561.88	2,244.52	276.40	2,786.40	276.40	0.00	0.00		
	Celgene Corp	0.00	1,385.33		(1,257.22)	(128.11)	0.00	0.00	0.00	0.00	0.00	0.00	2,325.95	860.20	3,186.15	860.20	0.00	0.00		
50.00 65.00	Chubb Corp. Cigna	3,084.10 2,079.19					3,173.69	0.00	94.80	(94.80)	0.00	3,173.69	2,642.85	408.70	3,784.30	408.70	0.00	0.00		
	Cintas Corporation	0.00	2,705.33				3,527.17	0.00	105.60	(105.60)	0.00	3,527.17	4,401.00	120.60	4,521.60	120.60	0.00	0.00		
152.00 170.00	Cisco Citigroup Inc.	2,539.96 4,523.53			(2,017.57)	(1,016.14)	0.00	0.00	15.30	(15.30)	0.00	0.00	1,717.60	(193.78)	0.00	0.00	0.00	0.00		
	Clorox Co.	1,750.10			(1,706.05)	(44.05)	5,365.28	0.00	5.83	(5.83)	0.00	5,365.28	3,341.37	1,830.00	6,013.12	1,830.00	0.00	0.00		
25.00 65.00	Coca-Cola Company Colgate-Palmolive Co.	3,261.30 2,086.60					4,995.80	0.00	173.40	(173.40)	0.00	4,995.80	4,198.20	228.80	5,162.50	228.80	0.00	0.00		
	ConocoPhillips	3,267.20					2,086.60	0.00	61.00	(61.00)	0.00	2,086.60	2,309.75	303.75	2,613.50	303.75	0.00	0.00		
60.00 75.00	CVS/Caremark Corporation Ebay Inc.	2,169.07 0.00					3,956.61	0.00	155.10	(155.10)	0.00	3,956.61	2,914.80	165.14	3,769.35	165.14	0.00	0.00		
	EMC Corp Mass	2,352.59					2,169.07	0.00	39.00	(39.00)	0.00	2,169.07	2,446.80	454.20	2,901.00	454.20	0.00	0.00		
115.00 80.00	EMC Corp Mass Edison International	2,352.59 2,060.82					3,103.97	0.00	0.00	0.00	0.00	3,103.97	0.00	0.00	3,103.97	0.00	0.00	0.00		
	Entergy Corp Com New	2,108.50			(3,364.43)	1,255.93	3,065.09	0.00	95.88	(95.88)	0.00	3,065.09	3,769.50	578.00	5,060.00	578.00	0.00	0.00		
244.00 318.00	Exelon Corp General Electric Company	2,786.11 4,846.19			(2,582.25)	(203.86)	0.00	0.00	41.50	(41.50)	0.00	0.00	2,277.00	266.20	3,615.20	266.20	0.00	0.00		
	Exxon Mobil	6,416.88					6,974.69	0.00	236.77	(236.77)	0.00	6,974.69	7,543.68	194.56	8,866.70	194.56	0.00	0.00		
7.00 95.00	Google Inc. Hanesbrands Inc.	0.00 0.00					7,370.38	0.00	199.24	(199.24)	0.00	7,370.38	4,799.88	921.44	6,674.82	921.44	0.00	0.00		
	Hershey Company	0.00	3,198.97				4,045.24	0.00	0.00	0.00	0.00	4,045.24	4,521.30	430.36	4,951.66	430.36	0.00	0.00		
140.00 45.00	Intel Corp IBM	3,108.75 4,392.00			(1,200.80)	(337.75)	1,417.74	0.00	62.40	(62.40)	0.00	1,417.74	2,471.20	417.80	2,888.80	417.80	0.00	0.00		
	Labl Circuit Inc.	2,762.70			(2,931.03)	(473.17)	0.00	0.00	158.25	(158.25)	0.00	3,589.95	3,031.25	(863.40)	2,686.80	(863.40)	0.00	0.00		
40.00 95.00	Johnson & Johnson JPMorgan Chase & Co.	3,223.39 2,500.40			(1,030.62)	151.51	4,392.00	0.00	35.20	(35.20)	0.00	4,392.00	8,274.60	345.15	8,619.75	345.15	0.00	0.00		
	Kohl's Corp (Wisc)	2,632.35			(2,287.11)	(335.24)	2,344.28	0.00	122.85	(122.85)	0.00	2,344.28	3,606.90	227.72	2,804.00	227.72	0.00	0.00		
145.00 60.00	Lowe's Companies Inc. Marrcott Intl' Inc. New Class A	2,992.54 0.00					3,514.65	0.00	103.00	(103.00)	0.00	3,514.65	2,327.50	835.31	4,177.06	835.31	0.00	0.00		
	McGraw-Hill, Inc.	2,162.48					3,724.54	0.00	83.50	(83.50)	0.00	3,724.54	2,162.48	1,372.80	5,150.40	1,372.80	0.00	0.00		
125.00 180.00	Merck & Co. Inc. New Microsoft	2,344.12 5,254.10					2,162.48	0.00	29.40	(29.40)	0.00	2,162.48	0.00	0.00	2,162.48	0.00	0.00	0.00		
	Monsanto Co. New	2,011.22			(1,842.36)	(191.93)	4,480.68	0.00	199.50	(199.50)	0.00	4,480.68	3,770.00	406.50	5,117.50	406.50	0.00	0.00		
70.00 45.00	Motorola Solutions Inc. Nextera Energy Inc. Com	1,534.02 0.00					5,231.03	0.00	186.50	(186.50)	0.00	5,231.03	4,802.60	1,096.38	4,732.50	1,096.38	0.00	0.00		
	Nordstrom Inc.	2,689.88					3,622.25	0.00	51.75	(51.75)	0.00	3,622.25	2,102.00	348.77	3,897.60	348.77	0.00	0.00		
60.00 0.00	Norfolk Southern Corp Norfolk Southern Corp	2,307.53 1,680.06			(1,908.28)	228.22	2,689.88	0.00	108.00	(108.00)	0.00	2,689.88	2,982.60	227.40	3,210.00	227.40	0.00	0.00		
							2,307.53	0.00	43.20	(43.20)	0.00	2,307.53	2,185.60	(277.52)	2,185.60	(277.52)	0.00	0.00		

REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2012

MS-10

HOW INVESTED		***PRINCIPAL***				INCOME				GRAND TOTAL		BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE	
NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS	BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR				
126.00	Oracle Systems Corp	2,931.81	1,554.82		(2,285.67)	737.82	2,938.78	0.00	50.52	(50.52)	0.00	2,938.78	4,129.65	799.52	4,198.32
15.00	Panera Bread Co. Cl A	1,588.90			(1,568.99)	933.43	953.34	0.00		0.00	0.00	953.34	3,536.25	415.19	2,382.45
90.00	PepsiCo	2,486.10				2,486.10	2,486.10	0.00	105.26	(105.26)	0.00	2,486.10	3,317.50	104.00	3,421.50
170.00	Pfizer Inc.	3,428.54	1,080.00		(1,698.91)	383.92	3,193.55	0.00	184.80	(184.80)	0.00	3,193.55	4,111.60	770.79	4,263.48
0.00	Phillips 66	0.00	1,247.59		(1,014.59)	(233.00)	0.00	0.00		0.00	0.00	0.00	0.00	(233.00)	0.00
85.00	PNC Financial Services Group	3,380.18	1,464.00			135.84	4,844.18	0.00	123.00	(123.00)	0.00	4,844.18	3,460.20	32.15	4,956.35
47.00	Procter & Gamble Co.	3,178.57			(693.48)		2,620.93	0.00	120.40	(120.40)	0.00	2,620.93	3,802.47	81.84	3,190.83
55.00	Qualcomm Corp	0.00	3,237.79				3,237.79	0.00	33.78	(33.78)	0.00	3,237.79	0.00	164.49	3,402.28
95.00	Quanta Svcs Inc.	2,926.78				2,114.77	2,826.78	0.00	32.25	(32.25)	0.00	2,826.78	2,049.30	29.66	2,592.55
30.00	Schlumberger Ltd	1,307.50				0.00	0.00	0.00	10.20	(10.20)	0.00	0.00	2,760.60	661.67	0.00
0.00	Starbucks Corp	2,983.01			(2,605.51)	(377.50)	0.00	0.00	42.52	(42.52)	0.00	0.00	2,485.50	120.01	0.00
0.00	Stryker Corp	0.00	2,669.24			2,669.24	2,669.24	0.00	4.60	(4.60)	0.00	2,669.24	0.00	(61.04)	2,608.20
92.00	SunTrust Inc.	0.00	3,057.85			0.00	3,057.85	0.00		0.00	0.00	3,057.85	0.00	131.15	3,189.00
50.00	Thermo Fisher Scientific Inc.	2,021.01	936.00			2,957.01	2,957.01	0.00	39.44	(39.44)	0.00	2,957.01	2,259.25	837.50	4,032.75
95.00	TJX Companies New	2,834.99	2,086.75		(3,316.49)	944.57	2,549.82	0.00	94.50	(94.50)	0.00	2,549.82	4,239.22	516.95	3,526.43
43.00	United Technologies Corp	2,318.46			(1,573.90)	(744.56)	0.00	0.00	17.64	(17.64)	0.00	0.00	1,769.88	(195.98)	0.00
0.00	Unumprovident Corp	0.00	2,665.11		(1,985.14)	(679.97)	0.00	0.00		0.00	0.00	0.00	0.00	(679.97)	0.00
0.00	Version Inc.	1,773.52				1,773.52	1,773.52	0.00	100.75	(100.75)	0.00	1,773.52	2,006.00	157.50	2,163.50
50.00	Verizon Communications	2,640.05				2,640.05	2,640.05	0.00	29.70	(29.70)	0.00	2,640.05	3,045.90	1,501.50	4,547.40
30.00	Visa Inc.	2,842.86	1,492.50			4,335.36	4,335.36	0.00	139.30	(139.30)	0.00	4,335.36	3,346.56	687.57	5,526.63
81.00	Walmart	1,546.28	1,053.25		(3,735.44)	1,135.91	0.00	0.00	33.00	(33.00)	0.00	0.00	2,062.50	619.69	0.00
69.00	Waste Mgmt. Inc. Del	2,531.61				2,531.61	2,531.61	0.00	98.00	(98.00)	0.00	2,531.61	2,256.99	71.07	2,328.06
154.00	Wells Fargo	2,374.88	2,048.82			4,423.70	4,423.70	0.00	128.32	(128.32)	0.00	4,423.70	2,590.64	624.26	5,263.72
35.00	Yum Brands Inc.	1,831.55				1,831.55	1,831.55	0.00	41.67	(41.67)	0.00	1,831.55	2,065.35	258.65	2,324.00
Mutual Funds															
25.00	Shares Barclays Tips Bond Fund	0.00	14,794.94			14,794.94	14,794.94	0.00	335.57	(335.57)	0.00	14,794.94	0.00	381.31	15,176.25
1,000.00	Shares Comex Gold TR	14,336.94				14,336.94	14,336.94	0.00		0.00	0.00	14,336.94	28,784.70	1,982.99	30,767.69
2,000.00	Shares DJ US Oil Equip & Svcs	0.00	7,224.40		(2,415.81)	(362.81)	4,445.78	0.00	29.75	(29.75)	0.00	4,445.78	0.00	(727.79)	4,080.80
90.00	Shares MSCI Emerging Mkts.	8,023.55				8,023.55	8,023.55	0.00	153.45	(153.45)	0.00	8,023.55	7,967.40	1,346.10	9,313.50
100.00	Shares Core S&P Small Cap Index Fund	23,263.97				23,263.97	23,263.97	0.00	775.65	(775.65)	0.00	23,263.97	40,980.00	5,880.00	46,860.00
25.00	Shares TR NASDAQ Bio Indx	0.00	3,210.66			3,210.66	3,210.66	0.00	11.07	(11.07)	0.00	3,210.66	0.00	219.84	3,430.50
1,562.10	Metropolitan West High Yd Bcl #514	0.00	15,700.00			79.62	15,779.62	0.00	829.25	(829.25)	0.00	15,779.62	0.00	577.12	16,277.12
195.00	Select Sector SPDR Mails	4,041.70	1,821.93			5,863.63	5,863.63	0.00	93.95	(93.95)	0.00	5,863.63	4,857.50	640.87	7,320.30
256.00	SPDR S&P Midcap 400 EFT TR	28,877.23				28,877.23	28,877.23	0.00	469.39	(469.39)	0.00	28,877.23	40,829.44	6,712.32	47,541.76
2,376.56	Templeton Global Bond Advisor #616	28,456.35				402.59	28,860.94	0.00	1,893.27	(1,893.27)	0.00	28,860.94	29,020.74	2,682.53	31,703.27
1,524.10	Templeton Institutional Foreign Equity Series	28,940.60				22.84	28,963.44	0.00	883.81	(883.81)	0.00	28,963.44	25,949.91	3,922.37	29,872.28
1,089.91	Thornburg International Value I	29,155.00				29,155.00	29,155.00	0.00	383.49	(383.49)	0.00	29,155.00	26,789.91	3,825.58	30,615.49
4,277.99	Vanguard Admiral GNMA Fund #536	42,817.85				512.97	43,330.82	0.00	1,337.98	(1,337.98)	0.00	43,330.82	46,837.99	(185.09)	46,672.90
13,131.68	Vanguard Intermediate Term Bond Index SS #1350	126,386.99	10,000.00			3,092.88	139,481.87	0.00	4,764.37	(4,764.37)	0.00	139,481.87	141,761.48	5,283.45	157,054.93
Total		596,532.92	133,864.19	0.00	(73,653.68)	10,047.06	666,790.49	57,379.94	21,266.48	(64,977.69)	13,668.73	680,459.22	748,167.79	58,051.73	822,718.82

REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2012
MS-10

NUMBER OF SHARES	***HOW INVESTED*** DESCRIPTION OF INVESTMENT	***PRINCIPAL *** ADDITIONS						INCOME				GRAND TOTAL PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
		BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR				
	CAPITAL RESERVE FUNDS														
	Government Select Fund/Osgood Pond	75,801.20					75,801.20	17,276.65	36.16		17,312.81	93,114.01	93,077.85	0.00	93,114.01
	Cash & Cash Equivalents														
	Sewer Capital Reserve	339,481.73					339,481.73	20,976.96	140.16		21,117.12	360,598.85	360,458.69	(0.00)	360,598.85
	Cash & Cash Equivalents														
	Water Capital Reserve	187,446.00					281,840.27	8,052.12	94.76		8,146.88	289,987.15	195,498.12	(0.00)	289,987.15
	Cash & Cash Equivalents		94,394.27												
	TOTAL CAPITAL RESERVE FUNDS	602,728.93	94,394.27		0.00	0.00	697,123.20	46,305.73	271.08	0.00	46,576.81	743,700.01	649,034.66	(0.00)	743,700.01

Excerpts from the Minutes of the 219th Town Meeting of Milford, NH — 2012

February 4th 2012 – Deliberative Session

March 13th 2012 – Elective Session

Total Registered Voters: 8,679

Number of Voters at Deliberative Session: 76

Total Votes Cast: 1,818

Submitted by Lorraine Carson

Date: March 21 2012

(Full minutes available from the Town Clerk and Administration Offices during normal business hours)

ARTICLE 1 – ELECTION OF OFFICERS

The results of the voting for Town Officers and School Officers is as follows:

TOWN OFFICERS:

Selectmen — 3-Year Term

Mark J. Fougere
Gary Daniels
Kevin Federico

Cemetery Trustee — 3-Year Term

Mary Dickson
Gil F. Archambault

Library Trustee — 3-Year Term

Kim Paul
Jennifer Martin Hansen
Deborah Faucher

Town Moderator — 2-Year Term

Peter Basiliere

Town Treasurer – 1 Year Term

Brian W. Sanborn

Checklist Supervisor – 6 Year Term

Darlene J. Bouffard

TOWN OFFICERS (continued):

1026 * **Trustee of Trust Funds — 3-Year Term**

1178 * Brad Chappell 1462 *
723

1036 * **Water/Wastewater Comm. — 3-Year Term**

455 Mike Putnam 1429 *

SCHOOL DISTRICT OFFICERS:

1102 *

1326 * **School Board for Three Years:**

23 * Peter Bragdon 1446 *

School District Moderator — 2-Year Term

1505 * Peter Basiliere 1566 *

School District Treasurer — 2-Year Term

1397 * Rosemarie Evans 1516 *

School District Clerk — 2-Year Term

1430 * Joan Dargie 1471 *

* Deemed elected by the Moderator

ARTICLE 2 – BALLOT VOTE – ZONING CHANGES

To vote on Planning Board proposed zoning changes and amendments.

The Planning Board SUPPORTS all Amendments:

Ballot Vote No. 1

1. Are you in favor of adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #1: Add to Article I: INTRODUCTION, Section 1.02.0 Authorizations, a "Shall, should and may" statement to clarify terminology throughout the ordinance

Topical Description of Proposed Amendment: The proposed amendment clarifies the use of the terms “shall” as required, “should” when recommended and “may” when optional throughout the zoning ordinance. The Planning Board supports Amendment 1.

Ballot Title: Zoning Ordinance Authorization

The voting on this amendment (Ballot Vote #1) is as follows:

YES: 1425 NO: 270 PASSED

Ballot Vote No. 2

2. Are you in favor of adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #2: Amend Article II: GENERAL PROVISIONS, Section 2.01.0 Lot of Record and add Section 2.02.0 Non-Conforming Uses to align with revised definitions

Topical Description of Proposed Amendment: The proposed amendment clarifies the definition of Lot of Record and adds Non-Conforming Uses to simplify administration and align with revised definitions. The Planning Board supports Amendment 2.

Ballot Title: Lot of Record and Non-Conforming Use

The voting on this amendment (Ballot Vote #2) is as follows:

YES: 1390 NO: 287 PASSED

Ballot Vote No. 3

3. Are you in favor of adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #3: Amend Article IV: DEFINITIONS by adding “Dwelling Unit, Mixed-use” and “Use, Non-conforming”; amending “Lot of Record”; and removing “Kennel”, “Nursery”, and “Nursery Stock”

Topical Description of Proposed Amendment: The proposed amendment adds definitions for “Dwelling-Unit, Mixed-use” and “Use, Non-conforming”, amends the definition of “Lot of Record”; and removes definitions for “Kennel”, “Nursery” and “Nursery Stock” as they are not used in the Zoning Ordinance. The Planning Board supports Amendment 3.

Ballot Title: Zoning Ordinance Definitions

The voting on this amendment (Ballot Vote #3) is as follows:

YES: 1338 NO: 310 PASSED

Ballot Vote No. 4

4. Are you in favor of adoption of Amendment #4 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #4: Amend Article V: Zoning Districts and Regulations, to Add “Dwelling unit, Mixed-use” as an Acceptable Use in Section 5.05.1 Commercial (C) District, Section 5.07.1 Limited Commercial-Business (LCB) District, and Section 5.08.1 Integrated Commercial-Industrial (ICI) District; and Add “Filling Station” as an Acceptable Use in Section 5.08.1 Integrated Commercial-Industrial (ICI) District

Topical Description of Proposed Amendment: The proposed amendment adds “Dwelling unit, Mixed-use” as an Acceptable Use in Commercial (C), Limited Commercial-Business (LCB) and Integrated Commercial-Industrial (ICI) Districts; and adds “Filling Station” as an Acceptable Use in Integrated Commercial-Industrial (ICI) District. The Planning Board supports Amendment 4.

Ballot Title: C, LCB and ICI Districts Acceptable Uses

The voting on this amendment (Ballot Vote #4) is as follows:

YES: 1272 NO: 360 PASSED

Ballot Vote No. 5

5. Are you in favor of adoption of Amendment #5 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #5: Amend Article VI OVERLAY DISTRICTS, Section 6.05.0 Nashua and Elm Street Corridor Overlay District, to amend the name of the Nashua and Elm Streets Corridor Overlay District and update document references

Topical Description of Proposed Amendment: The proposed amendment modifies the name of the Nashua and Elm Street Corridor Overlay District to be consistent with the other overlay district titles and updates document references. The Planning Board supports Amendment 5.

Ballot Title: Nashua and Elm Street Corridor District

The voting on this amendment (Ballot Question #5) is as follows:

YES: 1351 NO: 283 PASSED

Ballot Vote No. 6

6. Are you in favor of adoption of Amendment #6 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #6: Add to Article VI: OVERLAY DISTRICTS, Section 6.06.0 Commerce and Community District

Topical Description of Proposed Amendment: The proposed amendment adds a new overlay district, the Commerce and Community District, to create a framework for development on the BROX properties and vacant lands off of Route 101 and Perry Rd. The Planning Board supports Amendment 6.

Ballot Title: Commerce and Community District

The voting on this amendment (Ballot Vote #6) is as follows:

YES: 1229 NO: 401 PASSED

Ballot Vote No. 7

7. Are you in favor of adoption of Amendment #7 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #7: Add to Article VI: OVERLAY DISTRICTS, Section 6.07.0 West Elm Street Gateway District

Topical Description of Proposed Amendment: The proposed amendment adds a new overlay district, the West Elm Street Gateway District, to encourage industrial-commercial development or redevelopment to compliment Milford's community character and enhance access management in the area of Elm Street, Old Wilton Rd, Savage Rd, and part of Route 101 in west Milford. The Planning Board supports Amendment 7.

Ballot Title: West Elm Street Gateway District

The voting on this amendment (Ballot Vote #7) is as follows:

YES: 1283 NO: 353 PASSED

Ballot Vote No. 8

8. Are you in favor of adoption of Amendment #8 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #8: Amend Article VII: SUPPLEMENTARY STANDARDS, Section 7.06.0 Sign Ordinance to update Monument signs, Directional Signs and Building Markers

Topical Description of Proposed Amendment: The proposed amendment requires address numbers to be displayed on Monument Signs, allows Directional Signs in the Residence 'A' District and updates Building Markers to be made of noncombustible materials. The Planning Board supports Amendment 8.

Ballot Title: Sign Ordinance Minor Amendments

The voting on this amendment (Ballot Vote #8) is as follows:

YES: 1264 NO: 404 PASSED

Ballot Vote No. 9

9. Are you in favor of adoption of Amendment #9 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #9: Amend Article VIII: ADMINISTRATION, Section 8.01.0 Enforcement, and Article VII: SUPPLEMENTARY STANDARDS, Section 7.06.0 Sign Ordinance, to comply with enforcement modifications made to the New Hampshire's Revised Statutes Annotated (RSA)

Topical Description of Proposed Amendment: The proposed amendment removes duplication of enforcement information and updates the zoning ordinance to comply with revisions to the State's Revised Statutes Annotated (RSA). The Planning Board supports Amendment 9.

Ballot Title: Administration and Enforcement

The voting on this amendment (Ballot Vote #9) is as follows:

YES: 1359 NO: 285 PASSED

Ballot Vote No. 10

10. Are you in favor of adoption of Amendment #10 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #10: Amend Article X: ADMINISTRATIVE RELIEF, Section 10.01.0 Variances, to comply with amendments made to the New Hampshire's Revised Statutes Annotated (RSA); Section 10.02.0 Home Occupations, to limit the need for a Certificate of Compliance to the space dedicated to a Home Occupation; Section 10.02.6 Accessory Dwelling Units, to divide 'A' into two sections and make minor administrative updates to aid in enforcement; and move Article II GENERAL PROVISIONS, Section 2.06.0 Equitable Waiver to Article X: ADMINISTRATIVE RELIEF, Section 10.07.0 Equitable Waiver and modify to comply with amendments made to the New Hampshire's Revised Statutes Annotated (RSA)

Topical Description of Proposed Amendment: The proposed amendment modifies Variances to comply with amendments made to the State's Revised Statutes Annotated (RSA); amends Home Occupations to limit the need for a Certificate of Compliance to the space dedicated to a Home Occupation; modifies Accessory Dwelling Units to divide into two sections and make minor administrative updates to aid in enforcement; and moves Equitable Waiver to the Administrative Relief section, and amends Equitable Waiver to comply with amendments made to the State's Revised Statutes Annotated (RSA). The Planning Board supports Amendment 10.

Ballot Title: Administrative Relief (Variance, Home Occupation, Accessory Dwelling Unit and Equitable Waiver).

The voting on this amendment (Ballot Vote #10) is as follows:

YES: 1262 NO: 361 PASSED

ARTICLE 3 - Ambulance Facility - \$2,214,000

Article 3 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Two Million Two Hundred and Fourteen Thousand (\$2,214,000) Dollars to purchase land, demolish existing structures, construct and furnish a stand-alone ambulance facility and to authorize the Selectmen to raise this appropriation by borrowing not more than \$2,214,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act, (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, such funding to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this purchase, and to authorize the Selectmen to take all other necessary action to carry out this project, said actions to include anything necessary to

prepare said land so that it would be available for the construction of such facility including due diligence, site assessments, and demolition of existing structures. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass.

Ballot Question 3 – Ambulance Facility - \$2,214,000

Ballot Question #3 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Two Million Two Hundred and Fourteen Thousand (\$2,214,000) Dollars to purchase land, demolish existing structures, construct and furnish a stand-alone ambulance facility and to authorize the Selectmen to raise this appropriation by borrowing not more than \$2,214,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act, (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, such funding to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this purchase, and to authorize the Selectmen to take all other necessary action to carry out this project, said actions to include anything necessary to prepare said land so that it would be available for the construction of such facility including due diligence, site assessments, and demolition of existing structures? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

The results of the official ballot voting at the Elective Session on Article #3 is as follows:

YES: 1120 NO: 667

Article #3 was voted in the affirmative.

It was moved and seconded and voted unanimously in the affirmative to restrict reconsideration on Article #3.

ARTICLE 4 - Operating Budget - \$11,767,325

Article #4 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget in an amount totaling Eleven Million, Seven Hundred Sixty Seven Thousand, Three Hundred and Twenty-five (\$11,767,325) Dollars. Should this Article be defeated, the operating budget shall be Eleven Million, Seven Hundred Twenty Seven Thousand, Eight Hundred and Fifty-nine (\$11,727,859) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

Note: The proposed Operating Budget reflects an increase of 1.8% to the 2011 Operating Budget, or an increase of \$207,051.

Ballot Question 4 - Operating Budget - \$11,767,325

Ballot Question #4 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget in an amount totaling Eleven Million, Seven Hundred Sixty Seven Thousand, Three Hundred and Twenty-five (\$11,767,325) Dollars. Should this Article be defeated, the operating budget shall be Eleven Million, Seven Hundred Twenty Seven Thousand, Eight Hundred and Fifty-nine (\$11,727,859) Dollars which is the same as last year, with certain adjustments required by

previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

The results of the official ballot voting at the Elective Session on Article #4 is as follows:

YES: 1208 NO: 490

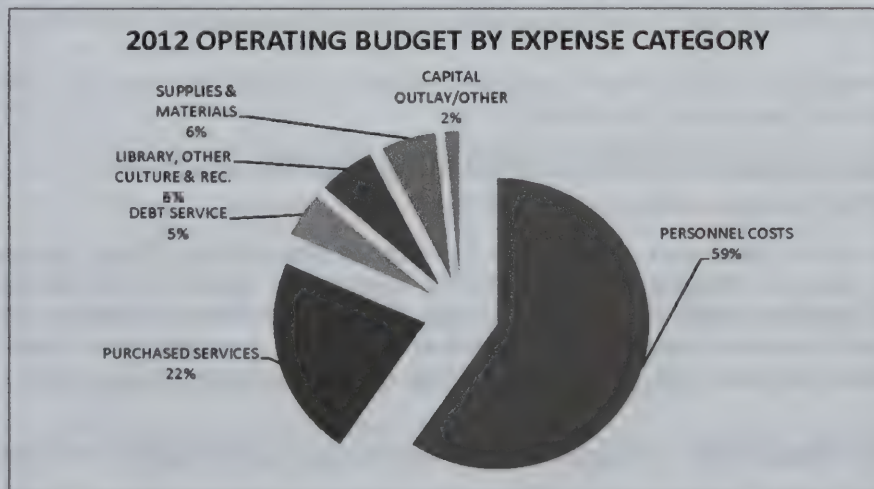
Article #4 was voted in the affirmative.

2012 PROPOSED BUDGET BY DEPARTMENT

PURPOSE OF APPROPRIATION	2011	2011	2012	CHANGE \$	CHANGE %
	ACTUAL (Note 2) AS OF 01/18/2012 (unaudited)	ADOPTED BUDGET	PROPOSED BUDGET		
Executive - Administration	\$ 315,289	\$ 301,282	\$ 305,507	\$ 4,225	1.4%
Elections, Registrations & Vital Statistics	\$ 121,728	122,612	\$ 137,644	15,032	12.3%
Assessing	\$ 190,609	191,450	\$ 167,635	(23,815)	-12.4%
Finance & Tax Administration	\$ 270,295	267,497	\$ 280,080	12,583	4.7%
Information Systems	\$ 333,176	341,133	\$ 271,329	(69,804)	-20.5%
Legal	\$ 40,853	42,495	\$ 42,500	\$	0.0%
Employee Benefits (Note 1)	\$ 2,020,277	2,040,767	\$ 2,083,888	43,121	2.1%
Community Development	\$ 362,268	367,413	\$ 470,163	102,750	28.0%
Insurance	\$ 98,595	113,000	\$ 114,000	1,000	0.9%
Community Media	\$ 15,999	15,750	\$ 15,243	(507)	-3.2%
Police	\$ 1,900,996	2,013,611	\$ 2,024,751	11,140	0.6%
Ambulance	\$ 546,652	540,152	\$ 615,353	75,201	13.9%
Fire & Emergency Management	\$ 470,800	514,306	\$ 520,480	6,174	1.2%
Other Public Safety (MACC Base & Hydrant Rental)	\$ 559,603	560,291	\$ 578,452	18,161	3.2%
Department of Public Works	\$ 2,107,306	2,169,097	\$ 2,188,692	19,595	0.9%
General Government Buildings	\$ 189,104	199,862	\$ 205,638	5,776	2.9%
Cemeteries	\$ 120,143	122,544	\$ 137,759	15,215	12.4%
Welfare Admin. & Direct Assistance	\$ 209,039	170,659	\$ 207,097	36,438	21.4%
Other Health & Welfare (Host Homes & Mediation)	\$ -	10,500	\$ -	(10,500)	-100.0%
Recreation	\$ 112,392	115,068	\$ 119,599	4,531	3.9%
Library	\$ 680,554	688,304	\$ 684,852	(3,452)	-0.5%
Other Culture & Recreation (Historical Society)	\$ 3,000	3,000	\$ 3,000	-	0.0%
Conservation	\$ 21,935	21,935	\$ 22,217	282	1.3%
Debt Service	\$ 612,545	627,546	\$ 571,445	(56,101)	-8.9%
TOTAL OPERATING BUDGET	\$ 11,303,158	\$ 11,560,274	\$ 11,767,324	\$ 207,050	1.8%

Note 1: All employee benefit costs are accounted for in this department and are not allocated to corresponding departments.

Note 2: 2011 actual numbers are not finalized and are reported as of 01/18/2012. Audit adjustments are still outstanding.



ARTICLE 5 - WASTEWATER TREATMENT OPERATING BUDGET - \$1,693,966

Article #5 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of One Million, Six Hundred Ninety Three Thousand, Nine Hundred and Sixty-six (\$1,693,966) Dollars to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. The Board of Selectmen supports this Warrant Article. The Water & Sewer Commissioners supports this Article. The Budget Advisory Committee supports this Article.

Note: The proposed Wastewater Treatment Operating Budget reflects a decrease of 2.4% to the 2011 Operating Budget, or a decrease of \$41,676.00

Ballot Question 5 - Wastewater Treatment Operating Budget - \$1,693,966

Ballot Question #5 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of One Million, Six Hundred Ninety Three Thousand, Nine Hundred and Sixty-six (\$1,693,966) Dollars to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? The Board of Selectmen supports this Article. The Water & Sewer Commissioners supports this Article. The Budget Advisory Committee supports this Article.

The results of the official ballot voting at the Elective Session on Article #5 is as follows:

YES: 1362 NO: 330

Article #5 was voted in the affirmative.

ARTICLE 6 - WATER DEPARTMENT OPERATING BUDGET - \$1,361,299

Article #6 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of One Million, Three Hundred Sixty One Thousand, Two Hundred Ninety-nine (\$1,361,299) Dollars to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the water user fees. The Board of Selectmen supports this Article. The Water & Sewer Commissioners supports this Article. The Budget Advisory Committee supports this Article.

Note: The proposed Water Department Operating Budget reflects a decrease of 1.5% to the 2011 Operating Budget, or a decrease of \$20,458.00.

Ballot Question 6 - WATER DEPARTMENT OPERATING BUDGET - \$1,361,299

Ballot Question #6 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of One Million, Three Hundred Sixty One Thousand, Two Hundred Ninety-nine (\$1,361,299) Dollars to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? The Board of Selectmen supports this Article. The Water & Sewer Commissioners supports this Article. The Budget Advisory Committee supports this Article.

The results of the official ballot voting at the Elective Session on Article #6 is as follows:

YES: 1336 NO: 334

Article #6 was voted in the affirmative.

ARTICLE 7 - FIRE ENGINE # 4 REPLACEMENT (Annual Payment \$67,700/Total Purchase Price \$437,000)

Article #7 as presented at the Deliberative Session is as follows:

To see if the Town will vote to authorize the Board of Selectmen to enter into a 7-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing a pumper/tanker fire engine with the appropriate equipment for Fire Department operation (it will replace the current 1987 Pierce Pumper/Tanker) and to raise and appropriate the sum of Sixty-seven Thousand, Seven Hundred (\$67,700) Dollars for the first year's payment for this purpose. The total purchase price of this vehicle is Four Hundred Thirty-seven Thousand (\$437,000) Dollars. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

Ballot Question Article 7 - Fire Engine # 4 Replacement (Annual Payment \$67,700/Total Purchase Price \$437,000)

Ballot Question #7 as presented at the Deliberative Session is as follows:

Shall the Town vote to authorize the Board of Selectmen to enter into a 7-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing a pumper/tanker fire engine with the appropriate equipment for Fire Department operation (it will replace the current 1987 Pierce Pumper/Tanker) and to raise and appropriate the sum of Sixty-seven Thousand, Seven Hundred (\$67,700) Dollars for the first year's payment for this purpose, as more-particularly described in Article 7? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

The results of the official ballot voting at the Elective Session on Article #7 is as follows:

YES: 1213 NO: 487

Article #7 was voted in the affirmative.

ARTICLE 8 - PUBLIC WORKS BACKHOE, RUBBER-TIRED (Annual Payment \$23,800/Total Purchase Price \$113,000)

Article #8 as presented at the Deliberative Session is as follows:

To see if the Town will vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing a Backhoe, Rubber-Tired, with the appropriate equipment for Highway Department operation (it will replace the current 1998 Ford tractor/loader/backhoe) and to raise and appropriate the sum of an amount not to exceed Twenty-three Thousand, Eight Hundred (\$23,800) Dollars for the first year's payment for this purpose. The total purchase price of this vehicle is not to exceed One Hundred Thirteen Thousand (\$113,000) Dollars. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

Ballot Question 8 - Public Works Backhoe, Rubber-Tired (Annual Payment \$23,800/Total Purchase Price \$113,000)

Ballot Question #8 as presented at the Deliberative Session is as follows:

Shall the Town will vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing a Backhoe, Rubber-Tired, with the appropriate equipment for Highway Department operation (it will replace the current 1998 Ford tractor/loader/backhoe) and to raise and appropriate the sum of an amount not to exceed Twenty-

three Thousand, Eight Hundred (\$23,800) Dollars for the first year's payment for this purpose, as more-particularly described in Article 8? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

The results of the official ballot voting at the Elective Session on Article #8 is as follows:

YES: 1021 NO: 663

Article #8 was voted in the affirmative.

Gary Daniels put a motion on the floor, it was seconded and voted unanimously in the affirmative to restrict reconsideration of Articles 6, 7 and 8.

ARTICLE 9 - AFSCME UNION COLLECTIVE BARGAINING AGREEMENT (2009 – 2013) - \$50,510

Article #9 as presented at the Deliberative Session is as follows:

To see if the Town vote to approve the cost items included in the Police Officers' Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and Local 3657 of the American Federation of State, County and Municipal Employees (AFSCME) for contract years 2009, 2010, 2011, 2012, and 2013 (1 April – 31 March) which calls for the following increases in salaries, benefits, new cost items and other costs attributable to this Agreement, and to further raise and appropriate the sum of Fifty Thousand, Five Hundred Ten Dollars (\$50,510) for fiscal years 2011 and 2012. Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budget or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

COST ITEMS

	<u>2011 Retroactive</u>	<u>2012 Estimated</u>	<u>2013 Estimated*</u>
Wages & Overtime	\$10,733	\$30,853	\$10,490
Fringe Benefits	\$ 2,295	\$ 6,629	\$ 2,245
Totals	\$13,028	\$37,482	\$12,735

NOTE:

*These figures represent the estimated 3% across-the-board salary increase for the first three months of 2013 (terminating on March 31, 2013).

Wage Increases:

April 1, 2009: 0% increase

April 1, 2010: 0% increase

April 1, 2011: 2% across-the-board increase

April 1, 2012: 3% across-the-board increase

April 1, 2013: Performance-based increase with "me too" clause based on percentage increase approved by Board of Selectmen for all other employees.

Ballot Question 9 - AFSCME UNION COLLECTIVE BARGAINING AGREEMENT (2009 – 2013) - \$50,510

Ballot Question #9 as presented at the Deliberative Session is as follows:

Shall the Town vote to approve the cost items included in the Police Officers' Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and Local 3657 of the

American Federation of State, County and Municipal Employees (AFSCME) for contract years 2009, 2010, 2011, 2012, and 2013 (1 April – 31 March) which calls for increases in salaries, benefits, new cost items and other costs attributable to this Agreement, and to further raise and appropriate the sum of Fifty Thousand, Five Hundred Ten Dollars (\$50,510) for fiscal years 2011 and 2012. Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budget or take any other action relative thereto, as more particularly described in Article 9? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

The results of the official ballot voting at the Elective Session on Article #9 is as follows:

YES: 1067 NO: 603

Article #9 was voted in the affirmative.

ARTICLE 10 - TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT (2012 - 2013) - \$21,035

Article #10 as presented at the Deliberative Session is as follows:

To see if the Town will vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for contract year 2012 and 2013 (1 April – 31 March) which calls for the following increases in salaries, benefits, new cost items and other costs attributable to this Agreement, and to further raise and appropriate the sum of Twenty-one Thousand Thirty-five Dollars (\$21,035) for fiscal year 2012. Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budgets of the appropriate departments, or take any other action relative thereto. \$15,050 is to be raised by general taxation and \$5,985 is to be raised by Water & Sewer User Fees. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Water and Sewer Commissioners supports this Article. The Budget Advisory Committee supports this Article.

COST ITEMS FROM GENERAL OPERATING BUDGET

	2012	2013 <u>Estimated*</u>
Wages & Overtime	\$12,900	\$4,386
Fringe Benefits	\$ 2,150	\$ 731
Totals	\$ 15,050	\$5,117

COST ITEMS FROM WATER & SEWER USER FUNDS

	2012	2013 <u>Estimated*</u>
Wages & Overtime	\$5,139	\$1,747
Fringe Benefits	\$846	\$ 288
Totals	\$5,985	\$2,035

NOTE:

The contract calls for the following cost items:
04/01/2012 – 0 to 3.0% wage increase based on performance.

*These figures represent the estimated increases for the first three months of 2013 to cover salary increases to contract termination date of March 31, 2013.

Ballot Question 10 - Teamsters Union Collective Bargaining Agreement (2012 - 2013) - \$21,035

Ballot Question #10 as presented at the Deliberative Session is as follows:

Shall the Town vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for contract year 2012 and 2013 (1 April – 31 March) which calls for the following increases in salaries, benefits, new cost items and other costs attributable to this Agreement, and to further raise and appropriate the sum of Twenty-one Thousand Thirty-five Dollars (\$21,035) for fiscal year 2012. Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budgets of the appropriate departments, or take any other action relative thereto, as more particularly described in Article 10? The Board of Selectmen supports this Article. The Water and Sewer Commissioners supports this Article. The Budget Advisory Committee supports this Article.

The results of the official ballot voting at the Elective Session on Article #10 is as follows:

YES: 980 NO: 683

Article #10 was voted in the affirmative.

Article #29 was taken up at this point in the Deliberative Session. Action on this article is to be found under Article #29 in numerical order.

ARTICLE 11 - Social Services - \$35,000

Article #11 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Thirty-five Thousand (\$35,000) Dollars for the purpose of providing funding to Social Service agencies for Milford residents, the amounts and agencies to be determined in the judgment of the Board of Selectmen, or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

Ballot Question 11 - Social Services - \$35,000

Ballot Question #11 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Thirty-five Thousand (\$35,000) Dollars for the purpose of providing funding to Social Service agencies for Milford residents, the amounts and agencies to be determined in the judgment of the Board of Selectmen, or take any other action relative thereto? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

Judy Hohenadel addressed the assembly and questioned if there were any agencies on the list that are

The results of the official ballot voting at the Elective Session on Article #11 is as follows:

YES: 1275 NO: 413

Article #11 was voted in the affirmative.

ARTICLE 12 - Non-Emergency Community Transportation Bus Service - \$26,500

Article #12 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Twenty-six Thousand, Five Hundred (\$26,500) Dollars for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency,

wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public, or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

Ballot Question 12 - Non-Emergency Community Transportation Bus Service - \$26,500

Ballot Question #12 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Twenty-six Thousand, Five Hundred (\$26,500) Dollars for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public, or take any other action relative thereto? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

The results of the official ballot voting at the Elective Session on Article #12 is as follows:

YES: 1434 NO: 335

Article #12 was voted in the affirmative.

ARTICLE 13 - Conservation Lands Fund - \$20,000

Article 13 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars to add to the Conservation Land Fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A purposes, or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

[Moneys from this Fund for land or easement acquisition can only be expended by the Conservation Commission after a public hearing and approval of the Board of Selectmen.]

Ballot Question 13 - Conservation Lands Fund - \$20,000

Ballot Question #13 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars to add to the Conservation Land Fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A purposes, or take any other action relative thereto, as more-particularly described in Article 13? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

The results of the official ballot voting at the Elective Session on Article #13 is as follows:

YES: 1107 NO: 632

Article #13 was voted in the affirmative.

ARTICLE 14 - Pumpkin Festival, Holiday Decorations and Plantings - \$20,000

Article #14 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas; purchase of lights, garland, etc. for holiday decorations; or take any other action relative thereto. This is a Special Article in accordance with

RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

Ballot Question 14 - Pumpkin Festival, Holiday Decorations and Plantings - \$20,000

Ballot Question #14 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas; purchase of lights, garland, etc. for holiday decorations; or take any other action relative thereto? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

The results of the official ballot voting at the Elective Session on Article #14 is as follows:

YES: 1221 NO: 553

Article #14 was voted in the affirmative.

ARTICLE 15 - DO-IT Operating Budget Support - \$20,000

Article #15 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of continued partial funding for community and economic development programs in and around downtown administered by the Milford Downtown Ongoing Improvement Team (DO-IT), or take any other action relative thereto. This article is requested by DO-IT. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

Ballot Question 15 - DO-IT Operating Budget Support - \$20,000

Ballot Question #15 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of continued partial funding for community and economic development programs in and around downtown administered by the Milford Downtown Ongoing Improvement Team (DO-IT), or take any other action relative thereto? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

The results of the official ballot voting at the Elective Session on Article #15 is as follows:

YES: 1112 NO: 623

Article #15 was voted in the affirmative.

ARTICLE 16 - JENNISON ROAD BRIDGE REPLACEMENT/PHASE I - \$18,000

Article #16 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Ninety Thousand (\$90,000) Dollars (\$18,000 to be raised by general taxation and \$72,000 from the New Hampshire Department of Transportation Bridge Replacement Program) for the purpose of funding the engineering and permitting associated with the bridge replacement on Jennison Road or take any other action relative thereto. The state program is an 80 / 20 matching fund with the town providing the 20%. This will be a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

NOTE:

The proposed 2012 article for Phase 1 will fund the engineering and permitting of this bridge replacement project and a second warrant article for the construction phase will be proposed for 2013. The second

article will also be an 80 / 20 match with the state funding 80% and the town 20%. Once the engineering phase is complete we will have cost data for the 2013 Phase two warrant article; our preliminary estimated is for a gross amount of \$110,000, with the towns share being \$22,000 or 20%.

Ballot Question 16 - Jennison Road Bridge Replacement/Phase I - \$18,000

Ballot Question #16 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Ninety Thousand (\$90,000) Dollars (\$18,000 to be raised by general taxation and \$72,000 from the New Hampshire Department of Transportation Bridge Replacement Program) for the purpose of funding the engineering and permitting associated with the bridge replacement on Jennison Road or take any other action relative thereto, as more-particularly described in Article 16? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

The results of the official ballot voting at the Elective Session on Article #16 is as follows:

YES: 1351 NO: 383

Article #16 was voted in the affirmative.

ARTICLE 17 - SUMMER BAND CONCERTS - \$9,000

Article #17 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Nine Thousand (\$9,000) Dollars for the purpose of holding the traditional summer evening Band Concerts (\$6,000 bands, \$2,000 sound system, \$1,000 crossing detail), or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

Ballot Question 17 - Summer Band Concerts - \$9,000

Ballot Question #17 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Nine Thousand (\$9,000) Dollars for the purpose of holding the traditional summer evening Band Concerts (\$6,000 bands, \$2,000 sound system, \$1,000 crossing detail), or take any other action relative thereto? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

The results of the official ballot voting at the Elective Session on Article #17 is as follows:

YES: 1107 NO: 647

Article #17 was voted in the affirmative.

ARTICLE 18 - Memorial, Veterans & Labor Day Parade Town Support - \$6,000

Article #18 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for Town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

Ballot Question 18 - Memorial, Veterans & Labor Day Parade Town Support - \$6,000

Ballot Question #18 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for Town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments. Departmental support costs and materials associated with the

provision of these services will be charged against this appropriation? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

The results of the official ballot voting at the Elective Session on article #18 is as follows:

YES: 1324 NO: 427

Article #18 was voted in the affirmative.

ARTICLE 19 - FIREWORKS - \$4,500

Article #19 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Four Thousand, Five Hundred (\$4,500) Dollars for the purpose of providing a 4th of July type fireworks display and associated support functions (traffic control, crossing details, etc.) at a time and location to be determined by the Board of Selectmen, or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

Ballot Question 19 - Fireworks - \$4,500

Ballot Question #19 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Four Thousand, Five Hundred (\$4,500) Dollars for the purpose of providing a 4th of July type fireworks display and associated support functions (traffic control, crossing details, etc.) at a time and location to be determined by the Board of Selectmen, or take any other action relative thereto? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

Following discussion Ballot Question 19 was amended as follows:

Amended Ballot Question #19 will therefore read:

Shall the Town vote to raise and appropriate the sum of Four Thousand, Five Hundred (\$4,500) Dollars for the purpose of providing a 4th July type fireworks display at a time and location to be determined by the Board of Selectmen, or take any other action relative thereto.

The results of the official ballot voting at the Elective Session on Amended Article #19 is as follows:

YES: 1038 NO: 773

Amended Article #19 was voted in the affirmative.

ARTICLE 20 - AUTHORIZE THE BOARD OF SELECTMEN TO RENT OR LEASE TOWN-OWNED PROPERTY - \$0

Article #20 as presented at the Deliberative Session is as follows:

To authorize the Board of Selectmen to lease municipal property for a term of up to 5 years (until rescinded) per RSA 41:11-a, this authority shall remain in effect until specifically rescinded by the town meeting at any duly warned meeting provided that the term of any lease entered into prior to such rescission shall remain in effect. The Board of Selectmen supports this Article.

Ballot Question 20 - Authorize the Board of Selectmen to Rent or Lease Town-Owned Property - \$0

Ballot Question #20 as presented at the Deliberative Session is as follows:

Shall the Town vote to authorize the Board of Selectmen to lease municipal property for a term of up to 5 years (until rescinded) per RSA 41:11-a, this authority shall remain in effect until specifically rescinded by the town meeting at any duly warned meeting provided that the term of any lease entered into prior to such rescission shall remain in effect? The Board of Selectmen supports this Article.

The results of the official ballot voting at the Elective Session on Article #20 is as follows:

YES: 1429 NO: 295

Article #20 was voted in the affirmative.

ARTICLE 21 - AUTHORIZE THE BOARD OF SELECTMEN TO LEASE TOWN-OWNED PROPERTY – SHEPARD PARK SCOUT HOUSE - \$0

Article #21 as presented at the Deliberative Session is as follows:

To see if the Town will vote to authorize the Selectmen to enter into a 10-year lease, pursuant to RSA 31:3 and RSA 35-B:3, with an automatic renewal of same, except for cause, with the Ricciardi Hartshorne Post 23 of the American Legion regarding the Town-owned small wooden structure at 7 Shepard Street within Shepard Park (Map 31, Lot 34), traditionally used for scouting activities, said long-term lease to be on such terms and conditions as the Selectmen deem appropriate, including a reverter clause back to the Town, should the American Legion or scouting activities cease to function or no longer need this 7 Shepard Street facility, and further to authorize the Selectmen to execute any and all documents necessary to carry out the purpose of this Article. The Board of Selectmen supports this Article.

Ballot Question 21 - Authorize the Board of Selectmen to Lease Town-Owned Property – Shepard Park Scout House - \$0

Ballot Question #21 as presented at the Deliberative Session is as follows:

Shall the Town vote to authorize the Selectmen to enter into a 10-year lease, pursuant to RSA 31:3 and RSA 35-B:3, with an automatic renewal of same, except for cause, with the Ricciardi Hartshorne Post 23 of the American Legion regarding the Town-owned small wooden structure at 7 Shepard Street within Shepard Park (Map 31, Lot 34), traditionally used for scouting activities, said long-term lease to be on such terms and conditions as the Selectmen deem appropriate, including a reverter clause back to the Town, should the American Legion or scouting activities cease to function or no longer need this 7 Shepard Street facility, and further to authorize the Selectmen to execute any and all documents necessary to carry out the purpose of this Article? The Board of Selectmen supports this Article.

The results of the official ballot voting at the Elective Session on Article #21 is as follows:

YES: 1519 NO: 194

Article #21 was voted in the affirmative.

ARTICLE 22 - AUTHORIZE THE BOARD OF SELECTMEN TO LEASE TOWN-OWNED PROPERTY – MCAA/NORTH RIVER ROAD FIELDS - \$0

Article #22 as presented at the Deliberative Session is as follows:

To see if the Town will vote to authorize the Board of Selectmen to enter into a 10-year lease, pursuant to RSA 31:3 and RSA 35-B:3, with an automatic renewal of same, except for cause, with the Milford Community Athletic Association (MCAA) regarding the Town-owned playing fields on North River Road (Map 08, Lot 11), traditionally used by the MCAA for athletic events, said long-term lease to be on such terms and conditions as the Selectmen deem appropriate, including a reverter clause back to the Town, should the MCAA cease to function or no longer need these North River Road Fields, and further to authorize the Selectmen to execute any and all documents necessary to carry out the purpose of this Article. The Board of Selectmen supports this Article.

Ballot Question 22 - Authorize the Board of Selectmen to Lease Town-Owned Property – MCAA/North River Road Fields - \$0

Ballot Question #22 as presented at the Deliberative Session is as follows:

Shall the Town vote to authorize the Board of Selectmen to enter into a 10-year lease, pursuant to RSA 31:3 and RSA 35-B:3, with an automatic renewal of same, except for cause, with the Milford Community Athletic Association (MCAA) regarding the Town-owned playing fields on North River Road (Map 08, Lot 11), traditionally used by the MCAA for athletic events, said long-term lease to be on such terms and conditions as the Selectmen deem appropriate, including a reverter clause back to the Town, should the MCAA cease to function or no longer need these North River Road Fields, and further to authorize the Selectmen to execute any and all documents necessary to carry out the purpose of this Article? The Board of Selectmen supports this Article.

The results of the official ballot voting at the Elective Session on Article #22 is as follows:

YES: 1525 NO: 182

Article #22 was voted in the affirmative.

ARTICLE 23 - AUTHORIZE THE BOARD OF SELECTMEN TO CONVEY A PERMANENT EASEMENT ON TOWN-OWNED PROPERTY (FORMER PUTNAM STREET) - \$0

Article #23 as presented at the Deliberative Session is as follows:

To see if the Town will vote to authorize the Board of Selectmen to convey a permanent easement to the owner(s) of Map 26, Lot 177, which easement would correspond in size and scope to that currently described in a temporary, revocable license, which easement would benefit Map 26, Lot 177, and facilitate an emergency access and egress from the premises to the area formerly known as Putnam Street). The Board of Selectmen supports this Article.

Ballot Question 23 - Authorize the Board of Selectmen to Convey a Permanent Easement on Town-Owned Property (Former Putnam Street) - \$0

Ballot Question #23 as presented at the Deliberative Session is as follows:

Shall the Town vote to authorize the Board of Selectmen to convey a permanent easement to the owner(s) of Map 26, Lot 177, which easement would correspond in size and scope to that currently described in a temporary, revocable license, which easement would benefit Map 26, Lot 177, and facilitate an emergency access and egress from the premises to the area formerly known as Putnam Street)? The Board of Selectmen supports this Article.

The results of the official ballot voting at the Elective Session on Article #23 is as follows:

YES: 1352 NO: 289

Article #23 was voted in the affirmative.

ARTICLE 24 - ESTABLISHMENT OF THE BROX PROPERTIES PUBLIC INFRASTRUCTURE IMPROVEMENT FUND (Tax Map 38, Lots 4, 5, 5-1, 6, 9, 11, 12, 13, and 14) – \$0

Article #24 as presented at the Deliberative Session is as follows:

To see whether the Town will vote, pursuant to RSA 31:19-a, to create an expendable trust fund known as The BROX Properties Public Infrastructure Improvement Fund the purposes of said trust shall be to defray costs of construction of municipal infrastructure improvements in the form of highway improvements and/or the provision of municipal water and sewer facilities servicing the above referenced BROX properties, located in the West Milford Tax Increment Financing District, when, as, and if the construction of such improvements is approved by the boards, agencies and other bodies from which approval of such construction is required. The Board of Selectmen shall be agents to expend the trust, and may, at its discretion, divert unneeded funds required for BROX properties public infrastructure construction to the general fund. The Board of Selectmen supports this Article.

Ballot Question 24 - Establishment of the BROX Properties Public Infrastructure Improvement Fund (Tax Map 38, Lots 4, 5, 5-1, 6, 9, 11, 12, 13, And 14) – \$0

Ballot Question #24 as presented at the Deliberative Session is as follows:

Shall the Town vote, pursuant to RSA 31:19-a, to create an expendable trust fund known as The BROX Properties Public Infrastructure Improvement Fund the purposes of said trust shall be to defray costs of construction of municipal infrastructure improvements in the form of highway improvements and/or the provision of municipal water and sewer facilities servicing the above referenced BROX properties, located in the West Milford Tax Increment Financing District, when, as, and if the construction of such improvements is approved by the boards, agencies and other bodies from which approval of such construction is required. The Board of Selectmen shall be agents to expend the trust, and may, at its discretion, divert unneeded funds required for BROX properties public infrastructure construction to the general fund? The Board of Selectmen supports this Article.

The results of the official ballot voting at the Elective Session on Article #24 is as follows:

YES: 1225 NO: 436

Article #24 was voted in the affirmative.

ARTICLE 25 - FUNDING OF THE BROX PROPERTIES PUBLIC INFRASTRUCTURE IMPROVEMENT FUND - \$0

Article #25 as presented at the Deliberative Session is as follows:

To see whether the Town will vote to authorize the Selectmen to deposit any proceeds realized from the sale of the former Police Station property (Tax Map 13, Lot 5), which sale the Selectmen were authorized to undertake by virtue of the approval of Article 25 at the 2006 Town Meeting, into The BROX Properties Public Infrastructure Improvement Fund. This Article is contingent on the passage of the preceding Article establishing The BROX Properties Public Infrastructure Improvement Fund. The Board of Selectmen supports this Article.

Ballot Question 25 - Funding of the BROX Properties Public Infrastructure Improvement Fund - \$0

Ballot Question #25 as presented at the Deliberative Session is as follows:

Shall the Town vote to authorize the Selectmen to deposit any proceeds realized from the sale of the former Police Station property (Tax Map 13, Lot 5), which sale the Selectmen were authorized to undertake by virtue of the approval of Article 25 at the 2006 Town Meeting, into The BROX Properties Public Infrastructure Improvement Fund. This Article is contingent on the passage of the preceding Article establishing The BROX Properties Public Infrastructure Improvement Fund, as more-particularly described in Article 25? The Board of Selectmen supports this Article.

The results of the official ballot voting at the Elective Session on Article #25 is as follows:

YES: 1207 NO: 444

Article #25 was voted in the affirmative.

ARTICLE 26 - AUTHORIZE THE BOARD OF SELECTMEN TO CONVEY A PERMANENT SUBDIVISION IDENTIFICATION SIGNAGE EASEMENT – FALCON RIDGE SUBDIVISION (MAP 3, LOT 4) - \$0

Article #26 as presented at the Deliberative Session is as follows:

To see if the Town will vote to authorize the Board of Selectmen to convey a permanent easement for the placement of a sign, on such terms and conditions as the Selectmen see fit, which easement would correspond in size and scope to that currently described in a temporary, revocable license, which easement would burden Map 3, Lot 4, and facilitate the placement and maintenance of a monument sign on designated open space consisting of Map 3, Lot 4. The Board of Selectmen supports this Article.

Ballot Question 26 - Authorize the Board of Selectmen to Convey A Permanent Subdivision Identification Signage Easement – Falcon Ridge Subdivision (Map 3, Lot 4) - \$0

Ballot Question #26 as presented at the Deliberative Session is as follows:

Shall the Town vote to authorize the Board of Selectmen to convey a permanent easement for the placement of a sign, on such terms and conditions as the Selectmen see fit, which easement would correspond in size and scope to that currently described in a temporary, revocable license, which easement would burden Map 3, Lot 4, and facilitate the placement and maintenance of a monument sign on designated open space consisting of Map 3, Lot 4? The Board of Selectmen supports this Article.

The results of the official ballot voting at the Elective Session on Article #26 is as follows:

YES: 1238 NO: 385

Article #26 was voted in the affirmative.

ARTICLE 27 - PRATT LAND CONSERVATION EASEMENT CONVEYANCE (MAP 45, LOT 2) – \$0

Article #27 as presented at the Deliberative Session is as follows:

To see whether the Town will vote to authorize the Board of Selectmen to convey a conservation easement to a qualified land preservation trust, which easement will burden the property consisting of Map 45, Lot 2, (known as the 'Pratt Land'), which land was recently acquired by the Town by deed recorded at Book 8360, Page 2043 in the Hillsborough Registry, on such terms and conditions as the Board of Selectmen deem in the best interest of the Town and, in order to implement the condition contained in said deed calling for such a conveyance. The Board of Selectmen supports this Article.

Ballot Question 27 - Pratt Land Conservation Easement Conveyance (Map 45, Lot 2) – \$0

Ballot Question #27 as presented at the Deliberative Session is as follows:

Shall the Town vote to authorize the Board of Selectmen to convey a conservation easement to a qualified land preservation trust, which easement will burden the property consisting of Map 45, Lot 2, (known as the 'Pratt Land'), which land was recently acquired by the Town by deed recorded at Book 8360, Page 2043 in the Hillsborough Registry, on such terms and conditions as the Board of Selectmen deem in the best interest of the Town and, in order to implement the condition contained in said deed calling for such a conveyance? The Board of Selectmen supports this Article.

The results of the official ballot voting at the Elective Session on Article #27 is as follows:

YES: 1353 NO: 288

Article #27 was voted in the affirmative.

ARTICLE 28 - CHANGE TOWN TREASURER TO AN APPOINTED POSITION – \$0

Article #28 as presented at the Deliberative Session is as follows:

To see if the Town, pursuant to RSA 41:26-e, will vote to discontinue the elected treasurer office, and, instead, authorize the Board of Selectmen to appoint a Town Treasurer who shall have the same powers and duties as required of a town treasurer under applicable law. Upon the passage of this article, the person holding the elected office of treasurer at the time of the vote to discontinue shall continue to hold office until the annual town election first following the discontinuance of the office, at which time the elected office of treasurer shall terminate irrespective of the length of that officer's term. When the selectmen appoint the treasurer, such appointment shall be made in writing, which writing shall include the compensation to be paid in the amount of Two Thousand Dollars (\$2,000) annually, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

Ballot Question 28 - Change Town Treasurer to an Appointed Position – \$0

Ballot Question #28 as presented at the Deliberative Session is as follows:

Shall the Town, pursuant to RSA 41:26-e, vote to discontinue the elected treasurer office, and, instead, authorize the Board of Selectmen to appoint a Town Treasurer who shall have the same powers and duties as required of a town treasurer under applicable law. Upon the passage of this article, the person holding the elected office of treasurer at the time of the vote to discontinue shall continue to hold office until the annual town election first following the discontinuance of the office, at which time the elected office of treasurer shall terminate irrespective of the length of that officer's term. When the selectmen appoint the treasurer, such appointment shall be made in writing, which writing shall include the compensation to be paid in the amount of Two Thousand Dollars (\$2,000) annually, or take any other action relative thereto? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

The results of the official ballot voting at the Elective Session on Article #28 is as follows:

YES: 1101 NO: 609

Article #28 was voted in the affirmative

A motion was put on the floor by Peggy Seward; it was seconded and voted in the affirmative to consider Article #29 after Article #10. The petitioner was present in the Auditorium.

ARTICLE 29 – ADJUSTMENT TO INCOME AND ASSET LEVELS FOR ELDERLY EXEMPTIONS – BY PETITION – \$0

Article #29 as presented at the Deliberative Session is as follows:

To see if the Town will, pursuant to RSA 72:39-(a) and (b), modify the elderly exemptions from property tax in the Town of Milford, based on assessed value for qualified taxpayers, to be as follows: for a person 65 years of age up to 74 years \$67,000; for a person 75 years of age up to 79 years - \$100,000; and for a person 80 years of age or older - \$133,000? To qualify, the person must satisfy all the conditions of RSA 72:39-(a) and (b) that pertain to eligibility for this exemption as well as those contained in any other applicable statute, including without limitation that they demonstrate that they have been a New Hampshire resident for at least 3 consecutive years, that they own the real estate individually or jointly or, if the real estate is owned by such person's spouse, that they must have been married to each other for at least five years, and that they reside on the property. In addition, the taxpayer must have a net income in each applicable age group of not more than \$38,600 or if married, a combined net income of not more than \$46,000; and own net assets of not more than \$85,000, excluding the value of the person's residence. The Board of Selectmen does not support this Article.

Ballot Question 29 – Adjustment to Income and Asset Levels for Elderly Exemptions – By Petition – \$0

Ballot Question #29 as presented at the Deliberative Session is as follows:

Shall the Town, pursuant to RSA 72:39-(a) and (b), modify the elderly exemptions from property tax in the Town of Milford, based on assessed value for qualified taxpayers, to be as follows: for a person 65 years of age up to 74 years \$67,000; for a person 75 years of age up to 79 years - \$100,000; and for a person 80 years of age or older - \$133,000? To qualify, the person must satisfy all the conditions of RSA 72:39-(a) and (b) that pertain to eligibility for this exemption as well as those contained in any other applicable statute, including without limitation that they demonstrate that they have been a New Hampshire resident for at least 3 consecutive years, that they own the real estate individually or jointly or, if the real estate is owned by such person's spouse, that they must have been married to each other for at least five years, and that they reside on the property. In addition, the taxpayer must have a net income in each applicable age group of not more than \$38,600 or if married, a combined net income of not more than \$46,000; and own net assets of not more than \$85,000, excluding the value of the person's residence? The Board of Selectmen does not support this Article.

The results of the official ballot voting at the Elective Session on Article #29 is as follows:

YES: 1106 NO: 619

Article #29 was voted in the affirmative.

ARTICLE 30 – END OF MEETING

To transact any other business that may legally come before this meeting.

Under this Article #30, Peggy Seward of the Budget Advisory Committee stated that in the past the Warrant has always reflected the votes of the Board of Selectmen and the Budget Advisory Committee, and questioned if this would occur this year.

She explained that she was referencing the actual ballot at the Elective Session.

Guy Scaife, Town Administrator, responded by explaining that there has been a lot of discussion on the figures of support of the Board and the Committee being on the ballot, and legislation has recently been passed that made it very clear where you could and could not have the actual vote. He stated that the Ballot itself will only reflect that the Board of Selectmen and the Budget Advisory Committee approved/disapproved but no vote would be included. He stated that in the Voters' Guide, the details would be spelled out in full including numbers.

There being no further comments or questions, the Moderator advised the assembly that the Board of Selectmen and the Budget Advisory Committee will be meeting this afternoon to finalize their positions.

The Moderator adjourned the 2012 Town Meeting Deliberative Session at 1 p.m.

Margaret Langell, Town Clerk

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2012-12/31/2012

--MILFORD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
DANFORTH, HUNTER CHARLES	01/01/2012	MANCHESTER,NH	DANFORTH, CHARLES	DANFORTH, PAMELA
ROCKWELL, HUNTER DONALD	01/04/2012	NASHUA,NH	MELANSON, MICHAEL	ROCKWELL, JULIE
WILUSZ, MASON RONALD	01/07/2012	NASHUA,NH	WILUSZ, RYAN	WILUSZ, ALICIA
SHERMAN, OLIVER WILLIAM	01/09/2012	NASHUA,NH	SHERMAN, AARON	SHERMAN, MELISSA
THOMAS, LIAM JUDSON	01/09/2012	NASHUA,NH	THOMAS JR, JUDSON	THOMAS, HEIDI
TAGYE, COOPER EDWARD	01/09/2012	MANCHESTER,NH	TAGYE, WILLIAM	TAGYE, AMI LYNNE
JONES, JAMIESON DANIEL	01/11/2012	NASHUA,NH	JONES, KEITH	JONES, KELLY
TOWER, ALISHA MORGAN	01/13/2012	NASHUA,NH	TOWER, JACOB	HAGGERTY, RACHEL
ATHANASOPOULOS, THEODORE MARTIN	01/15/2012	NASHUA,NH	ATHANASOPOULOS, MICHAEL	ATHANASOPOULOS, CHRISTA
CAKETT, ABEL THOMAS	01/28/2012	NASHUA,NH	CAKETT, TIMOTHY	CAKETT, KELLY
GROCHALA, ELLYANNA LYNN	02/11/2012	MANCHESTER,NH	GROCHALA, DUSTIN	GROCHALA, TONE
COUCH, LEAH RAY	02/16/2012	NASHUA,NH	COUCH, JOSHUA	MULALIC, DZELMINA
MILLIGAN, CAMERON SHAWN	02/16/2012	NASHUA,NH	MILLIGAN, SHAWN	O'NEIL, ANGEL
PEREZ, ISABELLA ADELINE	02/24/2012	NASHUA,NH	PEREZ, ALEXIS	MARTINEZ, MEREDITH
BONAFILIA, RYAN JAMES	03/01/2012	NASHUA,NH	BONAFILIA, JEREMY	BONAFILIA, MELISSA
COOPER JR, BRIAN JAMES TRINOR	03/10/2012	NASHUA,NH	COOPER, BRIAN	COOPER, KAREN
KING IV, WILLIAM JACOB	03/10/2012	NASHUA,NH	KING, WILLIAM	MOREHOUSE, EMILY
AUSTIN, HUNTER RYAN	03/13/2012	NASHUA,NH	AUSTIN, ERIK	AUSTIN, LORI
SIVERHUS, LEVI DAVID	03/19/2012	NASHUA,NH	SIVERHUS, DAVID	ESTABROOK, AMRI
AMBROSE, ISABELLA SABANDO	03/22/2012	MANCHESTER,NH	AMBROSE, SETH	AMBROSE, DELIA
WALLER, ANGELINA MARIE	03/27/2012	NASHUA,NH	WALLER, CHRISTIAN	WALLER, THERESA
DEBOISBRIAND, QUINCY PAUL	04/02/2012	NASHUA,NH	DEBOISBRIAND, AARON	DEBOISBRIAND, BLAKE
GARBY, EMMA LYNN	04/02/2012	NASHUA,NH	GARBY JR, THOMAS	GARBY, JENNY
GENO, JACOB AIDEN	04/05/2012	NASHUA,NH	GENO, JOSHUA	SHOEMAKER, SARAKATE
KING, EMMA CHARLOTTE	04/13/2012	NASHUA,NH	KING, JONATHAN	KING, AMY
DASILVEIRA, ANTHONY ALEXANDER	04/13/2012	NASHUA,NH	DASILVEIRA, ERICK	MAGUIRE, ALEXIS
LARABEE, ELIZABETH HELEN	04/14/2012	NASHUA,NH	LARABEE, JOSHUA	AMATO-LARABEE, SARA
ROBIE, BROOKE LYNNE	04/18/2012	NASHUA,NH	ROBIE, JASON	ROBIE, TAMMIE
ATWOOD, LILLY JEAN	04/19/2012	NASHUA,NH	ATWOOD, GREGORY	ATWOOD, AMANDA
PINCHOTT, JOSEPH GROVER	04/20/2012	NASHUA,NH	PINCHOTT, BRANDAN	PINCHOTT, AMANDA
BUKER, WILLOW AUTUMN	04/27/2012	MANCHESTER,NH	BUKER, CRAIG	BUKER, JULIE
TRUDEL, TRENTON GERALD	04/29/2012	NASHUA,NH	TRUDEL, SEAN	TRUDEL, KIMBERLY
CESTARICH, DOMINIC JOSEPH	04/30/2012	NASHUA,NH	CESTARICH, JOSEPH	CESTARICH, SAMANTHA
RICHARDSON JR, JESS ANDREW	05/07/2012	NASHUA,NH	RICHARDSON, JESS	CRANDLEMERE, VANESSA
GUARNIERE, STELLA NACIFF	05/09/2012	NASHUA,NH	GUARNIERE, MICHAEL	GUARNIERE, MARCIA

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2012-12/31/2012

--MILFORD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
VAILLANCOURT, SKYLAR BETH	05/15/2012	MANCHESTER,NH	VAILLANCOURT, NICHOLAS	VAILLANCOURT, JESSICA
DURGIN, AMARE BRYANT	05/22/2012	NASHUA,NH	DURGIN, SHAWN	MCDONALD, JESSICA
LOOMIS, PIERCE DAVID	06/01/2012	NASHUA,NH	LOOMIS JR, DAVID	LOOMIS, JENNIFER
WIDNER, LANDRY PAUL	06/04/2012	PETERBOROUGH,NH	WIDNER, WILLIAM	WIDNER, RYAN
WOOLFORD, AYDEN JAMES	06/05/2012	PETERBOROUGH,NH	WOOLFORD, ZACHARY	BARTLETT, HEATHER
HILL, CARTER MASON	06/08/2012	NASHUA,NH	HILL, ERIC	SIROIS, JADE
LAFAEUR JR, LAWRENCE CHASE	06/09/2012	CONCORD,NH	LAFAEUR, LAWRENCE	REEVES, JENNIFER
HYDE, GAVIN THOMAS	06/11/2012	NASHUA,NH	HYDE, THOMAS	HYDE, STACY
DEGRAFFENRIED, KAREN DIANA	06/16/2012	NASHUA,NH	DEGRAFFENRIED, SAMUEL	DEGRAFFENRIED, JENNIFER
STANLEY, PIPER NOLA	06/17/2012	MILFORD,NH	STANLEY, MATTHEW	STANLEY, JESSICA
D'ANNA, JACK WALTER	06/23/2012	NASHUA,NH	D'ANNA, THOMAS	D'ANNA, JILLIAN
PACKER, DOMINIC JAMES	06/24/2012	NASHUA,NH	PACKER, JAMES	CHEVEZ, ROSE
TESSIER, AUSTYN TANNER	06/25/2012	NASHUA,NH	TESSIER, JOSEPH	TESSIER, CHELSEY
BOUDREAU, LYLAH KAYDENCE	06/26/2012	NASHUA,NH		BOUDREAU, MORGAN
SNOVER, JARED THOMAS	07/03/2012	MANCHESTER,NH	SNOVER, SEAN	SNOVER, CHRISTINE
ROCCA, LOGAN PATRIK	07/04/2012	NASHUA,NH	ROCCA, JONATHAN	ROCCA, LEIGH
ANCTIL, FOREST NORMAND	07/06/2012	NASHUA,NH	ANCTIL, KEVIN	ANCTIL, JANINE
GUERIN, NORA HELEN	07/11/2012	NASHUA,NH	GUERIN, PATRICK	GUERIN, NATALIE
GOULD, HUNTER LOYAL	07/19/2012	NASHUA,NH	GOULD, AARON	EVANS, JERRICA
BERNIER, DREW CHRISTOPHER	07/26/2012	NASHUA,NH	BERNIER JR, THOMAS	BERNIER, ALLISON
ALEJANDRO, COLBY TIMOTHY	07/27/2012	PETERBOROUGH,NH	ALEJANDRO, BRIAN	ALEJANDRO, ELISHA
PETERS, LEO ANTHONY	07/27/2012	NASHUA,NH	PETERS, ROBERT	OSTA, YVONNE
CEDRAS, NATALIE ELISE	07/30/2012	NASHUA,NH	CEDRAS, MICHAEL	CEDRAS, ALLISON
GIROUARD, CALEB CHRISTOPHER	08/01/2012	NASHUA,NH		GIROUARD, MELISSA
WILKERSON, WESTYN THOMAS	08/02/2012	NASHUA,NH	WILKERSON, SEAN	WILKERSON, TARRYN
TORRES LADROGA, NEELA ANN	08/03/2012	NASHUA,NH	LADROGA, MATHEW	TORRES, JESSIE
HEBERT, BAYLEN ROBERT	08/06/2012	NASHUA,NH	HEBERT JR, MICHAEL	PATENAUDE, KRISTAN
CORRON, ARIANNA MARIE	08/07/2012	NASHUA,NH	CORRON, ZETH	MELANSON, ELIZABETH
LESSARD, CAITLYN ALISABETH	08/08/2012	LEBANON,NH	LESSARD, JOHNNY	CARSON, CARRIE
BEAUCAGE, VINCENT COLT	08/12/2012	NASHUA,NH	BEAUCAGE, DEVIN	GARCIA, LUCRECIA
PRICE, CAMERON JAMES	08/14/2012	NASHUA,NH	PRICE, SHAYNE	PRICE, GRACE
NORBU, MIKAEL SANGEY	08/15/2012	NASHUA,NH	NORBU, JIGME	NORBU, JOANNA
MURPHY, SUMMER ROSALEEN	08/23/2012	NASHUA,NH	MURPHY, EDWARD	MURPHY, DIANA
APRIL, ROBERT SAWYER	08/27/2012	NASHUA,NH	APRIL, RYAN	APRIL, CINDY
SULLIVAN, ARIEL KATHERINE	09/08/2012	NASHUA,NH	SULLIVAN, JAMES	SULLIVAN, AMBER

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2012-12/31/2012

--MILFORD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
POMERLEAU, HAILEY ANN	09/11/2012	NASHUA,NH	POMERLEAU, CURTIS	POMERLEAU, KRISTEN
OUELLETTE, DEAN MICHAEL	09/17/2012	NASHUA,NH	OUELLETTE, JEFFREY	NOKE, JOANNE
GERRISH, COOPER ROY	09/27/2012	NASHUA,NH		GERRISH, MANDI
SILVA, PAISLEY ELIZABETH	09/29/2012	NASHUA,NH	SILVA, ROBERT	SILVA, SHANNON
TODD, ARIA LEE	10/04/2012	NASHUA,NH	TODD, JOBBIE	NEVEU, BIANCA
BULLARD, DELLA ANNE ROSE	10/05/2012	NASHUA,NH		BULLARD, JESSICA
DUDEK, DARIUS JAMES	10/05/2012	NASHUA,NH	DUDEK, NORBERT	DUDEK, KATHRYN
LAJOIE, CURTIS MAXWELL	10/05/2012	NASHUA,NH	LAJOIE, NATHAN	LAJOIE, JILL
PATTEN, KYLA ROSE	10/09/2012	MILFORD,NH	PATTEN, NICKOLAS	PATTEN, AMY
LASTOVICA, CORBIN HAMILTON	10/10/2012	NASHUA,NH	LASTOVICA, STEVEN	HAMILTON, STEPHANIE
GROOM JR, TIMOTHY DONALD	10/11/2012	PETERBOROUGH,NH	GROOM, TIMOTHY	DODGE, CYNTHIA
HIGAONNA, HIRO STEPHEN	10/12/2012	NASHUA,NH	HIGAONNA, KENNETH	WOODS HIGAONNA, ALICIA
MIDDLETON, BENJAMIN MICHAEL	10/14/2012	NASHUA,NH	MIDDLETON JR, ROBERT	SMITH, AMI
RIENDEAU, TUCKER JOSEPH	10/19/2012	MANCHESTER,NH	RIENDEAU, JASON	RIENDEAU, VICTORIA
LORETTE, ANGELO JAMES	10/19/2012	NASHUA,NH	LORETTE, JESSE	LORETTE, DANA
LEVESQUE, DARYN GILLES	10/19/2012	NASHUA,NH	LEVESQUE, DARYN	EUGLEY, ALEXANDRA
WAHOME, JOSEPH MWANGI	10/23/2012	NASHUA,NH	MWANGI, PETER	WAHOME, MARY
AQUIZAP, OSCAR WILLIAM ROMAN	10/26/2012	CONCORD,NH	AQUIZAP, NICHOLAS	AQUIZAP, ELIZABETH
PELLETIER, SKYLAR MARIE	10/30/2012	NASHUA,NH	PELLETIER, SHAWN	LANDRY, NICOLE
BARB, FRANCESCA YVONNE	10/31/2012	NASHUA,NH	BARB, BRIAN	BARB, HEIDI
COUTU, GENEVIEVE VIOLET	10/31/2012	NASHUA,NH	COUTU, STEPHEN	COUTU, SARAH
ESPAILLAT, MASON ARMANDO	11/13/2012	NASHUA,NH		HAGEN, MACKENZIE
POOLER, JORDAN MICHAEL	11/15/2012	NASHUA,NH	POOLER III, DANIEL	POOLER, SARAH
HERARD, ABRAHAM FREDERICK	11/21/2012	NASHUA,NH	HERARD, ERNST	HERARD, NADINE
WAGAMAN, EMMA JEAN	11/27/2012	NASHUA,NH	WAGAMAN, WILLIAM	WAGAMAN, JENNIFER
BARBERE, ADAM MICHAEL	11/28/2012	NASHUA,NH	BARBERE, MATTHEW	BARBERE, HEIDI
CARON, PATRICK ZACHARY	11/29/2012	NASHUA,NH	CARON, PHILLIP	BULLIS, ERIN
ST PIERRE, JAMISON MICHAEL	12/01/2012	NASHUA,NH		ST PIERRE, NICOLE
CROSWELL, COOPER WELLS	12/05/2012	MANCHESTER,NH	CROSWELL, ERIK	CROSWELL, SKY
FULLER, ISABELLA MAUREEN	12/09/2012	NASHUA,NH	FULLER, RILEY	FULLER, KIMBERLY
ILLG, ISLA JUDITH	12/11/2012	NASHUA,NH	ILLG, DANIEL	ILLG, ASHLEY
COUTU, AUBREY MARIE	12/11/2012	NASHUA,NH	COUTU, BENJAMIN	SLANE, NICOLE
CANTELLA, KAYLIN FAITH	12/12/2012	NASHUA,NH	CANTELLA, CHRISTOPHER	CANTELLA, RACHEL
ELMER, ABIGAIL NOELLE	12/12/2012	NASHUA,NH	ELMER, DAVID	CHRETIEN, VANESSA
BRACANI, LONDON MICHAEL-ALLEN	12/13/2012	NASHUA,NH	BRACANI, MATTHEW	BRACANI, NATASHA

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2012-12/31/2012

--MILFORD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
BURNETTE, JAXEN JOSEPH	12/18/2012	NASHUA,NH	BURNETTE, BRIAN	BURNETTE, ALLISON
GARLAND, CORALINE PHOENIX	12/19/2012	NASHUA,NH	GARLAND, KIRKWOOD	GARLAND, TINA
BROWN, GEORGE CLARK	12/21/2012	NASHUA,NH	BROWN, GREGORY	BROWN, AMY
FARRINGTON, LOGAN CHASE	12/30/2012	NASHUA,NH	SEAMAN JR, RICHARD	FARRINGTON, SAMANTHA

Total number of records 109

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2012 - 12/31/2012

-- MILFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
SHOULLA, RAYMOND D ARLINGTON, TX	DEMELLO, DEBRA A MILFORD, NH	NASHUA	MILFORD	01/01/2012
PATTEN, NICKOLAS W MILFORD, NH	WEBSTER, AMY L MILFORD, NH	MILFORD	MILFORD	01/28/2012
WAGENBACH, ROBERT B MILFORD, NH	MECAYDOR, RICHELLE M MILFORD, NH	MILFORD	MILFORD	02/04/2012
BLAKLEY, ERIC MILFORD, NH	WILDES, JENNIFER MILFORD, NH	MILFORD	MASON	02/05/2012
HILL, RANDY A MILFORD, NH	LAVOIE, ASHLEY A MILFORD, NH	MILFORD	MILFORD	02/23/2012
DEMELLO, STEVEN J MILFORD, NH	GREENWOOD, JODI L NASHUA, NH	NASHUA	NASHUA	03/08/2012
HOPKINS, MEGAN L MILFORD, NH	PRESCOTT, VIRGINIA MILFORD, NH	MILFORD	MILFORD	04/14/2012
DESTEFANO, PAUL R MILFORD, NH	YUE, YUHUA MILFORD, NH	MILFORD	MILFORD	04/15/2012
BONIFACE, JILLIAN M MILFORD, NH	LEFRANCOIS, ANDREW R MILFORD, NH	MILFORD	NEW CASTLE	04/28/2012
KING, SHANE P MILFORD, NH	LAVAIR, SAMANTHA A MILFORD, NH	NASHUA	BROOKLINE	04/28/2012
VARGAS JR, CALIXTO MILFORD, NH	DEMARTINE, SUSANNE MILFORD, NH	MILFORD	MILFORD	05/05/2012

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2012 - 12/31/2012

-- MILFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
HILL, ANDREW R MILFORD, NH	GODING, KELI A MILFORD, NH	MILFORD	MILFORD	05/06/2012
AUDET, JEAN MILFORD, NH	MOURADIAN, BONNIE MILFORD, NH	MILFORD	MILFORD	05/12/2012
DESTEBEN, STEVEN J MILFORD, NH	LOCKWOOD, TEASHA A MILFORD, NH	MILFORD	GOFFSTOWN	05/12/2012
SURPRENANT, KEVIN R MILFORD, NH	LOGAN, JESSICA A MILFORD, NH	PELHAM	PELHAM	05/12/2012
MURPHY, NATHAN J MILFORD, NH	MORRIS, KATHY L MILFORD, NH	MILFORD	MILFORD	05/22/2012
PATTERSON, GREGORY C MILFORD, NH	BOUCHER, KRISTINA M MILFORD, NH	MILFORD	SANBORNTON	05/26/2012
JACOBSON, CARL R AMHERST, NH	CAVANAUGH, MARCIA C MILFORD, NH	AMHERST	NASHUA	06/02/2012
MCKENZIE, JAY P MILFORD, NH	LEVESQUE, CRYSTAL L MILFORD, NH	MILFORD	MILFORD	06/02/2012
EVANS, CHARLES R MILFORD, NH	COOK, ERIKA L MILFORD, NH	MILFORD	MILFORD	06/09/2012
HAMMERSTROM III, PAUL E MILFORD, NH	WHIPPET, KATIE L MILFORD, NH	MILFORD	MILFORD	06/15/2012
ALEJANDRO, BRIAN T MILFORD, NH	WING, ELISHA A MILFORD, NH	MILFORD	RINDGE	06/23/2012

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

01/01/2012 - 12/31/2012

-- MILFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
KILDAY, BRIAN C MILFORD, NH	PICARD, LISA J MILFORD, NH	NASHUA	NASHUA	07/08/2012
GENO, JOSHUA A MILFORD, NH	SHOEMAKER, SARA K MILFORD, NH	MILFORD	BROOKLINE	07/10/2012
COUTU, STEPHEN D MILFORD, NH	BACHELDER, SARAH D MILFORD, NH	MILFORD	MILFORD	07/10/2012
STEEVES, ERIC M MILFORD, NH	KORN, KRISTA L MILFORD, NH	MILFORD	NASHUA	07/14/2012
FORTE, LARISSA M MILFORD, NH	DOWNEY, MATTHIAS P SUNAPEE, NH	EXETER	EXETER	07/21/2012
TEWKSBURY, SHAWN MILFORD, NH	JALBERT, STEPHANIE MILFORD, NH	MILFORD	CHESTER	07/28/2012
MCCOY, WILLIAM G MILFORD, NH	HADLEY, HOLLY L WILTON, NH	WILTON	GREENVILLE	07/28/2012
CONDON, JOHN T MILFORD, NH	LEGERE, LISA F MILFORD, NH	MILFORD	NEW BOSTON	07/28/2012
WEBSTER, DUSTIN T MILFORD, NH	GALLELO, MICHELLE N MILFORD, NH	MILFORD	MILFORD	07/29/2012
BRANDON, IAN M MILFORD, NH	CEASER, MALINDA C MILFORD, NH	MILFORD	NORTH CONWAY	08/03/2012
HOPKINS, KORY MILFORD, NH	GALLAGHER, HEATHER MILFORD, NH	MILFORD	WINDHAM	08/03/2012

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2012 - 12/31/2012

-- MILFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
BARLOW, PAUL MILFORD, NH	KULLGREN, LILAH MILFORD, NH	MILFORD	MILTON	08/11/2012
MORROW, JOSHUA S WILTON, NH	DRAPER, KATHRYN M MILFORD, NH	MILFORD	NASHUA	08/11/2012
SULLIVAN, JOSEPH J MILFORD, NH	ROACH, MARISSA MILFORD, NH	MILFORD	MILFORD	08/18/2012
DEBELIS JR, GEORGE MANCHESTER, NH	WATSON, ASHLEY D MILFORD, NH	MILFORD	MILFORD	08/18/2012
GOUNT, TREVOR MILFORD, NH	BROOKS, LISA MILFORD, NH	MILFORD	MILFORD	09/01/2012
POWELL, FANUEL C MILFORD, NH	MARSHALL, BREANNA R MILFORD, NH	MILFORD	MILFORD	09/01/2012
ANDRONACO, LOUIS MILFORD, NH	PRUSSMAN, LINDSAY D MILFORD, NH	MILFORD	RINDGE	09/02/2012
SMITH, SCOTT R MILFORD, NH	MARTIN, ANDREA C MILFORD, NH	MILFORD	BROOKLINE	09/07/2012
BORGESON, JOSHUA F MILFORD, NH	BAKER, EMILY S MILFORD, NH	MILFORD	SANBORNTON	09/08/2012
LAROCHE, JASON R MILFORD, NH	THIBODEAU, JENNIFER L MILFORD, NH	WILTON	MILFORD	09/15/2012
SLOCUMB, JONATHAN A MILFORD, NH	HENAULT, NICOLE M MILFORD, NH	MILFORD	JAFFREY	09/22/2012

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2012 - 12/31/2012

-- MILFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
HLAVAZ, DARIN T MILFORD, NH	DOWNIE, MICHELLE R MILFORD, NH	MILFORD	KEENE	10/06/2012
ELLIS, TODD MILFORD, NH	PETERSON, STACEY MILFORD, NH	MILFORD	HOLLIS	10/07/2012
BERGERON, ISAAC TOLLAND, CT	CHAPPELL, SARAH MILFORD, NH	MILFORD	MILFORD	10/12/2012
VON MARSCHALL, ARTHUR G MILFORD, NH	GUNN, KAREN L MILFORD, NH	MILFORD	MILFORD	10/13/2012
BOURDON, CHRISTOPHER MILFORD, NH	CLEMENTS, TARA R MILFORD, NH	MILFORD	MILFORD	10/13/2012
METHOT, LEON D MILFORD, NH	SURRETTE, JENNIFER S MILFORD, NH	MILFORD	MILFORD	10/13/2012
PARKHURST, MICHAEL F MILFORD, NH	BEAUBIEN, LISA M MILFORD, NH	MILFORD	STEWARTSTOWN	10/20/2012
VALDEZ, JUSTIN E MILFORD, NH	WALSH, KRISTEN M MILFORD, NH	MILFORD	HOLDERNESS	10/28/2012
HOPKINS, CHRISTOPHER D MILFORD, NH	POOLE, SARA SANDOWN, NH	MILFORD	DOVER	11/02/2012
EKIS, NATHAN J MILFORD, NH	GAGNE, EMILY B MILFORD, NH	MILFORD	ANDOVER	11/03/2012
SMITH, JOSHUA G MILFORD, NH	JACKSON, JEANNA R MILFORD, NH	MILFORD	NORTH CONWAY	12/12/2012

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2012 - 12/31/2012

-- MILFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
GOODWIN JR, LARRY R MILFORD, NH	LUSCZYK, KRISTIN L MILFORD, NH	MILFORD	MILFORD	12/31/2012
Total number of records 56				



DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2012 - 12/31/2012

--MILFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
THIBAULT, ROLAND	01/01/2012	MILFORD	THIBAULT, EMILE	PARADIS, BEATRICE	Y
GOSS, ROBERT	01/11/2012	MILFORD	GOSS, HAROLD	LUND, MARY	Y
PELLETIER, MARCEL	01/11/2012	NASHUA	PELLETIER, JOSEPH	BECHARD, FLORENCE	Y
BROWN, FLORENCE	01/17/2012	MILFORD	MINASSIAN, OSCAR	TERZIAN, HIGNANOOSH	N
WERNER, ESTHER	01/21/2012	MILFORD	EMHARDT, FREDERICK	URCH, ESTHER	N
WISASKY, GARY	01/27/2012	NASHUA	WISASKY, VINCENT	SELFORS, HELEN	Y
STEVENS, CATHERINE	02/06/2012	MILFORD	CORRIGAN, JAMES	TYRELL, MARIE	N
DUPONT, DAVID	02/18/2012	MILFORD	DUPONT, LEONARD	LAVALLEE, THERESA	N
CATUDAL, RAYMOND	02/27/2012	NASHUA	CATUDAL, ARTHUR	LANGLAIS, LAURA	Y
THIBAULT, RITA	03/01/2012	MILFORD	TAYLOR, WILLIAM	SAGGS, MARY	U
CLARK, MARIE	03/02/2012	MILFORD	STIMSON, EARL	CACCIVIO, MARY	N
MCCARTHY JR, THOMAS	03/03/2012	NASHUA	MCCARTHY SR, THOMAS	KENNISTON, LAURA	Y
COUTURIER, MICHAEL	03/05/2012	NASHUA	COUTURIER, MARCEL	WILMOT, MARGARET	N
MACINA, JANETTE	03/14/2012	MILFORD	HARADEN, MARSHALL	MARR, URSULA	N
LEITH, OMER	04/13/2012	MANCHESTER	LEITH, DAVID	NADEAU, IDA	Y
GALLANT, WESLEY	04/20/2012	MILFORD	GALLANT, FRED	WELLS, EVELYN	N
RICHARDSON, JEFFREY	04/29/2012	MILFORD	RICHARDSON, JOHN	CASSIDY, CATHERINE	N
ULMER, RALPH	05/01/2012	NASHUA	ULMER, DWINAL	HOPKINS, AGNES	N



DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2012 - 12/31/2012

--MILFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
WAHL, RITA	05/13/2012	MILFORD	GERVAIS, DONAT	BARIL, LEDA	Y
AUGER, GREGORY	05/13/2012	LEBANON	AUGER, CHARLES	LINDFORS, SANDRA	N
ANDERSON, CINDY	05/15/2012	MILFORD	MARSHALL, GILBERT	HALL, DOROTHY	N
HOLLIS-WAINWRIGHT, DORIS	05/26/2012	MILFORD	HOLLIS, WILLIE	CHEATAM, LELIA	N
WELLS, RICHARD	05/31/2012	MILFORD	WELLS, CHARLES	JONES, ELSIE	Y
CHAPPELL, JOAN	06/03/2012	MILFORD	BARKLEY, ARNOLD	ERWIN, RUTH	N
JOHNSTON, RUTH	06/06/2012	MILFORD	UNKNOWN, UNKNOWN	KINSMAN, DOROTHY	N
SCHULT, BETTY	06/11/2012	MILFORD	STOW, BASIL	DRYSDALE REID, MARGARET	N
LAROCHE, THEOPHILE	06/13/2012	MILFORD	LAROCHE, UNKNOWN	UNKNOWN, UNKNOWN	Y
POOR, VELMA-ANN	06/14/2012	LEBANON	CURTIS, HENRY	CLUCHE, ANNIE	N
RACICOT, HECTOR	06/21/2012	MERRIMACK	RACICOT, AZAIRE	PATENAUDE, EMILDA	N
GORDON, DOROTHY	06/23/2012	MILFORD	CAMERON, JAMES	GEDDES, NINA	N
MANION, JOSEPH	06/28/2012	NASHUA	KAPLAN, JACK	MANION, EVELYN	N
BARTSCH, GEORGE	06/29/2012	MILFORD	BARTSCH, GEORGE	BRADBURY, MILDRED	Y
LEBLANC, LINDA	07/06/2012	MERRIMACK	HOOK, RICHARD	REINER, PHYLLIS	N
MATHEWSON, ADA	07/11/2012	MILFORD	TAYLOR, WILLIAM	OLLIE, RUTH	N
FORBES, ELLA	07/12/2012	MILFORD	ANDERSON, PRESCOTT	STRICKLAND, EMMA	N
WAUGH, JORDAN	07/23/2012	NASHUA	WAUGH, GEORGE	HAWKINS, GEORGIA	N

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2012 - 12/31/2012

--MILFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
MEEDZAN, BARBARA	07/27/2012	BEDFORD	RANCOURT, LEO	HOAG, MILDRED	N
MCINNIS, SUZANNE	07/27/2012	MANCHESTER	MCINNIS SR, VINCENT	DAWE, MARGARET	N
WHITE, LORINDA	08/05/2012	MILFORD	WHITE, RICHARD	TROW, MARGARET	N
JEAN, CHARLES	08/05/2012	MILFORD	JEAN, JOSEPH	PELLERIN, ALEXANDRA	N
BUCCCHINO, ANGELO	08/07/2012	MILFORD	BUCCCHINO, COSMO	DELVECCHIO, MARIA	N
ANDERSON, RONALD	08/11/2012	MILFORD	ANDERSON, FRANKLIN	GLYNN, ALICE	N
TIEDEMANN, ROBERT	08/13/2012	AMHERST	TIEDEMANN, KARL	HANNEY, EILEEN	N
KAUFOLD, CHARLES	08/14/2012	NASHUA	KAUFOLD, ERNEST	KIESELMAN, STELLA	N
PARADIS, ELIZABETH	08/19/2012	DERRY	GRANT, BERNARD	COOK, MABLE	N
OVENS, EUNICE	08/20/2012	MILFORD	TYLER, COLEMAN	CUMMINS, EDNA	N
DUNSTAN, AJANA	08/23/2012	MERRIMACK	LEONARD, RICHARD	MURPHY, KATHLEEN	N
PRESTIPINO, BARTOLO	08/25/2012	MANCHESTER	PRESTIPINO, ANTHONY	PATTI, VIRGINIA	Y
GAUDREAU, JANICE	08/27/2012	MILFORD	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	N
DESMARAIS, LEORA	08/31/2012	NASHUA	HAIGHT, EUGENE	LONGA, CORA	N
ROACH, WILLIAM	09/02/2012	MILFORD	ROACH, WILLIAM	MAHONEY, MARY	Y
GOWETT, ANDY	09/04/2012	NASHUA	GOWETT, JOHN	LENT, ADDIE	Y
GOULD, JOHN	09/06/2012	MILFORD	GOULD, ROMEO	GILMORE, LILLIAN	N
SEMERARO, MARY	09/07/2012	MILFORD	DIROBERTO, PASQUALE	ARCIERO, PALMA	N

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2012 - 12/31/2012

--MILFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
REED, ROBERT	09/14/2012	MERRIMACK	REED, LAWRENCE	MORSE, HAZEL	Y
HALE, GRACEMARY	09/20/2012	NASHUA	GAYTON, OSCAR	FORDYCE, REBECCA	N
CHU, TSUI	09/21/2012	MERRIMACK	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	N
KOSKI, MARGARET	09/22/2012	MILFORD	JONES, ARNOLD	BEATTIE, LIZZIE	N
FOSTER, ROBERT	09/23/2012	TEMPLE	FOSTER, FOREST	HUDSON, ANNABELLE	Y
MORSE SR, ROBERT	09/29/2012	MILFORD	MORSE, MERRITT	FORRESTER, CORA	N
DOWLING, MICHAEL	10/02/2012	MANCHESTER	DOWLING, JOHN	COURTEMANCHE, PATRICIA	Y
SWETT, GLORIA	10/03/2012	NASHUA	DRINKWINE, LOUIS	DELOGE, FLORIDA	N
CHAPMAN, GARY	10/05/2012	NASHUA	CHAPMAN, CLYDE	KRISCHEL, KATHERINE	Y
WASILEWSKI, ROSALIND	10/10/2012	NASHUA	RUSSELL, FRANK	DREW, IRENE	N
RIENDEAU, RICHARD	10/18/2012	MILFORD	RIENDEAU, HENRY	MALASKY, SOPHIE	Y
SCHOFF, GAIL	10/23/2012	MILFORD	KWIATKOWSKI, JOSEPH	GONYEA, IRENE	N
GOEHRING, ROBERT	10/30/2012	MILFORD	GOEHRING, KARL	CHAPMAN, RUBY	Y
DUNCKLEE, WILLIAM	11/06/2012	MILFORD	DUNCKLEE, WILLIAM	SHAW, ALICE	Y
SCHNURR, JOHN	11/12/2012	MILFORD	SCHNURR, JOHN	SCHURR, JACABENA	Y
STURTEVANT, MAY	11/13/2012	MILFORD	HARWOOD, EDMOND	HAAS, ROSA	N
OJA, ELIZABETH	11/16/2012	MILFORD	SMITH, CLARENCE	SILVA, IDA	N
SCOTT, ROBERT	11/17/2012	NASHUA	SCOTT, HAROLD	COOMBS, EDITH	Y



DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2012 - 12/31/2012

--MILFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
BANKS, CAROLE	11/18/2012	NASHUA	MCALLISTER SR, ROGER	CANEY, ADDIE	N
MISODOULAKIS, GEORGE	11/19/2012	MILFORD	MISODOULAKIS, JOHN	ANBRODIASES, MARY	N
KLEEMAN, WILLIAM	11/19/2012	MILFORD	KLEEMAN, MAXWELL	BREEN, SARA	N
BONNER, EDWARD	11/22/2012	NASHUA	BONNER, RALPH	MERRILL, CLARA	Y
LEWIS, LAVERTA	11/23/2012	MERRIMACK	SMITH, CEPHUS	BURNETT, ADA	N
WILLIAMS, MARK	11/25/2012	NASHUA	WILLIAMS, MAURICE	MALLOY, LORETTA	N
RIVARD, RICHARD	11/25/2012	MILFORD	RIVARD, ARMAND	TALBOT, MARCELINE	N
MARSHALL, GILBERT	11/25/2012	MILFORD	MARSHALL, JOHN	CHICK, EFFIE	N
HALLIDAY, DOROTHY	11/27/2012	MILFORD	CHAPMAN, AUGUSTUS	PRICE, SARAH	N
WRIGHT, LOUISE	11/30/2012	MILFORD	LOWE, SYDNEY	DUDLEY, IDA	N
INGRAHAM, HILDA	11/30/2012	MILFORD	DANIELS, ANDREW	UNKNOWN, UNKNOWN	N
KIRSCHNER, NATHAN	12/10/2012	MERRIMACK	KIRSCHNER, SAMUEL	ZUCKERKANDL, ROSE	Y
POIRIER, YOLANDE	12/15/2012	MILFORD	BOULANGER, ADELARD	ANCTIL, IRENE	N
HOULE, RENE	12/16/2012	MILFORD	HOULE, DONATE	CROTEAU, MARY	N
STOSSEL, ROSE	12/16/2012	MILFORD	INCARDONA, CARMELO	GARAFOLA, ANTONETTE	N
TOWNSEND, GLENDA	12/18/2012	MILFORD	AUBERTINE, RAYMOND	SYLVESTER, ANNA	N
BUDRICK, ROBERT	12/27/2012	NASHUA	BUDRICK, CASPAR	JONES, EDITH	N
COY, MAUREEN	12/30/2012	MILFORD	BRADLEY, ROBERT	HURLEY, PATRICIA	N

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2012 - 12/31/2012

--MILFORD, NH --



Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
					Total number of records 90



TOWN CLERK VITAL STATISTICS ADMINISTRATION

DECEDENTS BROUGHT TO MILFORD FOR BURIAL

1/1/12 - 12/31/12

Decedent's Name	Death Date	Death Place	Cemetery Buried In
Mottard, Harold L.	March 22, 2009	Lexington, MA	Riverside
Stickney, James W.	December 17, 2011	Amherst, NH	Riverside
Desilva, Manuel Adam	December 31, 2011	Manchester, NH	Riverside
Tiiden, Merle L.	January 28, 2012	St. Louis, MO	Riverside
Guidmore, Miriam H.	February 10, 2012	Amherst, NH	Riverside
Ingalls, Diane M.	February 11, 2012	Peterborough, NH	Riverside
Smith, Rolfe H.	February 11, 2012	Natick, MA	Riverside
Blackmar, Richard G.	March 1, 2012	Tilton, NH	Riverside
McGuirk, Elizabeth S.	March 5, 2012	Sumter, FL	Riverside
Adams, Claire E.	March 9, 2012	Cedar Park, TX	Riverside
Seay, Peter Bryan (Beaudrault)	March 27, 2012	San Bernardino, CA	Riverside
Wilmot, Ryan J.	March 27, 2012	Manchester, NH	Riverside
York, Barbara A.	April 10, 2012	Manchester, NH	Riverside
Perry, Virginia S.	April 12, 2012	Manchester, NH	Riverside
Frazier, Shirley	April 23, 2012	Fredericksburg, VA	Riverside
Cox, David	April 27, 2012	Dale City, VA	Riverside
Shane, Jane L.	May 2, 2012	Hagerstown, MD	North Yard
Trentini, Edward Joseph	June 10, 2012	Amherst, NH	Riverside
Smith, Charles John	June 30, 2012	Bar Harbor, ME	Riverside
Letellier, Helen A.	July 4, 2012	Pinellas Park, FL	Riverside
Stinson, Ruth Edna	July 5, 2012	Wilson Pines, NC	Riverside
Mottard, Ruby J.	July 23, 2012	Cambridge, MA	Riverside
Leonard, Gertrude E.	August 10, 2012	Nashua, NH	Riverside
Levesque, Alice C.	August 29, 2012	Nashua, NH	Riverside
Wetherbee, Paul M.	September 17, 2012	Derry, NH	Riverside
York, Jesse L.	October 1, 2012	Manchester, NH	Riverside
Swett, Gloria A.	October 3, 2012	Nashua, NH	Riverside
Day, James E.	October 15, 2012	New Boston, NH	Riverside
Dutton, Carol A.	October 24, 2012	Plant City, FL	Riverside
Perham, Mary Adella	October 26, 2012	Hillsborough, NH	Riverside
Silveri, Ida Mary	October 27, 2012	Manchester, NH	Riverside
Dirubbo, Ralph Theodore	December 3, 2012	Nashua, NH	Riverside
Sliney, Theresa	December 3, 2012	Bedford, NH	Riverside
Chase, Vileta Rosalind	December 14, 2012	New Ipswich, NH	Riverside

~ NOTES ~

~ NOTES ~

~ NOTES ~

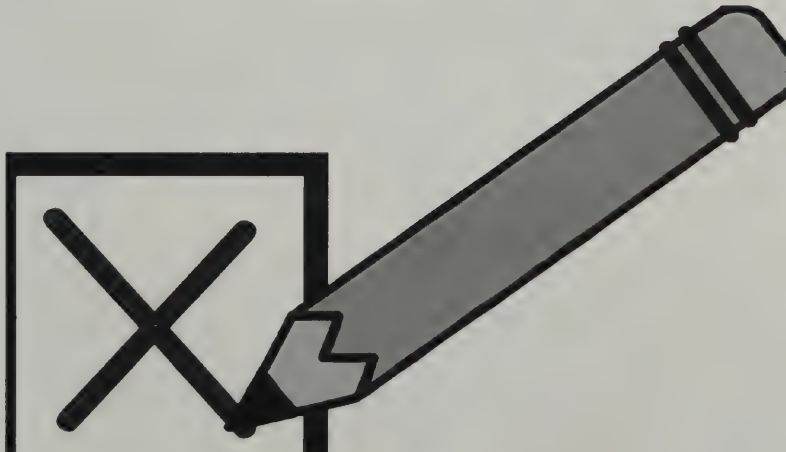
2013 Town Vote

Come and Have Your Voice Be Heard!

The information on the subsequent pages (on colored paper) is provided on a variety of topics relative to the 2013 Town Vote on March 12th.

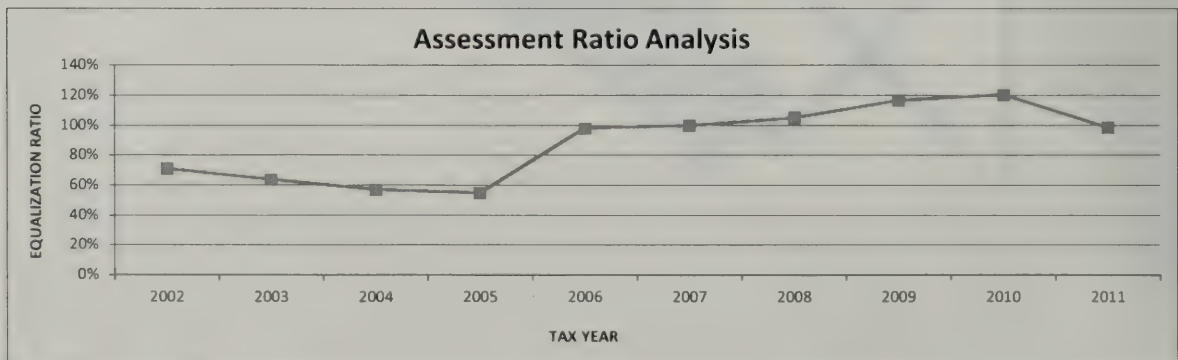
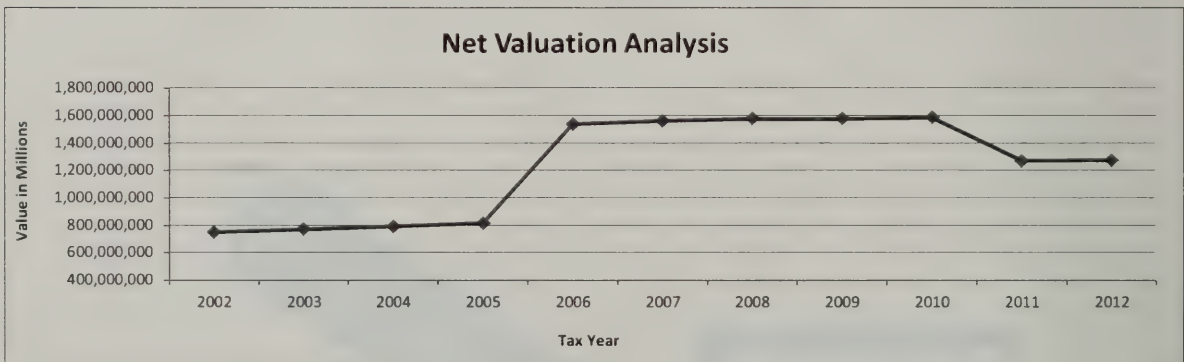
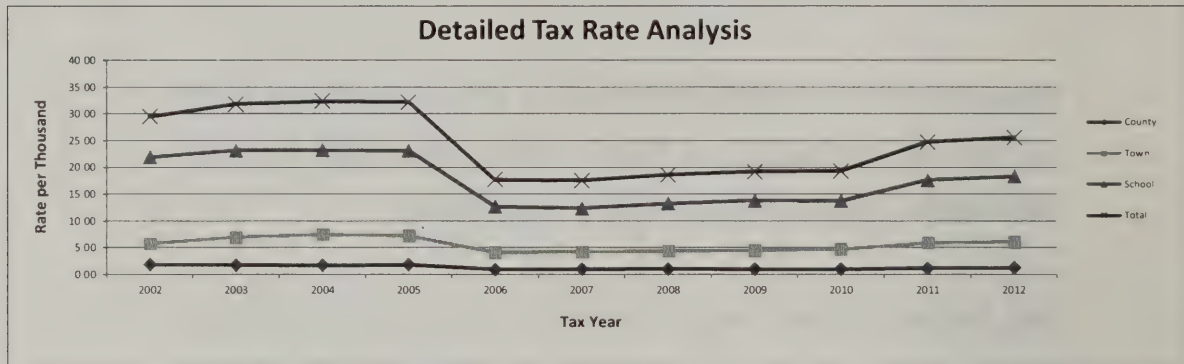
If you have any questions regarding any of the items that will be on the ballot on March 12th, please feel free to contact the Administration Office at 249-0601.

The Town Vote will be on March 12, 2013, at the Milford Middle School Gymnasium (33 Osgood Road). The polls will be open from 6:00 a.m. until 8:00 p.m.



2012 Tax Rate Analysis

	Year	County	Town	School	Total	Ratio	Net Valuation
	2002	1.82	5.78	21.88	29.48	71.0%	752,293,850
	2003	1.73	6.89	23.20	31.82	64.0%	771,495,950
	2004	1.69	7.47	23.23	32.39	57.0%	794,609,350
	2005	1.83	7.23	23.10	32.16	55.0%	814,966,550
Reval. Year	2006	0.94	4.11	12.65	17.70	98.0%	1,539,168,628
	2007	0.97	4.20	12.32	17.49	100.0%	1,561,704,597
	2008	1.00	4.32	13.26	18.58	105.2%	1,578,431,637
	2009	0.99	4.47	13.75	19.21	116.6%	1,579,027,239
	2010	0.95	4.68	13.71	19.34	120.5%	1,588,203,571
Reval. Year	2011	1.17	5.91	17.65	24.73	98.6%	1,271,676,126
	2012	1.19	6.06	18.30	25.55	TBD	1,276,566,807



2013 BUDGET SUMMARY & ESTIMATED TAX RATE CALCULATION post Deliberative Session 02/02/2013

Art #	2013 GROSS APPROPRIATION	ESTIMATED NON-PROPERTY TAX REVENUE	FED. GRANTS & BONDS	USE OF FUND BALANCE	AMOUNT TO BE RAISED IN PROPERTY TAXES	TAX \$
OPERATING BUDGETS:- (See Budget Detail)						
Town Operating Budget	12,430,143	\$ (4,618,250)			7,811,893	6.104
SEPARATE & SPECIAL WARRANT ARTICLES						
Nashua St. Sidewalk Bond (not recommended)*	286,000		(286,000)			
Ambulances (2) 7 yr lease (Purch. Pr: 324,000)	49,700				49,700	0.039
Dump Truck 6CY 5 yr Lease (Purch. Pr: 124,500)	26,050				26,050	0.020
Vacuum Sweeper 7 yr Lease (Purch. Pr: 230,000) Deleted						
SVTC Community Bus Service	28,100				28,100	0.022
Social Services	35,000				35,000	0.027
Pumpkin Festival, Décor, Plants	20,000				20,000	0.016
Milford Improvement Team Operating Budget	20,000				20,000	0.016
Summer Band Concerts	9,000				9,000	0.007
Memorial Veterans, Labor Days Parades	6,000				6,000	0.005
Conservation Lands Fund	20,000				20,000	0.016
Fourth of July Fireworks	6,000				6,000	0.005
Teamsters Contract	17,414				17,414	0.014
TOTAL PER WARRANT	\$ 12,953,407	\$ (4,618,250)	\$ (286,000)	\$ -	\$ 8,049,157	6.29
TAX RATE CREDITS AND ADJUSTMENTS						
Overlay - (Reserve for Abatements)	62,000				62,000	0.048
Veteran's Credits	170,900				170,900	0.134
County Portion of Shared Revenue						
TOTAL CREDITS & ADJUSTMENTS	\$ 232,900	\$ -	\$ -	\$ -	\$ 232,900	0.18
AMOUNT OF TAXES TO BE RAISED					\$ 8,282,057	6.47
LESS: ESTIMATED USE OF UNRESERVED FUND BALANCE TO REDUCE TAXES				(150,000)	(150,000)	(0.12)
TOTAL:	\$ 13,186,307	\$ (4,618,250)	\$ (286,000)	\$ (150,000)	\$ 8,132,057	\$ 6.35
TAXABLE NET ASSESSMENT (est.)					\$ 1,279,736,807	\$6.35
2013 ESTIMATED TAX RATE					\$ 6.35	
2012 ACTUAL TAX RATE					\$ 6.06	
ESTIMATED INCREASE/(DECREASE) OVER 2012 TAX RATE					\$ 0.29	4.8%
* 10 yr bond, 1st payment 2014 estimate: 34,900 (Tax rate impact estimate: \$0.027)						

Town of Milford, New Hampshire
2013-2018 Capital Improvements Plan
October 16, 2012



**Town of Milford Planning Board
Capital Improvements Plan Citizens' Advisory Committee
Office of Community Development**

Adopted by the Milford Planning Board: October 16, 2012

Planning Board Chairperson: Jane Talangsdell

Chapter 1. Introduction, Definition, Purpose, and Process

A. Introduction and Definition

A municipal capital improvements plan is an essential component of the Town's short-term and long-range community planning process. As authorized by NH RSA 674:5 and by Article 25 of the 1995 Milford Town warrant, the Town of Milford annually prepares a six-year capital improvements plan (CIP) to lay out a framework of municipal programs and projects that require significant capital outlays. The CIP encompasses major projects currently underway, and/or future projects to be undertaken in most cases with public funds. Tailoring the CIP to the community allows projects to be classified according to urgency and the need to see them realized to support Town services. Included in the CIP analysis are estimated costs for each project, probable operating costs, eligibility for impact fee assessment, and anticipated funding sources. A project is deemed eligible for inclusion in the CIP if the total cost is a minimum of \$75,000 and is reasonably expected to have a useful life of at least five (5) years. Replacement vehicles, although often acquired in groups, are not eligible unless the single unit value is equal to or greater than \$75,000.

The Capital Improvements Plan (CIP) contains the capital improvement projects reviewed by the Capital Improvements Plan Citizens' Advisory Committee (Advisory Committee) based on its analysis of project requests submitted and orally presented by Town department heads, the Milford Conservation Commission, the Water and Sewer Commission, and the Milford School District. For the 2013-2018 CIP, project requests (both new and recurring) were submitted by the following: Ambulance Service; Administration; Community Development; Fire Department; Public Works; Wadleigh Memorial Library; Water Utilities; and the School District. No project requests were submitted this round by the Assessing, Community Media, Finance, Information Technology, Police, or Recreation departments, or the Conservation Commission.

B. Purpose of the Capital Improvements Plan

The Milford Capital Improvements Plan (CIP) attempts to link, within a rational framework, the provision of needed facilities, products, or services with the spending necessary to attain such items. The CIP must address the goals and intent of the master plan with fiscal realities. A well-supported and thoughtfully prepared CIP should provide the following benefits to the community (as noted in The Planning Board in New Hampshire, A Handbook for Local Officials, November 2012, New Hampshire Office of Energy and Planning, Chapter VI):

- ***Preserving public health, safety, and welfare.*** Providing the basic services which ensure citizen health and safety is a fundamental responsibility of local government. Programs of regular facility maintenance, upgrades and expansion of government services to meet minimum federal, state, and local standards are

essential to any community. The cumulative effect of deferring major maintenance expenditures and basic improvement of essential services is often an expensive series of stopgap measures which fail to address comprehensive long-term goals.

- ***Anticipating the demands of growth.*** When related to the master plan, the capital improvements programming process works to anticipate investments in community facilities which are needed to serve or shape the pattern of growth and development in the Town. The portions of selected capital improvement expenditures which are necessitated by growth may be eligible for funding by impact fees as authorized in RSA 674:21.
- ***Improving communication and coordination.*** Communication among the Planning Board, municipal departments, administrative officials, the Budget Advisory Committee, the Board of Selectmen, and citizens can result in cost savings and avoidance of duplication of facilities and expenditures.
- ***Avoiding undue tax increases.*** Capital improvements programming is a means of avoiding the surprise of expensive projects generating large property tax increases. While cost impacts cannot always be precisely determined in advance, the CIP fosters discussion of the distribution of the tax burden of new capital expenditures over time. A consequential benefit of fiscal stability and sound community facility planning may be an improved bond rating.
- ***Developing a fair distribution of capital costs.*** The capital improvements programming process allows for a public discussion of the preferred means of distributing capital costs not only over time, but also among users of the facilities to be financed.
- ***Building a foundation for growth management and impact fees.*** The development and formal adoption of a capital improvements program is a statutory prerequisite to the enactment of growth management and impact fee ordinances. A properly constructed CIP is an integral part of a land use regulatory process which implements either type of ordinance.
- ***Identifying "scattered and premature" development.*** New Hampshire statutes allow planning boards to adopt subdivision regulations which provide against scattered or premature subdivision of land. The capital improvements program is one measure which a planning Board may use to judge whether a development is scattered or premature based on an absence of essential public services and infrastructure.
- ***Supporting economic development.*** Communities exhibiting sound fiscal health and quality services and facilities are attractive to business and industry. New business investment and reinvestment may be influenced by improvements which enhance the quality of life for residents and labor. Private decision-making for investment is based not only on availability of utilities, but also on the quality of community schools, public safety facilities, recreation opportunities, and cultural amenities such as libraries.
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C. Capital Improvements Planning Process

The Milford Planning Board is charged with directing the capital improvements planning process, based upon the Town's adopted master plan goals and recommendations. The CIP process begins in late spring of each year with a request for project submittals distributed by the Community Development Office (see Appendix II, 2013-2018 CIP Project Request Form). The Planning Board appoints a seven regular member/one alternate member committee representing several areas of Town operation and general citizenry. Members serving on the 2013 -2018 Advisory Committee were:

Planning Board Representative:	Steve Duncanson, CIP Committee Chair
Planning Board Representative:	Judy Plant
School Board Representative:	Kevin Drew
Budget Advisory Committee Representative:	Matt Lydon
Member-at-Large:	Joe O'Neil
Member-at-Large:	Conrad Koch
Member-at-Large:	Gil Archambault
Alternate Member-at-Large:	Vacant position

The Committee meets regularly starting in late spring with the goal of completing a final draft Capital Improvements Plan for public review in early fall. During this time the Advisory Committee meets with department heads and representatives of the boards and commissions that submit project requests. The Committee generally follows a basic five-step process in accumulating, analyzing, evaluating, ranking, and allocating project requests to appropriate years in the upcoming six-year time frame, with the intent of balancing needs and costs with Town financial constraints and reasonable and logical implementation timeframes.

It is important to note that individual Advisory Committee members may or may not support the actual project(s). The role of the Advisory Committee is to recommend the *placement* of funding for projects in the six-year capital improvements plan. The objective is to create a funding profile that minimizes yearly fluctuations of tax rate burden on the citizens of Milford. An unstated but genuine objective of the Advisory Committee is to not only reduce the fluctuations but to reduce the citizen's overall tax burden which in 2011 stood at \$24.73 per \$1000 property valuation. Thus the Capital Improvements Plan becomes an important tool to be utilized by the Board of Selectmen, Budget Advisory Committee, department heads, and citizens in the evaluation of spending on capital projects both in the short and long-term.

A more detailed description of the Capital Improvements Plan process is as follows:

Step 1: The Community Development Department transmits project request forms to all applicable department heads, commissions, and the Milford School District SAU office. Projects are referenced by either a new or previously given project number to facilitate easier identification and review of projects. Each project is also to have a Statement of Need in addition to the Description. The Statement of Need enables the Advisory Committee to understand why the project is required for continuation or increase of Town services and the impact of delaying or not accomplishing the project. When applicable, project requests are cross-referenced to where they are included in the Milford Master Plan.

Additionally, the Project Request form seeks project rationale and justification based on a series of factors used to evaluate. The specific project request addresses whether it:

- a. removes imminent threat to public health or safety,
- b. alleviates substandard conditions or deficiencies,
- c. responds to federal or state requirements to implement,
- d. improves the quality of existing services,
- e. provides added capacity to serve growth,
- f. reduces long-term operating costs,
- g. provides incentive to economic development,
- h. is eligible for matching funds available for a limited time,
- i. is a continuation of an existing project,
- j. addresses public demand,
- k. extends the useful life of the current facility or equipment, and,
- l. any "other" if there are additional extenuating circumstances justifying project inclusion in the CIP.

Step 2: The Advisory Committee reviews project requests, and schedules a meeting with the respective department if needed to discuss each project.

Step 3: The Advisory Committee studies projects individually and through group discussions. Evaluation includes review of the level of preparation applied to the requested project. The Advisory Committee utilizes a policy that a minimum of a conceptual drawing or architect's rendering is required for any facility which is expected to be placed in the next three (3) year "window". Not all projects submitted each year are necessarily recommended for inclusion in the CIP Plan. This may result if the Committee determines that a project has not established sufficient need or if it is unlikely to achieve support to implement during the plan years. The Planning Board can bring back a project back into the CIP based on its review, public input, and further department justification.

Step 4: Once all project requests have been reviewed, the Advisory Committee may utilize a ranking process reviewing each project on a 1-5 numerical scale based on perceptions of Need (is the project vital to Town operation); Urgency (what will be the consequences if the project is postponed or never accomplished); and Completeness of Request (concept, rationale, pictures, drawings, cost estimates, and demand level by citizens). The Advisory Committee has the latitude to modify this process if deemed necessary or practical.

Step 5: Using the requestor's recommendation as a starting point, the Advisory Committee discusses and develops a consensus on the recommendation for the year in which the Project should be placed on the Town Warrant. A project that is included in the CIP does not mean the project will be implemented as implementation is subject to additional factors. For projects requiring bonding the tax impact is noted the year after the warrant article is presumed to pass which is when the tax rate impact occurs. The CIP Committee adjusts recommended warrant article and funding years to smooth and balance the fiscal impact and maintain a reasonable debt level each year. The Committee considers the overall debt load from all bonded or lease purchase acquisitions by the Town and the School District.

Upon completion of the five-step process, the Advisory Committee:

1. Prepares the 'final' draft report with the assistance of the Community Development Office;
2. Presents the final draft to the Planning Board at a Planning Board worksession;
3. Presents the final draft to the Board of Selectmen to brief the Board on its recommendations;
4. Transmits a copy of the final draft report to department heads, the Board of Selectmen, the Budget Advisory Committee, and the Planning Board;
5. Schedules a public hearing date with the Planning Board;
6. Presents the CIP at a Planning Board meeting for the required public hearing and adoption.

Chapter 2. 2013 – 2018 Project Requests: Project Descriptions and Advisory Committee Recommendations

This year's Advisory Committee is appreciative of the time and effort given to the process by department heads, Water Utilities, and the School District. Background information and documentation was generally very complete, thorough, and greatly assisted the Advisory Committee in completing its work.

Twenty-one capital projects from Town departments, one from the Water Utilities Department, and six from the School District were submitted for this year's CIP. Two projects are proposed to be implemented in phases (Nashua Street Sidewalk Phases I-III and High School Parking Phase I and II) and consequently are listed as phases over multi-year periods. A brief description of each project and the Advisory Committee recommendation follows below. Members of the Advisory Committee voted on the placement of each project. Results are included in the Advisory Committee Recommendation paragraph that follows each project request.

Placeholder and On Horizon Projects

When reviewing projects and placing them in the CIP Estimated Tax Impact Table, the Advisory Committee also considers whether the project is a '**Placeholder**' or is '**On horizon**'. A project that is considered a **Placeholder** is a project that does not yet have either a well-defined description or scope for implementation. However the Advisory Committee, based on information presented, feels the project will likely be required within the six-year capital improvements planning cycle and thus needs to be included for planning and budgeting purposes. A project that is noted as '**On horizon**' is a project that may or may not have a defined description and scope, but based on information presented would be implemented outside of the six-year CIP cycle. These projects, when known, are included in the CIP to identify major capital expenditures that need to be considered in long range planning and funding efforts.

1. Town Projects

Ambulance Service (AMBS01-01) – Replacement of 1999 Ambulance and Replacement of 2003 Ambulance – \$ 335,000

Department Request:

Advisory Committee Recommendation:

2013 Funding

2013 Funding

This year's CIP project request by the Ambulance Service is for the purchase of two ambulances in 2013 to replace the currently utilized 1999 and 2003 ambulances. The 1999 ambulance was first submitted as a CIP request in 2001 for replacement in 2007, and was most recently programmed for replacement in 2013. The 2003 ambulance was first submitted as a CIP request in 2006 and was also most recently programmed for replacement in 2013.

The current ambulance vehicles are 'mini-modular', or box-style units mounted on Ford E-350 chassis with an 80-inch wide patient compartment that is no longer manufactured. Minimum-sized replacement vehicles have 84-inch wide patient compartments.

Ambulance replacement over the past 35 years has averaged one vehicle every 9 years. The industry standard ambulance replacement schedule is 6 to 8 years. By the recommended replacement year of 2013, the 1999 ambulance will have been in service for 14 years (with 152,175 miles as of 05/30/12) and the 2003 ambulance (with 140,973 miles as of 05/30/12) will have been in service 10 years. Replacement timing is proposed to correspond with the completion of a new facility for the Ambulance Service approved by Town vote in March 2012 and to be located at 66 Elm Street. The Ambulance Director recommends that both the 1999 and 2003 vehicles be replaced at the same time for more cost-effective future maintenance and service due to having similar units. It is anticipated by the Service that the 2003 ambulance will be retained and be available as a 'ready-spare' ambulance in case needed if either one or both the new ambulances are unavailable or inoperable due to unforeseen circumstances.

The project meets the following CIP project criteria: alleviates substandard conditions and deficiencies, improves the quality of existing services, reduces long-term operating costs, and addresses expanded public demand based on continued growth in call volume.

Advisory Committee Recommendation: The Advisory Committee, by vote of 5 in favor with 2 opposed, recommends this replacement be programmed for 2013 to correspond with upgraded facilities for the Ambulance Service as currently planned. Discussion by the Committee noted that there was rationale to distribute the acquisition of two vehicles over two years instead of one to lessen the property tax burden on Milford residents, however, the Committee also felt that the Director's explanation and justification to purchase two ambulances at once would result in greater long-term cost savings and allow the needed and necessary upgrades to both the facility and vehicles to occur in a well-timed and expeditious manner. The Advisory Committee also felt that the annual revenue generated by the Ambulance Service supports this one-time expenditure for two ambulances. This decision by the Committee allows the Ambulance

Service requirements to be 'put to bed' for the foreseeable future and allow Town decision-makers to prioritize other capital projects.

Administration (ADMN10-01) – Town Hall Renovations - \$ 500,000

Department Request:	2014 Funding
Advisory Committee Recommendation:	2014 Funding

The comprehensive Community Facilities Committee review of the Fire Department and Ambulance Service in 2008/2009 included in-depth documentation of the existing space needs and facility deficiencies of the Town Hall, last renovated in the late 1980s. The CFC analysis and findings from SMP Architecture (refer to *Fire/Ambulance/EMO Space Needs Study*) document critical operational, accessibility, and security deficiencies which must be addressed to support administrative and governmental services for the public and staff. In addition to these documented existing conditions of Town Hall, Town social services will need to be relocated from "the Annex" once the Wadleigh Library begins its expansion project within the next several years (see project description for the Library Addition/Renovation). The relocation of the Ambulance Service from Town Hall to the new facility on Elm Street in late 2013 will provide valuable additional space that can be renovated for increased efficiencies and service delivery.

Although only a preliminary space needs and deficiencies assessment of Town Hall has been completed, the Town Administrator explained to the Advisory Committee that funding will be included in proposed 2013 budget for more detailed architectural and mechanical systems planning in anticipation of renovations occurring in 2014. An estimate of \$500,000 has been included in the CIP, but that figure is subject to further refinement either up or down based on the scope, phasing, and implementation of improvements.

The project meets the following CIP project criteria: removes imminent threat to public health or safety, alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, reduces long-term operating costs, provides incentive to economic development, serves expanded public demand, and extends useful life of current facility or equipment.

Advisory Committee Recommendation: The Advisory Committee first included this project in the 2010-2015 CIP as the Committee felt that costs for Town Hall renovation must be planned for when the Ambulance Service is relocated. The Committee supports funding be budgeted in 2013 for design and renovation cost estimates. The Advisory Committee, by a vote of 7 in favor with 0 opposed, recommends Town Hall renovations be programmed for 2014 to maximize and improve Town Hall efficiency, safety, access, and security.

Community Development (CD11-02) – Osgood Road Sidewalk/Bicycle Lane Phase II - \$ 75,000

Department Request:	2013 Funding – Revised to 2014
Advisory Committee Recommendation:	2014 Funding

This project request is for approximately 1700 linear feet of new 5' asphalt sidewalk, granite curbing, and a striped bicycle lane to be constructed within the existing right-of-way of Osgood Road. The sidewalk will extend from the intersection of West Street and Osgood Road and provide for a safe pedestrian and bicycle route along a heavily travelled roadway, linking the Osgood Pond and Adams Field natural resource and recreation areas to existing sidewalks at the Middle and High Schools. This project is Phase II of a sidewalk improvement project. Phase I was the 2004 construction of sidewalks, curbing, and parking between the two school facilities. This current phase was not built at that time due to funding limitations. The 2004 project was funded 80% by Federal Transportation Enhancement (TE) funds, and 20% by local matching funds. In 2009 the Town applied for TE matching funding through the 2009 NH Department of Transportation TE process. The project was one of the top three ranking projects submitted by the Nashua Regional Planning Commission, however it was not awarded TE funding in 2010, nor did it receive voter approval on the 2010 warrant for matching funds.

Although it was explained by the Community Development Director that it was originally anticipated federal funding would be available in 2012 for the TE program, the date was revised based on information the Director received from both the NH Department of Transportation and the Nashua Regional Planning Commission that distribution and programming of federal funding is uncertain and it was unlikely that any funding would be available until sometime in 2013. The Town's matching funds share is currently estimated at \$75,000 (20%) and the Federal match will be \$300,000 (80%). The project is supported by the Planning Board, Traffic Safety Committee, Conservation Commission, and School District and the submittal of the 2009 application was supported by the Board of Selectmen. Making Milford more pedestrian-friendly, to reduce reliance on motorized vehicles and subsequently reduce vehicle-miles travelled, as well as for public safety and public health purposes, is a high priority goal in the 2012 Transportation Chapter of the Milford Master Plan

The project meets the following CIP project request criteria: removes imminent threat to public health or safety, alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, is eligible for matching funds available for limited time, it is a continuation of an existing project, and responds to expanded public demand.

Advisory Committee Recommendation: The Advisory Committee discussed the relative need and urgency of constructing additional sidewalks in relation to the goals of the Milford Master Plan. The Committee recommends by a vote of 7 in favor with 0 opposed, that the project funding be programmed for 2014 if federal matching funds are available, applied for, and awarded.

**Community Development (DPWH10-03) – Nashua Street Sidewalk Project –
Phase I \$ 127,000; Phase II, \$ 159,000; Phase III \$ 159,000**

Department Request:

**Phase I - 2013; Phase II – 2014;
Phase III – 2015 Funding**

Advisory Committee Request:

**Phases I and II – 2013 Funding; Phase
III – 2015 Funding**

This project request is for the construction of approximately 2600 linear feet of new sidewalk between 504 Nashua Street (Medlyn Monument) and Walgreen's to provide a completed pedestrian connection from The Oval to the Lorden and Richmond Plaza commercial area. The entire length of Nashua Street is a high-traffic high-density mixed-use corridor and pedestrian usage continues to increase. The Planning Board, in its transportation master planning has made pedestrian and bicycle links a high priority. The Board in the past has encouraged sidewalks to be constructed as part of new commercial development and has received contributions that have paid for engineering for sidewalks in this corridor. Engineering was completed in 2009, and the project is set for implementation. Phase I will be sidewalk construction from 504 Nashua Street to the intersection of Nashua Street and Ponemah Hill Road; Phase II will be sidewalk construction from the intersection to the existing sidewalk at Walgreen's; and Phase III is sidewalk construction on Ponemah Hill Road from Nashua Street southerly to connect with a sidewalk built as part of the Quarrywood Green development.

This project was first submitted for the CIP by the Department of Public Works in 2009 for phased construction to begin in 2011. This project request, as are all capital roadway and sidewalk project requests have been generated by the Community Development Office since 2010 to reflect transportation-related improvements that are identified by the Planning Board and reflected in the 2012 Transportation chapter update of the Milford Master Plan.

This project meets the following CIP project request criteria: removes imminent threat to public health or safety, alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, and responds to expanded public demand.

Advisory Committee Recommendation: The Advisory Committee discussed the relative need and urgency of constructing additional sidewalks in relation to Master Plan goals. Additionally, the Committee felt that completion of both Phases I and II in 2013 would be a practical and reasonable approach in keeping the final tax rate impact as level as possible. It was further discussed that completion of Phase III in 2015 would allow for a combined project with the proposed signalization of the Nashua Street/Ponemah Hill Road intersection. The Committee recommends, by a vote of 7 in favor with 0 opposed, that project funding for Phases I and II be programmed for 2013 and Phase III for 2015.

Community Development (CD11-03) – Nashua Street/Ponemah Hill Road Signalization and Intersection Improvements - \$ 368,800

Department Request:	2015 Funding
Advisory Committee Recommendation:	2015 Funding

This project request is for the installation of a traffic signal at the intersection of Nashua Street and Ponemah Hill Road with associated intersection improvements. Engineering and design was completed for this project in 2007 to address traffic safety and congestion at the intersection. Traffic studies required by the Planning Board for new

development along the Nashua Street corridor in the past ten years identified this intersection as meeting several of the NHDOT criteria for signalization based on traffic growth in the corridor. A 2006 Traffic Signal analysis of this intersection that was conducted as part of the Walgreen's development indicated that this intersection operates at Level of Service 'F' and is considered to be at failure with forced flow, jammed intersections, and long delays. Signalization and improvements at this intersection are identified as a high priority capital expenditure in the 2012 Transportation chapter update of the Milford Master Plan.

A 2007 warrant article for signalization of this intersection, supported by the Planning Board and the Public Works, Police, Fire, Ambulance, and Community Development Departments was defeated by a vote of 958 in favor, 1132 opposed.

This project meets the following CIP project request criteria: removes imminent threat to public health or safety, alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, provides incentive to economic development, and responds to public demand.

Advisory Committee Recommendation: Although there was a difference of opinion within the Advisory Committee as to the urgency and need for this project, by a vote of 5 in favor, 0 opposed, and 2 abstentions, recommends this project request be programmed for 2015 and be coordinated with the Nashua Street Phase III sidewalk improvements.

Community Development (CD11-04) – Kaley Park Center-Turning Lane - \$302,500

Department Request:	2016 Funding
Advisory Committee Recommendation:	2016 Funding

This project request is for the construction of an eastbound center turning lane on Nashua Street adjacent to St. Joseph Medical Center for access to Kaley Park. Upon the full development and utilization of Kaley Park as a major community recreational area, a center turning lane for eastbound traffic was deemed necessary to alleviate traffic congestion and mitigate safety concerns on Nashua Street. Engineering design has been completed for this project. Construction of this project, which will include roadway widening for additional pavement width, is planned to be phased in to complete Nashua Street corridor improvements planned to begin in 2013 with sidewalk construction. If redevelopment of the Milford Medical Center site occurs, these planned improvements will be incorporated to the required site planning for that site.

This project meets the following CIP project request criteria: removes imminent threat to public health or safety, alleviates substandard conditions or deficiencies, improves the quality of existing services, and is the continuation of an existing project.

Advisory Committee Recommendation: The Advisory Committee, by a vote of 7 in favor with 0 opposed, recommends programming this project for 2016, bringing completion to the overall sidewalk, signalization, and roadway improvements planned for

Nashua Street as identified in the 2013-2018 Capital Improvements Plan and Milford Master Plan.

Public Works – Solid Waste (DPWSW09-01) – Solid Waste Management Improvements - \$ 846,000

Department Request:

2018 Placeholder

Advisory Committee Recommendation:

2018 Placeholder

In 2009 a project request for curbside pickup of solid waste was introduced into the Capital Improvements Plan with a suggested implementation year of 2011. The project implementation year was adjusted in the 2011–2016 for implementation in 2016. The curbside pickup project was formulated to implement a conversion to town-wide pickup of solid waste and single stream recyclables. The cost included the purchase of two solid waste pickup vehicles, construction of site modifications at the Transfer Station/Recycling Center, and receptacles ('totes') for property owners. The goal for curbside pickup of solid waste and recyclables is intended to increase recycling, reduce vehicle trips to the existing Transfer Station/Recycling Center (allowing for a reduction in traffic congestion in the downtown Oval area), energy and resource conservation, and avoidance of cost to either rehabilitate or relocate the existing Transfer Station/Recycling Center located on North River Road.

In the summer of 2011 the Board of Selectmen reactivated the Town Recycling Committee to formulate recommendations on how to enhance recycling efforts and solid waste management as curbside pickup, as a stand-alone project, is currently not being actively pursued.

The Advisory Committee, in reviewing information provided by the Town Administrator and Public Works Director, felt that because recycling and solid waste management is being actively studied by the Recycling Committee with recommendations for long range to the Board of Selectmen, that it was prudent to retain solid waste management improvements in the CIP program. With this in mind, and with information and recommendations forthcoming on solid waste management and recycling improvements, the Advisory Committee renamed the project request for 'Curbside Pickup' with a new title of 'Solid Waste Management Improvements'.

This project, although undefined at this time meets the following CIP project request criteria: improves the quality of existing services, alleviates substandard conditions or efficiencies, provides added capacity to serve growth, provides incentive to economic development, and extends the useful life of current facility or equipment.

Advisory Committee Recommendation: Although determining a policy and program for solid waste management is outside the purview of the Advisory Committee, the Committee unanimously felt that it was essential to keep a cost (currently undetermined) for program improvements in the CIP, even though the extent and plan for improvements is unknown at this time. It was reported to the Advisory Committee that the Selectmen have made the study on how best to handle solid waste management a priority, and in order to be prepared for potential costs the Advisory

Committee, by a vote of 7 in favor with 0 opposed, recommends maintaining a 'placeholder' for a project in the CIP anticipating possible implementation of a defined improvement plan to be presented by 2018.

**Public Works – Highway (DPWH04-10) – Sidewalk Tractor/Plow with Sander
- \$ 95,000**

Department Request:	2014 Funding
Advisory Committee Recommendation:	2014 Funding

This project request is for a new sidewalk tractor/plow with sander to replace the 17 year-old 1995 'Holder' tractor plow with sander that has exceeded its useful life by more than ten years. This piece of equipment is used for winter maintenance to plow more than ten miles of sidewalks during winter conditions. As it is anticipated that there will be continuing expansion of the Town's sidewalk network, reliable equipment is essential.

This project meets the following CIP project request criteria: alleviates substandard condition or deficiencies, improves the quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

Advisory Committee Recommendation: The Advisory Committee, by a vote of 7 in favor with 0 opposed, recommends that the sidewalk tractor/plow with sander be programmed for funding in 2014.

**Public Works – Highway (DPWH04-01) – 8 CY 36,000 GVW Dump Truck with
Plow and Sander Assembly (#1) - \$ 150,000**

Department Request:	2013 Funding
Advisory Committee Recommendation:	2013 Funding

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with plow and sander assembly. This piece of equipment will replace a 1983 International truck that went to State auction in April 2010. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal. Replacement of the International truck was first included in the CIP in 2001.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

Advisory Committee Recommendation: The Advisory Committee, by a vote of 7 in favor with 0 opposed, recommends this 8 CY 36,000 GVW dump truck with plow and sander assembly (#1) be programmed for 2013.

Public Works – Highway (DPWH10-01) – 8 CY 36,000 GVW Dump Truck with Plow and Sander Assembly (#2) - \$ 150,000

Department Request:

2015 Funding

Advisory Committee Recommendation:

2015 Funding

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with plow and sander assembly. This piece of equipment will replace a 2000 Sterling truck that will be 14 years old at time of replacement. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal. This is the first year this project has been submitted for the CIP.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

Advisory Committee Recommendation: The Advisory Committee, by a vote of 7 in favor with 0 opposed, recommends this 8 CY 36,000 GVW dump truck with plow and sander assembly (#2) be programmed for 2015.

Public Works – Highway (DPW11-02) – Vacuum Sweeper - \$230,000

Department Request:

2013 Funding

Advisory Committee Recommendation:

2013 Funding

This request is for a Vacuum Sweeper that would replace the 20-year old street sweeper. The current sweeper has a life expectancy of 15 years. A replacement street sweeper had been included in the Capital Improvements Plan each year from 2002 through 2010, and was last recommended for replacement in 2015. The current proposed acquisition includes a multi-purpose vacuum system capable of cleaning catch basins, ditches and swales allowing the Town more flexibility and ability to comply with federal MS-4 (Municipal Separate Stormwater Systems) stormwater management requirements.

The project meets the following CIP project request criteria: alleviates substandard condition or deficiencies, responds to federal or state requirements to implement, improves the quality of existing services, and provides added capacity to serve growth.

Advisory Committee Recommendation: The Advisory Committee acknowledged the need to meet federal MS-4 compliance requirements and the need to replace equipment that has outlived its ability to be properly maintained and repaired. However, the Advisory Committee also questioned whether the stormwater system maintenance could be handled more cost-efficiently by private contracting. The Advisory Committee felt that was a question not under its charge but for other decision-makers. The Advisory Committee, by a vote of 6 in favor and 1 opposed, recommends that this project be programmed for 2013.

Public Works – Highway (DPW11-03) – West Milford Tax Increment Financing (TIF) District Commercial- Industrial Infrastructure - \$500,000

Department Request:

2014 Funding

Advisory Committee Request:

2014 Funding

This project request is for the first phase of funding for design and construction of roadway and utilities (water, sanitary sewer, and stormwater) to access the West Milford TIF District which includes the BROX commercial-industrial properties. The Town-owned parcels are subject to a multi-year purchase and sale agreement with a development company. This agreement, the product of many years of Town efforts to market and sell the property, was signed by the Board of Selectmen in March 2011. The agreement also includes the sale of the former police station property to the same developer. An understanding in the agreement allows for the monies from the sale of the police station site to be placed in a special fund (the BROX Infrastructure Improvements Fund) approved in 2012 and be utilized for the development of infrastructure to and within the TIF District in accordance with Town economic development goals and objectives. The agreement further allows for repayment to the Town of the \$500,000 as portions of the BROX properties are sold for development. Current projections are that infrastructure construction could begin in 2015.

This project is included in the CIP as it identifies a significant construction project associated with the development of the TIF District. Because the expenditure of this sum is not contingent on property tax revenue and it does not have an impact on the estimated tax impact rate table. The anticipated development of the TIF District will utilize many sources of funding, inclusive of this project.

The project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies; improves the quality of existing services; provides added capacity to serve growth; provides incentive to economic development; and is a continuation of existing project.

Advisory Committee Recommendation: The Advisory Committee supports this project request by a vote of 7 in favor with 0 opposed, with the anticipated use of the funds from the special purpose fund in 2014.

Public Works – Highway (DPW12-01) – 6 CY Under 26,000 GVW Dump Truck with Plow, Wing, and Sander - \$ 90,000

Department Request:

2013 Funding

Advisory Committee Recommendation:

2013 Funding

This is a new request for a 6 cubic yard under 26,000 gross vehicle weight dump truck with a plow, wing, and sander. This dump truck will replace the 1995 International dump truck that was transferred to the Water Utilities Department, leaving a void for replacement for a utility truck with this capacity. This vehicle will be utilized for maintenance of Town rights-of-way and winter maintenance.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

Advisory Committee Recommendation: The Advisory Committee, by a vote of 7 in favor with 0 opposed, recommends this 6 CY 26,000 GVW dump truck with plow, wing, and sander assembly be programmed for 2013.

Public Works – Highway (DPW12-02) – Loader, 2-3 CY - \$125,000

Department Request:	2016 Funding
Advisory Committee Recommendation:	2017 Funding

This is a new request for tractor/loader to be utilized for right-of-way maintenance and winter snow maintenance. This loader will replace the 1996 Kobelco bucket loader which will be 20 years old in 2016.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

Advisory Committee Recommendation: The Advisory Committee voted 7 in favor and 0 opposed that replacement of the 1996 Kobelco occur in 2017 rather than the requested 2016.

Public Works – Highway (DPW12-03) – 8 CY 36,000 GVW Dump Truck with Plow and Sander Assembly (#3) – \$ 150,000

Department Request:	2017 Funding
Advisory Committee Recommendation:	2017 Funding

This is a new project request for a needed replacement of the 2002 International dump truck which will be 15-years old in 2017. The truck is needed to meet continued demand for maintenance of Town rights-of way and snow removal.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

Advisory Committee Recommendation: The Advisory Committee, by a vote of 7 in favor and 0 opposed, recommends this 8 CY 36,000 GVW dump truck with plow and sander assembly (#3) by programmed for 2017.

Public Works – Highway (DPW12-14) – Sidewalk Tractor/Plow with Sander - \$ 95,000

Department Request:	2018 Funding
Advisory Committee Recommendation:	2019 Funding

This is a new project request to be utilized to replace a 2000 sidewalk plow which will 18 years old in 2018. The sidewalk tractor/plow is needed to meet continued increased demand for maintenance of Town sidewalks, particularly with snow removal.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

Advisory Committee Recommendation: The Advisory Committee, by a vote of 7 in favor and 0 opposed, recommends this sidewalk tractor/plow with sander be programmed for 2019.

Public Works – Highway (DPW12-05) – Cat Bucket Loader, 2-3 CY - \$165,000

Department Request:	2018 Funding
Advisory Committee Recommendation:	2019 Funding

This is a new project request intended to replace the 2002 Cat tractor/bucket loader. This piece of equipment is used to meet the demand for right-of-way maintenance and winter snow maintenance.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

Advisory Committee Recommendation: The Advisory Committee, by a vote of 7 in favor and 0 opposed, recommends this Cat bucket loader, 2-3 CY be programmed for 2019.

Fire (FIRE09-01) – Ladder 1 Replacement - \$ 950,000 (Estimated cost to be \$ 735,000 if combined with purchase of Engine 1)

Department Request:	2014 Funding
Advisory Committee Recommendation:	2014 Funding

This project request is for the replacement of the 1991 Pierce Manufacturing 105' aerial ladder truck. The Department proposes to replace the apparatus with a ladder truck with similar capabilities. A minimum ladder height of 100' is required to meet current specifications of the National Fire Protection Association standards.

Ladder 1 was first submitted for the CIP in 2009 as a result of inspections completed in 2007 as part of the vehicle refurbishment program. It was noted by two different apparatus inspection programs that the vehicle would become a significant maintenance problem within 5-7 years of the evaluation, or as soon as 2012.

This project request meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, responds to federal or state requirements to implement, improves the quality of existing service, and reduces long-term operating costs.

Advisory Committee Recommendation: The Advisory Committee recognizes the need to maintain, equip, and insure the adequacy of firefighting equipment, and supports the implementation schedule for vehicle upgrades and replacements provided by the Fire Department. The Advisory Committee recommends, by a vote of 7 in favor and 0 opposed, that the project be programmed for 2014. The Committee additionally recommends that, due to an estimated cost savings of \$350,000, that a warrant article for Ladder 1 and Engine 1 be combined for 2014.

Fire (FIRE04-05) – Rescue 1 Replacement - \$ 675,000

Department Request:

On horizon

Advisory Committee Recommendation:

On horizon

This project request is for the replacement of the Rescue 1 truck, the Department's heavy rescue unit which carries the 'Jaws of Life' and all other technical rescue equipment utilized on a regular basis. The current rescue vehicle is a 1989 GMC commercial chassis vehicle with a custom body and responds to all motor vehicle accidents, hazardous materials incidents, and water and technical rescue situations. Replacement will be with a vehicle with similar capabilities.

Based on the current condition of the 1989 GMC, its high mileage and heavy usage it is in need of replacement due significant routine maintenance issues, particularly electrical. The vehicle lacks current required equipment and safety features. Upon replacement the vehicle will have exceeded its useful life and be over 25 years old.

This project request meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, responds to federal or state requirements to implement, improves the quality of existing services, provides added capacity to serve growth, reduces long-term operating costs.

Advisory Committee Recommendation: The Advisory Committee recognizes the need to maintain, equip, and insure the provision of adequate firefighting equipment and the cumulative costs of continual maintenance and upkeep of old equipment. This piece of equipment was originally requested by the Fire Chief for 2017, but upon further discussion with the Chief it was determined that the vehicle useful life could be extended and the adjustment to 2019 would be appropriate and reasonable. The Advisory

Committee recommends, by a vote of 7 in favor and 0 opposed, that the project be on the horizon, and likely submitted for funding in 2019.

Fire (FIRE10-01) – Engine 1 Replacement - \$ 600,000 (Estimated cost to be \$ 465,000 if combined with purchase of Ladder 1)

Department Request:

2016 Funding

Advisory Committee Recommendation:

2014 Funding

This project request is for the replacement of the 1991 Pierce Manufacturing custom fire engine with a vehicle with similar capabilities and capacity. The replacement engine will require a minimum 1000 gallons of water capacity to meet the current National Fire Protection Association standards.

Engine 1 is a 1991 engine and should technically be utilized as a 'reserve engine'. Although it receives regular maintenance according to the the Departmental maintenance schedule, it will require a new pump within two years. The extent of this required work is not yet known, however it will be evaluated with a cost/benefit analysis prior to work being performed for a vehicle of its age (25 years old in 2016).

This project request meets the following CIP project request criteria: alleviates substandard condition or deficiencies, responds to federal or state requirements to implement, improves the quality of existing services, and reduces long-term operating costs.

Advisory Committee Recommendation: The Advisory Committee supports the need and urgency for replacement of Engine 1. Although originally requested for 2016, further discussion with the Fire Chief noted that there could be substantial savings on the tax rate impact if the purchase of Engine 1 was combined in one warrant article the urgently needed Ladder 1 replacement. The Advisory Committee, by a vote of 7 in favor and 0 opposed, recommends that Engine 1 be programmed for replacement in 2014 at the same time Ladder 1 is replaced for an estimated cost savings of \$350,000 if both vehicles are purchased at the same time.

FIRE (FIRE11-01) – Upgrades to Downtown Station - \$1,200,000

Department Request:

2017 Funding

Advisory Committee Recommendation:

2017 Funding

This project request is for needed electrical upgrades, roof repairs, parking lot expansion, and facility renovations. As identified by the in-depth work conducted by the Community Facilities Committee in 2008 and 2009, the existing Fire Department facility was found to be in need of code upgrades, building renovations, space efficiency improvements, and additional parking. These necessary upgrades were proposed to be incorporated in the plans for a co-located Fire/Ambulance/Emergency Management facility that did not receive voter approval. With the change in direction to construct the separate high priority stand-alone Ambulance Facility, the needed improvements to the

existing Fire Station still remain. Current Department plans are to move forward with upgrades in 2017.

The project request meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, expanded public demand, and extends the life of current facility or equipment.

Advisory Committee Recommendation: The Advisory Committee acknowledges that the current Station is in need of upgrades based on recent studies and analysis and the recommendation of the Fire Chief. The Advisory Committee recommends, by a vote of 7 in favor and 0 opposed, that the project be programmed for 2017.

Wadleigh Memorial Library (LIBR01-01) – Addition and Renovation of Wadleigh Memorial Library - \$ 5,065,052

Department Request:

2015 Funding

Advisory Committee Recommendation:

2015 Funding

This project request is for an approximately 12,000 square foot addition and renovations to the current Library facility on Nashua Street. The main portion of the Library was designed more than half a century ago. An addition built in 1986 was designed for a 20-year lifespan. The entire facility was constructed before computers and associated technology became a mainstay to support library services. The current facility does not adequately address library service demands of the 21st century – either for staff or library users. Continued population growth and variable local and national economic conditions have resulted in the Library seeing one of the highest per capita usage rates in the State of New Hampshire. The facility was built for a community of a population of 12,000. Current Milford population estimates give Milford a population of over 15,100.

The Library staff and Board of Trustees have been planning for the necessary expansion for over eleven years, having purchased (with Trustee funds) abutting properties and undertaking space needs planning and conceptual design work. These efforts have been supported by a community needs survey, professional in-depth needs analysis, and nationally recognized library building consultants. Impact fees, implemented by the Town to fund impacts from population growth have been, and will continue to be, utilized to supplement expenses for facility expansion to meet population growth.

The Library Trustees and Library Director, at the recommendation of the Advisory Committee, spent considerable time and resources during 2010 and 2011 to refine and further evaluate facility needs as presented to the Committee and is currently awaiting updated information from their consultants. A preliminary report with recommendations was completed in November 2011.

This project meets the following criteria for CIP project requests: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, reduces long-term operating costs, provides incentive to

economic development, addresses expanded public demand, and extends the useful life of the current facility and equipment.

Advisory Committee Recommendation: The Advisory Committee recognizes the value and necessity of the Wadleigh Memorial Library services and acknowledges the amount of work the Trustees and Director have accomplished during the past year to develop a plan that they will formally move forward on. Knowing that the Trustees and the Community Facilities Committee have been charged to analyze and refine existing study completed thus far, with anticipated plans to be ready for the public vote in 2015. The Advisory Committee by a vote of 7 in favor and 0 opposed, recommends this project be programmed for funding in 2015.

3. Water and Sewer Commission Projects

Water Utilities (WTR10-01) – New Water Source: Phase III - \$ 500,000

Department Request:	2015 Funding
Advisory Committee Recommendation:	2015 Funding

This project request is for preliminary expenses that are required to develop a new water source for the municipal water supply. The Town currently relies on a single source (Curtis Wells) and supplements its supply with water from Pennichuck Water Works. The Town is required by law to provide a back-up water source and the Water Utilities Department and Water and Sewer Commissioners have been exploring feasible and cost-effective potential water supply locations as an alternative to reliance on the Pennichuck Water Works back-up supply. The Commissioners believe that the cost for funding the development of this additional supply source is a Town-wide cost and should not be borne by only the water customers, as it is necessary to supply the needs of the entire community whether or not one is a municipal system rate-payer.

The project meets the following project request criteria: removes imminent threat to public health or safety; responds to federal or state requirements to implement; provides incentive to economic development; is a continuation of an existing project; expanded public demand

Advisory Committee Recommendation: The Advisory Committee acknowledges that the provision for additional municipal water supplies is a Town-wide responsibility and benefit. The Advisory Committee, by vote of 7 in favor and 0 opposed, recommends this project be programmed for 2015.

4. School District Projects

Capital improvement projects proposed by the School District are included in the Town's capital improvements plan in order to present a comprehensive overview of all potential large capital expenditures that may need to be funded in the six-year capital improvements plan. The Board

of Selectmen and the School Board, and their respective departments, continue to cooperate in projecting and timing major expenses so to avoid dramatic jumps in the property tax rate. The Capital Improvements Plan Citizens' Advisory Committee reviews School District project requests with this in mind, however the Advisory Committee's recommendations for School District information and analysis only as the District is governed by a separate funding structure than the Town.

School District (SCH09-02a) – High School Parking Phase I - \$ 110,000

Department Request:	2013 Funding
Advisory Committee Recommendation:	2013 Funding

This project request is for the purchase of property adjacent to the High School on West Street to be developed for additional parking to serve the High School staff, visitors, students, and customers of Windows on West Street.

For many years there has been a shortage of parking to serve the High School facility. The District has explored several options relative to property acquisition to provide expanded parking, as well as reviewing options on existing District property. The availability and location of the West Street property is currently the preferred option supported by the District. It is anticipated that approximately 80 additional parking spaces will be made available upon development of this property.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, provides added capacity to serve growth, and responds to expanded public demand.

Advisory Committee Recommendation: The Advisory Committee discussed this project request at length and there is strong sentiment within the Committee that other alternatives to provide additional parking may be available and should be further explored by the School District. As reported to the Committee, further discussion will be undertaken by the School Board. The Advisory Committee recommends, by a vote of 4 in favor, 3 opposed, that the project be programmed for 2013.

School District (SCH09-02b) – High School Parking Phase II - \$ 119,676

Department Request:	2014 Funding
Advisory Committee Recommendation:	2014 Funding

This project request is the second phase to planned District efforts to provide additional needed parking at the High School (see Project Request SCH09-02a) and anticipates the site development and construction on the parcel funded for acquisition in 2013.

The project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, provides added capacity to serve growth, and responds to expanded public demand.

Advisory Committee Recommendation: The Advisory Committee, after lengthy discussion, has split opinions on the need and urgency of this project which follows up on the acquisition of property in 2013. The Advisory Committee recommends, by a vote of 4 in favor and 3 opposed, that this project be planned for 2014.

School District (SCH12-01) – Milford High School Fire Alarm System Upgrades - \$ 279,000

Department Request:	2013
Advisory Committee Recommendation:	2013

This project request represents further District review of priority needs and improvements previously identified in the CIP as District-Wide Renovations. The proposed upgrades involve replacement of the fire alarm panel and fire alarm system at the High School, planned to begin in 2013/2014 to be completed in three years.

The fire alarm panel at the High School is old and is very difficult to operate. It is an ongoing frustration for the Fire Department when responding to calls as the locator is not always accurate. In addition, it is extremely difficult to reset the system, at times requiring an expensive fire details and/or emergency service call from the company that supports the system. The plan is to finance the full amount of the project and implement the replacement of the system over a three-year period as use of the building permits, with the panel and smoke alarm replacement the first year, followed by pull alarms, then by rewiring.

The project meets the following CIP project request criteria: removes imminent threat to public health or safety/ alleviates substandard condition or deficiencies; improves the quality of existing services; reduces long-term operating costs; and extends useful life of current facility or equipment.

Advisory Committee Recommendation: The Advisory Committee, by a vote of 7 in favor and 0 opposed, recommends that this project be programmed for 2013.

School District (SCH12-02) – District-Wide VOIP System - \$ 263,320

Department Request:	2013
Advisory Committee Request:	2013

This project request represents further District review of priority needs and improvements previously identified in the CIP as District-Wide Renovations. The proposed upgrades involve needed replacement of the phone, voice mail, and public announcement systems in all the District schools with a centralized VOIP system. It is planned to begin in 2013/2014 and be completed in two years.

The telephone system is an antiquated system and is no longer supported by the manufacturer, there are limited options for vendor support for maintenance and repair,

and parts are difficult to obtain. In addition, sections of the system structure have been customized over the years which further reduces the qualified vendors and leaves the District in a vulnerable position. At a number of the schools, the systems are 'maxed out' and new phones cannot be added. The voice mail system can be easily overwhelmed resulting in teacher substitute requests and parent notifications not being received in a timely fashion. Not all buildings have a public address system. The plan is to finance the full amount of the project and implement the replacement of the entire system over a period of two years – with the main server and software and high school installation the first year, followed by the remainder of the buildings the second year.

The project meets the following CIP project request criteria: removes imminent threat to public health or safety, alleviates substandard condition or deficiencies, improves the quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

Advisory Committee Recommendation: The Advisory Committee, by a vote of 7 in favor and 0 opposed, recommends that this project be programmed for 2013.

School District (SCH12-03) - Milford Middle School Carpet and Tile Replacement - \$ 105,181

Department Request:	2013 Funding
Advisory Committee Recommendations:	2013 Funding

This project request represents further District review of priority needs and improvements previously identified in the CIP as District-Wide Renovations. This project involves replacement of carpet and tile at the Middle School and is planned to begin in 2012/2014 and require up to two years to complete.

The Middle School carpet replacement project has been underway for a few years. This is the last of the work that needs to be completed is because the underlying tile contains asbestos. The existing carpet is in poor condition creating unsafe conditions. The existing tile is also in poor and unsafe condition. Where asbestos tile is present it must be abated, followed by new tile and carpet. As much of the work as possible will be done during the summer months when school is not in session.

The project meets the following CIP project request criteria: removes imminent threat to public health or safety, alleviates substandard conditions or deficiencies, and improves the quality of existing services.

Advisory Committee Recommendation: The Advisory Committee, by a vote of 7 in favor and 0 opposed, recommends that this project be programmed for 2013.

School District (SCH12-04) – Milford Middle School Roof Replacement - \$ 584,000

Department Request:	2013 Funding
Advisory Committee Recommendation:	2013 Funding

This project request represents further District review of priority needs and improvements previously identified in the CIP as District-Wide Renovations, and involves replacement of the Middle School roof. The project is planned for 2013/2014.

The Middle School Roof is in urgent need of replacement. It leaks regularly even though the Buildings and Grounds staff is constantly repairing it. At times outside roofers are called for assistance with stubborn problems.

The project meets the following CIP project request criteria: alleviates substandard condition or deficiencies, reduces long-term operating costs, and extends the useful life of current facility or equipment.

Advisory Committee Recommendation: The Advisory Committee, by a vote of 7 in favor and 0 opposed, recommends that this project request be programmed for 2013.

School District (SCH09-03) – Renovations District-Wide - \$ 5,000,000

Department Request:	2016 Funding
Advisory Committee Recommendation:	2017 Funding

This project request is for district-wide building renovations including, but not necessarily limited to the following: Bales Building – window replacements, carpet and flooring replacements, and general fit-up improvements including but not limited to an elevator at the Bales School; continuation and completion of a full building renovation plans including energy upgrades, HVAC, and electrical and mechanical improvements at the High School

The total cost of this project request is estimated at \$10 million, anticipated State education building aid is uncertain due to State budget cuts.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves the quality of existing services, and reduces long-term operating costs.

Advisory Committee Recommendation: The Advisory Committee recommends, by a vote of 6 in favor, 1 opposed, that this project be programmed for 2017.

B. Major Town Projects On Horizon

The CIP Committee included three capital improvements that are considered to be 'on the horizon' and thus not included as projects planned for the six-year CIP time period of 2012 through 2017. However, these projects are identified so that prioritization, planning, and funding can be considered in the next several years. These projects are as described below.

BROX Recreation Fields: When the BROX Property was purchased by the Town in 2000 it was acquired with the intent of setting aside the Residential 'R' portion of the site for future community needs, including school sites, cemetery lands, open space preservation, municipal facilities, and recreation facilities. In 2005 the Town commissioned the development of a master land use plan which designated approximately 46 acres to accommodate recreational

field/facility needs to accommodate a Town population to be projected at approximately 18,000 people in 2030-2035.

The Recreation Commission is currently working on a Recreation Chapter for the Milford Master Plan and the development of the BROX recreational area has been identified as a high priority action. Funding source alternatives to the general tax rate (and in addition to) will be sought. The anticipated start of construction is projected for 2019-2020.

This project alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, provides incentive to economic development, expanded public demand, and extends useful life of current facilities.

Kaley Park: Kaley Park, as originally envisioned and planned, included formal sports and ball fields. Development of the facility has been ongoing for over 15 years due to incremental funding, most of which came from private sources. Currently two large open recreation field areas (built to soccer/lacrosse field standards) have been constructed. The Recreation Commission, as part of its current recreation master planning process, is reviewing further development of the Park for formal recreation such as ballfields.

The project alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, provides incentive to economic development, expanded public demand, and extends the life of current facilities. Timing and funding of further construction is projected for 2019.

West End Fire Station: This project has previously been included within 6-year capital improvement plans in anticipation of population growth and commercial/industrial development in the westerly portion of Milford, as it will be necessary to meet national response time and distance standards. Current Fire Department planning includes improvements to the Downtown Station to meet the Town's needs for the next ten years. However, with the planned development of the West Milford Commerce and Community District over the next 5-20 years a West End Station will be needed. The Fire Department notes this project as required in 2022.

Chapter 3. Listing of Projects Restructured, Removed From, or Fully Funded from 2012 – 2017 Capital Improvements Plan

In order to provide an accurate year to year record of project changes and implementation, the following listing explains significant changes from the 2012 - 2017 Capital Improvements Plan.

1. 2012 CIP Project Request (AMBS11-01) for an *Ambulance Facility* was approved by Warrant Article 3 on March 13, 2012 in the amount of \$2,214,000.
2. 2012 CIP Project Request (DPWH11-01) for *South Street Drainage Improvements* for \$75,000 was included in the 2012 Department of Public Works operating budget for that project.
3. 2012 CIP Project Request (DPW11-01) for *Osgood Pond Dredging*, in the amount of \$319,750, was not resubmitted for 2013 to allow for a reevaluation of the project cost and feasibility.

4. 2012 CIP Project Request (Fire04-08) for the *Replacement of Engine 4* was approved by Town Warrant Article 4 on March 13, 2012 in the amount of \$437,000 (total purchase price).
5. 2012 CIP Project Requests (SCH10-01, 11-01, and 11-02) for *District Renovations* in the amount of \$300,000 each, were submitted as specific improvements requests for the 2013-1018 CIP (Milford High School Alarm System Upgrades, District Wide VOIP System, and Milford Middle School Carpet/Tile Replacement, respectively).

Chapter 4. Additional Advisory Committee Comments and Recommendations

The Capital Improvements Plan Citizens' Advisory Committee annually discusses with both Department Heads and between themselves when reviewing projects how projects are formulated, funded, and prioritized. Discussion often focuses on the ability of the Town to fund all project requests knowing that funding all projects suggested for a particular year may be financially constrained by how much additional property tax burden can be realistically borne by the property owner. The Committee would like to express the following comments and recommendations:

Regarding project requests submitted by the Department of Public Works: The Advisory Committee was very appreciative of the equipment replacement schedule provided by the Director of Public Works as it shows a comprehensive overview and strategic plan for needed equipment replacement, an effort that had not been provided with as much forward planning in previous years. There were several new project requests that had previously not been included in the CIP due to this in-depth analysis. However, several pieces of equipment were adjusted from the requested year to later years, not to minimize the need for this equipment based on the judgment of the Director, but to fulfill the Committee's charge of keeping the anticipated tax rate impact as level as possible over the next six years.

Regarding project requests submitted by the Fire Department: The Advisory Committee was also very appreciative of the equipment replacement schedule provided by the Fire Chief as it showed for the first time a thorough replacement schedule. In discussions with the Fire Chief, it was noted that there could be an opportunity for significant savings to the taxpayer by combining the replacement of Ladder 1 and Engine 1 in a single warrant article as it was found that obtaining the two pieces at the same time would result in a total cost reduction estimated at \$350,000 as opposed to two separate purchases. Engine 1 replacement was requested by the Fire Chief for 2016, however due to the urgency for replacement of Ladder 1 requested in 2014, the Advisory Committee recommended combining Engine 1 for purchase at the time of the purchase of Ladder 1, and adjusted the project funding request for Engine 1 from 2016 to 2014.

Regarding 'cost for purchase of equipment' vs. 'contracting services': The Advisory Committee annually questions the relative costs for the Town to perform needed maintenance work, and thus requiring new and replacement equipment, versus the cost to contract for private enterprises to perform these required functions. However, the Committee is not charged with this budgetary discussion, and recommends that this discussion take place between

appropriate department heads and the Town Administrator, Board of Selectmen, and the Budget Advisory Committee.

Regarding the establishment of specified capital reserve funds: The Capital Improvements Plan lays out all submitted project requests in an annual six-year schedule that is intended to minimize spikes in the tax rate impact. As in the past several years, the Advisory Committee strongly recommends again that the Board of Selectmen consider implementing capital reserve funds, as was once commonplace in the Town budgeting and warrant process for repair and purchase of high cost items. This consideration should be given, but not limited to capital improvement projects in the CIP. Capital reserve funds would need to be dedicated to specified projects, equipment, and maintenance. Funds will be available when unanticipated replacement or repairs are needed. The need to borrow funds is reduced or eliminated, and the costs of bonds, interest, loans, or other financial services can be reduced and/or avoided in certain circumstances. To make an analogy, if an individual is intent on purchasing a home or new vehicle, a down payment is needed. Capital reserve funds are analogous to a down payment. The Advisory Committee feels that given the uncertain economy in the next 5-10 years that establishing specified capital reserve fund is a realistic and appropriate consideration for the overall Town and School budgeting process.

The Advisory Committee would recommend that the Town Administrator, Finance Director, Board of Selectmen, and Budget Advisory Committee investigate establishing capital reserve funds for CIP projects that have been identified as critical improvements or needs. The Town up until about ten years ago would utilize capital reserve funds for specific needs to lessen the impact of all-at-once tax rate impacts. Capital reserve funds should also be explored as a means for departments to plan for equipment or vehicle expenditures on the horizon that do not meet the \$75,000 CIP project threshold, and allow funds specified for a special purpose to be utilized if needed for a cost-effective and cost-savings expenditure if an occasion arises.

The Advisory Committee was appreciative of the comprehensive Equipment and Vehicle Maintenance and Replacement Schedule provided by the Public Works Director as a means to forecast timing and need for expenditures, and would recommend that appropriate departments utilize a similar approach to forecast projected costly expenditures that either qualify for the CIP threshold or may not.

Chapter 5. CIP Estimated Tax Impact Table and Plan Recommendations

The CIP Estimated Tax Impact Table on the next page presents the recommended schedule for project requests reviewed by the Advisory Committee for the period 2013-2018. The intent of the Advisory Committee is to prioritize projects for funding, looking at all projects submitted. Based upon the information presented to the Advisory Committee and subsequent discussion, projects were placed in a manner to address the most urgent (2013) Town capital project needs. Projects for subsequent years were placed to try to keep the overall debt service, both existing and new, as level as possible. Note that the bottom line of the Table indicates a Total Debt Service that varies within \$0.05 between the years 2013 and 2017.

Final decision-making on which projects will move forward and which will be delayed rests with the Board of Selectmen, the School Board, the Water and Sewer Commissioners, and ultimately the voting public.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
CIP Estimated Tax Impact Table															
	Project Number	Dept	Project Name	Bond, Cash, or Lease	Pay Term, Years	Re-request Vote Year	Re-command Vote Year	Purchase Price	Purchase Price Less Outside Funds	2013	2014	2015	2016	2017	2018
	AMBS01-01	Ambulance	Ambulance Repl.-1999/2003	Lease	7	2013	2013	335,000	335,000	53,770	53,770	53,770	53,770	53,770	53,770
	ADMN01-10	Admin.	Town Hall Renovations	Bond	10	2014	2014	500,000	500,000	-	-	58,615	58,615	58,615	58,615
	CD11-02	Comm. Dev.	Osgood Rd/Sidewalk Bike	Cash	1	2013	2014	375,000	75,000	-	75,000	-	-	-	-
	DPWH03-10	Comm. Dev.	Nashua St Sidewalk Phase 1	Cash	1	2013	2013	127,000	127,000	127,000	-	-	-	-	-
	DPWH03-10	Comm. Dev.	Nashua St Sidewalk Phase 2	Cash	1	2014	2013	159,000	159,000	159,000	-	-	-	-	-
	DPWH03-10	Comm. Dev.	Nashua St Sidewalk Phase 3	Cash	1	2015	2015	159,000	159,000	-	-	159,000	-	-	-
	CD11-03	Comm. Dev.	Nashua / Ponemah Signals	Bond	10	2015	2015	368,800	368,800	-	-	-	43,235	43,235	43,235
	CD11-04	Comm. Dev.	Kaley Park Turn Lane	Bond	10	2016	2016	317,625	317,625	-	-	-	-	37,235	37,235
	DPWH04-10	DPW-Hwy	Sidewalk Tractor Plow	Lease	5	2014	2014	95,000	95,000	-	20,744	20,744	20,744	20,744	20,744
	DPWH04-01	DPW-Hwy	Dump Truck, 8 CY (# 1)	Lease	5	2013	2013	150,000	150,000	32,753	32,753	32,753	32,753	32,753	-
	DPWH10-01	DPW-Hwy	Dump Truck, 8 CY (# 2)	Lease	5	2015	2015	150,000	150,000	-	-	32,753	32,753	32,753	32,753
	DPWH11-02	DPW-Hwy	Vacuum Sweeper	Lease	5	2013	2013	230,000	230,000	50,222	50,222	50,222	50,222	50,222	-
	DPWH11-03	DPW-Hwy	Comm./Industrial Infrastructure	N/A	0	2014	2014	500,000	0	-	-	-	-	-	-
	DPWH12-01	DPW-Hwy	Dump Truck, 6 CY	Lease	5	2013	2013	90,000	90,000	19,652	19,652	19,652	19,652	19,652	-
	DPWH12-02	DPW-Hwy	Loader, 2-3 CY	Lease	5	2016	2017	125,000	125,000	-	-	-	-	27,294	27,294
	DPWH12-03	DPW-Hwy	Dump Truck, 8 CY (# 3)	Lease	5	2017	2017	150,000	150,000	-	-	-	-	32,753	32,753
	DPWH12-04	DPW-Hwy	Sidewalk Tractor Plow	Lease	5	2018	2019	95,000	95,000	-	-	-	-	-	-
	DPWH12-05	DPW-Hwy	Loader, Cat 2-3 CY	Lease	5	2018	2019	165,000	165,000	-	-	-	-	-	-
	FIRE01-09*	Fire	Replace Ladder 1	Bond	15	2014	2014	950,000	735,000	-	-	61,568	61,568	61,568	61,568
	FIRE10-01*	Fire	Replace Engine 1	Bond	15	2016	2014	600,000	465,000	-	-	38,951	38,951	38,951	38,951
	FIRE11-01	Fire	Upgrades to Downtown Station	Bond	20	2017	2017	1,200,000	1,200,000	-	-	-	-	-	80,659
	LIBR01-01	Library	Addition / Renovation Project	Bond	20	2015	2015	5,615,052	5,065,052	-	-	-	340,451	340,451	340,451
	WTR10-01	Water	New Water Source - Phase 3	Bond	15	2015	2015	500,000	500,000	-	-	-	41,883	41,883	41,883
	On horizon	DPW-Rec	Brox Recreation Fields	46 Acres in Master Plan, perhaps \$500K, more study needed.						(2018?)	-	-	-	-	-
	On horizon	Comm. Dev.	Kaley Park	Will eventually need additional field improvements						-	-	-	-	-	-
	On horizon	Fire	Replace Rescue 1	Potential 2019 Bond (estimated at \$675K in 2012)						-	-	-	-	-	-
	On horizon	Fire	West End Fire Station	Potential 2022 Bond (estimated at \$1.5M in 2010)						-	-	-	-	-	-
	On horizon	DPW-SW	Solid Waste Mgmt Improv.	Potential 2018 Bond (estimated at \$846K in 2009)						-	-	-	-	-	-
								New Projects (Town)		442,396	252,140	528,028	794,597	891,880	869,912
								Existing Projects (Town)		1,272,440	1,199,261	1,162,805	1,043,113	954,450	889,514
								Sub-Total (Town)		1,714,836	1,451,401	1,690,833	1,837,710	1,846,330	1,759,426
	SCH09-02a	School	High School Parking - Phase 1	Cash	1	2013	2013	110,000	110,000	110,000	-	-	-	-	-
	SCH09-02b	School	High School Parking - Phase 2	Cash	1	2014	2014	119,676	119,676	-	119,676	-	-	-	-
	SCH12-01	School	MHS Fire Alarm System Upgrad	Bond	5	2013	2013	279,000	279,000	-	60,921	60,921	60,921	60,921	60,921
	SCH12-02	School	District Wide VOIP System	Bond	5	2013	2013	263,320	263,320	-	57,497	57,497	57,497	57,497	57,497
	SCH12-03	School	MMS Carpet/Tile Replacement	Bond	5	2013	2013	105,181	105,181	-	22,967	22,967	22,967	22,967	22,967
	SCH12-04	School	MMS Roof Replacement	Bond	5	2013	2013	584,000	584,000	-	127,519	127,519	127,519	127,519	127,519
	SCH09-03	School	Renovations (district wide)	Bond	20	2016	2017	5,000,000	5,000,000	-	-	-	-	-	336,079
								New Projects (School)		110,000	388,580	268,904	268,904	268,904	604,982
								Existing Projects (School)		989,000	947,484	871,370	762,291	720,085	680,079
								Sub-Total (School)		1,099,000	1,336,064	1,140,274	1,031,195	988,989	1,285,061
		Combined Debt Service						Total New Debt Service		552,396	640,720	796,932	1,063,501	1,160,784	1,474,895
								Total Existing Debt Service		2,261,440	2,146,745	2,034,175	1,805,404	1,674,535	1,569,593
								Total Debt Service		2,813,836	2,787,465	2,831,107	2,868,905	2,835,319	3,044,488
		Tax Rate Calculation, \$ per \$1,000 assessed valuation						New Projects (Town)		\$0.28	\$0.16	\$0.33	\$0.50	\$0.56	\$0.55
		Assumption:						Existing Projects (Town)		\$0.80	\$0.75	\$0.73	\$0.65	\$0.60	\$0.56
		\$15,936 of spending equals \$0.01 on the tax rate						Sub-Total (Town)		\$1.08	\$0.91	\$1.06	\$1.15	\$1.16	\$1.10
								New Projects (School)		\$0.07	\$0.24	\$0.17	\$0.17	\$0.17	\$0.38
								Existing Projects (School)		\$0.62	\$0.59	\$0.55	\$0.48	\$0.45	\$0.43
								Sub-Total (School)		\$0.69	\$0.84	\$0.72	\$0.65	\$0.62	\$0.81
								Total New Debt Service		\$0.35	\$0.40	\$0.50	\$0.67	\$0.73	\$0.93
								Total Existing Debt Service		\$1.42	\$1.35	\$1.28	\$1.13	\$1.05	\$0.98
								Total Debt Service		\$1.77	\$1.75	\$1.78	\$1.80	\$1.78	\$1.91
		Notes/Rules													
		School year is town year plus six months, e.g. 2012 town year = 2012/2013 school year													
		Existing debt service is net of state aid (schools get 30-40% state construction aid over time)													
		Do not change info in the grey cells, they are calculated automatically.													
		Bond and lease payments are estimates only based on a single interest rate for the entire planning horizon - 3.40% was used for this year													
		Any project that combines a number of different funding methods must be broken into separate projects													
		Any project that relies on a series of annual cash appropriations must be broken into separate projects													
		Leases - Treated as a normal loan based on Excel calculations using the standard interest rate. Payments start the year of the vote													
		Bond - Treated as a normal loan based on Excel calculations using the standard interest rate. Payments start the year following the vote.													
		Project number represents Dept/Year First Requested/Request # for that year													
		Re: Projects FIRE 01-09 & 10-01: Revised pricing represents a discount if both vehicles are purchased at the same time and funded with a 15 year bond.													
		3.00%		15936											

Town of Milford Budget Advisory Committee Report 2013

INTRODUCTION

The Milford Budget Advisory Committee (BAC) is comprised of nine citizens of Milford appointed by the Town Moderator. The Budget Advisory Committee was created in 1974 by a Town Vote to serve two primary purposes: 1) to advise the Board of Selectmen and Town Administrator on budgetary matters as they prepare the operating budget and warrant articles, and 2) to develop positions of support or non-support for the proposed budget and warrant articles, which are presented at the Deliberative Session and included in the Voter's Guide published prior to the Town Vote. The members of this year's committee are: Matt Lydon (Chair), Rose Evans (Vice Chair), Peggy Seward (Secretary), Karen Mitchell (Secretary), Deanna Carter, Bert Becker, Jolie Whitten, Jim Roccio, and Chris Pank.

In order to fulfill our dual roles, the BAC met with the Town Administrator, Department Heads, Milford Improvement Team (MIT), Souhegan Valley Transportation Collaborative (SVTC), Conservation Commission, Water and Sewer Commissioners, and members of the Community Facilities Advisory Committee. The committee objectively reviewed the proposed operating budget and warrant articles which have a tax impact, and after careful consideration, developed positions of support or non-support for each. Throughout our review process any questions about budget items were presented to Department Heads or the Town Administrator for clarification. All answers and any additional information requested were provided to the committee.

Uniquely, this year, the BAC added to the operating budget by proposing two amendments that were approved by voters in attendance at the Deliberative Session. See our report related to Article 4 for further detail.

ARTICLE 3 – NASHUA STREET SIDEWALK CONSTRUCTION PROJECT - \$286,000

The Budget Advisory Committee voted 2-6 to oppose this warrant article.

This project is part of the overall Town Master Plan. Due to the future budgetary impact of this project and additional future major capital needs, the majority feels that this is not a fiscal priority at this time.

The minority in favor feels that this is a safety issue and was reviewed and approved by the Capital Improvements Plan (CIP) Citizens Advisory Committee (CAP). There is no tax impact in the 2013 budget.

ARTICLE 4 – OPERATING BUDGET - \$12,430,143

The Budget Advisory Committee voted 7-1 to support this warrant article.

The Town operating budget reflects an increase of 5.0%. The proposal is approximately \$176,000 more than the 2013 default budget calculation. We are in support of this budget as amended at the Deliberative Session by the following amendments:

- 1) “I move that we amend the bottom line of the operating budget, which is \$12,405,693, to increase the same by \$15,250, so that the amended bottom line will be \$12,420,943, *it being the intent to include in the operating budget an additional amount sufficient to defray the first year rental cost of a multi-year lease/purchase agreement for a vacuum sweeper, which lease will contain a non-appropriation clause allowing the town to invalidate said lease if, in future years, funding for annual rental is not forthcoming, the full amount of said rental to be \$35,250, with \$20,000 coming from transfers from other accounts at the discretion of the selectmen.*”
- 2) “I move that we amend the bottom line of the operating budget, which is \$12,420,943 as amended, to increase the same by \$9,200, so that the amended bottom line will be \$12,430,143, *it being the intent to include in the operating budget an additional amount sufficient to defray the cost of wages and benefits associated with increasing the Recreation Coordinator position from part-time to full-time.*”

It is the intent of the BAC that the Board of Selectmen (BOS) will add into the operating budget \$35,250 for the first year lease payment for a vacuum sweeper for the DPW (which was removed from the warrant by the BOS), add \$9,200 for the Town’s portion of the wages and benefits associated with increasing the Recreation Coordinator position from 32 to 40 hours per week (also removed by the BOS), and find \$20,000 in savings within the operating budget. Two areas where it has been indicated savings can likely be found are: from materials and supplies included in the DPW budget, and wages and benefits by delaying the back-filling of currently vacant positions.

ARTICLE 5 – WASTEWATER TREATMENT OPERATING BUDGET – \$1,795,798

The Budget Advisory Committee voted 9-0 to support this warrant article.

The Wastewater Treatment Operating budget is funded by wastewater user fees. The proposed budget represents an increase of 5.8% from last year's appropriation. The increase is primarily due to new debt related to the Septage Receiving Facility approved by the voters in 2009. The budget also includes \$45,000 for the replacement of a cab and chassis on a 1995 Dump Truck (50% of the cost is included in the Water Operating budget).

ARTICLE 6 – WATER OPERATING BUDGET - \$1,362,552

The Budget Advisory Committee voted 9-0 to support this warrant article.

The Water Operating budget is funded by water user fees. The proposed budget represents a decrease of 0.1% from last year's appropriation and includes \$45,000 for the replacement of a cab and chassis on a 1995 Dump Truck (50% of the cost is included in the Wastewater Operating budget).

ARTICLE 7 – TWO REPLACEMENT AMBULANCES - \$324,000/ (first year payment \$49,700)

The Budget Advisory Committee voted 9-0 to support this warrant article.

In conjunction with the completion of the new ambulance facility, we will have the required space to accommodate these much needed replacement ambulances. Combining the purchase of two ambulances will result in a factory discount from the manufacturer and a trade in allowance. The Capital Improvements Plan (CIP) recommended by the Citizens Advisory Committee included this project for the year 2013.

ARTICLE 8 – SOCIAL SERVICES - \$35,000

The Budget Advisory Committee voted 9-0 to support this warrant article.

The Committee believes that in these difficult economic times, our citizens continue to need assistance. These funds are allocated to 21 different agencies that provide various resources to our citizens. Without these resources, the Town could possibly have to fund the full cost of these services.

**ARTICLE 9 – NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICE
- \$28,100**

The Budget Advisory Committee voted 9-0 to support this warrant article.

The Committee continues to believe that the Souhegan Valley Transportation Collaborative (SVTC) provides a valuable service to the community providing transport for medical appointments and other necessities to our residents.

ARTICLE 10 – PUBLIC WORKS DUMP TRUCK – \$124,500/ (first year payment \$26,050)

The Budget Advisory Committee voted 9-0 to support this warrant article.

DPW has been operating without two dump trucks. This article replaces one dump truck. The Capital Improvements Plan (CIP) recommended by the Citizens Advisory Committee included this project for the year 2012.

ARTICLE 11 – CONSERVATION LANDS FUND - \$20,000

The Budget Advisory Committee voted 8-0 to support this warrant article.

This appropriation is needed to augment the Conservation Land Fund. Funds must be available in the Conservation Land Fund in order for the Conservation Commission to fund future purchases and associated acquisition costs for land that may become available.

ARTICLE 12 – PUMPKIN FESTIVAL, HOLIDAY DECORATIONS AND PLANTINGS - \$20,000

The Budget Advisory Committee voted 6-2 to support this warrant article.

The Pumpkin Festival is an annual event that is well supported by the community.

The minority recognizes that this Warrant Article pays for extra man hours by DPW, Police, Fire and Ambulance Personnel and not for any other Pumpkin Festival expenses. However, in a year of economic concern, this could be amended to \$15,000 as appropriated in the past, and supplemented by Pumpkin Festival income.

**ARTICLE 13 – MILFORD IMPROVEMENT TEAM (MIT) OPERATING BUDGET
SUPPORT - \$20,000**

The Budget Advisory Committee voted 9-0 to support this warrant article.

MIT (formerly DO-IT), is an organization that promotes economic development opportunities and is important for the betterment of the community.

**ARTICLE 14 – TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT -
\$24,750**

The Budget Advisory Committee voted 9-0 to support this warrant article.

This agreement covers some public works employees as well as some from the water and sewer departments. The Teamster's have agreed to accept this contract.

ARTICLE 15 – SUMMER BAND CONCERTS - \$9,000

The Budget Advisory Committee voted 9-0 to support this warrant article.

The concerts provide culture and entertainment for all ages.

**ARTICLE 16 – MEMORIAL, VETERANS & LABOR DAY PARADE TOWN SUPPORT
- \$6,000**

The Budget Advisory Committee voted 9-0 to support this warrant article.

These events are very well attended and popular with the community.

ARTICLE 17 – FIREWORKS - \$6,000

The Budget Advisory Committee voted 6-2 to support this warrant article.

In recent years, fireworks were provided by donations.

The minority feels that fireworks are the lowest priority item on the Warrant, in a year of a large proposed tax rate increase. In the past, Fourth of July activities were successful with activities at Keyes Field and a bonfire.

Town Of Milford 2013 Town Meeting

AMENDED **Warrant & Financials**

January 28, 2013

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified that the Annual Meeting of the Town of Milford will be held, in accordance with RSA 40:13, in said Milford, with the first session (also known as "Deliberative Session") at the Milford Town Hall Auditorium on Saturday, February 2, 2013, at 9:00 am, to transact all business other than voting, and on Tuesday, March 12, 2013, at the Milford Middle School Gymnasium, for the second session (also known as "Town Vote") for voting by official ballot at the polls on all matters in the warrant as well as officers and other matters to be voted on. The polls will be open on March 12, 2013, at 6:00 a.m. and will not close earlier than 8:00 p.m.

In accordance with the Americans with Disabilities Act, the services of an interpreter will be provided as requested. Such requests must be received in the Milford Board of Selectmen's Office, Town Hall, One Union Square, Milford, NH 03055-4240, at least two (2) calendar weeks prior to the event. The Town will attempt to honor any requests received after this time period.

2013 TOWN MEETING WARRANT & BUDGET

ARTICLE 1 – ELECTION OF OFFICERS

To choose all necessary officers for the following year:

Selectmen — 3-Year Term (vote for one)

Kevin Federico
Ed Densmore

Cemetery Trustee — 3-Year Term (vote for one)

Gil Archambault
Maria Salisbury
Stephen Trombly

Library Trustee — 3-Year Term (vote for two)

Wayne Hardy
Chris Costantino

Town Clerk — 3-Year Term (vote for one)

Bobbi Schelberg
Peggy Langell

Trustee of the Trust Funds — 3-Year Term (vote for one)

Janet Spalding

Water & Wastewater Commissioner — 3-Year Term (vote for one)

Dale White

PLEASE NOTE:

In years past the Town's proposed zoning changes were presented in the annual Warrant in full detail.

However, as the proposed zoning changes are lengthy and in an effort to save printing costs, copies of the full proposed zoning changes are available in the main Town Hall Lobby as well as in the Community Development Department, during normal business hours, Monday through Friday, 8:00 am to 4:30 pm daily. Additionally, it is available on the web at www.milford.nh.gov, and outside of Town Hall in a binder 24 hours a day

If you have any questions or need further assistance, please stop by or call the Administration Office at Town Hall, Monday through Friday, 8:00 am to 4:30 pm daily (249-0601).

ARTICLE 2 – BALLOT VOTE – ZONING CHANGES

To vote on Planning Board proposed zoning changes and amendments.

The Planning Board SUPPORTS all Amendments:

Ballot Vote No. 1 – Non-Conforming Uses and Structures

1. Are you in favor of adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #1: Amend Article II: Section 2.02.0 Non-Conforming Uses and Structures, to modify the name of NON-CONFORMING USES AND STRUCTURES by adding additional language.

Topical Description of Proposed Amendment: This amendment adds supporting language regarding the legality of non-conforming uses and non-conforming structures. The Planning Board supports Amendment 1 by a vote of 7-0.

Ballot Vote No. 2 – Non-Conforming Uses and Structures- Continuance, Discontinuance, or Change

2. Are you in favor of adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #2: Amend Article II: Section 2.03.0 Non-Conforming Uses to modify the section title and amend Section 2.03.1:A and Section 2.03.1:C

Topical Description of Proposed Amendment: The proposed language changes and additions will give relief to pre-existing, non-conforming uses and structures, where there are no other issues identified, as intended. The Planning Board supports Amendment 2 by a vote of 7-0.

Ballot Vote No. 3 – Zoning Ordinance Definitions

3. Are you in favor of adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #3: Amend Article IV: Definitions by modifying “Dwelling, Two-family”, “Accessory Dwelling Unit (ADU)” and “Accessory Use or Structure”; and removing “Portable Sign”

Topical Description of Proposed Amendment: The proposed amendment modifies definitions for “Dwelling, Two-family” “Accessory Dwelling Unit (ADU)” and “Accessory Use or Structure”; and removes definitions for “Portable Sign” as it is no longer used in the Zoning Ordinance. The Planning Board supports Amendment 3 by a vote of 7-0.

Ballot Vote No. 4 – Groundwater Protection

4. Are you in favor of adoption of Amendment #4 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #4: Amend Article VI: Section 6.01.0:1.B Definitions to revise the definition of “Junkyard” by replacing, in its entirety with a revised definition for consistency with New Hampshire RSA and the definition used in Article IV: Definitions

Topical Description of Proposed Amendment: The proposed amendment is to revise the definition of “Junkyard” and replace in its entirety with a revised definition for consistency with New Hampshire RSA and the definition used in Article IV: Definitions of the Ordinance. The Planning Board supports Amendment 4 by a vote of 7-0.

Ballot Vote No. 5 –Sign Ordinance Definitions

5. Are you in favor of adoption of Amendment #5 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #5: Amend Article VII: Supplementary Standards, Section 7.06.3: Definitions by adding “Façade Sign”; and amending “Wall Sign”

Topical Description of Proposed Amendment: The proposed amendment adds a definition of “Façade Sign” and modifies the wording of “Wall Sign” to say “or façade signs” for improved clarification. The Planning Board supports Amendment 5 by a vote of 7-0.

Ballot Vote No. 6 – Sign Ordinance- Permit Not Required

6. Are you in favor of adoption of Amendment #6 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #6: Amend Article VII: Supplementary Standards, Section 7.06.5 General Administration to make minor administrative updates for ease of use and support in enforcement

Topical Description of Proposed Amendment: By removing the word “or” and replacing with “and”, the proposed amendment adds clarification and support in enforcement for a sign that is temporary in nature that it may not be displayed for longer than seven (7) consecutive days and no more than fourteen (14) days out of any one (1) year period. The Planning Board supports Amendment 6 by a vote of 7-0.

Ballot Vote No. 7 – Sign Ordinance- Application Procedure

7. Are you in favor of adoption of Amendment #7 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #7: Amend Section 7.06.5:D.4 by modifying Section 7.06.5:D.4.a; and removing 7.06.5:D.4.d & 7.06.5:D.4.e as redundant to 7.06.5:D.4.a, and amend section 7.06.5:D.8 to include “of any existing sign”

Topical Description of Proposed Amendment: The proposed amendment removes the phrase “be denied” from 7.06.5:D.4.a and adds the language “not be acted upon but returned to the applicant identifying the items needed for completion”. The Planning Board supports Amendment 7 by a vote of 7-0.

Ballot Vote No. 8 –Sign Requirements By Sign Type

8. Are you in favor of adoption of Amendment #8 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #8: Amend Article VII: Supplementary Standards, Section 7.06.7:A Sign Requirements By Sign Type to include the Integrated Commercial Industrial 2 District (“ICI-2”); and remove Section 7.06.7:A.1

Topical Description of Proposed Amendment: In 2007 the voters approved the creation of a second Integrated Commercial Industrial District (“ICI-2”). It is the intent of this proposed amendment to include the Integrated Commercial Industrial District (“ICI-2”) within Section 7.06.7:A and remove subparagraph (7.06.7:A.1) from this Article. The Planning Board supports Amendment 8 by a vote of 7-0.

Ballot Vote No. 9 –Sign Ordinance- Wall Signs (Fascia Sign or Façade Sign)

9. Are you in favor of adoption of Amendment #9 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #9: Amend Article VII: Supplementary Standards, Section 7.06.7 Sign Requirements By Sign Type to modify the definition of WALL SIGNS (FASCIA SIGN OR FAÇADE SIGN) under Section 7.06.7:E for consistency

Topical Description of Proposed Amendment: For consistency throughout the Ordinance this amendment modifies the definition of “wall sign” to include the terms “Fascia Sign” or “Façade Sign”. The Planning Board supports Amendment 9 by a vote of 7-0.

Ballot Vote No. 10 –Sign Ordinance Tables

10. Are you in favor of adoption of Amendment #10 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #10: Amend Article VII: Supplementary Standards, Section 7.06.7 Sign Requirements By Sign Type to modify all tables under 7.06.7 to include the ICI-2 District; and amend table 7.06-3, to be consistent and specify the allowable number of square feet for Directional Signs in the Residence "A" District as four (4).

Topical Description of Proposed Amendment: This proposed amendment is to modify all tables under 7.06.7 to include the ICI-2 District; and amend table 7.06-3, to be consistent and specify the allowable number of square feet for Directional Signs in the Residence "A" District as four (4). The Planning Board supports Amendment 10 by a vote of 7-0.

Ballot Vote No. 11 –Senior Housing Development

11. Are you in favor of adoption of Amendment #11 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #11: Amend Article VII: Supplementary Standards, Section 7.07.3 Occupancy Eligibility for Living Units within Senior Housing Developments

Topical Description of Proposed Amendment: The purpose of this amendment is to maintain consistency throughout the Ordinance. The term "living unit" is not defined but is used twice; this amendment proposes to replace the two instances of "living unit" with "dwelling unit". The Planning Board supports Amendment 11 by a vote of 7-0.

Ballot Vote No. 12 –Telecommunication Facilities Ordinance

12. Are you in favor of adoption of Amendment #12 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #12: Amend Article VII: Supplementary Standards Section 7.09.0 TELECOMMUNICATION FACILITIES by replacing in its entirety with following revised TELECOMMUNICATION FACILITIES ORDINANCE

Topical Description of Proposed Amendment: On February 22, 2012 HR 3630 was signed into law, which included restrictions on the siting of wireless facilities and changes to the public safety radio spectrum. The bill became effective upon signature and immediate action was necessary to review and amend our local zoning ordinance in regards to telecommunications. To protect the Town's interest and avoid lawsuits under the new law, staff has researched and reviewed the Town's current regulations in conjunction with similar communities. The Planning Board supports Amendment 12 by a vote of 7-0.

Ballot Vote No. 13 – Administrative Relief

13. Are you in favor of adoption of Amendment #13 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #13: Amend Article X: Section 10.02.6 Accessory Dwelling Units to revise language relative to Accessory Dwelling Units (ADU)

Topical Description of Proposed Amendment: This amendment updates the ordinance language allowing an owner of an existing or proposed single-family home the ability to locate an additional accessory dwelling unit on his/her property by special exception. The Planning Board supports Amendment 13 by a vote of 7-0.

ARTICLE 3 — NASHUA STREET SIDEWALK CONSTRUCTION PROJECT — \$286,000

To see if the Town will vote to raise and appropriate the sum of \$286,000 for the construction of approximately 1,600 linear feet of new five-foot (5') wide bituminous asphalt sidewalk, to include but not be limited to, vertical granite curb, associated stormwater drainage improvements, crosswalk markings, and repaving, along the southerly side of Nashua Street in an easterly direction from approximately 503 Nashua Street (near the Medlyn Street and Nashua Street intersection; Map 32, Lot 11), to approximately 571 Nashua Street (Walgreens Pharmacy; Map 44, Lot 13-1), and to authorize the Board of Selectmen to raise this appropriation by borrowing not more than Two Hundred, Eighty-six Thousand Dollars (\$286,000), under the Municipal Finance Act, RSA 33, and to issue bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, such bonds or notes shall be the general obligation of the Town, and to authorize the Board of Selectmen to contract for and expend any Federal or State aid or any other funds that may be available for this project, or take any other action relative thereto. The purpose of this project is to complete the sidewalk connection from its existing terminus at approximately 503 Nashua Street to existing sidewalk at 571 Nashua Street and provide for pedestrian safety. The Board of Selectmen does not support this Article (1-4). The Budget Advisory Committee does not support this Article (2-6). (3/5 ballot vote required). ***This Article has an estimated tax impact of \$0.039 starting in 2014 (\$3.90 on a home valued at \$100,000).***

Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass. This is a 10-year bond issue.

Ballot Question 3 – Nashua Street Sidewalk Construction Project — \$286,000

Shall the Town vote to raise and appropriate the sum of \$286,000 for the construction of approximately 1,600 linear feet of new five-foot (5') wide bituminous asphalt sidewalk along the southerly side of Nashua Street in an easterly direction, and to authorize the Board of Selectmen to raise this appropriation by borrowing not more than Two Hundred, Eighty-six Thousand Dollars (\$286,000), under the Municipal Finance Act, RSA 33, and to issue bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, such bonds or notes shall be the general obligation of the Town, and to authorize the Board of Selectmen to contract for and expend any Federal or State aid or any other funds that may be available for this project, as more-particularly described in Warrant Article 3, or take any other action relative thereto? The Board of Selectmen does not support this Article (1-4). The Budget Advisory Committee does not support this Article (2-6).

ARTICLE 4 — TOWN OPERATING BUDGET — \$12,430,143

To see if the Town will vote to raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget in an amount totaling Twelve Million, Four Hundred Thirty Thousand, One Hundred, and Forty-three (\$12,430,143) Dollars. Should this Article be defeated, the operating budget shall be Twelve Million, Two Hundred Fifty Three Thousand, Seven Hundred and Ten (\$12,253,710) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7-1). ***This Article has an estimated tax impact of \$0.45 over the 2012 budget (\$45.00 on a home valued at \$100,000).***

Note: The proposed Operating Budget reflects an increase of 4.8% to the 2012 Operating Budget, or an increase of \$572,809; 73% of this increase (\$420,826) will be included in the default budget.

Ballot Question 4 – Town Operating Budget – \$12,430,143

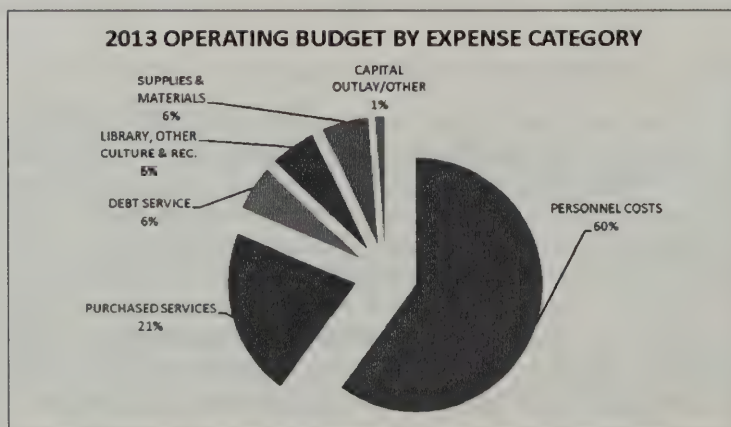
Shall the Town vote to raise and appropriate, as an operating budget, not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget in an amount totaling Twelve Million, Four Hundred Thirty Thousand, One Hundred, and Forty-three (\$12,430,143) Dollars as more particularly described in Article 4 or take any other action relative thereto?. Should this Article be defeated, the operating budget shall be Twelve Million, Two Hundred Fifty-three Thousand, Seven Hundred and Ten (\$12,253,710) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one Special Meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7-1).

2013 PROPOSED BUDGET BY DEPARTMENT

PURPOSE OF APPROPRIATION	2012	2012	2013	CHANGE \$	CHANGE %
	ACTUAL (Note 2) AS OF 01/22/2013 (unaudited)	ADOPTED BUDGET	PROPOSED BUDGET		
Executive - Administration	\$ 315,867	\$ 305,507	\$ 312,578	\$ 7,071	2.3%
Elections, Registrations & Vital Statistics	\$ 140,053	\$ 137,644	\$ 133,064	(4,580)	-3.3%
Assessing	\$ 169,150	\$ 167,635	\$ 170,739	\$ 3,104	1.9%
Finance & Tax Administration	\$ 269,279	\$ 280,080	\$ 277,148	(2,932)	-1.0%
Information Systems	\$ 313,260	\$ 271,329	\$ 285,274	\$ 13,945	5.1%
Legal	\$ 42,390	\$ 42,500	\$ 45,000	\$ 2,500	5.9%
Employee Benefits (Note 1)	\$ 2,007,302	\$ 2,094,962	\$ 2,267,570	\$ 172,608	8.2%
Community Development	\$ 437,353	\$ 470,163	\$ 473,939	\$ 3,776	0.8%
Insurance	\$ 108,757	\$ 114,000	\$ 118,900	\$ 4,900	4.3%
Community Media	\$ 20,118	\$ 15,243	\$ 20,503	\$ 5,260	34.5%
Police	\$ 2,032,607	\$ 2,068,530	\$ 2,058,752	(9,778)	-0.5%
Ambulance	\$ 630,116	\$ 615,353	\$ 671,628	\$ 56,275	9.1%
Fire & Emergency Management	\$ 497,661	\$ 520,480	\$ 553,261	\$ 32,781	6.3%
Other Public Safety (MACC Base & Hydrant Rental)	\$ 577,879	\$ 578,452	\$ 602,255	\$ 23,803	4.1%
Department of Public Works	\$ 2,171,700	\$ 2,197,335	\$ 2,180,718	(16,617)	-0.8%
General Government Buildings	\$ 201,711	\$ 206,541	\$ 350,967	\$ 144,426	69.9%
Cemeteries	\$ 116,405	\$ 138,920	\$ 136,249	(2,671)	-1.9%
Welfare Admin. & Direct Assistance	\$ 196,223	\$ 207,097	\$ 196,955	(10,142)	-4.9%
Recreation	\$ 120,535	\$ 119,599	\$ 132,570	\$ 12,971	10.8%
Library	\$ 684,852	\$ 684,852	\$ 706,309	\$ 21,457	3.1%
Other Culture & Recreation (Historical Society)	\$ 3,000	\$ 3,000	\$ 3,000	-	0.0%
Conservation	\$ 22,217	\$ 22,217	\$ 22,091	(126)	-0.6%
Debt Service	\$ 567,044	\$ 571,445	\$ 710,673	\$ 139,228	24.4%
TOTAL OPERATING BUDGET	\$ 11,645,479	\$ 11,832,884	\$ 12,430,143	\$ 597,259	5.0%

Note 1: All employee benefit costs are accounted for in this department and are not allocated to corresponding departments.

Note 2: 2012 actual numbers are not finalized and are reported as of 01/22/2013. Audit adjustments are still outstanding.



ARTICLE 5 – WASTEWATER TREATMENT OPERATING BUDGET – \$1,795,798

To see if the Town will vote to raise and appropriate the sum of One Million, Seven Hundred Ninety Five Thousand, Seven Hundred and Ninety-eight (\$1,795,798) Dollars to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. The Board of Selectmen supports this Article (5-0). The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee supports this Article (9-0).

Note: The proposed Wastewater Treatment Operating Budget reflects an increase of 5.8% to the 2012 Operating Budget, or an increase of \$98,332.

Ballot Question 5 – Wastewater Treatment Operating Budget – \$1,795,798

Shall the Town vote to raise and appropriate the sum of One Million, Seven Hundred Ninety Five Thousand, Seven Hundred and Ninety-eight (\$1,795,798) Dollars to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee supports this Article (9-0).

ARTICLE 6 – WATER DEPARTMENT OPERATING BUDGET – \$1,362,552

To see if the Town will vote to raise and appropriate the sum of One Million, Three Hundred Sixty-two Thousand, Five Hundred and Fifty-two (\$1,362,552) Dollars to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the water user fees. The Board of Selectmen supports this Article (5-0). The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee supports this Article (9-0).

Note: The proposed Water Department Operating Budget reflects a decrease of (0.1%) to the 2012 Operating Budget, or a decrease of (\$1,232).

Ballot Question 6 – Water Department Operating Budget – \$1,362,552

Shall the Town vote to raise and appropriate the sum of One Million, Three Hundred Sixty-two Thousand, Five Hundred and Fifty-two (\$1,362,552) Dollars to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee supports this Article (9-0).

ARTICLE 7 – TWO REPLACEMENT AMBULANCE 7-YEAR LEASE/PURCHASES – \$49,700

(Annual Payment \$49,700/Total Purchase Price \$324,000)

To see if the Town will vote to authorize the Board of Selectmen to enter into a 7-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing **TWO** ambulances with the appropriate equipment for Ambulance Department operation (they will become the primary response vehicles and the current 1999 Wheeled Coach will be traded in and the 2003 AEV Ambulance will be maintained as a backup unit in the event a primary ambulance is out of service) and to raise and appropriate the sum of Forty-nine Thousand, Seven Hundred (\$49,700) Dollars for the first year's payment for this purpose. The total purchase price of these vehicles is Three Hundred Twenty-four Thousand (\$324,000) Dollars. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget

Advisory Committee supports this Article (9-0). ***This Article has an estimated tax impact of \$0.039 (\$3.90 on a home valued at \$100,000).***

Ballot Question 7 – Two Replacement Ambulance 7-Year Lease/Purchases – \$49,700

Shall the Town vote to authorize the Board of Selectmen to enter into a 7-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing TWO ambulances with the appropriate equipment for Ambulance Department operation, as more-particularly described in Warrant Article 7, and to raise and appropriate the sum of Forty-nine Thousand, Seven Hundred (\$49,700) Dollars for the first year's payment for this purpose, or take any other action relative thereto? The total purchase price of these vehicles is Three Hundred Twenty-four Thousand (\$324,000) Dollars and, future years' payments would be included in the Operating Budget. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0).

ARTICLE 8 – SOCIAL SERVICES – \$35,000

To see if the Town will vote to raise and appropriate the sum of Thirty-five Thousand (\$35,000) Dollars for the purpose of providing funding to Social Service agencies for Milford residents or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). ***This Article has an estimated tax impact of \$0.027 (\$2.70 on a home valued at \$100,000).***

Ballot Question 8 – Social Services – \$35,000

Shall the Town vote to raise and appropriate the sum of Thirty-five Thousand (\$35,000) Dollars for the purpose of providing funding to Social Service agencies for Milford residents or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0).

ARTICLE 9 – NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICE – \$28,100

To see if the Town will vote to raise and appropriate the sum of Twenty-eight Thousand, One Hundred (\$28,100) Dollars for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public, or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). ***This Article has an estimated tax impact of \$0.022 (\$2.20 on a home valued at \$100,000).***

Ballot Question 9 – Non-Emergency Community Transportation Bus Service – \$28,100

Shall the Town vote to raise and appropriate the sum of Twenty-eight Thousand, One Hundred (\$28,100) Dollars for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public, or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0).

**ARTICLE 10 — DUMP TRUCK (6 CUBIC YARD) – 5-YEAR LEASE/PURCHASE — \$26,050
(Annual Payment \$26,050/Total Purchase Price \$124,500)**

To see if the Town will vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a Dump Truck (6 cubic yard), with the appropriate equipment for Highway Department operation (it will replace the 1983 or the 1995 International Dump Trucks that are both no longer in service with the Highway Department) and to raise and appropriate the sum of Twenty-six Thousand, Fifty (\$26,050) Dollars for the first year's payment for this purpose. The total purchase price of this vehicle is One Hundred Twenty-four Thousand, Five Hundred (\$124,500) Dollars. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). ***This Article has an estimated tax impact of \$0.020 (\$2.00 on a home valued at \$100,000).***

Ballot Question 10 – Dump Truck (6 Cubic Yard) – 5-Year Lease/Purchase — \$26,050

Shall the Town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a Dump Truck with the appropriate equipment for Highway Department operation, as more-particularly described in Warrant Article 10, and to raise and appropriate the sum of Twenty-six Thousand, Fifty (\$26,050) Dollars for the first year's payment for this purpose, or take any other action relative thereto? The total purchase price of this vehicle is One Hundred Twenty-four Thousand, Five Hundred (\$124,500) Dollars and future years' payments would be included in the Operating Budget. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0).

ARTICLE 11 — CONSERVATION LANDS FUND — \$20,000

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of adding it to the Conservation Land Fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes, or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (8-0). ***This Article has an estimated tax impact of \$0.016 (\$1.60 on a home valued at \$100,000).***

[The Conservation Commission can only expend monies from this fund for land or easement acquisition after a public hearing and approval of the Board of Selectmen.]

Ballot Question 11 – Conservation Lands Fund — \$20,000

Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of adding it to the Conservation Land Fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes, or take any other action relative thereto? The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (8-0).

ARTICLE 12 — PUMPKIN FESTIVAL, HOLIDAY DECORATIONS AND PLANTINGS — \$20,000

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas; purchase of lights, garland, etc. for holiday decorations; or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (6-2). ***This Article has an estimated tax impact of \$0.016 (\$1.60 on a home valued at \$100,000).***

Ballot Question 12 – Pumpkin Festival, Holiday Decorations and Plantings — \$20,000

Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas; purchase of lights, garland, etc. for holiday decorations, or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (6-2).

ARTICLE 13 — MILFORD IMPROVEMENT TEAM OPERATING BUDGET SUPPORT — \$20,000

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of continued partial funding for community and economic development programs in Milford administered by the Milford Improvement Team (formerly know as DO-IT), or take any other action relative thereto. This article is requested by the Milford Improvement Team. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). ***This Article has an estimated tax impact of \$0.016 (\$1.60 on a home valued at \$100,000).***

Ballot Question 13 – Milford Improvement Team Operating Budget Support — \$20,000

Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of continued partial funding for community and economic development programs in Milford administered by the Milford Improvement Team (formerly named DO-IT), or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0).

ARTICLE 14 — TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT (2013 — 2015) — \$24,750

To see if the Town will vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for contract years 2013 and 2015 (1 April 2013 – 31 March 2015) which calls for the following increases in salaries and benefits, and to further raise and appropriate the sum of Twenty-four Thousand Seven Hundred Fifty Dollars (\$24,750) for fiscal year 2013. Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budgets of the appropriate departments, or take any other action relative thereto. \$17,414 is to be raised by general taxation and \$7,336 is to be raised by Water & Sewer User Fees. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee supports this Article (9-0). ***This Article has an estimated tax impact of \$0.014 (\$1.40 on a home valued at \$100,000).***

TEAMSTERS UNION COST ITEMS FROM GENERAL OPERATING BUDGET

	2013	2014 <u>Estimated*</u>
Wages & Overtime	\$14,911	\$4,970
Fringe Benefits	\$2,503	\$835
<hr/>		
Totals	\$17,414	\$5,805

TEAMSTERS UNION COST ITEMS FROM WATER & SEWER USER FUNDS

	2013	2014 <u>Estimated*</u>
Wages & Overtime	\$6,247	\$2,082
Fringe Benefits	\$1,089	\$363
<hr/>		
Totals	\$7,336	\$2,445

NOTE:

The contract calls for the following cost items:
04/01/2013 – 0 to 3.0% wage increase based on performance.

*These figures represent the estimated increases for the first three months of 2014 to cover salary increases.

Ballot Question 14 – Teamsters Union Collective Bargaining Agreement (2013 – 2014) – \$24,750

Shall the Town vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for contract years 2013 and 2015 (1 April 2013 to 31 March 2015) and to further raise and appropriate the sum of Twenty-four Thousand, Seven Hundred and Fifty (\$24,750) Dollars for fiscal year 2013 as more particularly described in Warrant Article 14, or take any other action relative thereto? \$17,414 is to be raised by general taxation and \$7,336 is to be raised by Water & Sewer User Fees. The Board of Selectmen supports this Article (5-0). The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee supports this Article (9-0).

ARTICLE 15 – SUMMER BAND CONCERTS – \$9,000

To see if the Town will vote to raise and appropriate the sum of Nine Thousand (\$9,000) Dollars for the purpose of holding the traditional summer evening Band Concerts (\$6,000 bands, \$2,000 sound system, \$1,000 crossing detail), or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). ***This Article has an estimated tax impact of \$0.007 (\$0.70 on a home valued at \$100,000).***

Ballot Question 15 – Summer Band Concerts – \$9,000

Shall the Town vote to raise and appropriate the sum of Nine Thousand (\$9,000) Dollars for the purpose of holding the traditional summer evening Band Concerts (\$6,000 bands, \$2,000 sound system, \$1,000 crossing detail), or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0).

ARTICLE 16 — MEMORIAL, VETERANS & LABOR DAY PARADE TOWN SUPPORT — \$6,000

To see if the Town will vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for the purpose of providing Town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). ***This Article has an estimated tax impact of \$0.005 (\$0.50 on a home valued at \$100,000).***

Ballot Question 16 – Memorial, Veterans & Labor Day Parade Town Support — \$6,000

Shall the Town vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for the purpose of providing Town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments as more-particularly described in Warrant Article 16, or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0).

ARTICLE 17 — FIREWORKS — \$6,000

To see if the Town will vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for the purpose of providing a 4th of July type fireworks launch at a time and location to be determined by the Board of Selectmen, or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (6-2). ***This Article has an estimated tax impact of \$0.005 (\$0.50 on a home valued at \$100,000).***

Ballot Question 17 – Fireworks — \$6,000

Shall the Town vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for the purpose of providing a 4th of July type fireworks launch at a time and location to be determined by the Board of Selectmen, or take any other action relative thereto? The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (6-2).

ARTICLE 18 — ALLOW FOR THE INCLUSION OF ESTIMATED TAX IMPACT NOTATIONS ON BUDGET AND WARRANT ARTICLES — \$0

To see if the town will vote to adopt the provisions of RSA 32:5 V-b, that will allow for the inclusion of a notation stating the estimated tax impact in annual budget and all special warrant articles. The determination of the estimated tax impact shall be subject to approval by the governing body. This Article will remain in effect until rescinded by majority town vote. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee did not take a position on this Article. ***This Article has no tax impact.***

Ballot Question 18 – Allow For the Inclusion of Estimated Tax Impact Notations on Budget and Warrant Articles — \$0

Shall the Town vote to adopt the provisions of RSA 32:5 V-b, that will allow for the inclusion of a notation stating the estimated tax impact in annual budget and all special warrant articles as more-particularly described in Warrant Article 18, or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee did not take a position on this Article.

BUDGET OF THE TOWN

OF: _____ MILFORD, NH _____

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2013 to December 31, 2013

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): January 28, 2013 SL

GOVERNING BODY (SELECTMEN)

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Gary D. Daniels
Justin M. Munn
Katherine Bauer

[Signature]
[Signature]

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)230-5090

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
GENERAL GOVERNMENT						
4130-4139	Executive	4	246,797	254,540	251,987	
4140-4149	Election, Reg. & Vital Statistics		137,069	139,553	132,489	
4150-4151	Financial Administration		719,044	735,529	733,161	
4152	Revaluation of Property				-	
4153	Legal Expense		42,500	42,390	45,000	
4155-4159	Personnel Administration		2,154,247	2,069,128	2,328,735	
4191-4193	Planning & Zoning		328,173	262,984	333,933	
4194	General Government Buildings		206,541	172,598	370,967	
4195	Cemeteries		138,920	116,405	136,249	
4196	Insurance		114,000	108,757	118,900	
4197	Advertising & Regional Assoc.					
4199	Other General Government		15,243	17,168	20,503	
PUBLIC SAFETY						
4210-4214	Police		2,068,531	2,020,952	2,058,753	
4215-4219	Ambulance		615,353	630,116	671,628	
4220-4229	Fire		514,380	493,342	549,161	
4240-4249	Building Inspection		141,990	158,285	140,006	
4290-4298	Emergency Management		6,100	4,319	4,100	
4299	Other (Incl. Communications)		578,452	577,879	602,255	
AIRPORT/AVIATION CENTER						
4301-4309	Airport Operations					
HIGHWAYS & STREETS						
4311	Administration		130,146	132,449	134,291	
4312	Highways & Streets		1,140,322	994,103	1,126,821	
4313	Bridges			-		
4316	Street Lighting		65,700	66,480	65,700	
4319	Other					
SANITATION						
4321	Administration					
4323	Solid Waste Collection		709,742	654,115	700,854	
4324	Solid Waste Disposal					
4325	Solid Waste Clean-up					
4326-4329	Sewage Coll. & Disposal & Other					

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
WATER DISTRIBUTION & TREATMENT						
4331	Administration	4				
4332	Water Services					
4335-4339	Water Treatment, Conserv.& Other					
ELECTRIC						
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
HEALTH						
4411	Administration					
4414	Pest Control					
4415-4419	Health Agencies & Hosp. & Other		-	-	-	
WELFARE						
4441-4442	Administration & Direct Assist.		207,097	196,223	196,955	
4444	Intergovernmental Welfare Pymts					
4445-4449	Vendor Payments & Other		61,500	-		
CULTURE & RECREATION						
4520-4529	Parks & Recreation		271,024	368,293	276,422	
4550-4559	Library		684,852	684,852	706,309	
4583	Patriotic Purposes		10,500	-		
4589	Other Culture & Recreation		52,000	3,000	3,000	
CONSERVATION						
4611-4612	Admin.& Purch. of Nat. Resources		42,217	22,217	22,091	
4619	Other Conservation					
4631-4632	Redevelopment and Housing					
4651-4659	Economic Development					
DEBT SERVICE						
4711	Princ.- Long Term Bonds & Notes		571,445	567,044	675,423	
4721	Interest-Long Term Bonds & Notes					
4723	Int. on Tax Anticipation Notes					
4790-4799	Other Debt Service					

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
CAPITAL OUTLAY						
4901	Land					
4902	Machinery, Vehicles & Equipment		91,500			
4903	Buildings		2,214,000			
4909	Improvements Other Than Bldgs.		90,000			
OPERATING TRANSFERS OUT						
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	- Sewer	5	1,697,466	1,451,289	1,795,798	
	- Water	6	1,363,784	1,314,783	1,362,552	
	- Electric					
	- Airport					
4918	To Nonexpendable Trust Funds					
4919	To Fiduciary Funds					
OPERATING BUDGET TOTAL			17,430,635	14,258,793	15,564,043	-

Use page 5 for special and individual warrant articles.

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3,VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4909	Nashua St. Sidewalk Construction	3			-	286,000
4902	Ambulance Replacement Lease	7			49,700	
4902	6 CY Dump Truck Replacement Lease	10			26,050	
4445	Social Services	8			35,000	
4445	Community Transportation Bus Service	9			28,100	
4589	Milford Improvement Team Operating Budget	13			20,000	
4589	Pumpkin Festival, Decorations, Plants	12			20,000	
4611	Conservation Land Funds	11			20,000	
4589	Band Concerts	15			9,000	
4583	Parades	16			6,000	
4583	Fireworks	17			6,000	
SPECIAL ARTICLES RECOMMENDED					219,850	

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
-	Teamsters CBA	14			24,750	
-					-	
INDIVIDUAL ARTICLES RECOMMENDED					24,750	

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
TAXES					
3120	Land Use Change Taxes - General Fund		70,000	46,680	50,000
3180	Resident Taxes				
3185	Timber Taxes		5,000	13,337	12,000
3186	Payment in Lieu of Taxes		21,000	30,124	35,000
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		248,500	238,293	251,800
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		1,235	1,178	1,200
LICENSES, PERMITS & FEES					
3210	Business Licenses & Permits		260	175	265
3220	Motor Vehicle Permit Fees		2,041,650	2,020,376	2,090,000
3230	Building Permits		36,000	34,144	30,000
3290	Other Licenses, Permits & Fees		59,335	61,494	62,015
3311-3319	FROM FEDERAL GOVERNMENT		982,275	30,890	1,950
FROM STATE					
3351	Shared Revenues		230,000	-	
3352	Meals & Rooms Tax Distribution		721,350	674,410	675,200
3353	Highway Block Grant		329,462	281,678	278,000
3354	Water Pollution Grant		-	-	-
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		3,500	3,654	3,700
3357	Flood Control Reimbursement				-
3359	Other (Including Railroad Tax)		1,425	96	1,050
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES					
3401-3406	Income from Departments		701,500	855,779	940,020
3409	Other Charges		-		
MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property		10,000	-	-
3502	Interest on Investments		20,000	1,411	2,000
3503-3509	Other		169,210	153,599	166,650

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds		7,600	-	5,400
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)	5	1,735,642	2,192,395	1,800,091
	Water - (Offset)	6	1,381,757	1,390,976	1,365,595
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds		11,703	-	12,000
3917	Transfers from Conservation Funds				
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes	3	1,306,000		-
	Amount Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes		100,000	-	150,000
TOTAL ESTIMATED REVENUE & CREDITS			10,194,404	8,030,689	7,933,936

****BUDGET SUMMARY****

	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 4)	17,430,635	15,564,043
Special Warrant Articles Recommended (from page 5)		219,850
Individual Warrant Articles Recommended (from page 5)		24,750
TOTAL Appropriations Recommended	17,430,635	15,808,643
Less: Amount of Estimated Revenues & Credits (from above)	10,194,404	7,933,936
Estimated Amount of Taxes to be Raised	7,236,231	7,874,707

DEFAULT BUDGET OF THE TOWN

OF: _____ Milford, NH _____

For the Ensuing Year January 1, _2013_ to December 31, 2013 ____

or Fiscal Year From _____ to _____

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

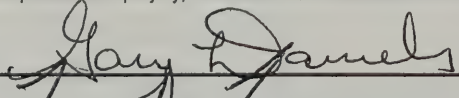
1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

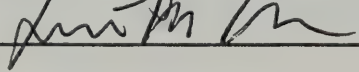
GOVERNING BODY (SELECTMEN)

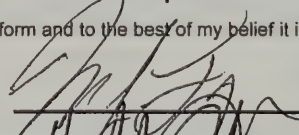
or

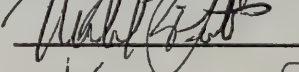
Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.








 Katherine Bane

NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)230-5090

Default Budget - Town of _____ Milford, NH _____ FY 2013 _____

1 2 3 4 5 6

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
GENERAL GOVERNMENT					
4130-4139	Executive	246,797	997		247,794
4140-4149	Election, Reg. & Vital Statistics	137,069	(7,372)		129,697
4150-4151	Financial Administration	719,044	7,712		726,756
4152	Revaluation of Property		-		
4153	Legal Expense	42,500	-		42,500
4155-4159	Personnel Administration	2,154,247	185,429		2,339,676
4191-4193	Planning & Zoning	328,173	5,525		333,698
4194	General Government Buildings	206,541	162,216		368,757
4195	Cemeteries	138,920	(8,678)		130,242
4196	Insurance	114,000	-		114,000
4197	Advertising & Regional Assoc.		-		
4199	Other General Government	15,243	30		15,273
PUBLIC SAFETY					
4210-4214	Police	2,068,531	(41,579)		2,026,952
4215-4219	Ambulance	615,353	48,893		664,246
4220-4229	Fire	514,380	(20,877)		493,503
4240-4249	Building Inspection	141,990	(1,173)		140,817
4290-4298	Emergency Management	6,100	-		6,100
4299	Other (Incl. Communications)	578,452	23,803		602,255
AIRPORT/AVIATION CENTER					
4301-4309	Airport Operations		-		
HIGHWAYS & STREETS					
4311	Administration	130,146	406		130,552
4312	Highways & Streets	1,140,322	(35,356)		1,104,966
4313	Bridges		-		
4316	Street Lighting	65,700	-		65,700
4319	Other		-		
SANITATION					
4321	Administration		-		
4323	Solid Waste Collection	709,742	(3,307)		706,435
4324	Solid Waste Disposal		-		
4325	Solid Waste Clean-up		-		
4326-4329	Sewage Coll. & Disposal & Other				

1

2

3

4

5

6

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
WATER DISTRIBUTION & TREATMENT					
4331	Administration		-		
4332	Water Services		-		
4335-4339	Water Treatment, Conserv. & Other		-		
ELECTRIC					
4351-4352	Admin. and Generation		-		
4353	Purchase Costs		-		
4354	Electric Equipment Maintenance		-		
4359	Other Electric Costs		-		
HEALTH					
4411	Administration		-		
4414	Pest Control		-		
4415-4419	Health Agencies & Hosp. & Other	-	-		
WELFARE					
4441-4442	Administration & Direct Assist.	207,097	(65)		207,032
4444	Intergovernmental Welfare Pymnts		-		
4445-4449	Vendor Payments & Other	-	-		
CULTURE & RECREATION					
4520-4529	Parks & Recreation	271,024	(7,166)		263,858
4550-4559	Library	684,852	7,409		692,261
4583	Patriotic Purposes		-		
4589	Other Culture & Recreation	3,000	-		3,000
CONSERVATION					
4611-4612	Admin. & Purch. of Nat. Resources	22,217	-		22,217
4619	Other Conservation		-		
4631-4632	REDEVELOPMENT & HOUSING		-		
4651-4659	ECONOMIC DEVELOPMENT		-		
DEBT SERVICE					
4711	Princ.- Long Term Bonds & Notes	571,445	103,978		675,423
4721	Interest-Long Term Bonds & Notes	-	-		-
4723	Int. on Tax Anticipation Notes		-		
4790-4799	Other Debt Service		-		

TOWN OF MILFORD

2013 DEFAULT BUDGET - SUPPLEMENTAL SCHEDULE TO FORM MS-DT

EXPLANATION OF INCREASES AND REDUCTIONS

ACCT	EXPLANATION FOR INCREASES	PURPOSE	ACCT	EXPLANATION FOR REDUCTIONS
4130-4139	Wages, contracts	Executive	4130-4139	
4140-4149		Elections & Registrations	4140-4149	Elections
4150-4151	Wages, contracts	Financial Administration	4150-4151	
4155-4159	Benefits	Personnel Administration	4155-4159	
4191-4193	Wages	Planning & Zoning	4191-4193	
4194	Reclass *	General Government Buildings	4194	
4195		Cemeteries	4195	Reclass *
4199	Wages	Other General Government	4199	
4210-4214		Police	4210-4214	Reclass *
4215-4219	Wages, contracts	Ambulance	4215-4219	
4220-4229		Fire	4220-4229	Reclass *
4240-4249		Building Inspection	4240-4249	Wages
4299	Contracts	Other Public Safety	4299	
4311	Wages	Hwy & Sts Administration	4311	
4312		Highway & Streets	4312	Reclass *
4323		Solid Waste Disposal	4323	Wages
4441-4442		Welfare Admin & Direct Assistance	4441-4442	Wages
4520-4529		Parks and Recreation	4520-4529	Reclass *
4550-4559	Wages	Library	4550-4559	
4711	New Debt	Long Term Bonds & Notes	4711	
* Reclass due to consolidating all buildings expenses into General Government Buildings account line				

~ VOLUNTEER APPLICATION ~

NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

EMAIL ADDRESS: _____



In order to make my contribution to the planning, development, and well-being of the Town of Milford, I am willing to volunteer to serve on/with the following Boards, Committees, Commission or Departments. My preference is indicated by 1, 2, 3, etc.

Boards, Commissions, & Committees

- _____ Any Position as needed
- _____ Budget Committee
- _____ Capital Improvements Plan (CIP) Committee
- _____ Conservation Commission
- _____ Facilities Planning Committee
- _____ Heritage Commission
- _____ Planning Board – Regular / Alternate (circle)
- _____ Recreation Commission
- _____ Recycling Committee
- _____ Traffic Safety Committee
- _____ Volunteer Committee
- _____ Zoning Board–Regular / Alternate (circle)

Other Opportunities

- _____ Any other opportunity (please specify) _____
- _____ Emergency Management
- _____ PEG Access Videographer
- _____ Web Site

Please attach a brief statement on why you would like to volunteer for the above

EMAIL TO: rbolduc@milford.nh.gov

or

MAIL TO: Human Resources
Town Hall
1 Union Square
Milford. NH 03055-4240

This application, further volunteer information, and other volunteer opportunities are available on the web at <http://www.milford.nh.gov/content/boards-committees-and-commissions>

~ TOWN OF MILFORD, NH ~

~ MUNICIPAL SERVICES ~

Town Offices Main Number	249-0600	Tax Collector	249-0655
Administration Office	249-0601	Town Administrator	249-0600
Ambulance (Non-Emergency)	249-0610	Town Clerk	249-0650
Assessing	249-0615	Transfer Station	673-8939
Conservation Commission	249-0628	Water Utilities	249-0660
Community Development – Building, Code Enforcement, Planning, Zoning	249-0620	Welfare	249-0672
Finance	249-0640		
Fire (Non-Emergency)	249-0680		
Human Resources	249-0605		
Information Technologies	249-0612		
Library	673-2408		
Police (Non-Emergency)	249-0630		
Public Works	673-1662		
Recreation	249-0625		
Selectmen's Office	249-0601		

~ SCHOOL DISTRICT ~

Superintendent's Office	673-2202
Jacques Elementary School	673-1811
Heron Pond Elem. School	673-5221
Sage School	673-6709
Middle School	673-5221
High School	673-4201

~ EMERGENCY NUMBERS ~

Ambulance/Fire/Police	911
Poison Control	1-800-562-8236

~ TOWN OFFICE HOURS ~

Town Clerk – Monday through Friday	8:00 AM to 3:00 PM
Tuesday Night Extended Hours	4:30 PM to 6:30 PM
Tax Collector – Monday through Friday	8:00 AM to 4:00 PM
All Other Offices – Monday through Friday	8:00 AM to 4:30 PM

~ MILFORD RECYCLING CENTER HOURS ~

Tuesday	8:00 AM to 8:00 PM
Wednesday	8:00 AM to 12:00 PM
Thursday	12:00 PM to 8:00 PM
Friday	8:00 AM to 1:00 PM
Saturday	8:00 AM to 4:30 PM

(Closed Sundays, Mondays & Holidays)

~ WADLEIGH MEMORIAL LIBRARY HOURS ~

Monday - Thursday	9:30 AM to 8:30 PM
Friday	9:30 AM to 5:00 PM
Saturday	9:00 AM to 1:00 PM
Sunday (September – May)	1:00 PM to 5:00 PM
Sunday (June – August)	CLOSED

www.milford.nh.gov

~ TOWN OF MILFORD, NH ~

~ MUNICIPAL SERVICES ~

Town Offices Main Number	249-0600	Tax Collector	249-0655
Administration Office	249-0601	Town Administrator	249-0600
Ambulance (Non-Emergency)	249-0610	Town Clerk	249-0650
Assessing	249-0615	Transfer Station	673-8939
Conservation Commission	249-0628	Water Utilities	249-0660
Community Development – Building, Code Enforcement, Planning, Zoning	249-0620	Welfare	249-0672
Finance	249-0640		
Fire (Non-Emergency)	249-0680		
Human Resources	249-0605		
Information Technologies	249-0612		
Library	673-2408		
Police (Non-Emergency)	249-0630		
Public Works	673-1662		
Recreation	249-0625		
Selectmen's Office	249-0601		

~ SCHOOL DISTRICT ~

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~ EMERGENCY NUMBERS ~

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~ TOWN OFFICE HOURS ~

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www.milford.nh.gov